

Board of Education
Darien, Connecticut

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 28, 2021**

**PLACE:
DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
MEETING ROOM
7:30 P.M.**

TENTATIVE AGENDA

1. Call to Order..... Mr. David Dineen 7:30 p.m.
2. Chairperson's Report..... Mr. David Dineen
3. Public Comment*..... Mr. David Dineen
4. Superintendent's Report..... Dr. Alan Addley
5. Approval of Minutes..... Board of Education
6. Board Committee Reports..... Mr. David Dineen
7. Presentations/Discussions
 - a. Darien Public Schools Status... Dr. Alan Addley
Update
 - b. Discussion on Thriving Youth.. Ms. Shelley Sheridan
Survey Results Ms. Emily Larkin
Mr. Mitch Dickey
 - c. Discussion and Possible..... Dr. Alan Addley
Acceptance of Contemplated Mr. Christopher Manfredonia
Gifts from the Blue Wave
Booster Club
 - d. Discussion on August 2021-... Mr. Richard Rudl
2022 Financial Report and
Possible Action on Proposed
Budget Transfers

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 28, 2021**

7. Presentations/Discussions (cont.)

- e. Discussion and Possible..... Mr. David Dineen
Action on the Establishment
of a Curriculum Committee
- f. First Reading and Discussion... Mrs. Kathrine Stein
of Proposed Revised Board Ms. Marjorie Cion
of Education Policies:
Policy 1075, Green Cleaning
Protocols; Policy 1200,
Use of School Facilities;
Policy 1225, Visitors;
Policy, 1250, School
Volunteers, Student Interns and
other Non-Employees; Policy 5220,
Student Discipline; Policy 5175,
Bullying Prevention and Intervention;
Proposed New Board Policy
9280, Student Representatives
on the Board of Education;
Policy C-19-1, Health and
Safety; Policy 9310, Meeting
Conduct
- g. Further Discussion and..... Dr. Alan Addley
Possible Action on Board
Master Agenda for August 2021-
February 2022

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion
 - i. Appointments
 - ii. Resignations/Retirements

9. Public Comment*..... Mr. David Dineen

10. Adjournment..... Mr. David Dineen

AA:nv

*** * The Board of Education meeting will be available to the public in person and via Zoom. In-Person attendance at the Board meeting is limited by room capacity and social distancing requirements. All members of the community must wear masks regardless of vaccination status. Only 14 seats are available for the public which will be available on a first come, first serve basis. Doors**

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 28, 2021**

open at 7:00 p.m. for the 7:30 p.m. meeting. If you are present and wish to give public comment but are unable to get a seat, you will be required to wait outside and you will be invited into the room when it is your turn to speak.

Those members of the community wishing to participate in public comment may join the meeting via Zoom:

<https://darienps.zoom.us/j/97566675181>

Those members of the community wishing to view only, should do so through the Darien Youtube link: <https://www.youtube.com/channel/UCUnvyKBfFrTWQRuoB6OZA>

In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom.

APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, AUGUST 24, 2021

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
7:30 P.M.

Board Members Present:

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Present	x	x	x	x		x	x	x	x
Absent					x				

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

- | | |
|-------------------------|--|
| 1. Call to Order | Mr. David Dineen, Chair
At 7:31 p.m. (0:00) |
| 2. Chairperson's Report | Mr. Dineen
At 7:31 p.m. (0:00) |

**Motion to Amend Agenda Item 7b to Add Possible Action on Use of Budget Control
After Update on District Enrollment for the 2021-2022 School Year:**

1st Mr. Sini

2nd Mrs. Parent

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- | | |
|-------------------|-----------------------------------|
| 3. Public Comment | Mr. Dineen
At 7:37 p.m. (0:06) |
|-------------------|-----------------------------------|

Jon Dunn

175 Raymond St

4. Superintendent's Report

Dr. Alan Addley
At 7:41 p.m. (0:10)

5. Approval of Minutes

Mr. Dineen
At 7:44 p.m. (0:13)

Motion to Approve Minutes of the Regular Meeting held on July 27, 2021; and Minutes of the Special Meeting held on August 10, 2021:

1st Mr. Maroney

2ND Mrs. Parent

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x		x	x
No									
Abstain							x		

RESULT - MOTION PASSED (7-0-1)

6. Board Committee Reports

Mr. Dineen
At 7:45 p.m. (0:14)

PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

a. Darien Public Schools Status Update

Dr. Addley
At 7:45 p.m. (0:14)

- b. Update on Enrollment for the 2021-2022 School Year and Possible Action on Use of Budget Control Mr. Richard Rudl
At 8:08 p.m. (0:37)

Motion to Approve the Use of Budget Control Funds to Cover .02 FTE for Elementary Physical Education and .02 FTE for the DEA President:

1ST MR. Sini

2ND MR. Maroney

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- c. Presentation, Discussion and Possible Action on Proposed Revised Facilities Use Fee Schedule Mr. Rudl
Mr. Michael Lynch
At 8:10 p.m. (0:39)

Motion to Approve the Facilities Use Schedule as Detailed in the Memorandum Dated August 17, 2021:

1ST MRS. Stein

2ND MR. Brown

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- d. Update on Summer Facilities Projects Mr. Lynch
At 8:14 p.m. (0:43)

- e. Update on the District's Teacher/Administrator Evaluation Plans Ms. Marjorie Cion
At 8:18 p.m. (0:47)

- f. Further Discussion and Possible Action on
Repeal of All Board of Education Policies not
Currently Posted on the District Website

Ms. Cion
Mrs. Kathrine Stein
At 8:20 p.m. (0:49)

Motion to Approve the Repeal of all Board of Education Policies not Currently Posted on the District Website:

1ST Mrs. Stein

2ND Mr. Sini

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

8. Action Items

a. Personnel Items

- i. Appointments
- ii. Resignations/Retirements

Ms. Cion
At 8:21 p.m. (0:50)

**Motion to Approve the Personnel Items as Detailed in the Personnel Action Report
Dated August 25, 2021:**

1st Mr. Maroney

2ND Mrs. Ritchie

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

b. Appointment of an impartial hearing officer for student disciplinary matters for the 2021-2022 school year as they arise

Ms. Cion
At 8:22 p.m. (0:51)

Motion to Approve the Appointment of an Impartial Hearing Officer for Student Disciplinary Matters for the 2021-2022 School Year as They Arise:

1st Mr. Sini

2ND Mr. Maroney

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

c. Discussion and Possible Action to Delegate to the Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals Including Transportation Appeals, as Provided by Statute

Ms. Cion
At 8:23 p.m. (0:52)

Motion to Delegate to the Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals Including Transportation Appeals, as Provided by Statute:

1st Mr. Maroney

2ND Mrs. Ritchie

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

9. Public Comment

Mr. Dineen
At 8:24 p.m. (0:53)

None

10. Adjournment

Mr. Dineen
At 8:24 p.m. (0:53)

Motion to Adjourn:

1st Mrs. Stein

2ND Mr. Brown

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x		x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

Meeting adjourned at 8:25 p.m. (0:54)

Respectfully Submitted,

D. Jill McCammon,
Secretary

September 28, 2021

DARIEN PUBLIC SCHOOLS

Safe Return Plan



Updates

01

COVID-19 Metrics

02

Elementary Schools
Contact Tracing

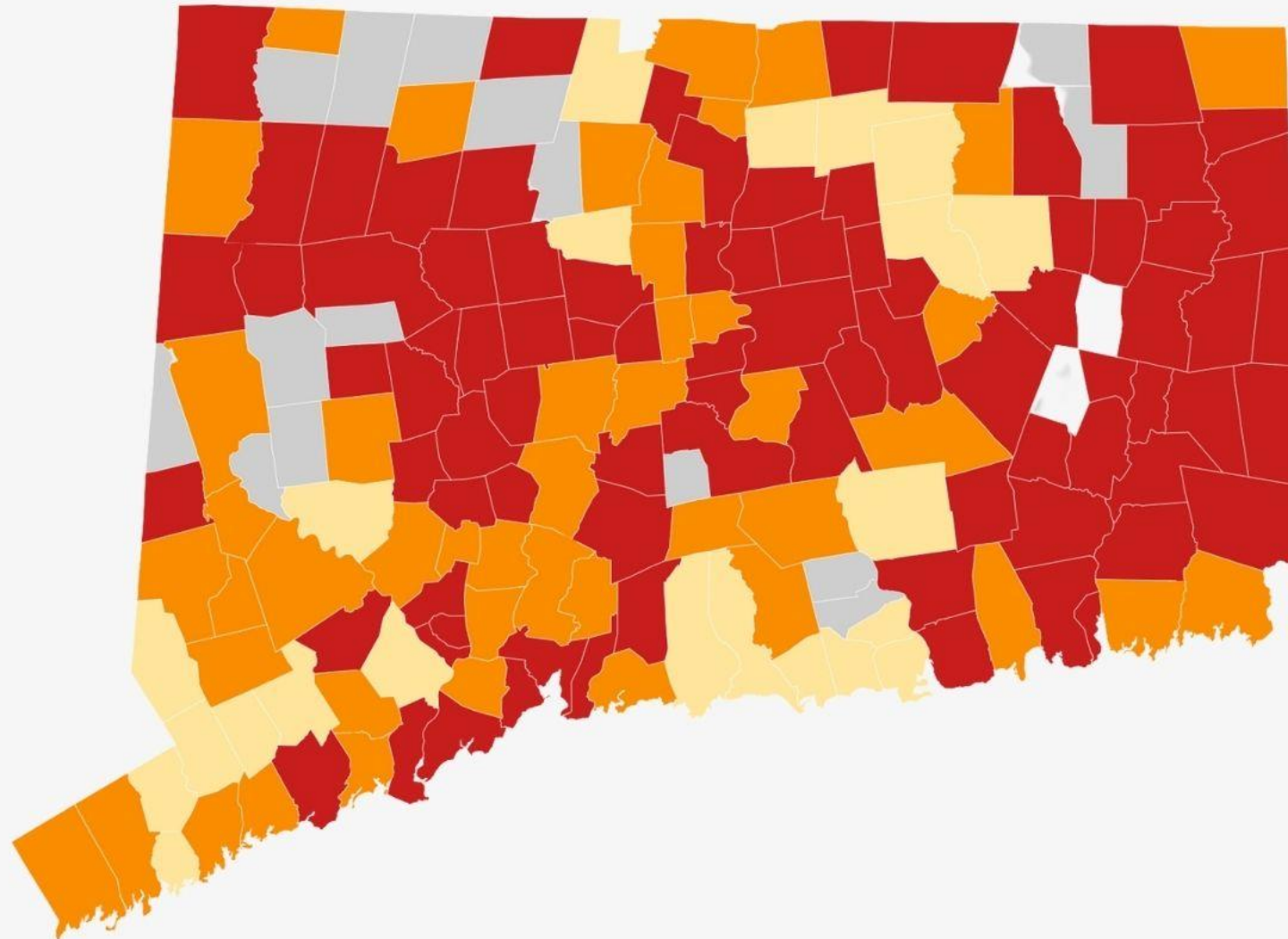
03

Testing Clinics &
Teacher Vaccinations

04

American Rescue Act IDEA

Covid Metrics - State Information



1

Dates Reported:
08/29 - 09/11/21

2

Town of Darien:
14

Rate per 100,000:
7.9

Covid Metrics - State Information

1

Dates Reported:
08/29 - 09/11/21

State Summary

Connecticut COVID-19 Summary

Summary for the most recent day of reporting. Includes confirmed plus probable cases; probable cases include persons with positive antigen results

Measure	Total	ChangeDirection	Change
COVID-19 Cases (confirmed and probable)	386,672	+	490
COVID-19 Tests Reported (molecular and antigen)	10,952,822	+	22,743
Daily Test Positivity*			2.15%
Patients Currently Hospitalized with COVID-19	269	-	25

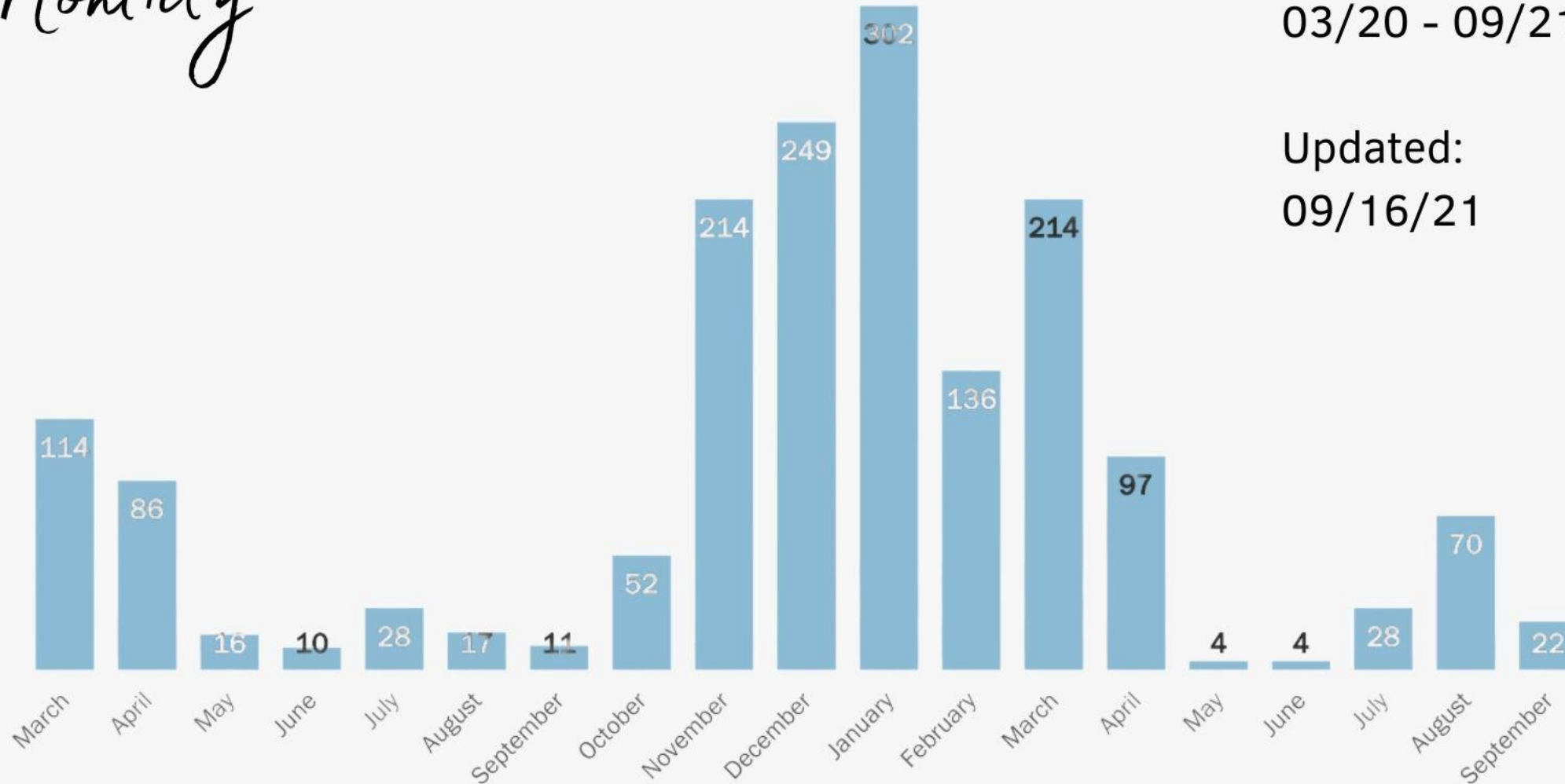
Covid Metrics - Town of Darien

Monthly

1

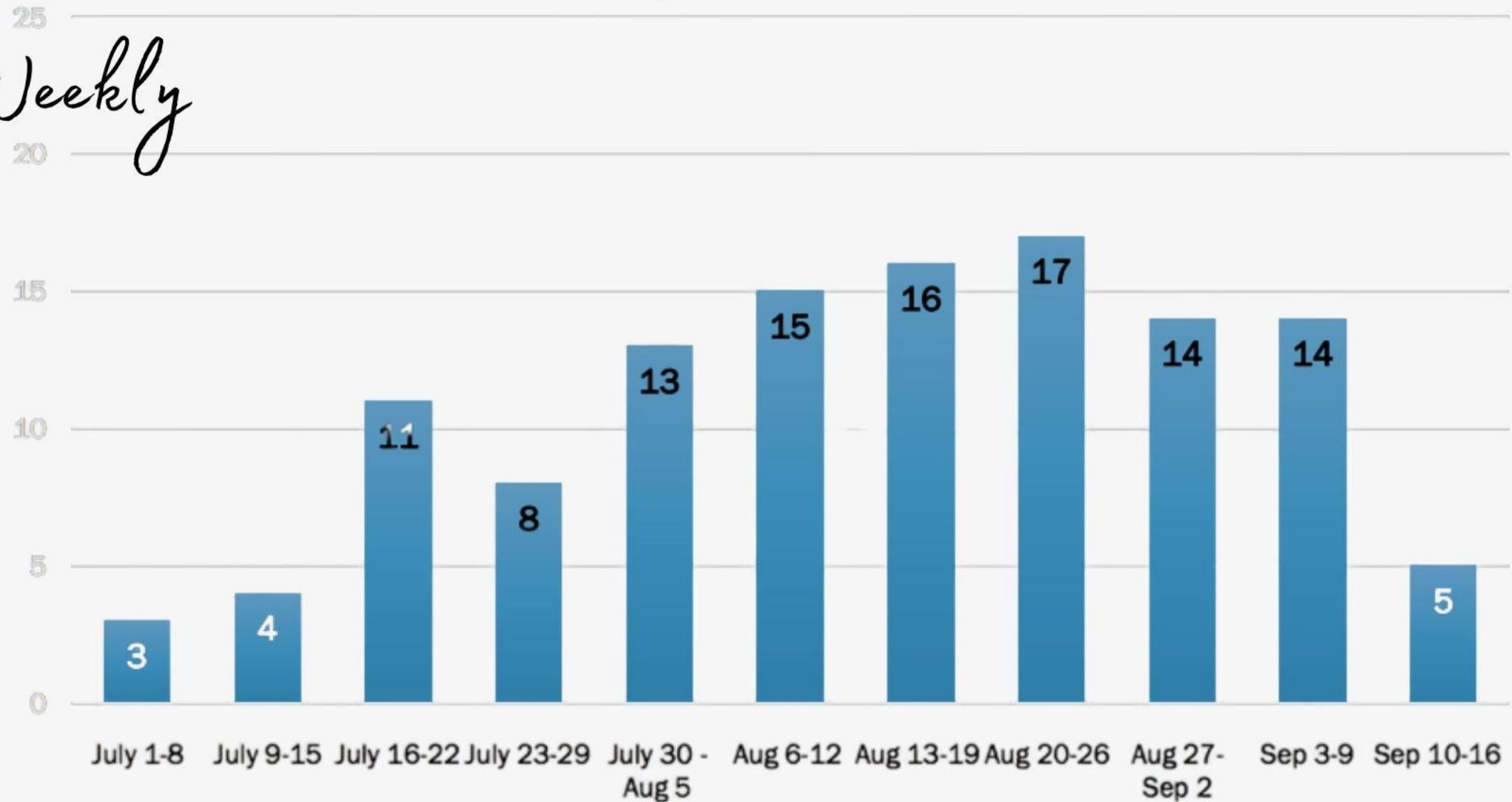
Dates Reported:
03/20 - 09/21

Updated:
09/16/21



Covid Metrics - Town of Darien

Weekly



Questions?





Darien Student Survey Findings: Mental Health & Substance Use Trends

Mitch Dickey, PhD
Shelley Sheridan
Emily Larkin, LMSW

Background of Darien Student Survey

With the support of the BoE and DPS we have been surveying 7th - 12th grade students every three years since 2008

- Survey is anonymous
- Students are asked to self-identify gender including the option of non-binary or no prefer not to answer

Survey is funded by the CT DMHAS CSC grant managed by The Community Fund of Darien in partnership with Thriving Youth Task Force

Full presentation of results will be made to the community on 10/20 at Middlesex Middle School at 7 PM

What will you hear tonight?

- Key findings about the patterns of substance use and mental health of Darien youth.

What's Different This Year?

2018

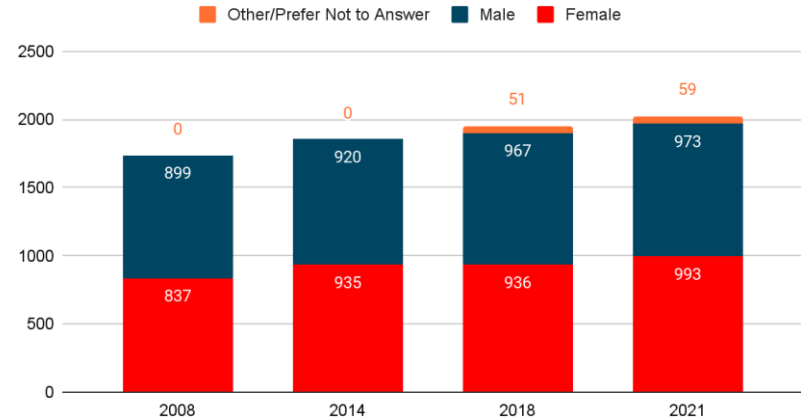
- Two surveys
- Focus on substance use
- Descriptive Analyses - % of students who answer



2021

- One combined survey
- Expanded survey domains: Stress/pressure, mental health, etc.
- Predictive analyses/machine learning
 - cluster analyses to → groups
 - decision tree analyses to identify
 - what factors drive behavior
- Coherent groups of students

Responses by Year and Gender



2021 Survey Overview & Observations

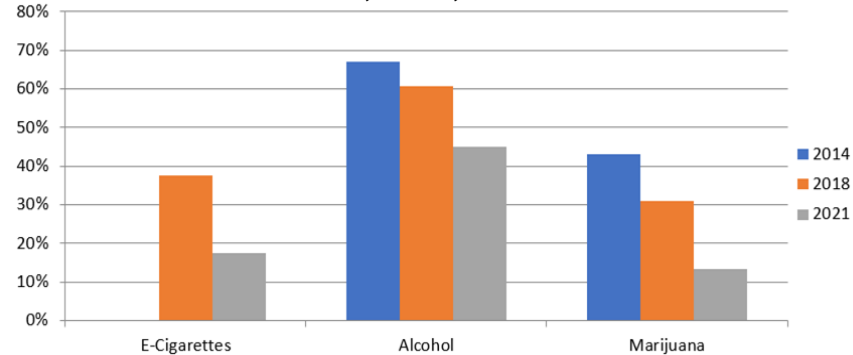
- 2021 Survey Changes & Footnotes:
 - The survey was completed in the midst of a global pandemic.
 - Without a doubt that has had an impact on the results.
 - Our perspective is to look at this data as a reflection of a point in time with less relevance as a comparator against prior survey years or against other communities or national averages.
 - It is our belief that the effects of the pandemic on mental health will be long lasting.
- Tonight we will be looking at two areas: Substance Use and Mental Health.
 - Fewer statistics showing what students are doing, more insight into “WHY.”
 - This doesn’t mean we aren’t concerned about rates of substance use, just that we can’t pinpoint the reason for changes in behavior and are focusing instead on the DRIVERS of behavior and ways parents can intervene.
- **The conclusions from this survey are the most actionable and insightful we have ever had.**

Impact of COVID-19

When asked directly, students reported that COVID-19 had an impact on how they were spending their time and how they were feeling. The biggest changes were:

- Students spent far more time consuming online content and interacting with social media and far less time playing sports or interacting with their friends in person.
- The majority of students reported feeling more anxiety, sadness and loneliness/isolation.
- Substance use was down across all categories.

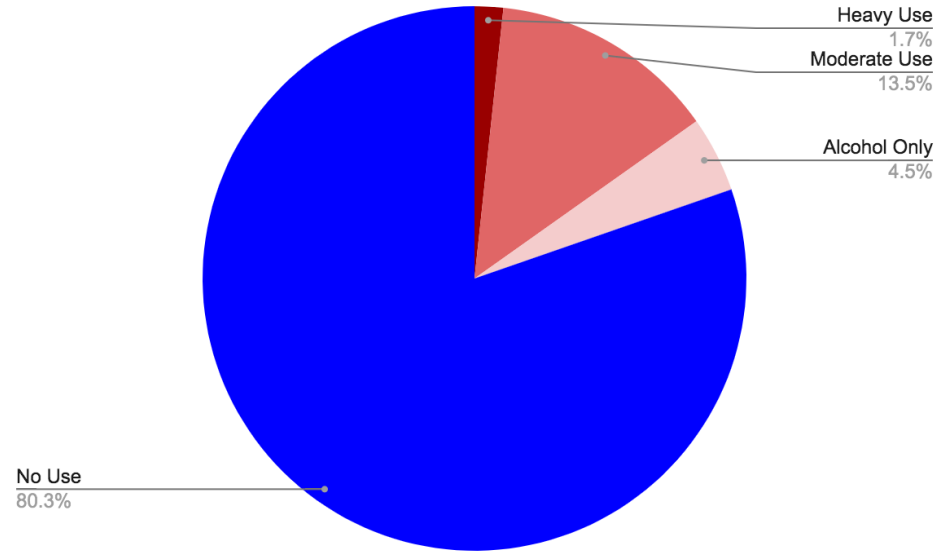
**Student Substance Use Trends:
2014, 2018, 2021**



Student Substance Use: What did we learn?

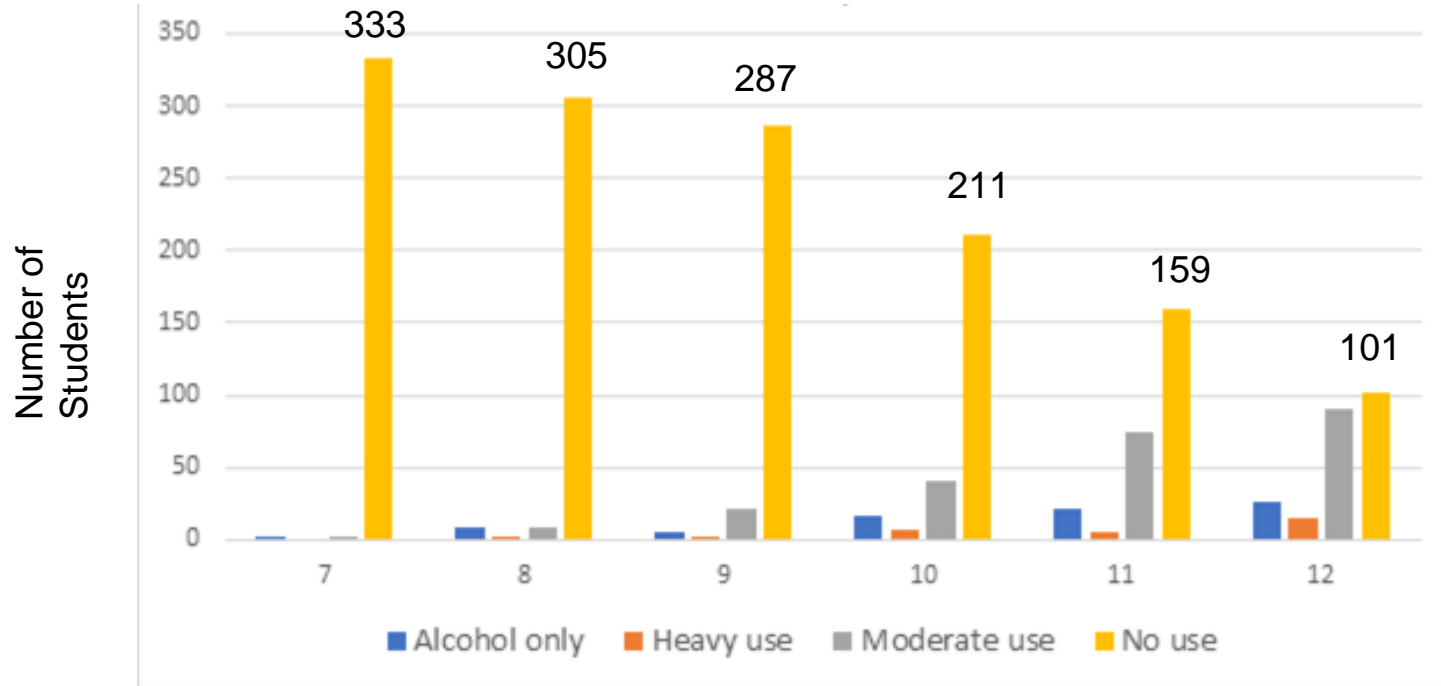
The analysis looked for patterns of use and behaviors. Findings grouped 7-12th grade students into **four** categories based on their behaviors.

