

BOARD OF EDUCATION  
NORTHBROOK SCHOOL DISTRICT 27  
COOK COUNTY, ILLINOIS

Regular Meeting of 8/19/21	The regular meeting of August 19, 2021 of the Board of Education, School District 27 was called to order at 6:30 p.m., in the Wood Oaks STEAM Lab, 1250 Sanders Road, in said district.
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President Frum called the Regular Meeting to order at 6:30 p.m.

Roll Call      On call of the roll, the following members were present:

Present: Mr. Alex Frum, president  
Mrs. Melissa Copeland, vice president  
Mr. Brian Paich (attended via phone)  
Dr. Gali Oren-Amit  
Mr. Matthew Basinger  
Mrs. Melissa Carlos  
Mr. Daniel Terrien

Staff: Dr. John Deiter, superintendent  
Dr. Kimberly Rio, assistant superintendent  
Dr. Theresa Fournier, assistant superintendent  
Dr. Katharine Olson, assistant superintendent

Absent: None

Public Hearing on the ESSER III funding allocation defined as Opening of School Plan

Dr. Deiter reviewed the plan during the public hearing. The school year is starting with full in-person learning. The district is following the recommendations of the Cook County Dept. of Health, the Illinois State Board of Education and the Centers for Disease Control. High contact points are regularly disinfected throughout the day with in-depth cleaning conducted overnight. The screening & testing program via SHIELD (offered by the State of Illinois); will be implemented soon. On-site testing will be conducted for unvaccinated staff and students. Student attendance will be 5 days a week, in-person, with athletics and activities resuming and locker will be utilized. There will be an online instructional delivery plan for students who need to enter quarantine. Ongoing social & emotional support for students remains a priority. Technology use is continuing, (canvas etc.). The expectation is to continue the plan in place. The recommendation is for the Board of Education to accept the plan as presented so that the ESSER funds may be utilized.

Public Comment: Ms. Kaczmarek thanked the School Board and administration for all of their support and efforts in facilitating the Opening of School plan and in providing the technology to offer full in-person learning.

## Communications

1. Board

The New Teacher Reception with the Board of Education will be on September 9, 2021 at 6:00 p.m. for 24 new staff members.

The 2021 IASB Resolutions Committee Delegate Assembly will be on November 20th at 10:30a.m. The deadline to register as a delegate is November 18th.

2. Community Comments - No additional public comment.

3. Staff

- Opening In-service Days - Dr. Fournier and Dr. Olson

The new teacher academy was held on August 11th and 12th for twenty new teachers; the academy is an introduction to the district, also included was an explanation of the mentoring program and the evaluation plan. The Technology Department handed out and trained new teachers on their devices and the Emergency Preparedness Plan training was completed as well. The annual bus tour was very informative, It has been a very positive start to the year. The academy will continue on September 9th during an after school session.

Inservice days were held August 16 - 18th. The technology team was commended for broadcasting the program to the other schools in order for all staff to be able to attend the event, both in-person & remotely. Keynote speaker Dr. Doug Bolton discussed the importance of social / emotional support, but also how to use stress as a motivator. He will be meeting with staff again later this school year. The incoming students who were unfamiliar with their new schools were able to come and walk through the buildings. Principals will be joining us with their update on September 9th.

- Enrollment Report - overall enrollment and class sizes, Dr. Fournier

The detailed enrollment report will be shared on September 9th, a summary of the current enrollment shows that the existing space at Hickory Point is being utilized at 100%, classes have 17-20 students per class. At Shabonee class size is 19-20. Total student enrollment was 1,309 at the end of May, with 135 new students enrolled and 168 students had graduated.

- Report on Summer Curriculum Projects, Dr. Olson

Dr. Olson thanked the board for approving the summer curriculum initiative. 24 staff members came in to work on a variety of areas. Instructional technology highlighted a few projects, elementary math teachers came in to work on curriculum, data from last year was reviewed. Learning gaps due to Covid-19 were examined, each grade level reviewed prior grade scores. An opportunity for skill review before the performance screener was determined and a plan of action has been put in place.

In the new math program there will be a multi-year transition to the new math resource offered for 6 & 7 grades. Training was provided for teachers to optimally leverage the new program. It combines both home & classroom participation.

Reading teachers at every level worked on curriculum and program revisions. Areas were reviewed to improve performance and how to determine unrepresented areas in the test data.

- Report on Summer Success Program

78 students were enrolled in the program, parents were surveyed and 96% responded that they were very satisfied with the program. There were two sessions and math was added this summer.

The same percentage reported that they would enroll again for the same time slot. Length of program at 3 weeks is the best fit for students and staff to attend. The recreation activities were valued & the socialization was appreciated. The Title 1 grant resources under the Consolidated District Plan will be used for the summer program, improvements have been included in order to tailor the timeline to meet parents needs. Teachers were very positive about the program and sounded interested in participating next summer as well.

- Recognition for Northbrook School District 27 in earning the Certificate of Achievement in Financial Reporting for Fiscal Year 2019-20 from the Government Finance Officers Association

Mr. Frum congratulated Dr. Rio and the Business Department for receiving an award from the GFOA for the 19-20 school year; it is the highest level of recognition for financial reporting and this award has been received for the 12 years in a row!

### Consent Agenda

President Alex Frum called for Review of the Consent Agenda items.

