

EPC Executive Committee – Virtual Meeting Minutes

May 28, 2021: 9:51 am to 10:57 am

1. In Attendance:

- Meredith Atkins President
- Tiffany Sparks-Keeney Vice President
- Janani Arvind Secretary
- Karen Yeh Treasurer
- Monica Maling Invited Guest (Director of Development (EPC liaison))
- Janice Zhang Invited Guest (pre-elementary coordinator)
- Jia Li Invited Guest (lower elementary coordinator)
- Kristin Wyatt Invited Guest (Upper elementary coordinator)
- Subha Krishnan Invited Guest
- Nina Helms Invited Guest
- Araks Sparks Invited Guest
- Kate Carlson Invited Guest

2. Meeting called to order by Meredith.

3. Review Executive Committee minutes from April

- Kristin moved and Jia seconded.
- Minutes approved.

4. Staff appreciation – *update*

- Everyone loved Homegrown lunch. Second lunch planned as the idea of sandwich is popular. Homegrown sponsoring second lunch on Jun 4. Jia provided cookie and chips last time; Karen suggested custom baked cookie for second time. Jia to get chips and cookies from Costco to be delivered on June 3rd. Nina to get the drinks for around 50 people. Jia/Nina to Send receipts to Karen and Monica to be reimbursed.

5. Year-end activity – *planning*

- Karen to check on Boba and/or personalized cookies to get an estimate.
- Each remote student will get a packet in email.
- Kristin reserved a spot at picnic center.
- Students will get Otter Pops.
- EPC parents will be at the park from 12:30 to 2 pm.
- Giant octagonal covered picnic spot – restricted to 50 people. Picnic benches present with a limitation of 15 people due to distancing.
- Araks Sparks can help Kristin in setup.
- Tiffany can help with transport Otter Pops, scissors, cooler.

6. September learning event – *planning*

Subha/Tiffany

- Amy Lang and Jen Cort are suggestions from Monica.
- Kristin shared an event about Bias prejudice - Dania Rivas (<https://www.inclusivelyoutdoors.com/>)
- Another suggestion – speaker on body positivity
- Subha, Nina, Tiffany to plan on the event and share a blurb to group on what presentation will look like.

7. EPC Newsletter

- Credits for Homegrown, staff appreciation lunch, end of year Kokanee Salmon event, new officers slate for next year, bylaws change.

8. Other business

- Activity plan and budget needs to be approved before start of the year.
- Budget for next year needs to be approved by the Board of Trustees (increased enough to cover the lunches from Homegrown)
- Budget modeled with some in person events, and game nights.
- Once approved budget will be put on the shared drive on Eton website.
- Monica to provide access to Eton Portal Groups to new officers (Nina, Jia, Janice, Subha, Araks).
- Picnic tentatively scheduled for in person.
- First meeting August 17th 2:30 to 4 pm on the sports court.
- Welcome picnic is August 31st.

9. Meeting Adjourned