- **No use** is the largest category and we should celebrate that! 80.3%
- **Alcohol only** are students who are drinking, but not too frequently or heavily and are not using any other substances. This is a small category. 4.5%
- **Moderate use:** This is where it got interesting. This is the biggest category of substance and the alarming thing is that students in this category are drinking a lot AND using other substances, mostly marijuana. 13.5%
- **Heavy use:** These are the students in the most trouble. It's a small # but these students are drinking heavily, frequently and using other substances, mostly marijuana. 1.7%



Substance Use Clusters by Grade

Rates of use increase significantly in high school.



- 30% of 11th graders are in the heavy/moderate use
- 45% of 12th graders are in the heavy/moderate use

Student Substance Use: Observations

Our analysis sought to understand WHY students are using substances.

- For those who do use substances, the most commonly used substance for Darien teens is [alcohol](#).
- [Grade](#) is the single biggest predictor of use. We see a rapid increase of alcohol use each year in high school.
- Surprisingly, sadness, anxiety and loneliness did [not](#) predict substance use. This is counter to national norms and we know this needs more reflection.
- Parental disapproval of drinking declines rapidly in high school.
- Our data conclusively shows that [parents are the most underutilized resource in prevention in Darien](#). Parents have the power to change their students behavior.

What are we most concerned about:

Moderate/Heavy Drinkers

Our data clearly portrays a teen party culture. Students in this category are drinking frequently and in large quantities and experiencing a lot of consequences along the way:

- Who: 30% of 11th & 45% of 12th graders
- Where: Drinking at parties without adults present
- What are they doing:
 - The # 1 reason 11th & 12th graders drink is to have fun
 - Playing competitive drinking games
 - Blacking out
 - Taking care of friends who have too much to drink
 - Experiencing hangovers
 - Sneaking drinks
 - Buying alcohol at stores outside Darien
 - Using multiple substances, not just alcohol

Factors Associated with Substance-Free Students

Individual variables:

- Top reasons for not drinking: “I just don’t want to” or “parents are strict”
- Students are eager to do well in school
- Students deal well with frustration
- Their peers disapprove of marijuana and alcohol use
- They feel safe & secure at home
- They are willing to talk to their parents about concerns related to alcohol, drugs or sex
- Students have positive adult role models

Family variables:

- **Vigilant** parents who are good at communicating rules about substance use.
- Parents try to **know where they are** at night/weekends and for younger students during the day.
- Parents set **very clear rules** about alcohol use
- Parents **STRONGLY disapprove** of substance use.
- Parents are **on the same page** about substance use

Parental vigilance is a proven factor in reducing drinking in Darien teens!

Key Takeaways About Teen Substance Use

Parents are the greatest underutilized asset to reduce teen substance use

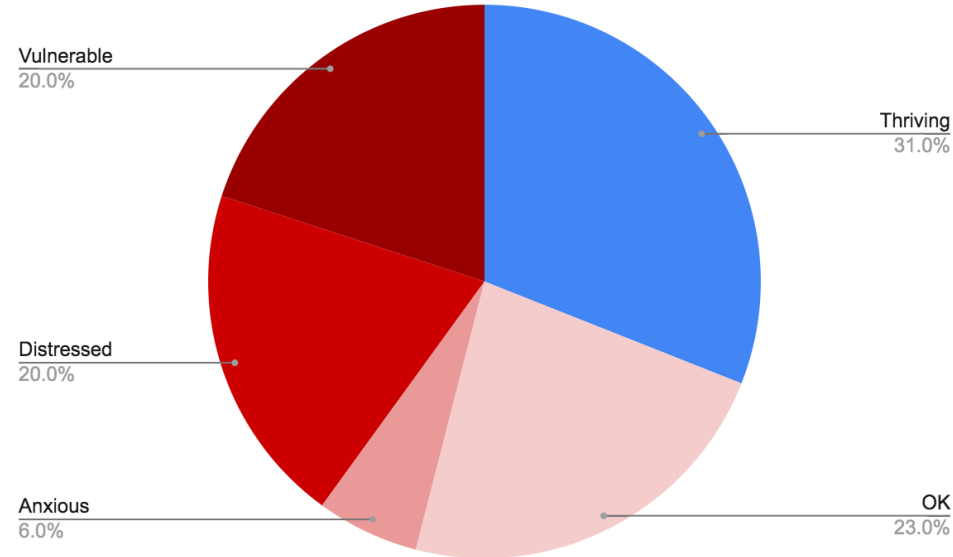
- Vigilance makes a difference in their children's substance use patterns
 - Knowing where students are and what they are doing
- Setting and reinforcing clear rules and expectations about substance use reduces substance use
- Conveying **strong** levels of disapproval of substance use reduces use
- Keeping open lines of communications with students is essential

Student Mental Health: What did we learn?

Our analysis sought to understand the drivers of sadness, anxiety, loneliness and depression among students. Our findings group students into five categories based on their patterns of behaviors.

69% of students fall into a category experiencing sadness, anxiety or loneliness.

1. **Thriving:** students feel good about themselves and are experiencing low levels of sadness, anxiety & loneliness = **31%**
2. **OK:** students feel ok about themselves but are experiencing moderate levels of sadness, anxiety and loneliness = **23%**
3. **Anxious:** students feel ok about themselves but are experiencing high levels of anxiety, low levels of loneliness = **6%**
4. **Distressed:** students aren't feeling good about themselves and are experiencing high levels of sadness, anxiety and loneliness = **20%**
5. **Vulnerable:** students are feeling BAD about themselves and experiencing the highest levels of sadness, anxiety and loneliness = **20%**



Protective Factors Associated with Good Mental Health

Individual variables:

- **Feeling valued**
- Feeling in control of their life and future
- Making good choices (avoiding drugs and alcohol)
- Developing a sense of purpose in life
- Developing good health habits
- Actively engaged in learning
- Actively engaged in clubs/groups in or out of school

Family variables:

- Getting good advice from parents
- Spending quality time with family
- Strong parent messages about good character
- Students do not feel stressed out by meeting parental expectations
- Time with parents/messages from parents cause students to feel good about themselves

Sources of Stress and Pressure

Significant sources of stress:

1. Getting into a good college
2. Getting good grades
3. Standardized tests
4. Meeting parents' expectations
5. Excelling in sports
6. Covid pandemic rules/losses

Minimal sources of stress:

1. Having as much money as peers
2. Having a boyfriend/girlfriend
3. Looking attractive
4. Peer pressure
5. Being popular

See Appendix A

Gender and Mental Health

FEMALE

- Girls are reporting much higher levels of sadness, anxiety and loneliness than boys across all grades, but even more so in 10-12th grade.
- Girls experience more **social** stress than boys. Social media is a significant source of stress.
- The importance of feeling in control and valued is even more important to girls' mental health than boys.
- Family relationships have a bigger impact on mental health of girls including: feeling good about approval of parents, comfort talking to parents about substance use or sex, and being included in family decision making

MALE

- Boys are reporting lower levels of sadness, anxiety and loneliness than girls across all grades.
- Boys experience more **academic** stress than girls.
- Social context is a protective factor for boys including having mentors, coaches or teachers that make them feel good about themselves, having neighbors that care about them, etc.
- Having a family that's good at talking about things is protective factor for boys

Key Takeaways About Teen Mental Health

While our conclusions about Teen Substance Use were very concrete, those regarding Teen Mental Health will require more investigation to determine HOW we can make a positive impact on teen mental health. What we do know is:

- It is essential for students to feel valued.
- It is very important for students to feel that they are in control of their lives and developing a sense of purpose.
- Parents who are “good at talking with their children” make a difference, across grades and genders
- Pressure to perform is a huge stressor on students, from 7th grade on.

Areas to further explore:

- What does it mean for a student to feel valued? What can we do about that?
- How can we encourage a student's sense of control & purpose without placing additional pressure on them?
- How can we help parents further develop their communication skills with their children?
- How can we relieve this pressure on students to perform?



THRIVING YOUTH TASK FORCE

Convened by The Community Fund of Darien

Save the date!

Community Presentation

**Darien Student Survey Findings:
Mental Health
&
Substance Use Trends**

What can we do to help?

Wednesday, October 20th at 7pm

Middlesex Middle School Auditorium

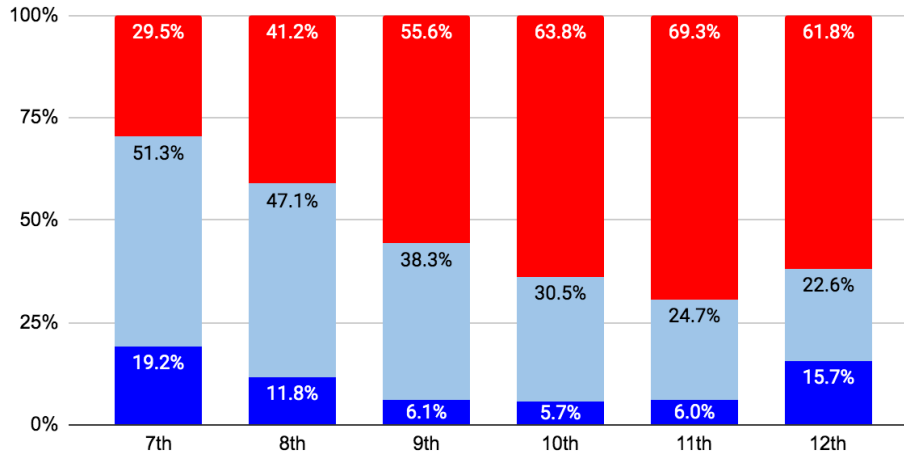
Appendix A

External Impacts on Mental Health

Getting into a good college and getting good grade are primary sources of stress - across all grades, even in middle school!

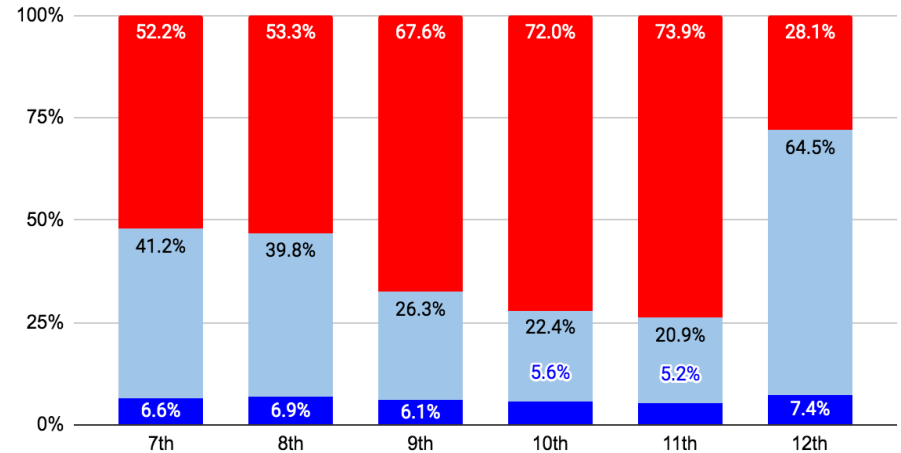
Getting Into A Good College

■ A Lot of Stress ■ A Little Stress ■ No Stress



Getting Good Grades

■ A Lot of Stress ■ A Little Stress ■ No Stress

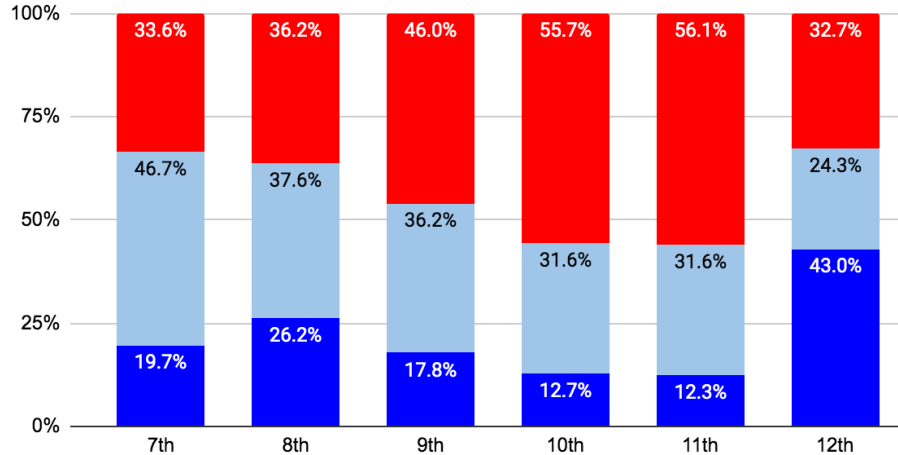


External Impacts on Mental Health

Standardized testing and meeting parents' expectations were other top stressors.

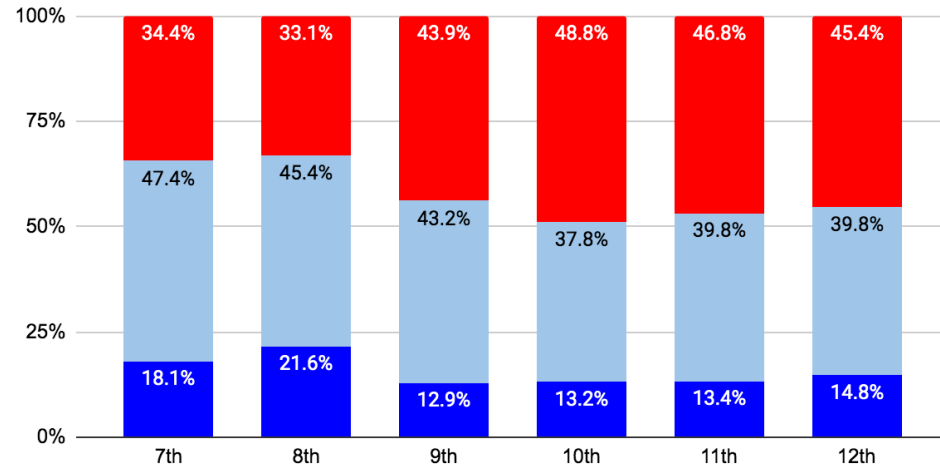
Standardized Testing

■ A Lot of Stress ■ A Little Stress ■ No Stress



Meeting My Parents' Expectations

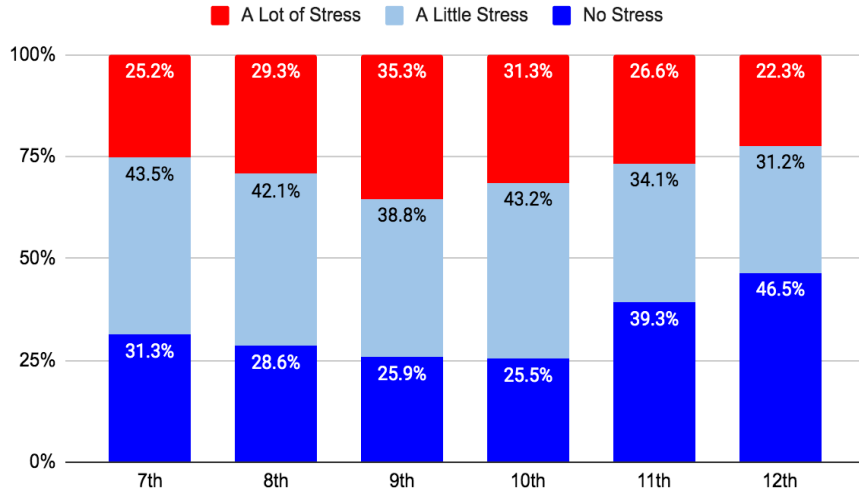
■ A Lot of Stress ■ A Little Stress ■ No Stress



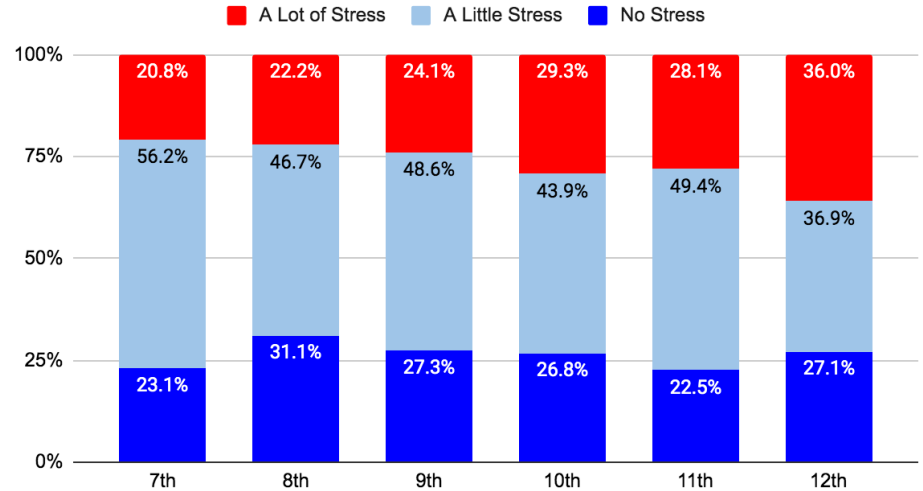
External Impacts on Mental Health

Finally, excelling in sports and covid/pandemic rules or losses were the other sources of external pressure on our youth. What's interesting, is what is NOT causing much stress: being popular, fitting in, having as much money as peers, getting a girlfriend/boyfriend, looking attractive and peer pressure.

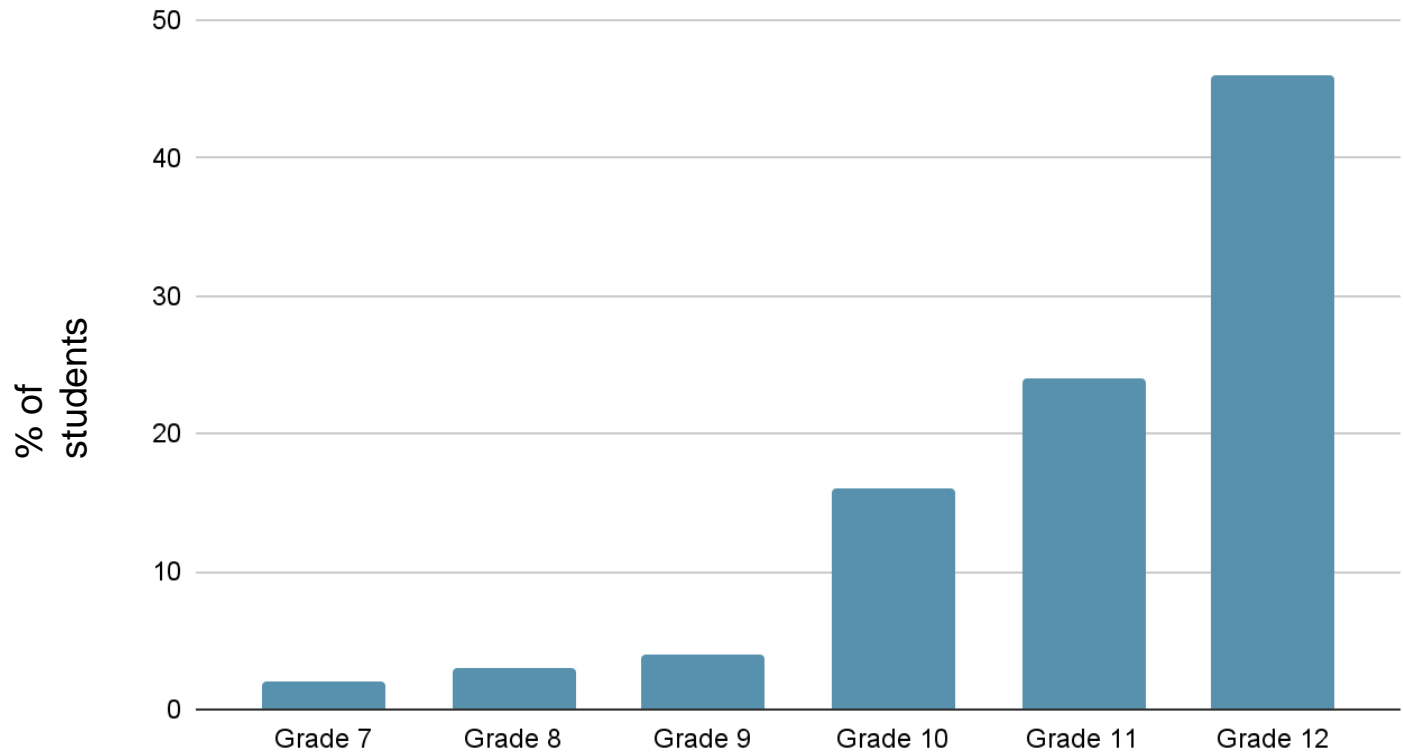
Excelling in Sports



Covid Pandemic Rules or Losses



Past 30 Day Alcohol Use By Grade



DARIEN PUBLIC SCHOOLS

Contemplated Gift Form (September, 2021)

Gift intended for:
(Check appropriate responses)

☐ Hindley
☐ Ox Ridge

☐ Royle

☐ Tokeneke

☐ Middlesex Middle School

☒ Darien High School

☐ District

Person(s) or Group Offering Gift(s)

Blue Wave Booster Club

Contact person-This may be a
gift giver or a building administrator

Name: Geoff Garfield

Address: 6 Oak Park Ave
Darien

Tele.: _____

Fax: _____

e-mail ggrfld@gmail.com

Description of proposed gift(s), including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

30 Speedo Parkas with BWSD (Blue Wave Swim DIVE) embroidered on the back. To be used &

Questions continued on back of this sheet
Please answer the following questions.

returned every year
by swimmers & divers.
See attached
picture + quote.

Is the value of the gift(s) \$ 500.00 or more? ☒ Yes ☐ No

Note: If the proposed gift involves donated materials or services please place an estimated dollar value on them.

If your answer to the previous question is Yes please check one of the following categories of value for the proposed gift(s):

☐ 500-1,000

☐ 5,000-10,000

☐ 1,000-2,000

☐ 10,000-15,000

☐ 2,000-3,000

☐ 15,000-20,000

☒ 3,000-4,000

☐ 20,000+

☐ 4,000-5,000

Do not write below this line

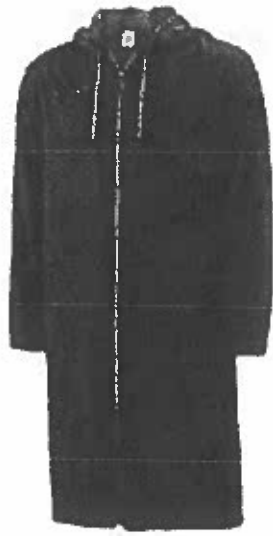
Status: Date received by Superintendent 9/23/21

Notes on actions by Superintendent of Schools-

Discussion with Athletic Director

Actions, if any, by the Board of Education-

Final disposition of the gift offer-



Features

- Water resistant outer
- Logo at chest
- Fleece lined for warmth
- Fleece lined pockets with zipper
- Unisex sizing
- Internal zipper pocket
- 2-Way front zip-interchangeable color zipper pulls
- Customization available

Details

- Fabric:** 100% Polyester; Lining: 100% Polyester Fleece
- Care:** Machine wash
- Adjustable:** Drawstring hood
- Closure:** Zip
- Country of Origin:** Imported

SWIMOUTLET

THE WEB'S MOST POPULAR SWIM SHOP!

Note: This is a quote for this purchase only. Any future purchase or purchases might not be the same due to stock changes, price increases, and/or quantities purchased. Drop ship items may take longer to process and may result in longer than normal shipping times. If you choose to place the purchase, the method of payment we will accept is a check by mail or major credit card (Visa, Master Card, Discover, American Express). If you have any questions please email or call your team representative. This Quote is good for 60 days.

Date: 09/03/2021

Name	Betsy Roberts	Team Representative	
Company		Name: DJ Poulin	
Address	4 Hillside Ct.	Phone: 408.410.8389	
City, State, Zip	Darien, CT, 06820	Email: dj@swimoutlet.com	
Phone Number	2039183695		
Fax Number			
Email Address	betsy_roberts@hotmail.com		

QUOTE

Qty	Product Code	Product Description	Price Each	Price
30	Custom Fee	Custom Fee	10.00	\$300.00
30	42637-0009	Speedo Unisex Team Parka - Navy - Large	93.75	\$2,812.50
Subtotal				\$3,112.50
Tax (6.35%)				\$0.00
Shipping: Standard (2-7 Business Days) FREE				\$0.00
Total				\$3,112.50

DARIEN PUBLIC SCHOOLS

Contemplated Gift Form

Gift intended for:
(Check appropriate responses)

Person(s) or Group Offering Gift(s)
Blue Wave Booster Club

_____ Hindley
_____ Ox Ridge

Contact person-This may be gift giver or a building

a
administrator

_____ Royle

Name

Address

_____Tokeneke

 Middlesex Middle School

Tele.

 X Darien High School

Fax.

District _____

e-mail

Description of proposed gift(s), including the form in which it (they) will be given (e.g. money, materials, services, etc.) and for what purpose(s). The description has to be sufficiently specific to allow administration to determine whether items 2, 3, or 4 of the guidelines specified in "Administration Regulation JG-Public Gifts to the Schools" apply.

35 pairs of rain pants to match the rain pants the girls lacrosse program bought last year.

[illegible]

Questions continued on back of this sheet
Please answer the following questions.

Is the value of the gift(s) \$ 500.00 or more? X Yes No

Note: If the proposed gift involves donated materials or services please place an estimated dollar value on them.

