

BOARD AGENDA ITEM

TO: Dr. Michelle Hubbard, Superintendent
FROM: David Smith, Chief Communications Officer
SUBJECT: BOE Agenda Item - Bid 21-027 Media Production Equipment and Accessories
DATE: September 27, 2021

Executive Summary

- Approval to purchase media production equipment & accessories
- Bid 21-027 was sent to seventeen (17) vendors and posted to the district website
- Two (2) responses were received - see attached Bid Summary
- Recommended vendors and total prices:

Adorama, Inc.	\$35,252.70
B & H Photo	<u>\$ 6,980.62</u>
Total	\$42,233.32

Overview

What: Various sound equipment, AV equipment, lenses, cabling, and installation components.

Who: Purchase for updating television and media systems.

How: This expenditure is paid for from Capital Outlay Funds.

Comment: Low bid for items 1, 20, and 41 did not meet specifications.