



# Shanghai Community International School

## Job Description

**TITLE: Lower School Music Teacher, Hongqiao Main Campus**

### **POSITION SUMMARY:**

Shanghai Community International School seeks a dynamic music teacher to join our team responsible for teaching music to students in grades 1-5. The Lower School music program is a general music program fostering music appreciation, performance skills, and music literacy within the IBPYP framework. Lessons are designed and taught through a variety of stand-alone and transdisciplinary collaborative units throughout the year. The students have large performances twice a year, along with smaller performance opportunities at school and in the community. The performances are driven by student agency and feature singing, movement, instrumental, and dramatic opportunities. A strong candidate will have a positive and open-minded attitude and be willing to take risks.

### **QUALIFICATIONS:**

- Two or more years of teaching experience.
- Bachelors degree or other credentials in the education field pertaining to position.
- Fluency in English in the domains of reading, writing, speaking and listening.
- International mindedness.

### **PREFERRED QUALIFICATIONS:**

- Experience teaching in an IBPYP or inquiry-based school.
- Master's degree in related education field.

**REPORTS TO / EVALUATED BY:** Lower School Principal

**SUPERVISES:** N/A

### **MAJOR RESPONSIBILITIES AND DUTIES:**

- Provide day-to-day instructional excellence to each student.
- Prepare written daily lesson plans and unit plans, and establish clear instructional objectives. These shall be based on the curriculum making use of core and supplementary materials and should be available for the Principal to review upon request.
- Provide constructive feedback and ideas for the improvement of student learning.
- Actively Support and promote the school's philosophy, mission, and goals.
- Collaborate with fellow-staff members and administrators in curriculum design, assessment and implementation as it pertains to specific grade levels and programs.
- Communicate frequently with parents regarding the progress of their children.
- Communicate frequently with students regarding their progress in class.
- Assist fellow teachers and administrators in planning for school growth and the maintenance of excellence.
- Attend meetings and professional development activity as assigned or recommended.
- Utilize assessment data to deliver appropriate instruction to each student.
- Make instructional considerations for students developing English proficiency, differentiate and scaffold for students' individual differences.
- Develop and facilitate large student performances.
- Actively participate in school sponsored events & activities.
- Contribute to after school activities program on a regular basis.
- Attend staff meetings, teacher workdays and serve on staff committees as needed.

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- Take all necessary precautions to protect, maintain and return all equipment and materials.
- Make provision for being available to students and parents for education-related purposes beyond the school day when required or requested to do so.
- Perform additional duties as assigned by the Principal.

**SCIS BELIEVES:**

- That each employee makes a significant contribution to our success,
- That contribution should not be limited to the assigned responsibilities.

Therefore, this position description is designed to outline primary duties, qualifications and job scope, but not limit the employee or SCIS to only the work identified. It is the expectation of the School that each employee will offer their services wherever and whenever necessary to ensure the success of our organization.