If your answer to the previous question is Yes please check one of the following categories of value for the proposed gift(s):

____ 500-1,000

____ 5,000-10,000

____ 1,000-2,000

____ 10,000-15,000

____ 2,000-3,000

____ 15,000-20,000

____ 3,000-4,000

____ 20,000+

____X_4,000-5,000

Do not write below this line

Status: Date received by Superintendent 9/23/21

Notes on actions by Superintendent of Schools-

Discussed with Athletic Director

Actions, if any, by the Board of Education-

Final disposition of the gift offer-



QUOTE

PO:

Date Ordered: September 21, 2021

Ordered By	Ship To	Return Address
Cindy Fraioli Darien High School Girls Lacrosse	Cindy Fraioli Darien High School Girls Lacrosse 80 High School Ln Darien, CT 06820	LAX.com 345 Wilson Avenue Norwalk, CT 06854 855-255-5294 sales@lax.com

Item	Product Code	Qty	Unit Price	Amount
Nike Men's Waterproof Pant	Nike-DA4984-010-M	35	\$120.00	\$4,200.00
Screen	Printing-Set Up	1	\$20.00	\$20.00
			Subtotal	\$4,220.00
			Estimated Tax	\$0.00
			Estimated Freight	\$63.00
			Total	\$4,283.00

This is a quote only and some charges may change prior to final invoicing

Examples:

- * Sales tax may be imposed if tax-exempt status is not confirmed
- * Shipping charge may go up or down dependent upon final order quantities and ultimate shipping method selected
- * Additional art fees may apply (consult with your sales representative for details)

Memorandum

DATE: September 17, 2021
TO: Dr. Alan Addley, Superintendent of Schools
FROM: Richard Rudl, Director of Finance & Operations
SUBJECT: FY 22 Financial Report through August

Enclosed please find the attached:

1. FY 22 Financial Report through August 2021.
2. List of accounting adjustments for August 2021 within Broad Categories
3. August PowerPoint
4. Grant Financial Report through August
5. Food Service Financial Report through August

Highlights of the Financial Report for FY 22:

Fiscal Year 2022 currently projects a year-end surplus of \$167,740. This forecast assumes we will be reimbursed for all items lost during Storm Elsa in July, should those items not be reimbursed or partially reimbursed we will update the forecast. Excluding three vehicles that were totaled, damages totaled \$31,084, which are recorded in Reserve for Emergency Repair under RC12 in a separate organizational code to track flood expenditures. These items include a sander/salter for DAR100, Door Parts, Carpentry Tools, Electrical Materials, Ground Equipment Repairs, and vehicle tools/parts. All items have been submitted to CIRMA. We are still assessing damages from Tropical Storm Ida, however we expect losses to exceed \$400,000 before any insurance reimbursement. Those items are not included in this forecast as we are still awaiting CIRMA to inform us of our covered losses.

RC's	Forecast
General Education RC's	\$170,332
Special Education RC's	\$208
COVID	\$(2,800)
Total	\$167,740

RC 3 (MMS):

- There is a deficit in the Principal account of \$51,425 as the transition from the previous principal to the current principal is effective through September 30th. There is a recommended transfer for BOE consideration and approval to cover this cost.

RC 11 (Athletics):

- There is a positive balance of \$8,370 in Athletic Training Services as we have had a resignation of an athletic trainer. This positive balance assumes a replacement will be available by October 1st.
- Facilities-Custodial shows a positive balance of \$34,170 as the new YMCA agreement calls for us to be reimbursed by the YMCA for custodial overtime cost.
- Athletic Transportation shows a positive balance of \$5,156 due to a bus shortage as we do not have enough available drivers to bus the boy's golf team at this time.

RC 12 (Maintenance):

- The district electrician retired at the end of August and a replacement will not start until mid-April, as a result there is salary savings of \$3,476.

RC 16 (Administration):

- Legal fees shows a positive balance of \$8,800. The first month's legal fees were less the budget by this amount.

RC 18 (Personnel):

- Staff Turnover shows a positive balance of \$129. We budgeted a turnover of 28 employees with an average savings of an MA19 to an MA15. We did have 53 staff members turn over; however, of those 53 staff members 24 were under step 10 and 19 staff members were hired at a salary that was more expensive than the employee that left and as a result turnover savings were less than anticipated given the higher level of turnover but the turnover credit has been extinguished.
- Contract support shows a positive balance of \$6,985 as unaffiliated salary increases were less than budgeted.
- Budget controls shows a positive balance of \$43,467 as 3.4FTE of 4.0FTE were approved by the BOE.
- Dues and Memberships is forecasted to show a savings of \$11,500 as the partnership fee for the Teacher in Residence has been reduced from \$21,500 to \$10,000 as the State received a grant to offset the partnership fee.

RC 23 (DSS):

- Consultant Services shows a positive balance of \$41,706. We had less expenditures due to less revenue than budget. This balance is recommended as a BOE transfer to cover the reduction in revenue.
- General Office Supplies shows a positive balance of \$2,564 as less expenses were needed for DSS.
- General Teaching Supplies shows a positive balance of \$21,935 as less expenses were needed for DSS based on revenue.

- DSS Revenue is \$40,021 less than budget, however there is a corresponding savings in expenses.

RC 24 (Special Education):

- Transportation/Driver shows a positive balance of \$9,000. We have not hired the third driver, as there is a vehicle shortage nationwide. The expected arrival date of the third suburban is early November. This savings assumes we hire a third driver in early November to correspond with the arrival of the third vehicle. We are recommending a BOE transfer to OOD Transportation to cover the cost of contracting out the route due to this delay.
- Legal fees shows a positive balance of \$11,800 as the first month's legal fees have trended under budget.
- In District Transportation shows a favorable balance of \$14,285 from ESY savings compared to budget.
- OOD Transportation shows a negative balance of \$23,285, as we have had to contract out routes we had planned on covering through the acquisition of a third suburban, however due to a vehicle shortage this vehicle is not expected to arrive until early November. There is a recommended transfer to cover this for BOE consideration.
- We have budgeted a reimbursement rate of 67.5% for FY22. The first excess cost submission is December 1st.

RC 25 (Fixed):

- Electricity is forecasted with a positive balance of \$32,124 based on current consumption trends.
- Property Insurance is forecasted with a positive balance of \$8,122 based on favorable renewals with CIRMA.
- Workers Compensation is forecasted with a positive balance of \$20,735 based on favorable renewals with CIRMA.
- General Liability Insurance is forecasted with a positive balance of \$2,105 based on favorable renewals with Assured Partners.
- Student Accident Insurance is forecasted with a positive balance of \$10,432 based on favorable renewals with Bollinger.

RC 26 (ELP):

- Teacher Aides shows a positive balance of \$5,157 due to salary savings from a vacant position.
- ELP Tuition shows a negative balance of \$16,747. Based on current enrollment we have 49 paying students in the program who will start between the start of school and November. This forecast does not assume any additional students will enroll. Should additional students enroll the forecast will be updated.

RC 28 (COVID):

- Transportation is forecasted at a deficit of \$2,800 as our out of district providers are requiring additional cleaning to utilize their services similar to last school year. We anticipate bringing a transfer for this account during the September report.

RC	Fiscal Year Adjusted Budget	August Forecast	Forecast Balance
RC 1 Darien High School	\$13,949,976	\$13,949,973	\$0
RC 2 Fitch Academy	\$526,001	\$526,001	\$0
RC 3 Middlesex	\$10,694,080	\$10,745,505	\$(51,425)
RC 5 Hindley	\$3,737,927	\$3,737,927	\$0
RC 7 Holmes	\$3,699,967	\$3,699,967	\$0
RC 8 Ox Ridge	\$3,957,754	\$3,957,753	\$0
RC 9 Royle	\$3,350,266	\$3,350,266	\$0
RC 10 Tokeneke	\$3,361,725	\$3,361,725	\$0
RC 11 Athletics	\$1,924,126	\$1,876,430	\$47,696
RC 12 Maintenance	\$3,317,888	\$3,314,412	\$3,476
RC 13 Music	\$300,978	\$300,978	\$0
RC 14 Art	\$115,613	\$115,613	\$0
RC 15 Technology	\$3,380,662	\$3,380,662	\$0
RC 16 Administration	\$854,453	\$845,653	\$8,799
RC 17 Health	\$865,316	\$865,316	\$0
RC 18 Personnel	\$1,269,390	\$1,207,309	\$62,081
RC 19 Curriculum	\$2,319,837	\$2,319,837	\$0
RC 20 Finance	\$705,648	\$705,648	\$0
RC 21 Library/Media	\$152,335	\$152,335	\$0
RC 22 Technology Education	\$60,000	\$60,000	\$0
RC 23 Summer School	\$(112,183)	\$(138,367)	\$26,184
RC 24 Special Education	\$25,241,895	\$25,230,097	\$11,798
RC 25 Fixed Expenditures	\$21,647,982	\$21,574,464	\$73,518
RC 26 ELP	\$1,302,565	\$1,314,154	\$(11,590)
RC 28-COVID Reopening	\$0	\$2,800	\$(2,800)
Total	\$106,624,199	\$106,456,459	\$167,740

There are three transfers for BOE consideration and approval:

*	Account	RC	To:	From:	Description
D	Principal	3	\$51,425		3 Months of Previous Principal salary
S	Workers Compensation	25		\$20,000	Favorable CIRMA Renewal
S	Student Accident Insurance	25		\$10,000	Favorable Bollinger Renewal
S	Contract Support	18		\$6,985	Unaffiliated Salary increases lower than budget
S	Teaching Supplies	23		\$14,440	Less DSS supplies than needed

*	Account	RC	To:	From:	Description
D	DSS Revenue	23	\$40,021		Less DSS Revenue than anticipated but corresponding expense reduction
S	Consultant Svs.	23		\$40,021	Less DSS Revenue than anticipated but corresponding expense reduction

*	Account	RC	To:	From:	Description
D	OOD Transportation	24	\$23,285		Contracted out transportation due to delay in 3 rd suburban
S	Transportation/Driver	24		\$9,000	Salary savings from vacant 3 rd driver
S	In-District Transportation	24		\$14,285	Change in projected cost

*D=Deficit
S=Surplus

Grant Financial Report:

IDEA (2 Year Grant): The IDEA is a grant statute that provides federal funding for the education of children with disabilities and requires, as a condition for the receipt of such funds, that states agree to provide a free appropriate public education

- Currently, we are forecasting a balance of \$154,056.

IDEA 611 ARP Grant: This is a new grant, which was awarded to Darien in the amount of \$199,131. The intended purpose of this grant is to support recovery services for special education. This grant application has yet to be filed and once filed the breakout of accounts will be available.

TITLE 1 (2 Year Grant): Title 1 is to ensure a high-quality education for every child, by providing extra help to students who need it most.

- Title I has yet to be submitted and approved, it is expected to be in the amount of \$169,663. This grant supports professional development and a literacy interventionist.

TITLE II (2 Year Grant): Title II funds can be used to provide supplemental activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders.

- Title II has yet to be submitted and approved by the curriculum office however it is anticipated it will be \$72,652. Once submitted and approved we will breakout the accounts.

TITLE III (2 Year Grant): Title III funding is designed to improve the education of English learners (ELs) by helping them learn English and meet challenging state academic content and student academic achievement standards.

- Title III has yet to be submitted and approved by the curriculum. Once submitted and approved we will breakout the accounts.

TITLE IV (2 Year Grant): Title IV is funding to increase access to comprehensive school psychological services, improve school safety and school climate, and strengthen parent and community engagement.

- Title IV has yet to be submitted and approved by the curriculum. Once submitted and approved we will breakout the accounts.

TEAM MENTOR (1 Year Grant): The TEAM grant is a grant provided by the CSDE to promote excellence, equity and high achievement for Connecticut students by engaging teachers in professional practice through guided support. An award has not been issued to date.

SPECIAL EDUCATION COVID 19: This grant is to support ESY services.

- The award was for \$20,000, which was expended in full to support the ESY program from this summer.

ARP ESSER FUNDS: This grant was awarded by the Federal Government to help re-open schools and support learning loss:

- The grant currently forecasts a positive balance of \$39,447, which can be carried over for three fiscal years. A revision will be submitted in December to adjust for staff that were hired above and below budget. Savings accumulated from lower price points for access points.

TECHNOLOGY EDUCATION: Funded through Area 9 Cable Council.

- This grant supported technology equipment and has been expended.

DARIEN FOUNDATION GRANT: This grant was funded to support robotics district wide.

- We are anticipating expenditures of \$106,500 or 50% of the grant in year 1.

Food Service Financial Report:

The Food Service Fund shows a P&L of \$(161,467) through August. Typically, August is a deficit month as we have only two days of sales but full year cost of pension costs, start-up costs for equipment repairs and management expenses. A look ahead to September, daily sales are up 20% from the end of last year and nearly double what sales were year over year. However, we would expect by end of September, early October to see at least 25% growth in daily sales as the school year settles in. Chartwell's has also provided food service operations to the Darien High School Pavillion this year. Sales to date are \$2,931 and are included in the forecast.

We are forecasting based on current revenue growth seen in September a year-end surplus of \$56,793.

**Darien Public Schools
Forecast by Month
FY 22**

	Budget	August
Salaries	\$ 68,958,116	\$ 68,898,786
Operating	\$ 18,828,653	\$ 18,742,512
Fixed	\$ 21,881,745	\$ 21,808,227
Equipment	\$ 986,260	\$ 986,260
Revenue	\$ (4,030,575)	\$ (3,973,806)
Total	\$ 106,624,199	\$ 106,461,979
Forecasted Balance	\$	162,220
		0.15%
General Education RCS	\$	170,332
Special Education RCS	\$	208
COVID	\$	(8,320)

**Darien Public Schools
Monthly Financial Report
2021-2022**

ACCT #	RC - 1	DARIEN HIGH SCHOOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020-2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
1	11013	BURSAR/ADMINISTRATIVE ASSIST	111,252	110,384	116,292	115,114	2,736	117,850	20,501	95,726	1,623	117,850	1.50	-
2	21101	PRINCIPAL	203,506	208,085	213,287	217,553	-	217,553	41,837	175,716	0	217,553	1.00	0
3	21102	ASSISTANT PRINCIPAL	482,582	519,480	556,200	567,324	-	567,324	109,101	458,223	0	567,324	3.00	0
4	21201	DIRECTOR OF GUIDANCE	140,402	151,205	161,135	164,358	-	164,358	31,607	132,751	0	164,358	1.00	0
5	21215	DEPARTMENT CHAIRS	534,632	552,984	566,788	-	578,108	578,108	23,048	555,060	(0)	578,108	4.00	(0)
6	21220	CURRICULUM SUPERVISION	54,793	55,022	42,273	609,526	(577,539)	31,987	1,294	30,694	(0)	31,987	0.20	(0)
7	11012	ART TEACHERS	403,199	430,658	439,482	455,125	(58,479)	396,646	16,083	380,563	1	396,645	5.67	1
8	11014	BUSINESS TEACHERS	78,346	81,999	85,790	89,757	23,464	113,221	4,519	108,703	(0)	113,221	1.40	(0)
9	11016	COMPUTER TEACHERS	42,924	43,517	44,170	88,299	(30,886)	57,613	2,619	54,994	0	57,613	0.80	0
10	11018	ENGLISH TEACHERS	1,628,570	1,647,266	1,549,637	1,663,450	(96,010)	1,567,440	63,677	1,503,762	1	1,567,439	16.80	1
11	11024	FOR. LANG. TEACHERS	1,084,511	1,175,783	1,186,647	1,264,302	43,504	1,307,806	51,845	1,255,961	0	1,307,805	13.80	0
12	11030	MATH TEACHERS	1,229,564	1,290,195	1,283,721	1,463,577	(81,330)	1,382,247	58,837	1,323,410	(0)	1,382,247	16.60	(0)
13	11032	MUSIC TEACHERS	236,655	245,807	259,219	266,264	-	266,264	10,241	256,023	(0)	266,264	2.50	(0)
14	11034	PHYSICAL ED. TEACHERS	584,906	606,061	624,579	647,585	3,397	650,982	26,624	624,358	(0)	650,982	6.00	(0)
15	11036	READING TEACHERS	115,088	116,676	118,426	120,202	-	120,202	4,623	115,579	0	120,202	1.00	0
16	11038	SCIENCE TEACHERS	1,599,946	1,656,605	1,621,946	1,672,367	56,757	1,729,124	71,825	1,657,299	0	1,729,124	18.83	0
17	11042	SOCIAL STUDIES TEACHERS	1,513,299	1,529,976	1,552,536	1,610,757	28,683	1,639,440	65,733	1,573,707	0	1,639,440	18.20	(0)
18	11044	TECH ED. TEACHERS	258,989	270,037	286,403	291,281	14,981	306,262	11,779	294,483	0	306,262	2.80	0
19	21306	TEACHERS OF THE GIFTED	21,843	14,141	14,255	14,953	15,292	30,245	1,375	28,870	(0)	30,245	0.40	(0)
20	21302	SUBSTITUTE TEACHERS	83,532	40,164	75,875	53,550	-	53,550	75	-	53,475	53,550	-	-
21	21318	BUILDING SUBSTITUTES	14,000	9,500	37,125	35,000	-	35,000	-	-	35,000	35,000	-	-
22	21317	STUDENT INTERNS	30,600	30,600	22,950	32,000	-	32,000	-	-	32,000	32,000	-	-
23	21401	LIBRARIANS	173,268	180,225	152,240	223,520	(8,396)	215,124	8,938	206,186	0	215,124	2.00	0
24	21402	GUIDANCE	625,464	656,389	682,877	696,648	28,899	725,547	38,783	680,241	6,523	725,547	8.00	-
25	21501	PRINCIPAL/DIRECTOR SECRETARY	219,873	194,815	184,899	182,280	568	182,848	19,343	161,449	2,056	182,848	3.00	-
26	21502	GUIDANCE SECRETARIES	119,596	122,287	124,743	127,231	-	127,231	16,672	110,559	(0)	127,231	2.00	(0)
27	21602	CAMPUS MONITOR	193,097	196,074	199,386	202,850	134	202,983	9,227	193,757	-	202,983	5.00	-
28	21603	TEACHER AIDES	150,012	159,218	119,134	81,419	(568)	80,851	3,675	77,175	1	80,850	2.00	1
29	61001	CUSTODIANS	501,114	546,336	548,907	569,681	(19,689)	549,992	107,184	439,807	3,001	549,992	7.00	-
30	101003	CLUBS AND COUNCILS	226,343	250,605	241,166	250,501	-	250,501	486	10,210	239,805	250,501	-	-
31		TOTAL PERSONNEL	12,661,905	13,098,094	13,112,087	13,776,473	(76,174)	13,700,299	821,548	12,505,265	373,486	13,700,296	144.50	3

OPERATING	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
22002 TEXTBOOKS-REPLACEMENTS	27,277	27,076	22,234	(2,625)	32,025	8,123	17,579	6,324	32,025		-
22003 TEXTBOOKS-CONSUMABLES	8,653	2,492	3,686	-	4,100	4,100	-	-	4,100		-
23003 PERIODICALS	1,049	246	444	-	635	236	-	399	635		-
23004 RESOURCE MATERIALS	1,897	423	293	-	2,800	-	140	2,660	2,800		-
23010 AUDIO VISUAL CONSUMABLES	3,250	2,474	3,250	-	3,250	1,021	254	3,250	3,250		-
24011 GENERAL TEACHING SUPPLIES	48,079	50,097	29,173	-	53,250	34,835	6,242	12,173	53,250		-
25001 GENERAL OFFICE SUPPLIES	21,955	14,151	14,669	-	22,000	8,791	2,161	11,047	22,000		-
25002 PROFESSIONAL LIBRARY PURCHASE	294	350	335	-	350	-	-	350	350		-
25003 PROFESSIONAL DEVELOPMENT	6,700	3,467	3,620	-	8,515	800	-	7,715	8,515		-
25007 GRADUATION EXPENSES	22,661	17,694	25,957	-	26,500	4,267	19,363	2,869	26,500		-
25008 GUIDANCE MATERIALS	2,104	2,600	2,537	-	2,600	492	-	2,600	2,600		-
25013 TEMPORARY HOURLY SERVICES	26,625	36,031	32,081	-	27,720	2,682	-	25,038	27,720		-
25014 HANDBOOK PRINTING	8,938	7,331	11,903	-	12,000	1,208	-	10,792	12,000		-
25026 DUES AND MEMBERSHIPS	14,049	14,568	11,535	-	16,068	10,420	-	5,648	16,068		-
35000 POLICE AND FIRE SERVICES	29,366	15,921	8,962	-	22,000	-	-	22,000	22,000		-
72016 CLASSROOMS/CORRIDORS/AUDITRIU	8,500	4,542	8,204	-	8,500	1,870	762	5,868	8,500		-
72041 MICROSCOPE REPAIRS	-	-	-	-	-	-	-	-	-		-
72044 REPAIRS AND SERVICE CONTRACT	2,928	1,283	675	-	3,450	-	635	2,815	3,450		-
83003 RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-		-
102003 OTHER STUDENT ACTIVITIES	16,980	16,966	9,925	-	10,000	1,445	-	8,555	10,000		-
TOTAL OPERATING	251,307	217,712	189,483	(2,625)	255,763	80,290	47,136	128,337	255,763	-	-
EQUIPMENT											
73001 EQUIPMENT AND FURNITURE	21,994	-	4,973	-	4,914	-	-	4,914	4,914		-
TOTAL EQUIPMENT	21,994	-	4,973	-	4,914	-	-	4,914	4,914		-
TOTAL DARIEN HIGH SCHOOL	12,935,206	13,315,806	13,306,542	(78,799)	13,960,976	901,838	12,552,401	506,737	13,960,973	144.50	3
REVENUE											
102007 REV.- STUDENT PARKING FEES	(11,000)	(11,000)	(11,000)	-	(11,000)	(11,000)	-	(11,000)	Rev. Forecast	Rev. Expected	Surplus/ (Shortfall)
NET DARIEN HIGH SCHOOL BUDGET	12,924,206	13,304,806	13,295,542	(78,799)	13,949,976	890,838	12,552,401	495,737	13,949,973	144.50	3

		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
67	RC - 2 FITCH ACADEMY												
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70													
71	21301 ALTERNATIVE SCHOOL	333,944	382,833	410,750	427,977	(7,621)	420,356	17,904	402,452	0	420,356	4.60	0
72	21603 TEACHER AIDES	-	-	-	-	-	-	-	-	-	-	-	-
73	TOTAL PERSONNEL	333,944	382,833	410,750	427,977	(7,621)	420,356	17,904	402,452	0	420,356	4.60	0
74													
75	25007 INSTRUCTIONAL SUPPLIES	-	-	332	2,500	-	2,500	-	-	2,500	2,500	-	-
76	25019 COMPUTER INSTRUCTION SUPPLIES	-	436	-	-	-	-	-	-	-	-	-	-
77	25001 GENERAL TEACHING SUPPLIES	4,998	3,182	1,267	2,500	-	2,500	787	734	979	2,500	-	-
78	13015 LOCAL TRAVEL EXPENSE	20	-	-	500	-	500	-	-	500	500	-	-
79	102012 LEASES PROPERTY	80,392	84,867	95,663	100,145	-	100,145	16,317	83,828	0	100,145	-	0
80	TOTAL OPERATING	85,410	88,485	97,362	105,645	-	105,645	17,105	84,562	3,979	105,645	-	0
81													
82	TOTAL FITCH ACADEMY	419,353	471,318	508,011	533,622	(7,621)	526,001	35,008	487,014	3,979	526,001	4.60	0

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RC - 3	MIDDLESEX MIDDLE SCHOOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
86	21101 PRINCIPAL	190,231	194,511	199,374	203,361	-	203,361	78,216	176,570	(51,425)	254,786	1.00	(51,425)
87	21102 ASSISTANT PRINCIPAL	317,942	309,867	323,817	338,986	-	338,986	65,189	273,796	1	338,986	2.00	-
88	21215 DEPARTMENT CHAIRS	133,658	138,246	141,697	-	144,527	144,527	5,762	138,765	(0)	144,527	1.00	-
89	21220 CURRICULUM SUPERVISION	100,865	100,660	96,462	245,489	(144,527)	100,962	4,190	92,555	4,216	100,962	0.33	-
90	310312 ART TEACHERS	173,982	164,032	160,891	181,164	11,955	193,119	7,428	185,691	0	193,119	3.00	-
91	310316 COMPUTER TEACHERS	162,064	166,136	170,418	175,036	-	175,036	7,511	167,525	(0)	175,036	2.00	-
92	310320 ENGLISH TEACHERS	1,401,887	1,411,475	1,422,640	1,471,821	(7,839)	1,463,982	57,227	1,406,755	0	1,463,982	16.00	-
93	310322 HEALTHY LIVING	120,876	63,081	119,431	124,707	3,504	128,211	4,931	123,280	0	128,211	2.00	-
94	310324 FOR. LANG. TEACHERS	971,433	951,560	888,633	959,500	4,162	963,662	39,400	924,262	0	963,662	11.00	-
95	310330 MATH TEACHERS	1,287,842	1,333,460	1,340,536	1,379,376	-	1,379,376	56,036	1,323,340	0	1,379,376	13.50	-
96	310332 MUSIC TEACHERS	580,853	596,358	513,098	546,296	13,390	559,686	22,367	537,319	(0)	559,686	6.60	-
97	310334 PHYSICAL EDUCATION TEACHERS	534,998	557,097	576,280	596,899	-	596,899	23,698	573,201	0	596,899	6.00	-
98	310338 SCIENCE TEACHERS	1,059,722	1,073,667	1,077,755	1,114,921	(34,119)	1,080,802	43,321	1,037,480	1	1,080,802	12.00	-
99	310342 SOCIAL STUDIES TEACHERS	1,073,228	1,128,663	1,070,116	1,188,992	-	1,188,992	46,509	1,142,483	0	1,188,992	12.00	-
100	310344 TECH ED. TEACHERS	216,425	216,114	219,356	222,646	-	222,646	9,342	213,304	0	222,646	2.00	-
101	21302 SUBSTITUTE TEACHERS	49,900	40,730	112,766	49,000	-	49,000	-	-	49,000	49,000	-	-
102	21306 BUILDING SUBSTITUTES	106,586	108,057	94,103	96,848	-	96,848	4,114	92,734	0	96,848	0.99	-
103	21317 STUDENT INTERNS	30,300	30,600	15,000	32,000	-	32,000	-	-	32,000	32,000	-	-
104	21318 BUILDING SUBSTITUTES	19,700	15,900	17,100	23,750	-	23,750	-	-	23,750	23,750	-	-
105	21401 LIBRARIANS	202,185	207,490	213,605	114,720	(8,857)	105,863	4,072	101,791	0	105,863	1.00	-
106	21402 GUIDANCE	361,885	454,741	469,604	479,783	5,254	485,037	24,134	460,903	0	485,037	6.00	-
107	21501 PRINCIPAL/DIRECTOR SECRETARY	230,161	231,289	239,060	243,785	-	243,785	30,854	209,795	3,136	243,785	4.00	-
108	21502 GUIDANCE SECRETARIES	67,251	71,273	72,702	74,150	-	74,150	14,260	59,891	(0)	74,150	1.00	-
109	21602 CAMPUS MONITOR	36,408	36,527	37,259	37,988	17	38,005	1,728	36,278	-	38,005	1.00	0
110	21603 TEACHER AIDES	47,362	39,016	-	40,709	(111)	40,598	1,845	38,752	0	40,598	1.00	-
111	61001 CUSTODIANS	513,252	527,490	536,024	543,928	2,168	546,096	106,616	438,480	1,001	546,096	7.00	-
112	101003 CLUBS AND COUNCILS	114,290	118,186	107,845	121,354	-	121,354	-	-	121,354	121,354	-	-
113	TOTAL PERSONNEL												112.42
114													(51,425)

