

## REUNIFICATION PROCESS

In the unlikely event that you will need to pick up your child/children, parents and guardians will be directed by the District via phone, email and/or text to their child's location.

Students will only be released to a parent/guardian or other adults listed as emergency contacts. Photo identification will be required.

Please be aware that reunification can be time-consuming and we appreciate your patience.

## WHAT TO DO AFTER AN EMERGENCY

It is important to remain calm as children are greatly influenced by their family's sense of well-being. Provide reassurance that your child is safe.

Families should be compassionate listeners when their children speak of the crisis. Listen to and acknowledge your child's concerns.

Please seek help from the school, District, or other mental health professionals if you or your child have any concerns.

## PARENT QUESTIONS/ANSWERS

**Are there Emergency Planning Drills?** New York State regulations require school districts to test their emergency plans in each school building through exercises and drills.

**Should I pick up my child at school during an emergency?** Not unless directed to do so. While every parent's natural instinct in an emergency is to go to the school to protect his/her own child, it is important to realize that doing so may significantly affect the District's ability to respond to the situation.

### What can I do to assist?

The most important things you can do are:

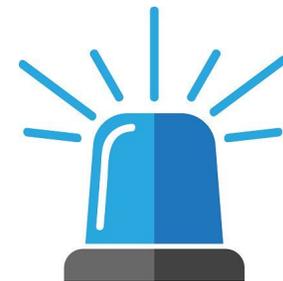
1. Make sure your child's school has your most up-to-date emergency contact information.
2. Review with your child any alternative arrangements you have made in case an emergency prevents you from being home.
3. Limit drop-offs for late lunches, P.E. clothing and/or instruments, etc.
4. Always carry photo identification when visiting school buildings.
5. Please do not make assumptions based on social media. Visit our website for the most accurate information directly from the source.



Oceanside Schools  
*Anchored Together*  
BY PURPOSE, PASSION, AND PEOPLE

# Emergency Preparedness: *Parent Guide*

IMPORTANT INFORMATION  
FROM THE  
OCEANSIDE SCHOOL DISTRICT  
REGARDING THE SAFETY OF  
OUR STUDENTS



## INTRODUCTION

A task that the Oceanside Union Free School District has always taken seriously is being prepared for emergencies. The District's entire emergency management program is evaluated annually to ensure compliance with state regulations. The plan addresses an enormous range of issues, from dealing with the onset of a crisis situation to addressing the emotional and psychological needs of students and adults in its aftermath.

When disaster strikes the first and foremost concern of every Oceanside staff member is the safety of the children in our care. This guide provides a brief description of how the District will manage an emergency and how Oceanside parents can support those vital efforts.



## SCHOOL SECURITY PROCEDURES

In order to enter the building, the parent/visitor may only enter through designated visitor entrances, present photo identification and must obtain a visitor's pass. Any unauthorized person on school property will be reported to the school principal or his/her designee. Unauthorized persons will be asked to leave. All school personnel must wear their photo ID badges for identification purposes. Visitors are required to wear a visitor's pass which indicates an individual is an authorized visitor. All persons on school grounds must obey the Board of Education's Code of Conduct.

## SCHOOL SECURITY TECHNOLOGY

- Surveillance Cameras
- Door Access Control
- Automated Lock Down System
- Automated Lock Out System
- Appropriate Signage
- Wireless Panic Buttons
- Cell phone application with police notification

## EMERGENCY RESPONSE TYPES

*When the Superintendent of Schools and/or designee determines that an emergency response is required, there are five possible plans:*

**Early Dismissal Plan:** Returns students to their homes and family as quickly as possible.

**Shelter Plan:** Keeps students in their buildings when it is safer to stay inside than to go out.

**Evacuation Plan:** Requires all building occupants to leave and gather in a different location.

**Lockout Plan:** A lockout is a procedure which allows the school to continue with a normal day, but curtails outside activity, and allows no UNAUTHORIZED PERSONNEL into the building. Students will not be released to parent/guardian when a lockout is in progress.

**Lockdown Plan:** A lockdown is a special kind of sheltering plan that requires individuals to remain within the safety of their immediate area to protect them from imminent danger. Students will not be released to parent/guardian when a lockdown is in progress. Only the police department can release staff and students from a lockdown.