

Michele Wallace

, Goodyear, AZ 85395

September 7, 2021

To whom it may concern,

I am interested in filling the vacant Governing Board Member seat in the Litchfield Elementary School District. I live in Goodyear and my two amazing children attend Scott Libby Elementary. I am a former elementary teacher. I received my bachelor's degree from Western Michigan University in 2006. I have a master's degree in Educational Leadership from the American College of Education. I taught seven years in the state of Arizona before deciding to stay home with my children. During my time in education, I working as the before and after school director for the district. I wrote the 21st Century Learning Grant to secure the funds for the program. I then planned the curriculum, managed the budget, used data to determine student placement, hired staff and coordinated the day to day operations of the program. During the maternity leave of the principal I served as the interim principal at one of the K-8 schools for twelve weeks. I also worked with Pearson Scott Foresman as an academic consultant for the Reading Street curriculum. I was able to collaborate with the writers and developers in creating the final print of the curriculum. Since returning to work this past year I am now the vice president of sales for QX Heavy Duty.

I am confident that with my education, experienced background, leadership skills and curriculum knowledge that I would be able to serve and be a valuable member of the Litchfield Elementary School Board. I am passionate about public school education, the success of all students, and involvement of the community. Thank you for your consideration and I look forward to talking with you.

Sincerely,

Michele Wallace