OPERATING	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
22001 TEXTBOOKS-NEW	-	-	-	-	-	-	-	-	-	-	-
22002 TEXTBOOKS-REPLACEMENTS	2,949	5,009	9,688	-	15,301	-	10,949	4,352	15,301	-	-
22003 TEXTBOOKS-CONSUMABLES	-	-	-	-	-	-	-	-	-	-	-
23002 CLASSROOM REFERENCE	508	1,273	747	-	2,800	-	508	2,292	2,800	-	-
23003 PERIODICALS	3,387	271	2,097	-	3,114	1,798	-	1,317	3,114	-	-
23004 RESOURCE MATERIALS	3,472	2,178	3,493	-	3,718	1,988	1,066	664	3,718	-	-
23010 MEDIA CONSUMABLES	1,247	1,563	1,375	-	1,700	-	-	1,700	1,700	-	-
24011 GENERAL TEACHING SUPPLIES	53,230	34,649	38,775	-	47,921	973	4,404	42,544	47,921	-	-
25001 MISC. OFFICE SUPPLIES	4,942	3,759	5,965	-	7,750	965	1,520	5,265	7,750	-	-
25003 PROFESSIONAL DEVELOPMENT	6,222	2,087	4,946	-	2,200	-	-	2,200	2,200	-	-
25008 GUIDANCE MATERIALS	-	286	422	-	553	126	-	427	553	-	-
25026 DUES AND MEMBERSHIPS	2,644	2,090	1,622	-	4,790	-	-	4,790	4,790	-	-
35000 POLICE AND FIRE SERVICES	6,511	4,610	6,055	-	6,500	-	-	6,500	6,500	-	-
102003 OTHER STUDENT ACTIVITIES	-	-	-	-	500	-	-	500	500	-	-
72044 REPAIRS AND SERVICE CONTRACT	464	-	-	-	500	-	-	500	500	-	-
TOTAL OPERATING	85,575	57,775	75,134	-	97,347	5,848	18,447	73,051	97,347	-	-
EQUIPMENT											
73001 REPLACEMENT FURN/ EQUIPMENT	14,374	-	-	-	-	-	-	-	-	-	-
TOTAL EQUIPMENT	14,374	-	-	-	-	-	-	-	-	-	-
TOTAL MIDDLESEX MIDDLE SCHOOL	10,205,234	10,344,000	10,310,707	(10,476)	10,694,080	664,596	9,773,398	256,087	10,745,505	112.42	(51,425)

140 RC-S HINDLEY ELEMENTARY SCHOOL

		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
141	21101 PRINCIPAL	180,404	188,235	192,941	196,800	-	196,800	37,846	158,954	0	196,800	1.00	0
142	21102 ASSISTANT PRINCIPAL	135,539	135,831	139,227	142,012	-	142,012	5,462	136,550	-	142,012	1.00	-
143	21220 CURRICULUM SUPERVISION	18,432	17,758	18,949	20,440	(524)	19,916	905	19,011	-	19,916	-	-
144	510597 KINDERGARTEN	339,035	248,378	317,955	353,463	(24,194)	329,269	13,347	315,922	0	329,269	4.00	-
145	510501 GRADE 1 TEACHERS	337,611	348,656	251,997	361,515	18,460	379,975	14,614	365,361	0	379,975	4.00	-
146	510502 GRADE 2 TEACHERS	364,273	308,098	425,409	337,366	(13,742)	323,624	13,226	310,399	(0)	323,624	3.00	-
147	510503 GRADE 3 TEACHERS	336,884	356,340	304,143	399,093	(68,273)	330,820	12,724	318,096	0	330,820	4.00	-
148	510504 GRADE 4 TEACHERS	303,301	316,211	275,985	232,438	(36,898)	195,540	8,027	187,512	0	195,540	3.00	-
149	510505 GRADE 5 TEACHERS	337,411	336,361	295,189	377,823	21,048	398,871	16,048	382,823	0	398,871	4.00	-
150	510524 FOREIGN LANGUAGE TEACHER	65,840	68,720	72,085	75,613	-	75,613	2,908	72,705	0	75,613	1.00	-
151	510534 PHYSICAL ED TEACHERS	102,149	106,618	111,838	117,233	14,489	131,722	4,509	112,724	14,489	131,722	1.50	-
152	21302 SUBSTITUTE TEACHERS	9,400	10,319	3,970	3,000	-	3,000	100	-	2,900	3,000	-	-
153	21306 TEACHERS OF THE GIFTED	47,367	48,020	48,741	49,472	-	49,472	1,903	47,569	0	49,472	0.44	-
154	21313 MUSIC TEACHERS	173,085	181,944	186,815	191,864	(19,033)	172,831	7,755	165,075	1	172,831	2.10	-
155	21314 ART TEACHERS	106,586	108,057	109,678	111,323	-	111,323	4,282	107,041	0	111,323	1.00	-
156	21317 STUDENT INTERNS	30,300	30,600	16,000	32,000	-	32,000	-	-	32,000	32,000	-	-
157	21318 BUILDING SUBSTITUTES	8,550	17,350	21,313	21,250	-	21,250	-	-	21,250	21,250	-	-
158	21401 LIBRARIANS	106,586	108,057	109,678	111,323	-	111,323	4,282	107,041	0	111,323	1.00	-
159	21403 PSYCHOLOGISTS	-	82,367	64,847	67,313	-	67,313	2,848	64,465	-	67,313	1.00	-
160	21501 PRINCIPAL/DIRECTOR SECRETARY	108,646	111,091	113,322	115,583	-	115,583	14,432	101,151	(0)	115,583	2.00	-
161	21602 CAMPUS MONITOR	36,408	36,527	37,259	37,988	17	38,005	1,728	36,278	-	38,005	1.00	0
162	21603 TEACHER AIDES	183,857	190,974	194,995	159,385	282	159,667	7,258	152,409	1	159,667	4.00	-
163	21608 LUNCH MONITORS	-	-	-	32,400	-	32,400	-	-	32,400	32,400	0.92	-
164	61001 CUSTODIANS	210,535	225,112	230,119	233,451	4,837	238,288	45,463	191,825	1,000	238,288	3.00	-
165	101003 CLUBS AND COUNCILS	4,314	6,600	2,200	6,654	-	6,654	-	-	6,654	6,654	-	-
166	TOTAL PERSONNEL	3,546,512	3,588,225	3,544,653	3,786,892	(103,531)	3,683,272	219,666	3,352,910	110,696	3,683,272	42.96	0

167 OPERATING

168	22002 TEXTBOOKS-REPLACEMENTS	1,495	669	2,873	2,954	-	2,954	876	-	2,078	2,954	-	-
169	22003 TEXTBOOKS-CONSUMABLES	27,596	26,537	24,149	23,765	-	23,765	15,533	7,236	997	23,765	-	-
170	23002 CLASSROOM REFERENCE	1,071	956	878	886	-	886	-	-	886	886	-	-
171	23003 PERIODICALS	295	201	201	295	-	295	-	-	295	295	-	-
172	23010 AUDIO VISUAL CONSUMABLES	216	101	278	295	-	295	-	-	295	295	-	-
173	24011 GENERAL TEACHING SUPPLIES	22,245	16,952	18,797	19,200	-	19,200	9,448	5,244	4,508	19,200	-	-
174	25001 MISC. OFFICE SUPPLIES	843	201	488	1,000	-	1,000	-	300	700	1,000	-	-
175	25002 PROFESSIONAL LIBRARY PURCHASE	494	-	252	500	-	500	-	-	500	500	-	-
176	25003 PROFESSIONAL DEVELOPMENT	1,064	714	1,728	1,430	-	1,430	-	-	1,430	1,430	-	-
177	25026 DUES AND MEMBERSHIPS	59	59	-	400	-	400	-	-	400	400	-	-
178	35000 POLICE AND FIRE SERVICES	2,552	737	3,690	1,930	-	1,930	-	-	1,930	1,930	-	-
179	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-
180	TOTAL OPERATING	57,929	46,925	53,335	52,655	-	52,655	25,856	12,780	14,019	52,655	-	-
181	EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
182	7301 EQUIPMENT & FURNITURE	-	-	-	2,000	-	2,000	2,000	-	-	2,000	-	-
183	TOTAL HINDLEY ELEMENTARY SCH.	3,604,442	3,635,150	3,597,988	3,841,457	(103,531)	3,737,927	247,522	3,365,690	124,715	3,737,927	42.96	0

189 RC - 7 HOLMES ELEMENTARY SCHOOL

		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
191	21101 PRINCIPAL	184,093	188,235	192,941	196,800	-	196,800	37,846	158,954	0	196,800	1.00	0
192	21102 ASSISTANT PRINCIPAL	132,842	135,831	139,227	142,012	-	142,012	5,462	136,550	-	142,012	1.00	-
193	21220 CURRICULUM SUPERVISION	15,876	18,333	19,756	20,440	(786)	19,654	893	18,761	-	19,654	-	-
194	710797 KINDERGARTEN TEACHERS	284,755	310,979	236,587	316,890	3,975	320,865	13,272	307,593	0	320,865	4.00	-
195	710701 GRADE 1 TEACHERS	257,202	221,189	350,262	299,352	(25,862)	273,490	10,519	262,971	0	273,490	3.00	-
196	710702 GRADE 2 TEACHERS	312,626	322,915	252,297	324,090	38,430	362,520	14,595	347,925	-	362,520	4.00	-
197	710703 GRADE 3 TEACHERS	240,180	305,650	316,468	264,409	63,713	328,122	13,868	314,254	(0)	328,122	4.00	-
198	710704 GRADE 4 TEACHERS	264,576	203,280	296,760	311,171	(19,301)	291,870	12,137	279,733	0	291,870	4.00	-
199	710705 GRADE 5 TEACHERS	329,938	362,292	262,096	338,432	11,900	350,332	14,157	336,175	0	350,332	4.00	-
200	710734 FOREIGN LANGUAGE TEACHER	59,587	62,096	65,035	68,112	-	68,112	2,620	65,492	0	68,112	1.00	-
201	710734 PHYSICAL ED. TEACHERS	92,280	98,725	79,161	82,821	-	82,821	3,185	79,636	0	82,821	1.00	-
202	21302 SUBSTITUTE TEACHERS	5,580	8,794	13,358	3,000	-	3,000	100	-	2,900	3,000	-	-
203	21318 BUILDING SUBSTITUTES	16,650	27,650	34,875	31,875	-	31,875	125	-	31,750	31,875	-	-
204	21306 TEACHERS OF THE GIFTED	42,611	43,199	47,191	52,330	(7,825)	44,505	2,023	42,481	0	44,505	0.44	-
205	21313 MUSIC TEACHERS	195,834	194,434	206,744	223,163	-	223,163	9,517	213,645	0	223,163	2.20	-
206	21314 ART TEACHERS	81,555	90,806	97,669	102,451	-	102,451	3,940	98,510	0	102,451	1.20	-
207	21317 STUDENT INTERNS	30,600	23,400	15,300	32,000	-	32,000	-	-	32,000	32,000	-	-
208	21401 LIBRARIANS	51,395	54,004	56,925	60,113	-	60,113	2,312	57,801	(0)	60,113	1.00	-
209	21403 PSYCHOLOGISTS	-	105,396	109,503	112,816	-	112,816	4,708	108,108	0	112,816	1.00	-
210	21501 PRINCIPAL/DIRECTOR SECRETARY	109,916	112,395	114,642	116,936	-	116,936	14,693	102,244	(0)	116,936	2.00	-
211	21602 CAMPUS MONITOR	36,408	36,527	37,259	37,988	17	38,005	1,728	36,278	-	38,005	1.00	0
212	21603 TEACHER AIDES	187,645	192,057	195,970	160,513	70	160,583	7,299	153,283	0	160,583	4.00	-
213	21608 LUNCH MONITORS	-	-	-	32,400	-	-	120	-	32,280	32,400	0.92	-
214	61001 CUSTODIANS	220,742	233,845	236,237	237,944	1,877	239,821	46,410	192,410	1,000	239,821	3.00	-
215	101003 CLUBS AND COUNCILS	6,390	5,742	4,400	6,654	-	6,654	-	-	6,654	6,654	-	-
216	TOTAL PERSONNEL	3,159,280	3,357,774	3,380,663	3,574,712	66,208	3,640,920	221,529	3,312,805	106,586	3,640,920	43.76	0

OPERATING

219	22002 TEXTBOOKS-REPLACEMENTS	3,711	2,149	250	2,974	-	2,974	-	-	2,974	2,974	-	-
220	22003 TEXTBOOKS-CONSUMABLES	27,930	27,027	29,739	23,795	-	23,795	11,454	11,753	588	23,795	-	-
221	23002 CLASSROOM REFERENCE	-	970	735	892	-	892	-	-	892	892	-	-
222	23003 PERIODICALS	2,387	265	89	297	-	297	284	-	13	297	-	-
223	23010 AUDIO VISUAL CONSUMABLES	-	-	-	297	-	297	153	-	144	297	-	-
224	24011 GENERAL TEACHING SUPPLIES	21,691	22,025	17,047	19,332	-	19,332	4,843	6,628	7,861	19,332	-	-
225	25001 MISC. OFFICE SUPPLIES	1,012	957	996	1,000	-	1,000	85	785	130	1,000	-	-
226	25002 PROFESSIONAL LIBRARY PURCHASE	391	480	444	500	-	500	484	-	16	500	-	-
227	25003 PROFESSIONAL DEVELOPMENT	1,362	1,559	413	1,430	-	1,430	-	-	1,430	1,430	-	-
228	25026 DUES AND MEMBERSHIPS	399	120	-	400	-	400	89	-	311	400	-	-
229	35000 POLICE AND FIRE SERVICES	9,727	4,763	5,162	6,130	-	6,130	-	-	6,130	6,130	-	-
230	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-
231	72044 REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-	-
232	TOTAL OPERATING	68,610	60,315	54,876	57,047	-	57,047	17,391	19,165	20,490	57,047	-	-
233													
234	EQUIPMENT												
235	73001 EQUIPMENT AND FURNITURE	1,000	1,966	-	2,000	-	2,000	396	934	670	2,000	-	-
236	TOTAL HOLMES SCHOOL	3,228,890	3,420,056	3,435,539	3,633,759	66,208	3,699,967	239,316	3,332,905	127,746	3,699,967	43.76	0

238	RC - 8	OX RIDGE ELEMENTARY SCHOOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	239
240	21101	PRINCIPAL	185,093	189,235	193,941	191,800	-	197,800	37,892	159,908	0	197,800	1.00	0	240
241	21102	ASSISTANT PRINCIPAL	132,842	135,831	139,227	142,012	-	142,012	5,462	136,550	-	142,012	1.00	-	241
242	21220	CURRICULUM SUPERVISION	17,922	18,018	20,537	20,964	(534)	20,440	929	19,511	-	20,440	-	-	242
243	810897	KINDERGARTEN TEACHERS	257,371	323,821	338,399	353,861	-	353,861	13,610	340,251	(0)	353,861	4.00	-	243
244	810801	GRADE 1 TEACHERS	281,336	392,500	414,582	423,544	-	423,544	17,069	406,475	0	423,544	4.00	-	244
245	810802	GRADE 2 TEACHERS	355,576	267,001	330,686	343,185	(8,719)	334,466	12,864	321,602	(0)	334,466	4.00	-	245
246	810803	GRADE 3 TEACHERS	336,436	324,632	254,296	328,402	(5,691)	322,711	12,412	310,299	0	322,711	4.00	-	246
247	810804	GRADE 4 TEACHERS	170,971	236,113	245,159	253,436	33,048	286,484	11,848	274,636	0	286,484	4.00	-	247
248	810805	GRADE 5 TEACHERS	371,963	255,369	268,822	350,554	26,108	376,662	15,692	360,970	(0)	376,662	4.00	-	248
249	810824	FOREIGN LANGUAGE TEACHER	72,680	75,662	79,161	82,821	-	82,821	3,185	79,636	0	82,821	1.00	-	249
250	810834	PHYSICAL EDUCATION TEACHERS	114,756	122,103	101,951	111,323	-	111,323	4,282	107,041	0	111,323	1.00	-	250
251	21302	SUBSTITUTE TEACHERS	6,100	6,850	4,805	3,000	-	3,000	-	-	3,000	-	-	-	251
252	21306	TEACHERS OF THE GIFTED	62,172	63,030	63,975	64,935	-	64,935	2,692	62,243	0	64,935	0.58	-	252
253	21313	MUSIC TEACHERS	220,191	226,603	224,754	246,005	480	246,485	9,947	236,537	0	246,485	2.40	-	253
254	21314	ART TEACHERS	100,839	108,057	109,678	111,323	-	111,323	5,060	106,263	(0)	111,323	1.00	-	254
255	21317	STUDENT INTERNS	31,200	30,600	7,650	32,000	-	32,000	-	-	-	32,000	-	-	255
256	21318	BUILDING SUBSTITUTES	16,300	16,950	29,325	21,250	-	21,250	-	-	21,250	-	-	-	256
257	21401	LIBRARIANS	107,311	108,792	110,424	112,080	-	112,080	4,311	107,769	(0)	112,080	1.00	-	257
258	21403	PSYCHOLOGISTS	-	68,439	71,604	74,914	-	74,914	3,149	71,765	0	74,914	1.00	-	258
259	21501	PRINCIPAL/DIRECTOR SECRETARY	110,131	112,609	114,873	117,167	(1,583)	115,584	6,351	109,232	1	115,584	2.00	-	259
260	21602	CAMPUS MONITOR	36,408	36,527	37,259	37,988	17	38,005	1,728	36,278	-	38,005	1.00	0	260
261	21603	TEACHER AIDES	170,074	173,370	207,611	162,715	(3,560)	159,155	7,234	151,921	0	159,155	4.00	-	261
262	21608	LUNCH MONITORS	-	-	-	32,400	-	32,400	-	-	32,400	-	0.92	-	262
263	61001	CUSTODIANS	220,753	227,240	231,502	233,638	(6,907)	226,731	37,470	188,261	1,000	226,731	3.00	-	263
264	101003	CLUBS AND COUNCILS	6,078	6,253	-	8,244	-	8,244	-	-	8,244	-	-	-	264
265	TOTAL PERSONNEL		3,384,522	3,525,604	3,600,220	3,865,561	32,669	3,898,231	213,187	3,587,148	97,896	3,898,230	44.90	0	265
266	OPERATING														266
267	22002	TEXTBOOKS-REPLACEMENTS	1,261	210	3,502	2,974	(436)	2,538	408	910	1,220	2,538	-	-	267
268	22003	TEXTBOOKS-CONSUMABLES	24,599	23,201	23,426	24,390	2,165	26,555	11,034	15,398	133	26,555	-	-	268
269	23002	CLASSROOM REFERENCE	972	859	811	892	80	972	-	892	80	972	-	-	269
270	23003	PERIODICALS	227	267	-	297	27	324	-	297	27	324	-	-	270
271	23010	CONSUMABLES	278	240	130	297	27	324	-	297	27	324	-	-	271
272	24011	GENERAL TEACHING SUPPLIES	19,925	17,212	19,046	19,332	2,153	21,485	13,684	5,825	1,977	21,485	-	-	272
273	25001	MISC. OFFICE SUPPLIES	905	838	1,000	1,000	-	1,000	359	200	441	1,000	-	-	273
274	25002	PROFESSIONAL LIBRARY PURCHASE	499	367	357	500	-	500	-	398	102	500	-	-	274
275	25003	PROFESSIONAL DEVELOPMENT	1,308	876	657	1,495	-	1,495	-	-	1,495	500	-	-	275
276	25026	DUES AND MEMBERSHIPS	400	168	118	400	-	400	-	-	400	400	-	-	276
277	35000	POLICE AND FIRE SERVICES	713	842	5,754	1,930	-	1,930	-	-	1,930	1,930	-	-	277
278	72035	DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-	278
279	72044	REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-	-	279
280	TOTAL OPERATING		51,087	45,081	54,802	53,507	4,016	57,523	25,495	23,991	8,036	57,523	-	-	280
281	EQUIPMENT														281
282	73001	EQUIPMENT & FURNITURE	898	1,983	727	2,000	-	2,000	152	-	1,848	2,000	-	-	282
283	TOTAL OX RIDGE SCHOOL		3,436,506	3,572,668	3,655,748	3,921,068	36,685	3,957,754	238,834	3,611,140	107,780	3,957,753	44.90	0	283
284															284
285															285
286															286

RC - 9	ROYLE ELEMENTARY SCHOOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
287	21101 PRINCIPAL	184,093	198,171	193,941	-	197,800	37,892	159,908	0	197,800	1.00	0
288	21102 ASSISTANT PRINCIPAL	132,842	135,831	139,227	-	142,012	5,462	136,550	-	142,012	1.00	-
289	21220 CURRICULUM SUPERVISION	17,412	17,498	18,456	262	20,440	929	19,511	-	20,440	-	-
290	910997 KINDERGARTEN TEACHERS	231,581	231,697	234,806	-	263,356	10,129	253,227	0	263,356	3.00	-
291	910901 GRADE 1 TEACHERS	305,737	312,727	321,307	55,667	389,636	16,154	373,482	0	389,636	4.00	-
292	910902 GRADE 2 TEACHERS	217,489	218,539	179,214	41,914	229,889	9,307	220,582	-	229,889	3.00	-
293	910903 GRADE 3 TEACHERS	275,146	241,089	238,446	(15,414)	248,878	9,572	239,306	0	248,878	3.00	-
294	910904 GRADE 4 TEACHERS	219,398	280,683	236,587	(5,696)	238,749	9,961	228,788	(0)	238,749	3.00	-
295	910905 GRADE 5 TEACHERS	282,568	251,538	361,540	(12,758)	298,552	12,199	286,353	0	298,552	3.00	-
296	910924 FOREIGN LANGUAGE TEACHER	56,642	59,516	63,227	-	69,502	3,159	66,343	0	69,502	1.00	-
297	910934 PHYSICAL ED. TEACHERS	89,813	93,518	97,865	-	102,230	3,932	98,297	1	102,230	1.10	-
298	21302 SUBSTITUTE TEACHERS	8,585	7,900	4,873	-	3,000	-	-	3,000	3,000	-	-
299	21306 TEACHERS OF THE GIFTED	71,907	72,899	80,682	(15,297)	75,102	3,414	71,689	(1)	75,102	0.79	-
300	21313 MUSIC TEACHERS	183,950	189,463	197,276	(16,987)	186,840	7,787	179,052	0	186,840	2.20	-
301	21314 ART TEACHERS	87,871	62,194	62,832	-	65,898	2,535	63,364	(0)	65,898	0.80	-
302	21317 STUDENT INTERNS	31,200	31,200	23,800	-	32,000	-	-	32,000	32,000	-	-
303	21318 BUILDING SUBSTITUTES	10,200	6,300	27,000	-	10,625	-	-	10,625	10,625	-	-
304	21401 LIBRARIANS	72,680	75,662	79,161	-	82,821	3,185	79,636	0	82,821	1.00	-
305	21403 PSYCHOLOGISTS	-	73,504	76,572	-	79,895	3,073	76,821	1	79,895	1.00	-
306	21501 PRINCIPAL/DIRECTOR SECRETARY	131,455	134,414	137,100	-	139,841	26,893	112,949	(0)	139,841	2.00	-
307	21602 CAMPUS MONITOR	36,408	36,527	37,665	17	38,005	1,728	36,278	-	38,005	1.00	0
308	21603 TEACHER AIDES	148,837	153,742	153,588	130	119,700	5,447	114,384	(0)	119,830	3.00	-
309	21608 LUNCH MONITORS	-	-	-	-	32,400	-	-	32,400	32,400	0.92	-
310	61001 CUSTODIANS	205,443	226,209	223,978	1,738	234,648	45,303	188,345	1,000	234,648	3.00	-
311	101003 CLUBS AND COUNCILS	4,314	4,400	4,076	-	4,436	-	-	4,436	4,436	-	-
312	TOTAL PERSONNEL	2,995,571	3,115,222	3,203,209	33,576	3,306,385	218,059	3,004,864	83,462	3,306,385	38.81	0

OPERATING

317	22002 TEXTBOOKS-REPLACEMENTS	1,312	297	2,450	-	2,276	-	2,030	246	2,276	-	-
318	22003 TEXTBOOKS-CONSUMABLES	22,073	20,521	20,134	-	18,670	10,133	7,154	1,383	18,670	-	-
319	23002 CLASSROOM REFERENCE	99	512	694	-	683	-	-	683	683	-	-
320	23010 AUDIO VISUAL CONSUMABLES	-	-	-	-	228	-	-	228	228	-	-
321	23003 PERIODICALS	55	55	175	-	228	-	-	228	228	-	-
322	24011 GENERAL TEACHING SUPPLIES	16,033	12,889	15,862	-	14,796	5,445	2,692	6,658	14,796	-	-
323	25001 MISC. OFFICE SUPPLIES	919	743	904	-	1,000	362	-	638	1,000	-	-
324	25002 PROFESSIONAL LIBRARY PURCHASE	-	-	432	-	500	-	-	500	500	-	-
325	25003 PROFESSIONAL DEVELOPMENT	328	25	1,077	-	1,170	816	-	354	1,170	-	-
326	25026 DUES AND MEMBERSHIPS	-	-	118	-	400	-	-	400	400	-	-
327	35000 POLICE AND FIRE SERVICES	572	698	4,870	-	1,930	-	-	1,930	1,930	-	-
328	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-
329	TOTAL OPERATING	42,292	35,738	46,716	-	41,881	16,756	11,876	13,249	41,881	-	-

EQUIPMENT

330	73001 EQUIPMENT & FURNITURE	3,339	2,309	1,642	-	2,000	-	966	1,034	2,000	-	-
331	TOTAL ROYLE SCHOOL	3,041,202	3,153,268	3,251,567	33,576	3,350,266	234,815	3,017,706	97,746	3,350,266	38.81	0

335 RC - 10 TOKENEKE ELEMENTARY SCHOOL 335

336 336

	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
21101 PRINCIPAL	184,093	188,235	192,941	-	196,800	37,846	158,954	0	196,800	1.00	-
21102 ASSISTANT PRINCIPAL	132,842	135,831	139,227	-	142,012	5,462	136,550	-	142,012	1.00	-
21220 CURRICULUM SUPERVISION	18,432	17,758	19,055	(786)	19,916	770	19,146	-	19,916	-	-
1011097 KINDERGARTEN TEACHERS	295,443	203,407	213,582	-	224,837	8,648	216,190	(0)	224,837	3.00	-
1011001 GRADE 1 TEACHERS	290,063	250,356	289,097	(54,728)	209,485	8,609	200,876	0	209,485	3.00	-
1011002 GRADE 2 TEACHERS	313,911	279,195	285,525	54,728	403,378	15,515	387,863	0	403,378	4.00	-
1011003 GRADE 3 TEACHERS	310,608	327,579	336,766	(92,758)	189,810	4,850	184,960	0	189,810	3.00	-
1011004 GRADE 4 TEACHERS	384,648	402,308	422,482	(7,118)	323,303	12,920	310,383	0	323,303	4.00	-
1011005 GRADE 5 TEACHERS	288,793	332,303	293,034	9,224	378,721	14,566	364,155	0	378,721	4.00	-
1011024 FOREIGN LANGUAGE TEACHER	69,815	72,680	76,040	-	79,557	3,060	76,497	0	79,557	1.00	-
1011034 PHYSICAL ED. TEACHERS	85,259	98,462	103,283	-	108,275	4,164	104,111	(0)	108,275	1.40	-
21302 SUBSTITUTE TEACHERS	10,000	4,400	18,052	-	3,000	187	-	2,813	3,000	-	-
21306 TEACHERS OF THE GIFTED	23,694	24,021	24,382	-	24,747	952	23,795	(0)	24,747	0.22	-
21313 MUSIC TEACHERS	162,786	169,787	174,721	(48,608)	132,918	5,424	127,494	0	132,918	2.00	-
21314 ART TEACHERS	79,873	60,438	63,396	26,993	93,493	3,596	89,897	-	93,493	1.00	-
21317 STUDENT INTERNS	30,000	31,200	31,300	-	32,000	-	-	32,000	32,000	-	-
21318 BUILDING SUBSTITUTES	17,100	18,500	22,064	-	21,250	-	-	21,250	21,250	-	-
21401 LIBRARIANS	109,839	111,355	113,025	-	114,720	5,215	109,506	(0)	114,720	1.00	-
21403 PSYCHOLOGISTS	-	28,528	20,452	2,052	23,275	895	22,380	-	23,275	0.35	-
21501 PRINCIPAL/DIRECTOR SECRETARY	111,849	114,549	116,321	-	118,860	14,780	104,080	(0)	118,860	2.00	-
21602 CAMPUS MONITOR	36,408	36,527	37,259	17	38,005	1,728	36,278	-	38,005	1.00	0
21603 TEACHER AIDES	186,841	186,841	192,236	160	158,394	7,200	151,194	0	158,394	4.00	-
21608 LUNCH MONITORS	-	-	-	-	32,400	-	-	32,400	32,400	0.92	-
61001 CUSTODIANS	217,729	224,604	229,467	1,743	234,397	45,254	188,143	-	234,397	3.00	-
101003 CLUBS AND COUNCILS	4,273	5,895	6,289	-	6,654	-	-	6,654	6,654	-	-
TOTAL PERSONNEL	3,363,687	3,324,759	3,289,994	(109,081)	3,310,207	201,639	3,012,450	96,118	3,310,207	40.89	-