Upon review Ms. Copeland moved and Dr. Oren-Amit seconded the motion that the Board of Education approve the items on the consent agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Alex Frum, Gali Oren-Amit, Matthew Basinger, Martha Carlos, Brian Paich, Melissa Copeland and Daniel Terrien

NAY: None

ABSENT: None

### Financial Report, June 2020-21

Mr. Paich presented the 20-21 Financial Report. The District remains in a stable financial position, with \$17.4 million in reserve. Revenue & expenses are typical for this time of year at the beginning of the school

year, there were no favorable or unfavorable items to report. The average rate of return was 0.26%, the Board of Education will continue to monitor the interest earnings & report it during the board meeting.

**No. 19282**      Minutes of the Board of Education Regular Meeting of July 22, 2021

**No. 19283**      Minutes of the Board of Education Closed Session of July 22, 2021

**No.19284**      Acceptance of Resignation of PE Instructional Assistant for HP/SH  
Mr. Christopher Watts tendered his resignation as a physical education instructor / instructional assistant effective August 2, 2021

**No. 19285**      Acceptance of Resignation of Wood Oaks Instructional Assistant  
Mr. David Mischler tendered his resignation as an Instructional Assistant effective July 28, 2021

**No. 19286**      Acceptance of Resignation of Wood Oaks Secretary  
Ms. Renee Steinberg tendered her resignation as Wood Oaks secretary effective August 31, 2021

**No.19287**      Approval of Leave of Absence for Hickory Point Teacher  
Ms. Meredith Walker requested a leave of absence, she anticipates her first day as November 15, 2021 through January 12, 2022 she is requesting to extend her leave by an additional 10 days as an unpaid leave of absence.

**No.19288**      Approval of Employment of Hickory Point Special Education Teacher

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Salena Jason	Special Education	Hickory Point	8/16/2021	MA Step 5

**No.19289**      Approval of Employment of Wood Oaks Instructional Assistant

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Jamie Kesselman	Instructional Asst.	Wood Oaks	8/16/2021	\$22.87/hour

**No.19290**      Approval of Employment of Shabonee Part Time Art Teacher

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Alexsandra Smith	.23.5 Art Teacher	Shabonee	8/16/2021	MA+30 Step 18

**No.19291**      Approval of Employment of Hickory Point .5 PE Teacher / .5 Instructional Aide

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Steven Baker	.5 FTE PE Teacher	Hickory Point	8/16/2021	BA Step 1 (.5)
	.5 Instructional Aide	Hickory Point	8/16/2021	\$20.00/hour (.5)

**No. 19292**      Statement of Claims #1 for August, 2021 in the amount of \$2,382.00 was approved and the report is part of the official minutes.

**No. 19293**      Statement of Claims #2 for August, 2021 in the amount of \$878,187.02 was approved and the report is part of the official minutes.

**No. 19294**      Statement of Claims #3 for August, 2021 in the amount of \$126,813.32 was approved and the report is part of the official minutes.

**No. 19295**      Statement of Position for July, 2021, in the amount of \$17,470,323.72 was approved and the report was made part of the official minutes.

Copies of the Statement of Investments for the period ending July, 2021 were distributed to Board members for their review. This report shows that as of this date, the district has \$17,290,191.64 invested in funds that are earning interest at rates that range from 0.01 to 1.00 percent. This report was made part of the official minutes.

**No. 19296**      Statement of Receipts for July, 2021, in the amount of \$180,560.61 was approved and the report was made part of the official minutes.

**No. 19297**      Status of Appropriations for July, 2021, in the amount of \$2,049,146.23 was approved and the report was made part of the official minutes.

**No. 19298**      Wood Oaks Activity Report, July, 2021, in the amount of \$18,885.07 was approved and the report was made part of the official minutes.

**No. 19299**      Revolving Fund #1 for July, 2021, in the amount of \$963.52 was approved and the report was made part of the official minutes.

**No. 19300**      Payroll Dated July 30, 2021, in the amount of \$183,799.14, be ratified and that the report was made part of the official minutes.

**No. 19301**      Payroll Dated August 13, 2021, in the amount of \$193,746.87, be ratified and that the report was made part of the official minutes.

**No. 19302**      Determination to Open the Closed Session Minutes for the Period of January 2021 through June 2021

**No. 19303**      Approval of Destruction of Closed Session Audio Recordings prior to January 2020

**No. 19304**      Approval of Additions to the Substitute Teacher List: Diana Gaines, Stacy Sims, Tarali Schaumberger

**No. 19305**      Approval of Authorization to Apply for the School Maintenance Project Grant 2021-22

**No. 19306**      Approval of Contract with Nicholas & Associates, Inc., for Ten Year Health Life Safety Study and Space Utilization Study 2021-22

**No. 19307**      Approval of 2021-22 Opening of School Plan

Unfinished Business  
None

New Business

None

Good and Welfare

The School Board thanked the administration, staff and teachers for all of their efforts starting the school year & to get the students back to the classroom safely. The community is pleased and very appreciative of all that the Northbrook 27 staff does for the students and community.

Dr. Deiter also thanked the staff for all of their work, he has never worked with such a dedicated staff. We had a good opening day, administration will follow up with transportation on improvements to the current processes, staffing at school bus transportation companies continues to be a concern.

It was determined that the Finance Committee will meet at 5:00 p.m. on September 9th preceding the next scheduled Board of Education meeting.

**No. 19308**      Motion to Adjourn the open Board of Education Meeting

**Adjournment:** There being no further business to come before the Board at this time Ms. Copeland moved and Mr. Terrien seconded the motion that the meeting be adjourned.

The motion was unanimously approved, and President Frum called the meeting adjourned at 7:22 p.m.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

**MINUTES APPROVED AT THE SEPTEMBER 23, 2021 BOARD OF EDUCATION MEETING**