

**QUINCY SCHOOL DISTRICT
STRATEGIC ROAD MAP PLANNING
MEETING #1 NOTES: ORGANIZING
JANUARY 20, 2015**

Essential Questions:

- Where are we and where do we need to go in creating a system that prepares students for success beyond high school?
- What will students and families have, that they don't already have, as a result of our work?
- What are our statements of problem/opportunity?
- How will we create a clear vision and road map to success in reaching the vision?
- What will it take from the Strategic Planning Committee to be successful in this work?
- How will we engage the community and communicate our work?

Meeting/Learning Targets:

- To understand the current context of the district's strategic plan and identify opportunities.
- To begin to identify what it will take to create a clear vision and roadmap for achieving our preferred future.
- To create synergy around the work required to build a system that will ensure that students are prepared for their next step.

Success Criteria: By the end of the meeting, we will:

- Understand our context and examples from the field.
- Identify next steps to move this work forward over the next six months.
- Develop a sense of urgency around the work to clarify our vision and create a clear roadmap for the future.

TIME	CONTENT	PROCESSES	MATERIALS	NOTES
3:45: PM	Welcome, Introduction, and Framing the Work	John: <ul style="list-style-type: none"> • Welcome • Introductions Monte <ul style="list-style-type: none"> • Review agenda • Provide overview comments • Overview arguments 	District: <ul style="list-style-type: none"> • Copies of agenda • Copies of vision statement examples from Monte 	Superintendent John Boyd welcomed the committee and shared comments about the work ahead. Facilitator Monte Bridges reviewed the agenda and provided organizing comments about the process ahead.
4:00 PM	Candid Conversation: <ul style="list-style-type: none"> • Problems and Opportunities • Engagement and Validation • Urgency and Momentum 	Monte: <ul style="list-style-type: none"> • Provide overview 	None	Monte Bridges shared comments about the Candid Conversation issues identified in the agenda, in preparation for a group brainstorm.

		<p>Prompt: What is important to you as we enter into this work?</p> <p>Small Group:</p> <ul style="list-style-type: none"> • Discuss reactions to overview arguments and the prompt <p>Large Group:</p> <ul style="list-style-type: none"> • Share out 		<p>Results of Large-Group Brainstorm in response to the prompt include:</p> <ul style="list-style-type: none"> • Buy-in, image of district, authentic engagement • Focus on important work, in contrast to only urgent work • Trust in facilitation of strategic road map work • Be willing to open up the “box” of realities and possibilities, even if it is difficult • Be specific about rationale behind strategic directions, develop specific plans • Understand district demographics and target strategies to the specific needs of our students and families
4:25 PM	Vision, Values, and Mission: Examples from the Field	<p>Monte:</p> <ul style="list-style-type: none"> • Share overview of process and provide examples from local districts and agencies. <p>Group:</p> <ul style="list-style-type: none"> • Elbow partner share and large group questions 		<p>Monte Bridges shared examples of vision, values, and mission statements from other districts, in preparation for a group brainstorm on “What are your initial thoughts about what you want for students and families in the QSD that might not currently be available or fully realized?”</p> <p>Results of the brainstorm include: Technology, effort, opportunities, communication with families, focus, adaptability, excitement, optimism, marketable skills for career and college, communication, familiarity, broad view of the educational journey, relationships, back to basics, tenacity, urgency, personal and educational pride, readiness to learn,</p>

				accomplishment, high level of support, social workers, safety, diversity, cultural competence
4:45 PM	In-district Work Examples that will Expedite the Work to Provide Vision and a Roadmap	John: <ul style="list-style-type: none"> • Updates from Administrative Team members. 	None	Superintendent Boyd and leadership team members shared the variety of initiatives that are currently underway in the district and are considered priority. Additional notes are attached.
5:00 PM	Rolling Out the Work: A Glimpse at the Next Few Months	Monte: <ul style="list-style-type: none"> • Share initial outline of work plan Large Group: <ul style="list-style-type: none"> • Discussion and questions • 	None	Monte Bridges outlined the process ahead. The committee will focus on Vision, Values, and Mission at the next meeting. A more detailed timeline is attached.
5:10 PM	Reviewing our Work Today: 60-Second Summaries	Monte: <ul style="list-style-type: none"> • Lead group in summary activity. Three rounds: <ul style="list-style-type: none"> ○ What is important to us? ○ What are the components of a strategic road map? ○ What are our next steps? 	Monte will bring slides or provide handout.	The committee engaged in a process to review and summarize the important content of the day. At the next meeting, we will take time to process the small group conversations in order to develop talking points which can be used to share our activities.
5:20 PM	Wrap-Up Debrief	Monte: <ul style="list-style-type: none"> • Lead group conversation about what worked, what didn't work, and what we would change for the future. John: <ul style="list-style-type: none"> • Final comments 	None	Next time: <ul style="list-style-type: none"> • Take time to complete a large group share out of the summary questions. • Consider when and how to engage the media in the strategic road map development process. • Begin communications out to staff members.
5:30 PM	Conclude Next Meeting: February 17, 2015 3:45 PM – 5:30 PM			The next meeting will be held at the QSD Transportation Office.