OPERATING

22002 TEXTBOOKS REPLACEMENTS	2,164	126	2,858	-	2,778	-	-	2,778	2,778	-	-
22003 TEXTBOOKS CONSUMABLES	24,816	17,847	23,037	-	22,100	20,483	164	1,453	22,100	-	-
23002 CLASSROOM REFERENCE	889	106	681	-	833	804	-	29	833	-	-
23003 PERIODICALS	-	-	-	-	278	-	-	278	278	-	-
23010 AUDIO VISUAL CONSUMABLES	365	-	172	-	278	-	-	278	278	-	-
24011 GENERAL TEACHING SUPPLIES	20,575	13,606	18,720	-	18,056	9,237	2,245	6,574	18,056	-	-
25001 MISC. OFFICE SUPPLIES	1,035	763	984	-	1,000	650	350	0	1,000	-	-
25002 PROFESSIONAL LIBRARY PURCHASE	-	-	-	-	500	-	-	500	500	-	-
25003 PROFESSIONAL DEVELOPMENT	338	283	120	-	1,365	-	-	1,365	1,365	-	-
25026 DUES AND MEMBERSHIPS	-	90	-	-	400	-	-	400	400	-	-
35000 POLICE AND FIRE SERVICES	423	842	1,896	-	1,930	-	-	1,930	1,930	-	-
72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-
72044 REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING	50,605	33,662	48,468	-	49,518	31,174	2,758	15,585	49,518	-	-

73001 EQUIPMENT & FURNITURE	929	1,959	-	-	2,000	-	-	2,000	2,000	-	-
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TOTAL TOKENEKE SCHOOL

3,415,221 3,360,380 3,338,462 (109,081) 3,361,725 232,813 3,015,209 113,704 3,361,725 40.89

384	RC - 11	PHYSICAL EDUCATION	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
385														
386	21201	DIRECTOR	221,045	180,006	184,506	188,196	-	188,196	36,192	152,005	(0)	188,196	1.00	(0)
387	11022	ASSISTANT DIRECTOR	-	46,350	44,970	47,625	1,072	48,697	2,214	46,484	-	48,697	1.00	-
388	21501	PRINCIPAL/DIRECTOR SECRETARY	71,086	72,819	74,268	75,755	-	75,755	14,568	61,187	(0)	75,755	1.00	(0)
389	41006	ATHLETIC TRAINING SERVICES	114,087	112,022	107,334	110,484	2,415	112,899	3,235	50,083	59,581	104,529	2.00	8,370
390	61004	FACILITIES-CUSTODIAL	32,400	29,146	-	34,170	-	34,170	-	-	34,170	-	-	34,170
391	101001	WEIGHT ROOM DARIEN HS	8,066	4,950	-	12,550	-	12,550	-	-	12,550	-	-	-
392	101002	INTERSCHOLASTICS DARIEN HS	572,785	566,794	593,309	624,738	(7,650)	617,088	-	2,427	614,661	617,088	-	-
393	101005	SPORTS PROGRAMS-MIDDLESEX	42,843	27,208	19,124	42,050	-	42,050	-	-	42,050	42,050	-	-
394	101008	INTRAMURALS-ELEMENTARY	2,255	-	-	10,329	-	10,329	-	-	10,329	10,329	-	-
395	101009	INTRAMURALS-DARIEN HS	-	-	-	4,000	-	4,000	-	-	4,000	4,000	-	-
396	101012	UNIFIED SPORTS	8,942	7,650	8,337	-	8,650	8,650	-	-	8,650	8,650	-	-
397		TOTAL PERSONNEL	1,073,509	1,046,944	1,031,848	1,149,897	4,487	1,154,384	56,208	312,185	785,991	1,111,844	5.00	42,540
398														
399		OPERATING												
400	12001	CONSULTANT SERVICES	1,383	984	880	1,000	-	1,000	-	-	1,000	1,000	-	-
401	22001	TEXTBOOKS-NEW	1,021	-	-	-	-	-	-	-	-	-	-	-
402	23004	RESOURCE MATERIALS	1,468	-	-	-	-	-	-	-	-	-	-	-
403	23010	CONSUMABLES	1,614	1,597	1,500	1,500	-	1,500	1,500	-	1,500	1,500	-	-
404	24011	GENERAL TEACHING SUPPLIES	12,441	12,398	13,982	13,903	-	13,903	-	-	13,903	13,903	-	-
405	24006	ATHLETIC TRAINING SUPPLIES	5,999	10,376	6,141	6,000	-	6,000	-	4,483	1,518	6,000	-	-
406	25002	PROFESSIONAL LIBRARY PURCHASE	428	500	435	500	-	500	-	-	500	500	-	-
407	25003	PROFESSIONAL DEVELOPMENT	4,105	2,046	490	2,000	-	2,000	-	-	2,000	2,000	-	-
408	25026	DUES AND MEMBERSHIPS	3,131	3,070	2,583	5,775	-	5,775	460	465	4,850	5,775	-	-
409	52008	INTERSCHOLASTIC TRANS. DHS	256,959	180,844	144,084	288,607	-	288,607	-	252,000	36,607	283,451	-	5,156
410	72044	REPAIRS AND SERVICE	4,621	4,400	3,584	5,000	-	5,000	-	-	5,000	5,000	-	-
411	102001	INTERSCHOLASTICS/DARIEN HS	247,983	305,500	236,780	309,711	-	309,711	10,059	66,941	232,712	309,711	-	-
412	102002	INTRAMURALS-MIDDLESEX	-	2,338	2,129	2,500	-	2,500	-	-	2,500	2,500	-	-
413	102004	INTERSCHOLASTIC-OFFICIALS	158,388	112,519	116,785	160,246	-	160,246	255	-	159,991	160,246	-	-
414	102005	STUDENT ACTIVITY FUND	-	-	-	-	-	-	5,475	24,278	(29,753)	-	-	-
415	121000	IMPROVEMENT OF SITES	924	1,962	1,925	2,000	-	2,000	408	1,220	372	2,000	-	-
416		TOTAL OPERATING	700,466	638,534	531,297	798,742	-	798,742	16,656	349,387	432,699	793,586	-	5,156
417														
418		EQUIPMENT												
419	73001	EQUIPMENT AND FURNITURE	1,642	4,995	4,953	6,000	-	6,000	-	-	6,000	6,000	-	-
420		TOTAL EQUIPMENT	1,642	4,995	4,953	6,000	-	6,000	-	-	6,000	6,000	-	-
421														
422		TOTAL PHYSICAL EDUCATION	1,775,616	1,690,473	1,568,098	1,954,639	4,487	1,959,126	72,865	661,572	1,224,689	1,911,430	5.00	47,696
423														
424														
425														
426		REVENUE												
427	102006	REV. - SUMMER SCHOOL FIELD USE	(35,000)	(35,000)	-	(35,000)	-	(35,000)	(35,000)	-	-	(35,000)	-	-
428														
429		NET COST PHYSICAL EDUCATION	1,740,616	1,655,473	1,568,098	1,919,639		1,924,126	37,865	661,572	1,224,689	1,876,430	5.00	47,696

RC - 12	MAINTENANCE	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
430	11031	FACILITIES DIRECTOR	151,533	155,321	159,204	4,378	163,582	31,458	132,124	(0)	163,582	1.00	(0)
431	11022	CUSTODIAL & MAINT SUPERVISOR	122,421	114,821	-	120,000	120,000	23,077	96,923	-	120,000	1.00	-
432	11032	SECRETARY	34,853	35,636	39,007	1,500	41,500	7,981	33,519	-	41,500	0.50	-
433	61003	CUSTODIAL SUPERVISOR	91,903	79,477	64,365	284	73,874	14,435	59,438	1	73,874	1.00	-
434	61005	CUSTODIAL O/T SCH. EMERGENCY	88,229	94,170	123,375	5,726	79,661	25,220	-	54,441	-	-	-
435	71001	GROUNDKEEPERS	383,160	393,623	389,074	1,560	407,035	79,536	327,499	0	407,035	5.00	-
436	71002	GROUPS OVERTIME	5,840	9,174	8,094	-	12,000	783	-	11,217	12,000	-	-
437	71003	MAINTENANCE	647,572	675,148	667,210	(117,404)	694,991	132,835	479,909	82,247	691,515	7.00	3,476
438	71004	MAINTENANCE OVERTIME	27,072	20,487	19,489	-	27,500	3,063	-	24,437	27,500	-	-
439	71005	SPRING/SUMMER HELP PART-TIME	100,650	98,052	47,696	-	99,880	55,621	-	44,259	99,880	-	-
440		TOTAL PERSONNEL	1,653,234	1,675,910	1,616,621	16,044	1,720,023	374,009	1,129,413	216,601	1,716,547	15.50	3,476
441		OPERATING											
442	12001	CONSULTANT SERVICES	28,855	38,061	16,989	-	16,000	13,054	1,118	1,828	16,000	-	-
443	13017	PROF. MEETINGS & TRAINING	6,852	1,334	-	-	7,910	-	-	7,910	7,910	-	-
444	62001	REFUSE COLLECTION	104,493	70,822	78,963	-	82,858	12,960	65,798	4,100	82,858	-	-
445	62003	SNOW REMOVAL	55,330	15,448	37,280	-	59,000	-	-	59,000	59,000	-	-
446	62004	CARE OF TREES	23,600	26,061	22,334	-	26,000	3,900	8,050	14,050	26,000	-	-
447	65001	CUSTODIAL SUPPLIES	162,849	161,051	160,635	-	165,000	11,607	83,237	70,155	165,000	-	-
448	65002	OPERATION OF VEHICLES	44,022	35,405	47,329	-	46,000	1,656	43,260	1,084	46,000	-	-
449	65003	CARE OF GROUNDS	230,136	278,775	246,330	-	210,000	38,504	84,578	86,918	210,000	-	-
450	65005	UNIFORMS	28,229	18,447	28,012	-	26,860	1,049	-	25,811	26,860	-	-

RC - 12	MAINTENANCE	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
72001	CONTRACTED JANITORIAL SERVICE	260,288	208,593	258,979	305,000	(6,000)	299,000	23,825	268,067	7,108	299,000		-
72012	ELECTRICAL	96,414	-	-	-	-	-	-	-	-	-		-
72013	INTERCOMMS AND CLOCKS	8,574	-	440	6,000	-	6,000	1,500	-	4,500	6,000		-
72014	PLUMBING	22,665	35,654	46,501	38,000	-	38,000	6,449	28,551	3,000	38,000		-
72016	CLASSROOMS/CORRIDORS/AUD.	100,401	87,942	76,341	99,000	-	99,000	27,819	56,641	14,540	99,000		-
72019	MISCELLANEOUS REPAIRS	52,094	42,245	58,625	51,500	-	51,500	16,971	12,284	22,246	51,500		-
72021	SECURITY	154,302	85,584	92,519	95,000	-	95,000	46,451	17,637	30,913	95,000		-
72022	FIRE ALARMS/EXTING/SPRINKLER	65,126	50,901	35,893	58,000	-	58,000	15,289	32,590	10,121	58,000		-
72023	NON MECHANICAL INSPECTIONS	51,467	33,716	36,602	65,000	-	65,000	16,937	-	48,063	65,000		-
72048	HVAC /AIR CONDITIONER REPAIRS	124,579	128,881	198,878	145,609	-	145,609	21,636	83,264	40,708	145,609		-
74011	GLASS	7,015	11,427	10,351	10,500	-	10,500	2,496	7,004	1,000	10,500		-
74012	LUMBER	32,076	33,726	40,077	29,000	-	29,000	1,318	27,682	-	29,000		-
74013	HARDWARE	19,092	18,679	33,891	16,500	-	16,500	-	15,500	1,000	16,500		-
74014	PAINT	6,572	8,633	7,220	10,500	-	10,500	2,684	4,201	3,615	10,500		-
74015	OTHER BUILDING MATERIALS	3,455	2,172	6,351	5,000	-	5,000	-	-	5,000	5,000		-
74016	ELECTRICAL MATERIALS	66,142	58,747	41,376	70,000	-	70,000	5,213	33,885	30,902	70,000		-
74030	RESERVE FOR EMERGENCY REPAIR	70,582	105,871	80,354	40,000	-	40,000	34,221	9,215	(3,436)	40,000		-
83006	RENTAL OF TOOLS & EQUIPMENT	6,455	1,996	1,068	5,000	-	5,000	297	903	3,800	5,000		-
121000	IMPROVEMENT OF SITES	106,542	38,727	72,035	40,000	-	40,000	3,415	425	36,160	40,000		-
122000	IMPROVEMENT OF BUILDINGS	150,478	54,497	52,573	55,000	-	55,000	-	-	55,000	55,000		-
	TOTAL OPERATING	2,088,684	1,653,395	1,787,945	1,778,237	-	1,778,237	309,249	883,890	585,097	1,778,237		-
	EQUIPMENT												-
73010	MAINTENANCE EQUIPMENT	89,357	16,976	-	19,790	-	19,790	878	-	18,912	19,790		-
73001	EQUIPMENT AND FURNITURE	75,231	37,820	25,179	45,000	-	45,000	11,166	11,367	22,467	45,000		-
	TOTAL EQUIPMENT	164,589	54,796	25,179	64,790	-	64,790	12,044	11,367	41,379	64,790		-
	TOTAL MAINTENANCE	3,906,506	3,384,101	3,429,745	3,547,006	16,044	3,563,050	695,303	2,024,670	843,077	3,559,574	15.50	3,476
	REVENUE												
102008	REVENUE - BUILDING RENTAL	(89,267)	(54,013)	(21,963)	(93,600)	-	(93,600)	(5,157)	-	(93,600)	(93,600)		-
102009	REVENUE - USE OF FIELDS	(143,197)	(71,109)	(208,920)	(151,562)	-	(151,562)	(69,052)	2,778	(151,562)	(151,562)		-
	TOTAL REVENUE	(232,464)	(125,122)	(230,883)	(245,162)	-	(245,162)	(74,209)	2,778	(245,162)	(245,162)		-
	NET MAINTENANCE BUDGET	3,674,043	3,258,979	3,198,862	3,301,844	16,044	3,317,888	621,094	2,027,448	597,915	3,314,412	15.50	3,476

[illegible]

529	RC - 14	ART		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	YR. END
530				2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
531	21314	ELEMENTARY ART-SYSTEMWIDE		-	-	-	-	-	-	-	-	-	-	-	-
532		TOTAL PERSONNEL		-	-	-	-	-	-	-	-	-	-	-	-
533															
534		OPERATING													
535	13035	SOFTWARE	1,776	2,102	1,944	6,543	-	-	6,543	4,893	783	867	6,543	-	-
536	23002	CLASSROOM REFERENCE	5,293	3,529	5,314	5,600	-	-	5,600	-	-	5,600	5,600	-	-
537	23003	PERIODICALS	268	50	190	270	-	-	270	-	-	270	270	-	-
538	24011	GENERAL TEACHING SUPPLIES	90,266	83,535	91,300	94,400	-	-	94,400	2,294	6,996	85,111	94,400	-	-
539	25003	PROFESSIONAL DEVELOPMENT	1,735	685	699	800	-	-	800	-	-	800	800	-	-
540	72044	REPAIRS AND SERVICE CONTRACT	3,768	1,350	1,789	3,900	-	-	3,900	836	-	3,064	3,900	-	-
541		TOTAL OPERATING	103,105	91,251	101,236	111,513	-	-	111,513	8,023	7,779	95,711	111,513	-	-
542															
543		EQUIPMENT													
544	73001	EQUIPMENT & FURNITURE	6,122	6,059	3,866	4,100	-	-	4,100	2,800	-	1,300	4,100	-	-
545		TOTAL EQUIPMENT	6,122	6,059	3,866	4,100	-	-	4,100	2,800	-	1,300	4,100	-	-
546															
547		TOTAL ART	109,227	97,310	105,102	115,613	-	-	115,613	10,823	7,779	97,011	115,613	-	-
548															

RC - 15	COMPUTER TECHNOLOGY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
549	11031	DIRECTOR OF TECHNOLOGY	163,329	167,004	171,597	-	176,316	33,907	142,409	0	176,316	1.00	0
550	11044	TECHNOLOGY SUPPORT	649,590	666,923	686,656	935,397	782,714	150,521	632,190	3	782,714	9.00	-
551	21201	DIRECTOR OF INST. TECH	66,168	180,006	184,506	188,196	188,196	36,192	152,005	(0)	188,196	1.00	(0)
552	21501	PRINCIPAL/DIRECTOR SECRETARY	23,003	23,520	-	-	-	-	-	-	-	-	-
553	21603	TEACHER AIDE / COPY CENTER	86,106	82,544	73,997	45,108	45,108	2,614	37,537	4,956	45,108	1.00	-
554		TOTAL OPERATING	988,196	1,119,996	1,116,755	1,168,701	1,192,334	223,234	964,141	4,960	1,192,334	12.00	0
555		OPERATING											
556	12001	CONSULTANT SERVICES	141,897	189,189	92,006	100,000	100,000	28,926	33,208	37,866	100,000	-	-
557	13015	LOCAL TRAVEL	2,546	2,284	3,184	3,500	3,500	-	-	3,500	3,500	-	-
558	13035	SOFTWARE MAINTENANCE	723,014	786,280	786,205	915,643	915,643	739,404	39,792	136,447	915,643	-	-
559	24011	GENERAL TEACHING SUPPLIES	43,392	34,990	29,490	27,913	27,913	-	25,000	2,913	27,913	-	-
560	25013	TEMPORARY HOURLY SERVICES	14,119	15,115	15,350	15,000	15,000	4,650	-	10,350	15,000	-	-
561	25019	COMPUTER SOFTWARE & SUPPLIES	38,399	55,292	77,455	42,000	42,000	10,752	25,808	5,440	42,000	-	-
562	25029	STAFF DEVELOPMENT PROGRAM	15,918	16,109	18,868	20,000	20,000	120	-	19,880	20,000	-	-
563	64005	CELL PHONE	28,980	30,227	32,214	30,000	32,000	5,684	26,136	180	32,000	-	-
564	64006	WIDE AREA NETWORK	49,351	36,319	50,264	66,826	66,826	17,700	-	49,126	66,826	-	-
565	72035	RENTAL/DUPLICATORS AND COPIER	270,816	291,318	246,669	253,155	253,155	42,124	210,620	411	253,155	-	-
566	72044	REPAIRS AND SERVICE CONTRACT	64,029	105,121	145,596	85,000	85,000	9,177	71,133	4,690	85,000	-	-
567		TOTAL OPERATING	1,392,462	1,562,242	1,497,299	1,559,037	1,561,037	858,537	431,696	270,804	1,561,037	-	-
568		EQUIPMENT											
569	73400	NEW COMPUTER EQUIPMENT	731,494	762,246	375,019	850,699	850,699	653,929	201,225	(4,455)	850,699	-	-
570		SUBTOTAL COMPUTER TECHNOLOGY	3,112,152	3,444,484	2,989,073	3,578,437	3,604,070	1,735,700	1,597,061	271,308	3,604,070	0	0
571		REVENUE											
572	102010	REV. FROM TOWN-FOR IT SERVICE	(203,071)	(212,644)	(216,929)	(223,408)	(223,408)	-	-	(223,408)	(223,408)	-	-
573		TOTAL COMPUTER TECHNOLOGY	2,909,081	3,231,841	2,772,145	3,355,029	3,380,662	1,735,700	1,597,061	47,901	3,380,662	0	0
574													
575													
576													
577													
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579													
580													
581													
582													

583	RC - 16	ADMINISTRATION	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
584														
585		11011 SUPERINTENDENT	135,045	315,049	307,125	307,125	10,224	317,349	58,894	258,456	(1)	317,350	1.00	(1)
586		11032 EXECUTIVE ASSISTANT	94,368	96,491	98,662	98,662	1,973	100,635	19,353	81,282	-	100,635	1.00	(0)
587		21501 PRINCIPAL/DIRECTOR SECRETARY	43,979	43,844	44,725	45,618	-	45,618	8,773	36,845	0	45,618	0.60	0
588		TOTAL PERSONNEL	273,393	455,384	450,512	451,405	12,197	463,602	87,020	376,583	(1)	463,603	2.60	(1)
589														
590		OPERATING												
591		12001 CONSULTANT SERVICES	24,759	178,248	27,676	8,500	-	8,500	1,979	-	6,521	8,500	-	-
592		12004 LEGAL SERVICES	248,477	175,465	160,668	225,000	-	225,000	6,940	208,148	9,913	216,200	-	8,800
593		13003 OTHER BOARD EXPENSES	23,464	31,229	32,249	25,000	-	25,000	1,023	-	23,977	25,000	-	-
594		13011 MAILING EXPENSES	29,189	27,387	27,951	30,001	-	30,001	283	27,456	2,262	30,001	-	-
595		25001 GENERAL OFFICE SUPPLIES	26,952	28,192	28,126	30,000	-	30,000	2,020	13,987	13,993	30,000	-	-
596		25026 DUES AND MEMBERSHIPS	41,756	27,688	44,679	46,350	-	46,350	32,819	-	13,531	46,350	-	-
597		13017 PROFESSIONAL MEETINGS	2,259	2,595	502	3,000	-	3,000	-	-	3,000	3,000	-	-
598		13025 ADA/504 SUPPORT	-	4,031	-	-	-	-	-	-	-	-	-	-
599		25002 PROF. LIBRARY PURCHASE	-	-	-	-	-	-	-	-	-	-	-	-
600		25003 PROFESSIONAL DEVELOPMENT	3,000	3,914	1,306	3,000	-	3,000	-	-	3,000	3,000	-	-
601		25014 CATALOG/HANDBOOK PRINTING	21,700	10,757	15,912	20,000	-	20,000	-	6,300	13,700	20,000	-	-
603		83003 RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
604		TOTAL OPERATING	421,557	489,505	339,067	390,851	-	390,851	45,064	255,891	89,896	382,051	-	8,800
605														
606		EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
607														
608		TOTAL ADMINISTRATION	694,950	944,889	789,579	842,256	12,197	854,453	132,083	632,473	89,896	845,653	2.60	8,799
609														

610	RC - 17	HEALTH	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	610
611															611
612		DIRECTOR - NURSES	101,023	103,296	106,395	106,395	4,245	110,640	21,277	89,363	0	110,640	1.00	0	612
613		NURSES	611,224	626,948	639,260	652,782	3,794	656,576	29,844	626,732	-	656,576	9.00	-	613
614		SUBSTITUTE NURSES	70,423	32,546	21,219	45,000	-	45,000	3,174	-	41,826	45,000	-	-	614
615		PRINCIPAL/DIRECTOR SECRETARY	24,897	26,384	-	-	-	-	-	-	-	-	-	-	615
616		TOTAL HEALTH	807,567	789,174	766,874	804,177	8,039	812,216	54,295	716,095	41,826	812,216	10.00	0	616
617															617
618		OPERATING													618
619		PERIODICALS	452	187	97	500	-	500	-	-	500	500	-	-	619
620		GENERAL OFFICE SUPPLIES	1,458	1,741	1,249	1,500	-	1,500	-	497	1,004	1,500	-	-	620
621		PROF. LIBRARY PURCHASE	-	565	-	500	-	500	-	-	500	500	-	-	621
622		PROFESSIONAL DEVELOPMENT	1,419	3,257	3,858	4,000	-	4,000	-	-	4,000	4,000	-	-	622
623		HEALTH SUPPLIES	30,954	35,911	37,714	34,500	-	34,500	99	5,531	28,870	34,500	-	-	623
624		LOCAL TRAVEL	320	-	-	500	-	500	-	-	500	500	-	-	624
625		SCHOOL PHYSICIANS SERVICES	10,431	10,000	10,000	10,000	-	10,000	-	-	10,000	10,000	-	-	625
626		AUDIOMETER REPAIRS	490	-	-	-	-	-	-	-	-	-	-	-	626
627		REPAIRS AND SERVICE CONTRACT	1,636	1,486	942	1,600	-	1,600	-	-	1,600	1,600	-	-	627
628		TOTAL OPERATING	47,160	53,147	53,861	53,100	-	53,100	99	6,028	46,974	53,100	-	-	628
629															629
630		EQUIPMENT													630
631		REPLACEMENT HEALTH EQ.	-	-	-	-	-	-	-	-	-	-	-	-	631
632		NEW HEALTH EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	632
633		TOTAL EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	633
634															634
635		TOTAL HEALTH	854,727	842,321	820,734	857,277	8,039	865,316	54,394	722,122	88,800	865,316	10.00	0	635
636															636

637	RC 18	PERSONNEL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	638
639	11013	BURSAR/ADMINISTRATIVE ASSIST	0	-	-	147,164	(147,164)	-	-	-	-	-	-	-	639
640	11015	DIRECTOR OF HUMAN RESOURCES	192,896	199,647	205,137	205,137	7,693	212,830	40,929	171,901	(0)	212,830	1.00	(0)	640
641	11022	HR COORDINATOR	93,240	95,338	97,483	-	99,920	99,920	19,215	80,705	(0)	99,920	1.00	(0)	641
642	11020	BENEFITS COORDINATOR	35,459	36,256	38,069	38,069	932	39,021	7,504	31,517	(0)	39,021	0.50	(0)	642
643	11024	TURNOVER-REGULAR	-	-	-	(608,944)	609,073	129	-	-	129	-	-	129	643
644	11027	CONTRACT SUPPORT	-	-	-	114,500	(107,515)	6,985	-	-	6,985	-	-	6,985	644
645	11028	CERT. STAFF COLUMN CHANGE	-	-	-	60,340	(43,442)	16,898	-	-	16,898	16,898	-	-	645
646	101050	TEAM MENTOR STIPENDS	18,182	14,975	18,589	-	20,000	20,000	210	4,400	15,391	20,000	-	-	646
647	21300	LONG TERM SUBSTITUTES	739,867	478,385	938,898	475,000	66,499	541,499	19,485	221,644	300,370	541,499	-	-	647
648	21301	TEACHER IN RESIDENCE	-	-	-	94,369	300	94,669	8,120	86,529	19	94,669	2.00	-	648
649	21302	SUBSTITUTES-PROFESSIONAL DEV.	27,023	15,501	13,086	50,000	(24,909)	25,091	-	-	25,091	25,091	-	-	649
650	21501	PRINCIPAL/DIRECTOR SECRETARY	24,047	24,233	49,100	-	49,681	49,681	9,554	40,127	0	49,681	0.77	-	650
651	31000	BUDGET CONTROL	-	-	-	289,780	(246,313)	43,467	-	-	43,467	-	-	43,467	651
652		TOTAL PERSONNEL	1,130,714	864,336	1,360,362	865,415	284,775	1,150,190	105,017	636,822	408,350	1,099,609	5.27	50,581	652
653		OPERATING													653
654	25026	DUES AND MEMBERSHIPS	250	250	225	22,200	-	22,200	-	-	22,200	10,700	-	11,500	654
655	13014	RECRUITMENT	17,406	1,650	18,948	20,000	-	20,000	816	7,584	11,601	20,000	-	-	655
656	13015	LOCAL TRAVEL	340	947	-	500	-	500	-	-	500	500	-	-	656
657	25028	TUITION REIMBURSEMENT	26,100	27,000	36,940	50,000	-	50,000	4,985	7,850	37,165	50,000	-	-	657
658	25029	STAFF DEVELOPMENT PROGRAM	48,203	43,331	35,109	26,500	-	26,500	849	5,999	19,652	26,500	-	-	658
659		TOTAL OPERATING	92,298	73,178	91,222	119,200	-	119,200	6,649	21,433	91,118	107,700	-	11,500	659
660		TOTAL PERSONNEL	1,223,012	937,514	1,451,584	984,615	284,775	1,269,390	111,667	658,255	499,468	1,207,309	5.27	62,081	660
661															661
662															662
663															663
664															664

665	RC-19	CURRICULUM	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	665
666															666
667	21202	ASSISTANT SUPERINTENDENT	207,533	214,797	214,797	214,797	8,055	222,852	42,856	179,996	0	222,852	1.00	0	667
668	21201	DIRECTOR OF ELEMENTARY ED	-	-	-	-	196,800	196,800	37,846	158,954	-	196,800	1.00	-	668
669	1912006	CURRICULUM COORDINATOR	-	-	-	-	88,045	88,045	3,248	80,577	4,220	88,045	1.00	-	669
670	21220	CURRICULUM & SUPERVISION	4,482	4,572	4,572	-	4,609	4,609	210	4,400	-	4,609	-	-	670
671	1912058	PROGRAM COORDINATORS	283,353	297,774	201,671	305,049	(305,049)	-	-	-	-	-	-	-	671
672	1912009	INSTRUCTION SUPP. SPECIALISTS	1,217,293	1,194,638	1,236,464	1,287,538	(19,208)	1,268,350	49,795	1,158,205	60,350	1,268,350	13.50	-	672
673	21312	CURRICULUM DEVELOPMENT	119,745	114,157	131,007	121,080	-	121,080	11,164	-	109,916	121,080	-	-	673
674	21405	ESL INSTRUCTION	4,482	4,572	4,572	4,609	-	4,609	210	4,400	-	4,609	-	-	674
675	11032	EXECUTIVE ASSISTANT	71,792	72,415	75,375	71,575	5,984	77,559	14,281	59,979	3,300	77,559	1.00	-	675
676		TOTAL PERSONNEL	1,910,680	1,902,926	1,868,458	2,004,668	(20,764)	1,983,904	159,609	1,646,509	177,786	1,983,904	17.50	0	676
677															677
678		OPERATING													678
679	12001	CONSULTANT SERVICES	30,000	47,650	44,935	23,400	-	23,400	-	-	23,400	23,400	-	-	679
680	25026	DUES AND MEMBERSHIPS	1,640	2,535	3,971	6,291	-	6,291	4,367	75	1,849	6,291	-	-	680
681	13015	LOCAL TRAVEL	5,868	133	292	7,500	-	7,500	-	-	7,500	7,500	-	-	681
682	22001	TEXTBOOKS-NEW	244,252	292,912	53,352	94,252	2,625	96,877	69,655	16,645	10,577	96,877	-	-	682
683	23004	RESOURCE MATERIALS	7,054	7,697	21,929	13,250	-	13,250	1,925	991	10,334	13,250	-	-	683
684	23006	ESL RESOURCES	-	13,151	6,633	12,200	-	12,200	104	-	12,096	12,200	-	-	684
685	24012	STANDARDIZED TESTING	24,301	28,905	29,432	29,000	-	29,000	-	-	29,000	29,000	-	-	685
686	25003	PROFESSIONAL DEVELOPMENT	119,166	91,876	113,814	114,495	-	114,495	13,020	1,895	99,580	114,495	-	-	686
687	57004	FIELD TRIPS	5,509	5,403	-	7,500	-	7,500	-	-	7,500	7,500	-	-	687
688	25005	CURRICULUM RESEARCH & DEV.	25,952	22,677	28,206	25,420	-	25,420	1,514	2,200	21,706	25,420	-	-	688
689		TOTAL OPERATING	463,741	512,938	302,565	333,308	2,625	335,933	90,586	21,806	223,541	335,933	-	-	689
690															690
691		TOTAL CURRICULUM	2,374,421	2,415,864	2,171,023	2,337,976	(18,139)	2,319,837	250,195	1,668,315	401,327	2,319,837	17.50	0	691
692															692

RC - 20	FINANCE	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
693	11014 DIRECTOR OF FINANCE	192,896	174,057	209,070	209,070	7,840	216,910	41,713	175,196	0	216,910	1.00	0
694	11021 PAYROLL / BENEFITS COORDINATOR	35,753	36,256	38,069	38,069	952	39,021	7,504	31,517	(0)	39,021	0.50	(0)
695	11022 ASSISTANT DIRECTOR FINANCE	104,033	115,574	182,149	226,267	6,516	232,783	44,766	188,017	0	232,783	2.00	0
696	11025 ACCOUNTANT	76,688	78,413	80,177	-	-	-	-	-	-	-	-	-
697	11042 ACCOUNTS PAYABLE	71,468	73,336	71,882	74,150	-	74,150	14,260	59,891	(0)	74,150	1.00	(0)
698	11043 TRANSPORTATION COORDINATOR	71,569	73,179	74,826	74,826	2,058	76,884	14,785	62,099	(0)	76,884	1.00	(0)
699	11032 EXECUTIVE ASSISTANT	34,853	35,636	39,007	40,000	1,500	41,500	7,981	33,519	(0)	41,500	0.50	(0)
700	TOTAL PERSONNEL	587,261	586,451	695,180	662,382	18,866	681,248	131,009	550,239	(0)	681,248	6.00	(0)
701	OPERATING												
702	12005 AUDITING SERVICES	21,493	22,045	21,252	23,000	-	23,000	-	-	23,000	23,000	-	-
703	13015 LOCAL TRAVEL	93	-	-	250	-	250	-	-	250	250	-	-
704	25026 SCHOOL DISTRICT MEMBERSHIPS	-	1,079	975	1,150	-	1,150	1,150	-	-	1,150	-	-
705	25003 PROFESSIONAL DEVELOPMENT	8,433	-	-	-	-	-	-	-	-	-	-	-
706	25013 TEMPORARY HOURLY SERVICES	7,101	14,572	-	-	-	-	-	-	-	-	-	-
707	TOTAL OPERATING	37,140	37,696	22,227	24,400	-	24,400	1,150	-	23,250	24,400	-	-
708	NET FINANCE BUDGET	624,400	624,147	717,407	686,782	18,866	705,648	132,159	550,239	23,250	705,648	6.00	(0)

714	RC - 21	LIBRARY	715	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	716	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	717
716	21220	CURRICULUM SUPERVISION	717	-	2,613	2,613	718	-	-	-	-	-	-	-	-	-	719
718		TOTAL PERSONNEL	719	-	2,613	2,613	720	-	-	-	-	-	-	-	-	-	721
719		OPERATING	720				721										722
720	23001	ACCESSIONS	721	97,576	93,193	86,927	722	70,460	(2,100)	68,360	710	16,676	50,974	68,360		-	723
721	23003	PERIODICALS	722	7,590	7,697	8,345	723	8,545	3,000	11,545	980	5,116	5,449	11,545		-	724
722	23004	RESOURCE MATERIALS	723	19,490	9,580	17,540	724	18,050	(3,000)	15,050	3,018	3,012	9,020	15,050		-	725
723	23005	ONLINE SUBSCRIPTIONS	724	34,629	34,979	36,537	725	38,090	3,700	41,790	12,442	16,986	12,362	41,790		-	726
724	23007	OTHER LIBRARY EXPENSES	725	7,755	6,474	9,179	726	8,390	(1,600)	6,790	445	345	6,000	6,790		-	727
725	25002	PROF. LIBRARY PURCHASE	726	1,155	889	1,038	727	1,770	-	1,770	89	-	1,681	1,770		-	728
726	25026	DUES AND MEMBERSHIPS	727	2,594	2,576	2,728	728	3,530	-	3,530	-	385	3,145	3,530		-	729
727	13035	SOFTWARE	728	4,554	239	710	729	1,400	-	1,400	-	-	1,400	1,400		-	730
728	72044	REPAIRS AND SERVICE CONTRACT	729	1,080	1,189	-	730	-	-	-	-	-	-	-		-	731
729	83003	RENTAL/LEASE OF EQUIPMENT	730	-	-	-	731	-	-	-	-	-	-	-		-	732
730		TOTAL OPERATING	731	176,423	156,815	163,004	732	150,235	-	150,235	17,684	42,519	90,032	150,235		-	733
731		EQUIPMENT	732				733										734
732	73001	EQUIPMENT & FURNITURE	733	6,193	410	1,002	734	2,100	-	2,100	-	-	2,100	2,100		-	735
733		TOTAL EQUIPMENT	734	6,193	410	1,002	735	2,100	-	2,100	-	-	2,100	2,100		-	736
734		TOTAL LIBRARY	735	182,616	159,838	166,620	736	152,335	-	152,335	17,684	42,519	92,132	152,335	-	-	737
735			736				737										738

738	RC - 22	TECHNOLOGY EDUCATION	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	738
739															739
740	23002	CLASSROOM REFERENCE	89	-	120	400	-	400	-	-	400	400		-	740
741	23003	PERIODICALS	12	120	120	175	-	175	-	-	175	175		-	741
742	24011	GENERAL TEACHING SUPPLIES	33,333	30,682	97,247	48,675	-	48,675	482	1,602	46,592	48,675		-	742
743	25001	MISC. OFFICE SUPPLIES	706	-	776	850	-	850	-	-	850	850		-	743
744	25003	PROFESSIONAL DEVELOPMENT	1,200	1,190	785	2,700	-	2,700	-	-	2,700	2,700		-	744
745	72044	REPAIRS AND SERVICE	582	1,822	2,850	3,200	-	3,200	-	-	3,200	3,200		-	745
746		TOTAL OPERATING	35,922	33,814	101,777	56,000	-	56,000	482	1,602	53,917	56,000	-	-	746
747															747
748		EQUIPMENT													748
749	73400	EQUIPMENT-TECHNOLOGY	1,877	8,688	4,533	4,000	-	4,000	-	-	4,000	4,000		-	749
750	123008	EQUIPMENT-NEW TECHNOLOGY	2,559	-	-	-	-	-	-	-	-	-		-	750
751		TOTAL EQUIPMENT	4,436	8,688	4,533	4,000	-	4,000	-	-	4,000	4,000	-	-	751
752															752
753		TOTAL TECH. EDUCATION	40,358	42,502	106,310	60,000	-	60,000	482	1,602	57,917	60,000	-	-	753
754															754

RC - 23 CONTINUING EDUC/SUMMER SCHOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
21201 DIRECTOR	26,738	24,646	26,882	27,421	-	27,421	11,330	2,762	27,421		-
21501 PRINCIPAL/DIRECTOR SECRETARY	28,801	29,229	29,817	30,412	-	30,412	24,563	0	30,412	0.40	0
PERSONNEL	55,539	53,876	56,699	57,833	-	57,833	35,893	2,762	57,833	0.40	0
OPERATING											
12001 CONSULTANT SERVICES	381,499	431,834	84,614	470,000	-	470,000	426,294	43,706	428,294		41,706
13011 MAILING EXPENSES	250	400	400	500	-	500	-	500	500		-
25001 GENERAL OFFICE SUPPLIES	2,556	4,120	-	7,500	(4,016)	3,484	420	3,064	920		2,564
24011 GENERAL TEACHING SUPPLIES	36,953	10,122	1,821	40,000	-	40,000	11,733	25,435	18,065		21,935
24010 ADULT ED. CONTRACTED SERVICES	18,700	7,000	9,926	12,500	-	12,500	-	12,500	12,500		-
25014 CATALOG/HANDBOOK PRINTING	5,701	1,198	3,979	3,500	-	3,500	-	3,500	3,500		-
TOTAL OPERATING	445,659	454,675	100,740	534,000	(4,016)	529,984	438,447	88,705	463,779		66,205
TOTAL CONT. ED/SUM. SCHOOL	501,198	508,550	157,439	591,833	(4,016)	587,817	457,625	91,467	521,612	0.40	66,205
REVENUE	2018 - 2019	2019 - 2020	2019 - 2020	Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast	Surplus/ (Shortfall)	
31006 REVENUE - CONTINUING EDUC/CA	-	-	-	-	-	-	-	-	-		-
31005 REVENUE - SUMMER SCHOOL	(621,433)	(197,435)	(121,335)	(700,000)	-	(700,000)	(659,979)	(659,979)	(659,979)		(40,021)
TOTAL REVENUE	(621,433)	(197,435)	(121,335)	(700,000)	-	(700,000)	(659,979)	(659,979)	(659,979)		(40,021)
NET EXPENSE SUM&CONT. ED	(120,235)	311,116	36,104	(108,167)	(4,016)	(112,183)	(202,353)	(568,512)	(138,367)		26,184

779	RC - 24	SPECIAL EDUCATION	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	779
780	21202	ASSISTANT SUPERINTENDENT SESS	207,533	214,797	220,704	220,704	7,725	228,429	43,929	184,500	0	228,429	1.00	0	781
781	21211	PROGRAM DIR. OF SESS K-12	326,228	328,215	341,860	348,678	-	348,678	66,907	281,771	(0)	348,678	2.00	(0)	782
782	21102	ASSISTANT PRINCIPAL	-	-	-	710,058	-	710,058	27,310	682,750	(2)	710,060	5.00	(2)	783
783	21215	DEPARTMENT CHAIRS	267,316	238,953	282,994	-	288,654	288,654	11,102	277,552	(0)	288,654	2.00	(0)	784
784	21220	CURRICULUM SUPERVISION	-	-	-	230,924	(230,924)	-	-	-	-	-	-	-	785
785	21302	SUBSTITUTE TEACHERS	164,872	82,898	104,057	165,000	-	165,000	-	-	165,000	165,000	-	-	786
786	21303	SPECIAL CLASS TEACHERS	4,814,594	4,867,229	4,850,632	5,176,636	(187,067)	4,989,569	194,813	4,794,755	1	4,989,569	58.00	-	788
788	21304	HOMEBOUND/TUTORIAL	239,624	181,190	227,457	218,000	(1,000)	217,000	1,229	-	215,771	217,000	-	-	789
789	21307	SPEECH THERAPISTS	1,536,771	1,702,788	1,649,311	1,819,864	(20,814)	1,799,050	64,494	1,734,554	1	1,799,050	17.50	-	790
790	21308	SUMMER SCHOOL & PPTs	866,160	837,531	922,451	1,063,635	-	1,063,635	861,498	-	202,137	1,063,635	-	-	791
791	21403	PSYCHOLOGISTS	938,412	909,970	943,652	973,837	27,144	1,000,981	40,196	960,783	2	1,000,981	11.60	-	792
792	21404	SOCIAL CASE WORKER	253,698	228,031	231,451	234,922	(54,355)	180,567	6,945	173,622	0	180,567	2.00	-	793
793	21407	SCHOOL-BASED SESS FACILITATORS	450,850	453,088	514,959	-	-	-	-	-	-	-	-	-	794
794	21408	SESS ADDITIONAL DAYS	22,410	21,395	22,860	-	-	-	-	-	-	-	-	-	795
795	21409	BEHAVIORAL ANALYST	155,156	158,648	162,001	162,218	3,244	165,462	6,942	158,520	0	165,463	2.00	-	796
796	21410	PHYSICAL THERAPIST	113,973	116,537	119,159	119,159	2,383	121,542	4,675	116,867	0	121,542	1.00	-	797
797	21501	PRINCIPAL/DIRECTOR SECRETARY	411,527	392,836	358,280	361,464	-	361,464	61,717	299,747	0	361,464	5.33	-	798
798	21603	TEACHER AIDES	2,712,531	2,912,501	3,029,893	3,276,821	-	3,276,821	143,714	3,055,125	77,982	3,276,821	82.50	-	799
800	21605	TRANSPORTATION DRIVER	87,839	77,600	76,611	126,733	-	126,733	16,621	78,378	31,735	117,733	3.00	9,000	800
801	41002	NURSES	270,753	249,653	269,421	291,876	-	291,876	13,131	275,535	3,210	291,876	4.00	-	801
802	41004	SUBSTITUTE NURSES	-	30,984	15,677	15,000	-	15,000	-	-	15,000	15,000	-	-	802
803	TOTAL PERSONNEL		13,860,248	14,004,842	14,342,431	15,515,529	(165,010)	15,350,519	1,565,224	13,074,459	710,836	15,341,521	196.93	8,998	803
804															804

805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841
OPERATING		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.																								
12001	CONSULTANT SERVICES	1,378,446	1,205,547	1,348,791	-	1,415,446	110,852	380,481	924,113	1,415,446	-	-																								
21305	CONTRACTED SPEECH	786,386	659,359	840,306	-	734,064	77,678	249,283	407,103	734,064	-	-																								
21309	CONT. OCCUPATIONAL THERAPY	803,411	772,093	804,770	-	855,511	52,251	48,490	754,771	855,511	-	-																								
21311	CONTRACTED PHYSICAL THERAPY	265,125	255,375	307,202	-	295,625	18,039	184,910	92,676	295,625	-	-																								
12004	LEGAL SERVICES	299,040	207,065	172,919	-	290,000	12,373	267,627	10,000	278,200	-	11,800																								
22001	TEXTBOOKS-NEW	23,971	5,494	3,156	-	5,500	218	-	5,282	5,500	-	-																								
22003	TEXTBOOKS-CONSUMABLES	6,016	4,199	3,775	-	5,120	97	-	5,023	5,120	-	-																								
23003	PERIODICALS	-	-	-	-	-	-	-	-	-	-	-																								
24011	GENERAL TEACHING SUPPLIES	67,441	50,926	55,422	-	52,000	9,263	5,449	37,288	52,000	-	-																								
24013	SPECIAL EDUCATION TESTING	62,756	53,128	52,747	-	53,350	2,404	3,726	47,219	53,350	-	-																								
25003	PROFESSIONAL DEVELOPMENT	144,357	120,081	148,200	-	150,000	335	700	148,965	150,000	-	-																								
13015	LOCAL TRAVEL EXPENSE	2,058	2,218	78	-	2,000	56	-	1,944	2,000	-	-																								
25011	PUPIL EVALUATION	325,986	216,051	177,496	-	210,000	6,825	-	203,175	210,000	-	-																								
25026	DUES AND MEMBERSHIPS	1,460	800	960	-	1,000	520	-	480	1,000	-	-																								
13035	SOFTWARE	39,258	39,111	30,971	-	40,000	765	4,297	34,938	40,000	-	-																								
52002	IN-DISTRICT SPECIAL ED TRANS	868,881	775,621	698,935	-	877,645	108,006	726,721	42,918	863,360	-	14,285																								
52003	O-O-D SPECIAL ED TRANSPORTATION	466,889	482,518	265,097	-	374,439	26,284	443,535	(95,380)	397,724	-	(23,285)																								
72044	REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-																								
141001	TUITION-PUBLIC SCHOOLS	135,765	262,219	133,696	-	165,000	-	-	257,707	257,707	-	-																								
143001	TUITION-NON PUBLIC SCHOOLS	7,073,659	6,686,475	6,547,084	(92,707)	6,483,741	645,032	2,609,982	3,228,727	6,483,741	-	-																								
TOTAL OPERATING		12,750,906	11,798,282	11,591,601	-	12,103,148	1,070,998	4,925,201	6,106,949	12,100,348	-	2,800																								
EQUIPMENT																																				
73400	EQUIPMENT-TECHNOLOGY	30,318	20,537	29,535	-	30,000	6,604	68	23,328	30,000	-	-																								
TOTAL EQUIPMENT		30,318	20,537	29,535	-	30,000	6,604	68	23,328	30,000	-	-																								
GRAND TOTAL SPECIAL EDUCATIO		26,641,472	25,823,660	25,963,567	(165,010)	27,483,667	2,642,826	17,999,727	6,841,113	27,471,869	196.93	11,798																								
REVENUE																																				
143003	EARLY LEARNING PROGRAM TUITION	-	-	-	-	-	-	-	-	-	-	-																								
143002	EXCESS COST REIMBURSEMENT	(3,427,518)	(2,566,258)	(2,695,922)	-	(2,241,772)	-	-	(2,241,772)	(2,241,772)	-	-																								
REVENUE		(3,427,518)	(2,566,258)	(2,695,922)	-	(2,241,772)	-	-	(2,241,772)	(2,241,772)	-	-																								
NET SPECIAL EDUCATION EXPENSE		23,213,954	23,257,402	23,267,645	(165,010)	25,241,895	2,642,826	17,999,727	4,599,341	25,230,097	-	11,798																								

842	RC - 25	FIXED COSTS	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	842
843																843
844	52001	REGULAR PUPIL TRANSPORTATION	2,067,272	2,232,400	2,150,479	2,435,457	-	2,435,457	12,300	2,385,996	37,161	2,435,457	-			844
845		TOTAL TRANSPORTATION	2,067,272	2,232,400	2,150,479	2,435,457	-	2,435,457	12,300	2,385,996	37,161	2,435,457	-			845
846																846
847																847

848	HEATING FUEL										849
849	63001	HEAT - RC25	17,607	16,184	14,853	1,538	16,410	322	16,088	-	850
850	63002	PROPANE	-	7,603	-	-	-	-	-	-	851
851	2530108	HEAT-DHS	214,350	116,084	110,000	9,700	119,700	4,835	114,865	-	852
852	2530307	HEAT-MIDDLESEX	108,362	56,994	67,000	13,800	80,800	3,112	77,688	-	853
853	2530506	HEAT-HINDLEY	29,097	33,315	30,000	1,070	31,070	1,254	29,816	-	854
854	2530706	HEAT-HOLMES	29,563	26,978	30,000	-	30,000	834	29,166	-	855
855	2530806	HEAT-ROYLE	56,445	50,304	45,000	3,200	48,200	-	48,200	-	856
856	2530906	HEAT-ROYLE	31,987	36,330	41,315	(2,555)	37,445	-	37,445	-	857
857	2531006	HEAT-TOKENEKE	39,871	38,856	30,000	-	30,000	-	30,000	-	858
858	TOTAL HEATING FUEL										859
859			530,989	412,785	366,853	26,773	393,625	10,358	383,267	0	860
860	UTILITIES										861
861	64001	WATER - RC25	17,023	13,401	11,116	(3,600)	7,516	208	7,309	-	862
862	64001	WATER - DHS	25,488	30,119	25,000	-	25,000	2,479	22,521	-	863
863	64001	WATER - MIDDLESEX	15,677	19,057	17,500	-	17,500	1,144	16,356	-	864
864	64001	WATER - HINDLEY	5,854	4,984	5,500	-	5,500	325	5,175	-	865
865	64001	WATER - HOLMES	8,134	9,490	7,500	1,300	8,800	416	8,384	-	866
866	64001	WATER - OX RIDGE	5,076	5,146	5,750	-	5,750	246	5,504	-	867
867	64001	WATER - ROYLE	6,942	7,220	7,000	-	7,000	279	6,721	-	868
868	64001	WATER - TOKENEKE	9,404	11,874	10,500	2,300	12,800	652	12,148	-	869
869	TOTAL WATER										870
870	64002	ELECTRICITY - RC25	90,689	39,308	96,909	(26,773)	70,137	3,577	41,328	25,232	871
871	64002	ELECTRICITY - GEN. & SOLAR DHS	499,364	491,931	495,000	-	495,000	44,608	447,083	3,309	872
872	64002	ELECTRICITY - MIDDLESEX	216,859	164,750	188,124	-	188,124	12,251	175,873	-	873
873	64002	ELECTRICITY - HINDLEY	59,325	48,811	58,500	-	58,500	52,260	2,170	56,330	874
874	64002	ELECTRICITY - HOLMES	52,923	47,106	51,000	-	51,000	2,983	45,342	2,675	875
875	64002	ELECTRICITY - GEN. & SOLAR OX RIDGE	80,988	110,699	120,805	-	120,805	3,413	117,392	-	876
876	64002	ELECTRICITY - ROYLE	43,166	41,027	51,000	-	51,000	2,261	48,409	330	877
877	64002	ELECTRICITY - TOKENEKE	133,261	150,185	144,595	-	144,595	5,966	129,721	8,908	878
878	TOTAL ELECTRICITY										879
879			1,176,575	1,093,818	1,205,933	(26,773)	1,179,161	79,128	1,057,409	42,624	880

		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
879	64003	TELEPHONE - RC25	64,510	69,395	59,814	65,200	(2,000)	63,200	4,958	-	63,200	-	-
880	881	TELEPHONE - DHS	-	-	-	-	-	-	-	-	-	-	-
881	882	TELEPHONE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-	-
882	883	TELEPHONE - HINDLEY	-	-	-	-	-	-	-	-	-	-	-
883	884	TELEPHONE - HOLMES	-	-	-	-	-	-	-	-	-	-	-
884	885	TELEPHONE - OX RIDGE	-	-	-	-	-	-	-	-	-	-	-
885	886	TELEPHONE - ROYLE	-	-	-	-	-	-	-	-	-	-	-
886	887	TELEPHONE - TOKENEKE	-	-	-	-	-	-	-	-	-	-	-
887	888	TOTAL TELEPHONE	64,510	69,395	59,814	65,200	(2,000)	63,200	4,958	-	63,200	-	-
888	889	SEWER SERVICE - RC25	36,253	46,799	39,864	51,418	-	51,418	-	51,418	-	-	-
889	890	SEWER SERVICE - DHS	-	-	-	-	-	-	-	-	-	-	-
890	891	SEWER SERVICE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-	-
891	892	SEWER SERVICE - HINDLEY	-	-	-	-	-	-	-	-	-	-	-
892	893	SEWER SERVICE - HOLMES	-	-	-	-	-	-	-	-	-	-	-
893	894	SEWER SERVICE - OX RIDGE	-	-	-	-	-	-	-	-	-	-	-
894	895	SEWER SERVICE - ROYLE	-	-	-	-	-	-	-	-	-	-	-
895	896	SEWER SERVICE - TOKENEKE	-	-	-	-	-	-	-	-	-	-	-
896	897	TOTAL SEWER SERVICE	36,253	46,799	39,864	51,418	-	51,418	-	51,418	-	-	-
897	898	TOTAL UTILITIES	1,370,936	1,311,301	1,318,440	1,412,417	(28,773)	1,383,644	89,835	94,041	1,351,521	-	32,124
898	899	INSURANCE											
899	900	82001	PROPERTY INSURANCE	194,654	182,870	186,821	196,160	(4,851)	-	201,011	188,038	-	8,122
900	901	82002	WORKERS COMPENSATION	317,182	301,733	290,234	302,052	70,329	210,988	20,735	281,317	-	20,735
901	902	82003	HEALTH INSURANCE	10,940,600	11,383,127	12,272,703	13,179,581	3,019,780	9,208,916	950,886	13,179,581	-	-
902	903	82004	GENERAL LIABILITY INSURANCE	15,750	14,600	16,688	15,882	-	-	15,882	13,777	-	2,105
903	904	82006	STUDENT/ATHLETIC INSURANCE	129,960	123,834	105,259	109,469	-	99,037	10,432	99,037	-	10,432
904	905	82007	UNEMPLOYMENT COMPENSATION	40,522	74,004	112,230	60,000	835	52,505	6,660	-	-	-
905	906	TOTAL INSURANCE	11,638,668	12,082,166	12,983,935	13,863,144	-	13,863,144	3,086,093	1,205,606	13,821,750	-	41,394
906	907	RETIREMENT											
907	908	84001	RETIREMENT	1,033,478	1,010,789	1,376,078	1,467,210	-	-	1,467,210	1,467,210	-	-
908	909	84002	FICA/MEDICARE	1,858,074	1,947,793	1,980,716	2,027,798	241,428	-	1,786,370	2,027,798	-	-
909	910	84004	OTHER POST EMPLOYMENT BENEFIT	389,291	422,131	268,434	310,866	-	-	310,866	310,866	-	-
910	911	TOTAL RETIREMENT	3,280,843	3,380,713	3,625,228	3,805,874	-	3,805,874	241,428	3,564,446	3,805,874	-	-
911	912	TOTAL FIXED COSTS	18,888,707	19,399,665	20,490,866	21,883,745	(2,000)	21,881,745	3,440,013	4,901,254	21,808,227	-	73,518
912	913	REVENUE											
913	914	84005	REVENUE - OPER DISTRIBUTION	(338,205)	(337,671)	(197,642)	(228,763)	-	-	(228,763)	(228,763)	-	-
914	915	84006	MEDICAID REIMBURSEMENT	(6,295)	(7,138)	(9,696)	(5,000)	-	365	(5,000)	(5,000)	-	-
915	916	NET FIXED COSTS	18,554,207	19,054,856	20,283,528	21,649,982	(2,000)	21,647,982	3,437,694	4,667,491	21,574,464	-	73,518
916	917												
917	918												
918	919												
919	920												
920	921												
921	922												
922	923												
923	924												

RC - 26	EARLY LEARNING PROGRAM	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
927	21201 DIRECTOR OF ELP	153,746	157,205	161,135	164,358	-	164,358	31,607	132,751	0	164,358	1.00	0
928	21302 SUBSTITUTE TEACHERS	12,350	7,800	6,841	10,000	-	10,000	-	-	10,000	10,000	-	-
929	21303 SPECIAL CLASS TEACHERS	692,359	750,740	768,860	808,976	(7,839)	801,137	31,709	769,428	0	801,137	8.80	0
930	21603 TEACHER AIDES	625,513	541,199	581,105	644,540	-	644,540	27,730	582,349	34,461	639,383	17.00	5,157
931	TOTAL PERSONNEL	1,483,969	1,456,944	1,517,941	1,627,874	(7,839)	1,620,035	91,046	1,484,527	44,461	1,614,877	26.80	5,157
932													
933	22003 TEXTBOOKS-CONSUMABLES	811	3,108	1,003	5,500	-	5,500	897	1,086	3,518	5,500	-	-
934	24011 GENERAL TEACHING SUPPLIES	5,466	2,096	5,365	6,000	-	6,000	4,786	1,134	80	6,000	-	-
935	24013 SPECIAL EDUCATION TESTING	484	-	317	500	-	500	-	-	500	500	-	-
936	25003 PROFESSIONAL DEVELOPMENT	11,463	3,464	9,795	10,000	-	10,000	-	-	10,000	10,000	-	-
937	25026 DUES AND MEMBERSHIPS	-	-	-	-	-	-	-	-	-	-	-	-
938	TOTAL OPERATING	18,225	8,668	16,480	22,000	-	22,000	5,683	2,220	14,997	22,000	-	-
939													
940	73001 EQUIPMENT AND FURNITURE	792	1,231	209	1,000	-	1,000	-	51	949	1,000	-	-
941	73020 NEW CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-	-	-
942	TOTAL EQUIPMENT	792	1,231	209	1,000	-	1,000	-	51	949	1,000	-	-
943													
944	TOTAL EARLY LEARNING PROGR/	1,502,985	1,466,843	1,534,629	1,650,874	(7,839)	1,643,035	96,729	1,486,798	59,507	1,637,877	26.80	5,157
945													
946													
947	143003 ELP TUITION	(336,621)	(275,921)	(235,631)	(340,470)	-	(340,470)	-	-	-	(323,723)	-	(16,747)
948	TOTAL ELP TUITION	(336,621)	(275,921)	(235,631)	(340,470)	-	(340,470)	-	-	-	(323,723)	-	(16,747)
949													
950													
951	TOTAL EARLY LEARNING PROGRAM	1,166,365	1,190,921	1,298,999	1,310,404	(7,839)	1,302,565	96,729	1,486,798	59,507	1,314,154	26.80	(11,590)
952													

RC - 28	COVID EXPENSES	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
953													
954													
955													
956													
957	2810503	HINDLEY 3rd GRADE TEACHER	-	-	66,169	-	-	-	-	-	-	-	-
958	2810702	HOLMES 2nd GRADE TEACHER	-	-	113,025	-	-	-	-	-	-	-	-
959	2810704	HOLMES 4th GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-
960	2810803	OX RIDGE 3rd GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-
961	2810901	ROYLE 1st GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-
962	2810904	ROYLE 4th GRADE TEACHER	-	-	54,396	-	-	-	-	-	-	-	-
963	2811005	TOKENEKE 5th GRADE TEACHER	-	-	63,396	-	-	-	-	-	-	-	-
964	21302	SUBSTITUTE TEACHERS	-	-	45,756	-	-	-	-	-	-	-	-
965	21602	CAMPUS MONITORS	-	-	82,458	-	-	-	-	-	-	-	-
966	21603	LUNCH MONITORS	-	-	160,000	-	-	-	-	-	-	-	-
967	21607	LUNCH STAFF	-	-	388,811	-	-	-	-	-	-	-	-
968	11044	TECHNICIAN	-	-	-	-	-	-	-	-	-	-	-
969	41001	DIRECTOR OF NURSING	-	-	35,000	-	-	-	-	-	-	-	-
970	41002	NURSE	-	-	14,243	-	-	-	-	-	-	-	-
971	41003	LPNS	-	-	180,074	-	-	-	-	-	-	-	-
972	41004	NURSE CONTACT TRACING	-	-	53,302	-	-	-	-	-	-	-	-
973	61001	PART TIME CUSTODIANS	-	-	115,423	-	-	-	-	-	-	-	-
974	61005	CUSTODIAL OVERTIME	-	-	90,658	-	-	-	-	-	-	-	-
975	21312	STAFF DEVELOPMENT	-	-	20,421	-	-	-	-	-	-	-	-
976		TOTAL PERSONNEL	-	-	1,483,032	-	-	-	-	-	-	-	-
977													
978	12001	CONSULTANT SERVICES	-	-	98,747	-	-	-	-	-	-	-	-
979	23004	RESOURCE MATERIALS	-	-	69,531	-	-	-	-	-	-	-	-
980	13035	SOFTWARE	-	-	(0)	-	-	-	-	-	-	-	-
981	35000	POLICE AND FIRE SERVICES	-	-	33,884	-	-	-	-	-	-	-	-
982	42001	HEALTH SUPPLIES	-	-	-	-	-	-	-	-	-	-	-
983	52001	REGULAR PUPIL TRANSPORTATION	-	-	13,136	-	-	280	-	(280)	8,320	-	(8,320)
984	65001	CUSTODIAL SUPPLIES	-	-	120,000	-	-	-	-	-	-	-	-
985	72001	CONTRACTED JANITORIAL SERVICE	-	-	302,456	-	-	-	-	-	-	-	-
986	74030	EMERGENCY REPAIRS	-	-	135,965	-	-	-	-	-	-	-	-
987	82003	HEALTH INSURANCE	-	-	58,378	-	-	-	-	-	-	-	-
988	84001	RETIREMENT	-	-	41,582	-	-	-	-	-	-	-	-
989	101002	YMCA	-	-	127,560	-	-	-	-	(280)	8,320	-	(8,320)
990		TOTAL OPERATING	-	-	1,601,238	-	-	280	-	(280)	8,320	-	(8,320)
991													
992	123021	NEW COMPUTER EQUIPMENT	-	-	12,756	-	-	-	-	-	-	-	-
993		TOTAL EQUIPMENT	-	-	12,756	-	-	-	-	-	-	-	-
994													
995		TOTAL COVID REOPENING	-	-	2,497,025	-	-	280	-	(280)	8,320	-	(8,320)

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Darien Public Schools
Budget Projection for 2020-21

Category	EXPENSES				Adjust.	Rev. Bud.	Exp	Encumber	Avail. Bud	Exp. Forecast	CURR STF	Surplus/ (Shortfall)
	2018 - 2019	2019 - 2020	2019 - 2020	2019 - 2020								
Personnel	63,568,228	64,829,458	67,289,036	68,958,116	(0)	68,958,116	5,444,161	60,010,508	3,503,447	68,898,786	771.85	59,329
Operating	19,528,406	18,210,746	18,379,921	18,826,653	2,000	18,826,653	3,114,522	7,180,499	8,533,633	18,742,512	-	86,141
Fixed	18,888,707	19,399,665	20,490,866	21,883,745	(2,000)	21,881,745	3,440,013	13,540,478	4,901,254	21,808,227	-	73,518
Equipment	1,002,157	877,119	473,092	986,260	-	986,260	677,925	218,451	89,884	986,260	-	-
GRAND TOTAL EXPENSES	102,987,497	103,316,988	106,632,914	110,654,774	(0)	110,654,774	12,676,622	80,949,935	17,028,217	110,435,786	771.85	218,988

Category	REVENUE				Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast	Rev. Surplus/ (Shortfall)
	2018 - 2019	2019 - 2020	2019 - 2020	2019 - 2020						
RC-1 Student Parking Fees	(11,000)	(11,000)	(11,000)	(11,000)	-	(11,000)	(11,000)	(11,000)	(11,000)	-
RC-11 Summer School Field Use	(35,000)	(35,000)	(35,000)	(35,000)	-	(35,000)	(35,000)	(35,000)	(35,000)	-
RC-12 Building Renal	(89,267)	(54,013)	(21,963)	(93,600)	-	(93,600)	(5,157)	(93,600)	(93,600)	-
RC-12 Use of Fields	(143,197)	(71,109)	(208,920)	(151,562)	-	(151,562)	(69,052)	(151,562)	(151,562)	-
RC-15 Revenue for IT Services	(203,071)	(212,644)	(216,929)	(223,408)	-	(223,408)	-	(223,408)	(223,408)	-
RC-23 Continuing Education	-	-	-	-	-	-	-	-	-	-
RC-23 Summer School	(621,433)	(197,435)	(121,335)	(700,000)	-	(700,000)	(659,979)	(659,979)	(659,979)	(40,021)
RC-24 Excess Cost Grant*	(3,427,518)	(2,566,258)	(2,695,922)	(2,241,772)	-	(2,241,772)	-	(2,241,772)	(2,241,772)	-
RC-24 ELP Tuition	-	-	-	-	-	-	-	-	-	-
RC-25 OPEB/Medicare Reimbursement	(334,500)	(344,809)	(207,338)	(233,763)	-	(233,763)	(2,319)	(233,763)	(233,763)	-
RC-26 Early Learning Program	(336,621)	(275,921)	(235,631)	(340,470)	-	(340,470)	-	-	(323,723)	(16,747)
GRAND TOTAL REVENUE	(5,201,607)	(3,768,189)	(3,719,038)	(4,030,575)	-	(4,030,575)	(781,507)	(3,615,083)	(3,973,806)	(56,768)

NET BUDGET (Appropriation)	97,785,891	99,548,799	102,913,877	106,624,199	(0)	106,624,199	11,894,115	80,953,077	13,413,134	106,461,979	771.85	162,220
1026												
1027												
1028												
1029												
1030												
1031												
1032												
1033												

1035	RC-1	RC-#	RESPONSIBILITY CENTER SUMMARY	RC NAME	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	1034
1036	RC-2	1037	DHS	12,935,206	13,315,806	13,306,542	14,039,775	(78,799)	13,960,976	901,838	12,552,401	506,737	13,960,973			1035
1037	RC-3	1038	FTCH ACADEMY	419,353	471,318	508,011	533,622	(7,621)	526,001	35,008	487,400	3,979	526,001		3	1036
1038	RC-4	1039	MMS	10,205,234	10,344,000	10,310,707	10,704,556	(10,476)	10,694,080	664,596	9,773,398	256,087	10,745,505		(51,425)	1037
1039	RC-5	1040	Hindley	3,604,442	3,635,150	3,597,988	3,841,457	(103,531)	3,737,927	247,522	3,363,690	124,715	3,737,927		0	1038
1040	RC-6	1041	Holmes	3,228,890	3,420,056	3,435,539	3,633,759	66,208	3,699,967	239,316	3,333,905	127,746	3,699,967		0	1039
1041	RC-7	1042	Ox Ridge	3,436,506	3,572,668	3,655,748	3,921,068	36,685	3,957,754	238,834	3,611,140	107,280	3,957,753		0	1040
1042	RC-8	1043	Royle	3,041,202	3,153,268	3,251,567	3,316,690	33,576	3,350,266	234,815	3,017,706	97,746	3,350,266		0	1041
1043	RC-9	1044	Tokeneke	3,415,221	3,338,380	3,338,462	3,470,806	(109,081)	3,361,725	332,813	3,015,209	113,704	3,361,725		0	1042
1044	RC-10	1045	Ath. Health & P.E.	1,775,616	1,690,473	1,568,098	1,954,639	4,487	1,959,126	72,865	1,661,572	1,224,689	1,911,430		47,696	1043
1045	RC-11	1046	Maintenance	3,906,506	3,384,101	3,429,745	3,547,006	16,044	3,563,050	695,303	2,024,670	843,077	3,559,574		3,476	1044
1046	RC-12	1047	Music	269,094	262,180	269,546	300,978	-	300,978	31,050	162,138	107,789	300,978		0	1045
1047	RC-13	1048	Art	109,227	97,310	105,102	115,613	-	115,613	10,823	7,779	97,011	115,613		-	1046
1048	RC-14	1049	Tech Plan	3,112,152	3,444,484	2,989,073	3,578,437	25,633	3,604,070	1,735,700	1,597,061	271,308	3,604,070		0	1047
1049	RC-15	1050	Admin	694,950	944,889	789,579	842,256	12,197	854,453	132,083	632,473	89,896	842,256		8,799	1048
1050	RC-16	1051	Health	854,727	842,321	820,734	857,277	8,039	865,316	54,394	722,122	88,800	865,316		0	1049
1051	RC-17	1052	Personnel	1,223,012	937,514	1,451,584	984,615	284,775	1,269,390	111,667	658,255	499,468	1,207,309		62,081	1050
1052	RC-18	1053	Curriculum	2,374,421	2,415,864	2,171,023	2,337,976	(18,139)	2,319,837	401,327	1,668,315	23,250	2,319,837		0	1051
1053	RC-19	1054	Finance	624,400	624,147	711,407	686,782	18,866	705,648	132,159	550,239	23,250	705,648		(0)	1052
1054	RC-20	1055	Library/Media	182,616	159,838	166,620	152,335	-	152,335	17,684	42,519	92,132	152,335		-	1053
1055	RC-21	1056	Tech Ed.	40,358	42,502	106,310	60,000	-	60,000	482	60,000	57,917	60,000		-	1054
1056	RC-22	1057	Cont. Ed	501,198	508,550	157,439	591,833	(4,016)	587,817	457,625	38,725	91,467	521,612		66,205	1055
1057	RC-23	1058	SPED	26,641,472	25,823,660	25,963,567	27,648,677	(165,010)	27,483,667	2,642,826	17,999,727	6,841,113	27,471,869		11,798	1056
1058	RC-24	1059	Fixed Expenses	18,888,707	19,399,665	20,490,866	21,883,745	(2,000)	21,881,745	3,440,013	13,540,478	4,901,254	21,808,227		73,518	1057
1059	RC-25	1060	Early Learning Program	1,502,985	1,466,843	1,534,629	1,650,874	(7,839)	1,643,035	96,729	1,486,798	59,507	1,637,877		5,157	1058
1060	RC-26	1061	COVID EXPENSES			2,497,025		-		280					(8,320)	1059
1061	RC-27	1062	TOTAL ACTUAL	102,987,497	103,316,988	106,632,914	110,654,774	(0)	110,654,774	12,676,622	80,949,935	17,028,217	110,435,786		218,988	1060
1062	RC-28	1063	PERSONNEL SUMMARY													1061
1063	RC-1	1064	Darien High School	12,661,905	13,098,094	13,112,087	13,776,473	(76,174)	13,700,299	821,548	12,505,265	373,486	13,700,296		3	1062
1064	RC-2	1065	Fitch Academy	333,944	382,833	410,750	427,977	(7,621)	420,356	17,904	402,452	0	420,356		4,60	1063
1065	RC-3	1066	Middlesex Middle School	10,105,285	10,286,224	10,235,573	10,607,209	(10,476)	10,596,733	658,748	9,754,950	183,035	10,648,158		(51,425)	1064
1066	RC-4	1067	Hindley School	3,466,512	3,588,225	3,544,653	3,786,802	(103,531)	3,683,272	219,666	3,352,910	110,696	3,683,272		43,96	1065
1067	RC-5	1068	Holmes School	3,159,280	3,357,774	3,380,663	3,574,712	66,208	3,640,920	221,529	3,312,805	106,586	3,640,920		43,76	1066
1068	RC-6	1069	Ox Ridge School	3,384,522	3,525,604	3,600,220	3,865,561	32,669	3,898,231	213,187	3,587,148	97,896	3,898,230		0	1067
1069	RC-7	1070	Royle School	2,995,571	3,115,222	3,203,209	3,272,809	33,576	3,272,809	218,059	3,004,864	83,462	3,272,809		0	1068
1070	RC-8	1071	Tokeneke School	3,463,687	3,324,759	3,289,994	3,419,288	(109,081)	3,310,207	201,639	3,012,450	96,118	3,310,207		0	1069
1071	RC-9	1072	Physical Education	1,073,509	1,046,944	1,031,848	1,149,897	4,487	1,154,384	56,208	312,185	785,991	1,111,844		42,540	1070
1072	RC-10	1073	Maintenance	1,653,234	1,675,910	1,616,621	1,703,979	16,044	1,720,023	374,009	1,290,413	1,216,547	1,716,547		3,476	1071
1073	RC-11	1074	Music	193,213	191,326	202,563	215,425	-	215,425	6,032	150,798	58,595	215,425		1,00	1072
1074	RC-12	1075	Art					-							-	1073
1075	RC-13	1076	Technology	988,196	1,119,996	1,116,755	1,168,701	23,633	1,192,334	223,234	964,141	4,960	1,192,334		0	1074
1076	RC-14	1077	Administration	273,393	455,384	450,512	451,405	12,197	463,602	87,020	376,583	(1)	463,602		(1)	1075
1077	RC-15	1078	Health	807,567	789,174	766,874	804,177	8,039	812,216	54,295	716,095	41,826	812,216		0	1076
1078	RC-16	1079	Personnel	1,130,714	864,336	1,360,362	865,415	284,775	1,150,190	105,017	636,822	408,350	1,099,609		50,581	1077
1079	RC-17	1080	Curriculum	1,910,680	1,902,926	1,868,458	2,004,668	(20,764)	1,983,904	159,609	1,646,509	177,786	1,983,904		0	1078
1080	RC-18	1081	Finance	587,261	586,451	695,180	662,382	18,866	681,248	131,009	550,239	(0)	681,248		(0)	1079
1081	RC-19	1082	Library/Media		2,613	2,613		-							-	1080
1082	RC-20	1083	Continuing Education	55,539	53,876	56,699	57,833	-	57,833	19,178	35,893	2,762	57,833		0	1081
1083	RC-21	1084	Special Education	14,004,842	14,342,431	15,515,529	15,515,529	(165,010)	15,350,519	1,565,224	13,074,459	710,836	15,341,521		8,998	1082
1084	RC-22	1085	Early Learning Program	1,483,969	1,456,944	1,517,941	1,627,874	(7,839)	1,620,035	91,046	1,484,527	44,461	1,614,877		5,157	1083
1085	RC-23	1086	COVID EXPENSES					-							-	1084
1086	RC-24		TOTAL PERSONNEL	63,568,228	64,829,458	67,289,036	68,958,116	(0)	68,958,116	5,444,161	60,010,508	3,503,447	68,958,116		59,329	1085

Darien Public Schools
FY 22
August Accounting Adjustments/Reconciliations
Requires Superintendent Approval per policy 3050

Broad Category	Description	RC	ORG	OBJECT	TO	FROM	Description
Supplies	Textbooks-New	19	01922009	022001	\$ 900.00		Science Textbooks
Supplies	Textbooks-Replacements	1	00120138	022002		\$ 900.00	Science Textbooks
Supplies	Textbooks-New	19	01922009	022001	\$ 1,725.00		Social Studies Textbooks
Supplies	Textbooks-Replacements	1	00120142	022002		\$ 1,725.00	Social Studies Textbooks
Supplies	Heat	25	02530108	063001	\$ 9,700.00		Heat Projection
Supplies	Heat	25	02530307	063001	\$ 13,800.00		Heat Projection
Supplies	Heat	25	02530506	063001	\$ 1,070.00		Heat Projection
Supplies	Heat	25	02530806	063001	\$ 3,200.00		Heat Projection
Supplies	Heat	25	02532009	063001	\$ 1,557.50		Heat Projection
Supplies	Heat	25	02530906	063001		\$ 2,555.00	Heat Projection
Supplies	Electricity	25	02532009	064002		\$ 26,772.50	Heat Projection
Supplies	Textbooks-Consumables	8	00820806	022003	\$ 2,165.00		Increase due to higher enrollment than projection
Supplies	Textbooks-New	8	00820806	022002	\$ 264.00		Increase due to higher enrollment than projection
Supplies	Classroom Reference	8	00820806	023002	\$ 80.00		Increase due to higher enrollment than projection
Supplies	Periodicals	8	00820806	023003	\$ 27.00		Increase due to higher enrollment than projection
Supplies	Audio Visual	8	00820806	023010	\$ 27.00		Increase due to higher enrollment than projection
Supplies	Teaching Supplies	8	00820806	024011	\$ 1,453.00		Increase due to higher enrollment than projection
Supplies	Office Supplies	23	02322009	025001		\$ 4,016.00	Increase due to higher enrollment than projection
Supplies	Periodicals	21	02120108	023003	\$ 3,000.00		JSTOR
Supplies	Resource Materials	21	02120108	023004		\$ 3,000.00	JSTOR
Supplies	Online Subscriptions	21	02120108	023005	\$ 3,700.00		Increase in renewal subscriptions
Supplies	Other Library	21	02120108	023007		\$ 1,600.00	Increase in renewal subscriptions
Supplies	Accessions	21	02120108	023001		\$ 2,100.00	Increase in renewal subscriptions
Supplies	Resource Materials	13	01320109	023004	\$ 454.00		Smart Music Price Increase
Supplies	Classroom Reference	13	01320109	023002		\$ 454.00	Smart Music Price Increase
Supplies	General Teaching supplies	8	00820806	024011	\$ 700.00		Sensory balls, psychology supplies
Supplies	Textbook Replacement	8	00820806	022002		\$ 700.00	Sensory balls, psychology supplies
Supplies	General Teaching supplies	8	00820806	024011	\$ 1,000.00		New Teacher supplies
Supplies	Textbook Replacement	8	00820806	022002		\$ 1,000.00	New Teacher supplies
Property Svs	Operation of Vehicles	12	01223009	065002	\$ 5,000.00		Town Shared Cost Projection
Property Svs	Contracted Services	12	01223009	072001		\$ 5,000.00	Town Shared Cost Projection
Property Svs	Operation of Vehicles	12	01223009	065002	\$ 1,000.00		Increase in gps monitoring
Property Svs	Contracted Services	12	01223009	072001		\$ 1,000.00	Increase in gps monitoring
Other Purc Svs	Cell Phone	15	01522009	064005	\$ 2,000.00		Hotspots
Other Purc Svs	Telephone	25	02532009	064003		\$ 2,000.00	Hotspots
Other Purc Svs	Tuition Public	24	02422009	141001	\$ 92,707.00		Placement Change
Other Purc Svs	Tuition Private	24	02422009	143001		\$ 92,707.00	Placement Change
Salaries	Bursar/Admin	1	00110108	011013	\$ 736.00		Unaffiliated approved compensation
Salaries	Assistant Director-Athletics	11	01112009	011022	\$ 1,072.00		Unaffiliated approved compensation
Salaries	Athletic Training Services	11	01112009	041006	\$ 2,415.00		Unaffiliated approved compensation
Salaries	Director of Facilities	12	01212009	011031	\$ 4,378.00		Unaffiliated approved compensation
Salaries	Executive Assistant	12	01212009	011032	\$ 1,500.00		Unaffiliated approved compensation
Salaries	Director of Technology	15	01512009	011031	\$ 4,719.00		Unaffiliated approved compensation
Salaries	Technology Support	15	01512009	011044	\$ 18,914.00		Unaffiliated approved compensation
Salaries	Executive Assistant	16	01612009	011032	\$ 1,973.00		Unaffiliated approved compensation
Salaries	Director of Nursing	17	01710109	011031	\$ 4,245.00		Unaffiliated approved compensation
Salaries	Director of Human Resources	18	01812009	011014	\$ 7,693.00		Unaffiliated approved compensation
Salaries	Benefits Coordinator	18	01812009	011020	\$ 952.00		Unaffiliated approved compensation
Salaries	HR Coordinator	18	01812009	011022	\$ 2,437.00		Unaffiliated approved compensation
Salaries	Assistant Superintendent	19	01912009	021202	\$ 8,055.00		Unaffiliated approved compensation
Salaries	Executive Assistant	19	01912009	011032	\$ 2,684.00		Unaffiliated approved compensation
Salaries	Director of Finance	20	02012009	011014	\$ 7,840.00		Unaffiliated approved compensation
Salaries	Payroll Coordinator	20	02012009	011021	\$ 952.00		Unaffiliated approved compensation
Salaries	Assistant Director-Finance	20	02012009	011022	\$ 6,516.00		Unaffiliated approved compensation
Salaries	Executive Assistant	20	02012009	011032	\$ 1,500.00		Unaffiliated approved compensation
Salaries	Transportation Coordinator	20	02012009	011043	\$ 2,058.00		Unaffiliated approved compensation
Salaries	Assistant Superintendent	24	02412009	021202	\$ 7,725.00		Unaffiliated approved compensation
Salaries	Behavioral Analyst	24	02412009	021409	\$ 3,244.00		Unaffiliated approved compensation
Salaries	Physical Therapist	24	02412009	021410	\$ 2,383.00		Unaffiliated approved compensation
Salaries	Superintendent	16	01612009	011011	\$ 10,224.00		Unaffiliated approved compensation
Salaries	Executive Assistant	19	01912009	011032	\$ 3,300.00		Unaffiliated BOE Meeting stipend
Salaries	Contract Support	18	01812009	011027		\$ 107,515.00	Unaffiliated approved compensation
Salaries	Director of Elementary Ed	19	01912006	021201	\$ 196,800.00		Curriculum Restructuring
Salaries	Curriculum Coordinator	19	01912006	021301	\$ 86,635.37		Curriculum Restructuring
Salaries	Program Coordinators	19	01912058	021301		\$ 283,435.37	Curriculum Restructuring
Salaries	Department Chair	24	02410108	021215	\$ 144,327.00		Breakout of Accounts done in FY21
Salaries	Department Chair	24	02410307	021215	\$ 144,327.00		Breakout of Accounts done in FY21
Salaries	Special Classroom Teachers	24	02412009	021303		\$ 288,654.00	Breakout of Accounts done in FY21
Salaries	Maintenance & Custodial Supervisor	12	01212009	011022	\$ 2,595.88		Turnover in position
Salaries	Program Coordinators	19	01912058	021301		\$ 21,613.63	Turnover in position
Salaries	Turnover	18	01812009	011024	\$ 19,017.75		Turnover in position
Salaries	Nurses	17	01710109	041002	\$ 3,793.92		Degree Advancement
Salaries	Degree Level changes	18	01812009	011028		\$ 3,793.92	Degree Advancement
Salaries	Classroom Teachers	9	00910901	021301	\$ 72,445.00		Additional First Grade Section
Salaries	Budget Control	18	01812009	031000		\$ 72,445.00	Additional First Grade Section
Salaries	Classroom Teachers	9	00910901	021301	\$ 69,409.00		Change of Classroom Grade

Salaries	Classroom Teachers	9 00910901 021301	\$ 97,581.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910901 021301	\$ 111,323.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910901 021301		\$ 63,713.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910901 021301		\$ 111,323.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910901 021301		\$ 111,323.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910901 021301		\$ 8,732.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910902 021301	\$ 111,323.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910902 021301		\$ 69,409.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910903 021301	\$ 69,409.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910903 021301		\$ 84,823.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910904 021301	\$ 63,713.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910904 021301		\$ 69,409.00	Change of Classroom Grade
Salaries	Classroom Teachers	9 00910905 021301	\$ 84,823.00		Change of Classroom Grade
Salaries	Classroom Teachers	9 00910905 021301		\$ 97,581.00	Change of Classroom Grade
Salaries	Turnover	18 01812009 011024	\$ 8,732.00		Turnover savings
Salaries	Campus Monitor	1 00110108 021602	\$ 133.53		Encumbrance Adjustment
Salaries	Campus Monitor	3 00310307 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Campus Monitor	5 00510507 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Campus Monitor	7 00710707 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Campus Monitor	8 00810807 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Campus Monitor	9 00910907 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Campus Monitor	10 00101010C 021602	\$ 17.44		Encumbrance Adjustment
Salaries	Certified Staff Column Change	18 01812009 011028		\$ 238.17	Encumbrance Adjustment
Salaries	Classroom Teachers	7 00710703 021301	\$ 72,445.00		Additional 3rd Grade
Salaries	Budget Control	18 01812009 031000		\$ 72,445.00	Additional 3rd Grade
Salaries	Classroom Teachers	7 00710701 021301		\$ 85,575.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710701 021301	\$ 63,713.00		Change of Classroom Grade
Salaries	Classroom Teachers	7 00710702 021301		\$ 63,713.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710702 021301	\$ 114,720.00		Change of Classroom Grade
Salaries	Classroom Teachers	7 00710703 021301	\$ 63,713.00		Change of Classroom Grade
Salaries	Classroom Teachers	7 00710703 021301		\$ 72,445.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710704 021301	\$ 89,575.00		Change of Classroom Grade
Salaries	Classroom Teachers	7 00710704 021301		\$ 73,969.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710705 021301	\$ 75,613.00		Change of Classroom Grade
Salaries	Classroom Teachers	7 00710705 021301		\$ 63,613.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710797 021301		\$ 72,445.00	Change of Classroom Grade
Salaries	Classroom Teachers	7 00710797 021301	\$ 73,969.00		Change of Classroom Grade
Salaries	Turnover	18 01812009 011024		\$ 49,543.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510501 021301	\$ 111,323.00		Change of Classroom Grade
Salaries	Classroom Teachers	5 00510501 021301		\$ 97,581.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510501 021301		\$ 75,613.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510501 021301	\$ 80,331.00		Change of Classroom Grade
Salaries	Classroom Teachers	5 00510502 021301		\$ 111,323.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510502 021301	\$ 97,581.00		Change of Classroom Grade
Salaries	Turnover	18 01812009 011024		\$ 4,718.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510504 021301		\$ 93,493.00	Change of Classroom Grade
Salaries	Classroom Teachers	5 00510504 021301	\$ 56,595.00		Change of Classroom Grade
Salaries	Classroom Teachers	5 00510597 021301		\$ 3,146.00	Change of Classroom Grade
Salaries	Turnover	18 01812009 011024	\$ 28,690.00		Change of Classroom Grade
Salaries	Classroom Teachers	5 00510503 021301		\$ 21,048.00	Change of Classroom Grade
Salaries	Classroom Teachers	8 00810802 021301		\$ 8,719.00	Turnover
Salaries	Classroom Teachers	8 00810803 021301		\$ 5,691.00	Turnover
Salaries	Classroom Teachers	8 00810805 021301	\$ 26,108.00		Change of Classroom Grade
Salaries	Classroom Teachers	8 00810804 021301		\$ 39,397.00	Turnover
Salaries	Turnover	18 01812009 011024	\$ 60,101.00		Turnover
Salaries	Classroom Teachers	8 00810804 021301	\$ 72,445.00		Additional 4th Grade
Salaries	Budget Control	18 01812009 031000		\$ 72,445.00	Additional 4th Grade
Salaries	Music Teacher	8 00810806 021313	\$ 2,046.00		DLC
Salaries	Music Teacher	9 00910906 021313	\$ 2,046.00		DLC
Salaries	Music Teacher	10 01011006 021313	\$ 1,023.00		DLC
Salaries	Certified Staff Column Change	18 01812009 011028		\$ 5,115.00	DLC
Salaries	Classroom Teachers	10 01011001 021301		\$ 54,728.00	Change of Classroom Grade
Salaries	Classroom Teachers	10 01011002 021301	\$ 54,728.00		Change of Classroom Grade
Salaries	Classroom Teachers	10 01011003 021301		\$ 92,758.00	Turnover
Salaries	Classroom Teachers	10 01011004 021301		\$ 7,118.00	Turnover
Salaries	Classroom Teachers	10 01011005 021301	\$ 9,224.00		Change of Classroom Grade
Salaries	Turnover	18 01812009 011024	\$ 90,652.00		Turnover
Salaries	Bursar/Admin	18 01812009 011013		\$ 147,164.00	Breakout of Accounts done in FY21
Salaries	HR Coordinator	18 01812009 011022	\$ 97,483.00		Breakout of Accounts done in FY21
Salaries	Principal/Director Secretary	18 01812009 021501	\$ 49,681.00		Breakout of Accounts done in FY21
Salaries	Maintenance & Custodial Supervisor	12 01212009 011022	\$ 117,404.00		Breakout of Accounts done in FY21
Salaries	Maintenance	12 01212009 071003		\$ 117,404.00	Breakout of Accounts done in FY21
Salaries	Director of Technology	15 01512009 011031	\$ 171,597.00		Breakout of Accounts done in FY21
Salaries	Technology Support	15 01512009 011044		\$ 171,597.00	Breakout of Accounts done in FY21
Salaries	Dept Chair	1 00110118 021215	\$ 115,461.60		Breakout of Accounts done in FY21
Salaries	Dept Chair	1 00110124 021215	\$ 115,461.60		Breakout of Accounts done in FY21
Salaries	Dept Chair	1 00110130 021215	\$ 116,261.60		Breakout of Accounts done in FY21
Salaries	Dept Chair	1 00110138 021215	\$ 115,461.60		Breakout of Accounts done in FY21
Salaries	Dept Chair	1 00110142 021215	\$ 115,461.60		Breakout of Accounts done in FY21
Salaries	Curriculum Supervision	00110108 021220		\$ 578,108.00	Breakout of Accounts done in FY21
Salaries	Dept Chair	3 00310320 021215	\$ 28,865.40		Breakout of Accounts done in FY21
Salaries	Dept Chair	3 00310324 021215	\$ 28,865.40		Breakout of Accounts done in FY21

Salaries	Dept Chair	3	00310330	021215	\$	29,065.40		Breakout of Accounts done in FY21
Salaries	Dept Chair	3	00310338	021215	\$	28,865.40		Breakout of Accounts done in FY21
Salaries	Dept Chair	3	00310342	021215	\$	28,865.40		Breakout of Accounts done in FY21
Salaries	Curriculum Supervision	3	00310307	021220			\$ 144,527.00	Breakout of Accounts done in FY21
Salaries	Stipend	19	01912024	021220	\$	4,609.00		Breakout of Accounts done in FY21
Salaries	Substitute Teachers	18	01812009	021302			\$ 24,609.00	Breakout of Accounts done in FY21
Salaries	Team Mentor	18	01812009	101050	\$	20,000.00		Breakout of Accounts done in FY21
Salaries	Classroom Teachers	1	00110142	021301	\$	5,266.00		Degree Advancement
Salaries	Classroom Teachers	1	00110134	021301	\$	3,397.00		Degree Advancement
Salaries	Guidance	1	00110108	021402	\$	5,299.00		Degree Advancement
Salaries	Guidance	1	00110108	021402	\$	2,519.00		Degree Advancement
Salaries	Classroom Teachers	1	00110124	021301	\$	757.00		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 17,238.00	Degree Advancement
Salaries	Classroom Teachers	3	00310338	021301	\$	1,076.00		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 1,076.00	Degree Advancement
Salaries	Classroom Teachers	7	00710797	021301	\$	2,451.00		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 2,451.00	Degree Advancement
Salaries	Classroom Teachers	7	00710704	021301			\$ 34,907.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	34,907.00		Turnover
Salaries	Librarians	3	00310307	021401	\$	8,857.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 8,857.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	11,955.00		Turnover
Salaries	Classroom Teachers	3	00310312	021301			\$ 11,955.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	7,839.00		Turnover
Salaries	Classroom Teachers	3	00310320	021301			\$ 7,839.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	7,839.00		Turnover
Salaries	Special Classroom Teachers	26	02612009	021303			\$ 7,839.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	58,479.00		Turnover
Salaries	Classroom Teachers	1	00110112	021301			\$ 58,479.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	81,330.00		Turnover
Salaries	Classroom Teachers	1	00110130	021301			\$ 81,330.00	Turnover
Salaries	Classroom Teachers	1	00110124	021301	\$	16,484.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 16,484.00	Turnover
Salaries	Classroom Teachers	3	00310324	021301	\$	4,162.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 4,162.00	Turnover
Salaries	Guidance	1	00110108	021402	\$	5,202.00		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 5,202.00	Degree Advancement
Salaries	Turnover	18	01812009	011024	\$	35,306.00		Turnover
Salaries	Classroom Teachers	3	00310338	021301			\$ 35,195.00	Turnover
Salaries	Teacher Aide	3	00310307	021603			\$ 111.00	Turnover
Salaries	Teacher Aide	1	00110108	021501	\$	568.00		Additional Hours
Salaries	Principal/Director Secretary	1	00110108	021603			\$ 568.00	Additional Hours
Salaries	Turnover	18	01812009	011024	\$	54,355.00		Turnover
Salaries	Social Worker	24	02410108	021404			\$ 54,355.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	87,697.00		Turnover
Salaries	Music Teacher	5	00510506	021313			\$ 19,033.00	Turnover
Salaries	Music Teacher	9	00910906	021313			\$ 19,033.00	Turnover
Salaries	Music Teacher	10	01011006	021313			\$ 49,631.00	Turnover
Salaries	Unified Sports	11	01112054	101012	\$	8,650.00		Breakout of Accounts done in FY21
Salaries	Interscholastic Darien	11	01112009	101002			\$ 7,650.00	Breakout of Accounts done in FY21
Salaries	Homebound Tutoring	24	02412009	021304			\$ 1,000.00	Breakout of Accounts done in FY21
Salaries	Teacher in Residence	18	01812009	021301	\$	300.00		Teacher in Residence
Salaries	Substitute Teachers	18	01812009	021302			\$ 300.00	Teacher in Residence
Salaries	Turnover	18	01812009	011024	\$	1,583.00		Turnover
Salaries	Principal/Director Secretary	8	00810806	021501			\$ 1,583.00	Turnover
Salaries	Music Teacher	3	00310332	021301	\$	13,390.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 13,390.00	Turnover
Salaries	Tech Ed Teacher	1	00110144	021301	\$	14,981.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 14,981.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	8,396.00		Turnover
Salaries	Librarians	1	00110108	021401			\$ 8,396.00	Turnover
Salaries	Guidance	1	00110108	021402	\$	6,918.44		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 6,918.44	Degree Advancement
Salaries	Curriculum Coordinator	19	01912006	021301	\$	1,410.00		Degree Advancement
Salaries	Certified Staff Column Change	18	01812009	011028			\$ 1,410.00	Degree Advancement
Salaries	Turnover	18	01812009	011024	\$	40,718.00		Turnover
Salaries	Special Classroom Teachers	24	02410506	021303			\$ 40,718.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	9,045.00		Turnover
Salaries	Special Classroom Teachers	24	02410806	021303			\$ 9,045.00	Turnover
Salaries	Turnover	18	01812009	011024			\$ 33,862.00	Turnover
Salaries	Classroom Teachers	1	00110118	021301			\$ 14,219.00	Turnover
Salaries	Classroom Teachers	1	00110124	021301	\$	48,081.00		Turnover
Salaries	Classroom Teachers	1	00110114	021301	\$	23,434.00		Change of classroom subject
Salaries	Classroom Teachers	1	00110116	021301			\$ 23,434.00	Change of classroom subject
Salaries	Turnover	18	01812009	011024	\$	7,222.00		Turnover
Salaries	Classroom Teachers	1	00110116	021301			\$ 7,222.00	Turnover
Salaries	Classroom Teachers	2	00210110	021220	\$	6,209.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 6,209.00	Turnover
Salaries	Art Teacher	10	01011006	021314	\$	26,993.00		Turnover
Salaries	Turnover	18	01812009	011024			\$ 26,993.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	23,122.00		Turnover
Salaries	Classroom Teachers	7	00710706	021306			\$ 7,825.00	Turnover

Salaries	Classroom Teachers	9	00910906	021306		\$	15,297.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	47,225.00		Turnover
Salaries	Classroom Teachers	5	00510503	021301		\$	47,225.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	1,566.00		Turnover
Salaries	Classroom Teachers	8	00810806	021313		\$	1,566.00	Turnover
Salaries	Budget Control	18	01812009	031000	\$	14,489.00		DEA Release Time
Salaries	Classroom Teachers	1	00110142	021301		\$	14,489.00	DEA Release Time
Salaries	Budget Control	18	01812009	031000	\$	14,489.00		0.2FTE Elementary PE
Salaries	Classroom Teachers	5	00510534	021301		\$	14,489.00	0.2FTE Elementary PE
Salaries	Turnover	18	01812009	011024	\$	19,208.00		Turnover
Salaries	Classroom Teachers	19	01912009	021301		\$	19,208.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	12,577.00		Turnover
Salaries	Classroom Teachers	7	00710702	021301		\$	12,577.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	76,223.00		Turnover
Salaries	Classroom Teachers	2	00210110	021301		\$	13,830.00	Turnover
Salaries	Classroom Teachers	1	00110124	021301		\$	10,909.00	Turnover
Salaries	Classroom Teachers	1	00110138	021301		\$	51,484.00	Turnover
Salaries	Bursar/Admin	1	00110108	011013	\$	2,000.00		Additional summer hours
Salaries	Turnover	18	01812009	011024		\$	2,000.00	Additional summer hours
Salaries	Special Classroom Teachers	24	02411006	021303	\$	23,076.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	23,076.00	Turnover
Salaries	Classroom Teachers	1	00110142	021301	\$	8,928.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	8,928.00	Turnover
Salaries	Teachear Aides	5	00501506	021603	\$	282.00		Turnover
Salaries	Teachear Aides	7	00710706	021603	\$	70.00		Turnover
Salaries	Teachear Aides	9	00910906	021603	\$	130.00		Turnover
Salaries	Teachear Aides	10	01011006	021603	\$	160.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	642.00	Turnover
Salaries	Classroom Teachers	1	00110108	021306	\$	15,292.00		Shift of Teacher
Salaries	Classroom Teachers	1	00110118	021301		\$	15,292.00	Shift of Teacher
Salaries	Guidance	1	00110108	021402	\$	8,961.00		Additional summer hours
Salaries	Classroom Teachers	1	00110124	021301		\$	8,961.00	Additional summer hours
Salaries	Guidance	3	00310307	021402	\$	5,254.00		Additional summer hours
Salaries	Turnover	18	01812009	011024		\$	5,254.00	Additional summer hours
Salaries	Turnover	18	01812009	011024	\$	1,948.00		Turnover
Salaries	Classroom Teachers	1	00110124	021301		\$	1,948.00	Turnover
Salaries	Curriculum Supervision	5	00510506	021220		\$	524.00	Turnover
Salaries	Curriculum Supervision	7	00710702	021220		\$	786.00	Turnover
Salaries	Curriculum Supervision	8	00810806	021220		\$	524.00	Turnover
Salaries	Curriculum Supervision	9	00910906	021220	\$	262.00		Turnover
Salaries	Curriculum Supervision	10	01011006	021220		\$	786.00	Turnover
Salaries	Curriculum Supervision	1	00110108	021220	\$	569.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	1,789.00	Turnover
Salaries	Custodians	5	00510506	061001	\$	244.00		Shift Differential
Salaries	Custodians	8	00810806	061001		\$	244.00	Shift Differential
Salaries	Psychologist	10	01011006	021403	\$	2,052.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	2,052.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	3,560.00		Turnover
Salaries	Teachers Aides	8	00810806	021602		\$	3,560.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	102,650.00		Turnover
Salaries	Special Classroom Teachers	24	02410706	021303		\$	102,650.00	Turnover
Salaries	Turnover	18	01812009	011024	\$	17,740.00		Turnover
Salaries	Speech Therapist	24	02410906	021307		\$	17,740.00	Turnover
Salaries	Psychologist	24	02411006	021403	\$	27,144.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	27,144.00	Turnover
Salaries	Classroom Teachers	1	00110138	021301	\$	108,241.00		Change of classroom subject
Salaries	Turnover	18	01812009	011024		\$	108,241.00	Change of classroom subject
Salaries	Long-Term Substitutes	18	01812009	021300	\$	66,499.00		Long-Term LOA
Salaries	Classroom Teachers	1	00110118	021301		\$	66,499.00	Long-Term LOA
Salaries	Classroom Teachers	3	00310322	021301	\$	3,504.00		Turnover
Salaries	Turnover	18	01812009	011024		\$	3,504.00	Turnover
Salaries	Custodians	10	01011006	061001	\$	1,743.00		Change of location of custodians
Salaries	Custodians	9	00910906	061001	\$	1,738.00		Change of location of custodians
Salaries	Custodians	7	00710706	061001	\$	1,877.00		Change of location of custodians
Salaries	Custodians	5	00510506	061001	\$	4,593.00		Change of location of custodians
Salaries	Custodians	3	00310307	061001	\$	2,168.00		Change of location of custodians
Salaries	Custodians	1	00110108	061001		\$	13,963.00	Change of location of custodians
Salaries	Custodians	12	01212009	061003	\$	284.00		Change of location of custodians
Salaries	Groundskeepers	12	01212009	071001	\$	1,560.00		Change of location of custodians
Salaries	Turnover	18	01812009	011024	\$	6,663.00		Salary savings from vacant custodian
Salaries	Custodians	8	00810806	061001		\$	6,663.00	Salary savings from vacant custodian
Salaries	Overtime	12	01212009	061005	\$	5,726.00		Overtime due to vacant positions/turnover
Salaries	Custodians	1	00110108	061001		\$	5,726.00	Overtime due to vacant positions/turnover
Salaries	Turnover	18	01812009	011024	\$	3,074.00		Turnover
Salaries	Speech Therapist	24	02411006	021307		\$	3,074.00	Turnover

Darien Public Schools
FY 22
August BOE TRANSFERS

<u>Broad Category</u>	<u>Description</u>	<u>RC</u>	<u>ORG</u>	<u>OBJECT</u>	<u>TO</u>	<u>FROM</u>	<u>Description</u>
Salaries	Principal	3	00310307	021101	\$ 51,425.00		Sept 30th Resignation date of former principal
Benefits	Workers Compensation	25	02532009	082002		\$ 20,000.00	Workers Compensation Renewal Savings
Other Purchased Services	Student Accident Ins	25	02532009	082006		\$ 10,000.00	Student Accident Renewal Savings
Salaries	Contract Support	18	01812009	011027		\$ 6,985.00	Unaffiliated salaries less than budget
Supplies	Teaching Supplies	23	02322009	024011		\$ 14,440.00	Less DSS Supplies than anticipated
							Less DSS Revenue that anticipated but
Revenue	DSS Revenue	23	02322009	012001	\$ 40,021.00		corresponding expense reduction
							Less DSS Revenue that anticipated but
Other Prof Technical Svs	Consultant Svs	23	02322009	031005		\$ 40,021.00	corresponding expense reduction
							Contracted out transportation due to delay in
Other Purch Svs	OOD Transportation	24	02422009	052003	\$ 23,285.00		3rd suburban
Salaries	Transportation/Driver	24	02412009	021605		\$ 9,000.00	Savings from vacant third driver position
Other Purch Svs	In-District Transportation	24	02422009	052002		\$ 14,285.00	Savings from ESY Busing

Monthly Financial Report
Through August 2021
Darien Board of Education



Highlights of Monthly Financial Report Through August 2021

The financial report currently shows a year-end surplus of **\$167,740 or 0.16%.**

RC's	Forecast
General Education RC's	\$170,332
Special Education RC's	\$208
COVID	\$(2,800)
Total	\$167,740

COVID & ARP Expenses

Category	Operating Fund	Grants	Total Forecast	Less Grants	Less Transfers & Proposed Transfers	Supplemental Appropriation	Balance
Staffing	\$0	\$442,865	\$442,865	\$(442,865)	\$0	\$0	\$0
Facilities	\$0	\$87,720	\$87,720	\$(87,720)	\$0	\$0	\$0
Technology	\$0	\$253,600	\$253,600	\$(253,600)	\$0	\$0	\$0
Contracted Svs.	\$0	\$215,720	\$215,720	\$(215,720)	\$0	\$0	\$0
Professional Development	\$0	\$26,000	\$26,000	\$(26,000)	\$0	\$0	\$0
Transportation	\$2,800	\$0	\$2,800	\$0	\$0	\$0	\$(2,800)
Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,800	\$1,025,905	\$1,028,705	\$(1,025,905)	\$0	\$0	\$(2,800)

Monthly Financial Report – August 2021

Salaries: The positive variance within salaries is largely attributed to the following

Previous MS Principal 3 months salary: \$(51,425)

Salary Savings/Turnover: \$26,132

YMCA Overtime: \$34,170

Contract Support: \$6,985

Budget Control: \$43,467

Total Salary Forecast: \$59,329

Monthly Financial Report – August 2021

Operating: The positive variance within operating is largely attributed to the following

Athletic Transportation: \$5,156

Legal Fees: \$20,600

Special Education Transportation: \$(9,000)

CREC Partnership Fee: \$11,500

DSS: \$66,205

COVID Transportation: \$(2,800)

Total Operating Forecast: \$91,661

Monthly Financial Report – August 2021

Fixed: The positive variance within fixed is largely attributed to the following

Utilities: \$32,124

Property Insurance: \$8,122

Workers Compensation: \$20,735

General Liability Insurance: \$2,105

Student Accident Insurance: \$10,432

Total Fixed Forecast: \$73,518

Monthly Financial Report – August 2021

Revenue: The negative variance within revenue is largely attributed to the following

Summer School: \$(40,021)

ELP Tuition: \$(16,747)

Total Revenue Forecast: \$(56,768)

Transfers for BOE Consideration and Approval

Account	Broad Category	To	From	Reason
Principal	Salaries	\$51,425		3 Months of salary for MS Principal as transition to new principal is effective 9/30/2021.
Workers Compensation	Benefits		\$20,000	Favorable CIRMA renewal
Student Accident Insurance	Other Purchased Svs.		\$10,000	Favorable Bollinger renewal
Contract Support	Salaries		\$6,985	Unaffiliated salaries less than budget
Teaching Supplies	Supplies		\$14,440	Less DSS Supplies than needed
DSS Revenue	Revenue	\$40,021		Less DSS Revenue than anticipated but corresponding expense reduction
Consultant Svs.	Other Professional Technical Svs		\$40,021	Less DSS Revenue than anticipated but corresponding expense reduction
OOD Transportation	Other Purchased Svs.	\$23,285		Contracted out transportation due to delay in 3 rd suburban
Transportation/Driver	Salaries		\$9,000	Salary savings from vacant 3 rd suburban driver
In-District Transportation	Other Purchased Svs.		\$14,285	Savings from ESY

GRANT FINANCIAL REPORT-AUGUST 31, 2021

ACCOUNT	IDEA 611 and 619	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021603	INSTRUCTIONAL PARA-619	\$ 20,287	\$ 20,946	\$ 21,152	\$ 21,402	\$ -	\$ 21,402	\$ -	\$ 21,402	-	21,402	0.67	\$ -
021603	INSTRUCTIONAL PARA	\$ 217,687	\$ 253,112	\$ 301,920	\$ 378,218		\$ 378,218	\$ -	\$ 257,821	120,397	290,971	7.48	\$ 87,247
021303	SPECIAL ED TEACHERS	\$ 174,348	\$ 219,745	\$ 160,386	\$ 200,000		\$ 200,000	\$ -	\$ 179,124	20,876	179,124	1.93	\$ 20,876
021307	SPEECH TEACHERS	\$ 202,127	\$ 223,914	\$ 210,623	\$ 216,000		\$ 216,000	\$ -	\$ 194,632	21,368	194,632	2.13	\$ 21,368
021403	PSYCHOLOGIST	\$ 91,682	\$ 94,126	\$ 61,588	\$ 68,000		\$ 68,000	\$ -	\$ 43,434	24,566	43,434	0.59	\$ 24,566
	TOTAL PERSONNEL	\$ 706,131	\$ 811,843	\$ 755,668	\$ 883,620	\$ -	\$ 883,620	\$ -	\$ 696,414	\$ 187,206	\$ 729,564	12.80	\$ 154,056

ACCOUNT	IDEA 611 Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021603	INSTRUCTIONAL PARA-619	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	-	-	-	\$ -
021603	INSTRUCTIONAL PARA	\$ 62,817	\$ 41,011	\$ 6,067	\$ 40,779		\$ 40,779	\$ -	\$ 40,779	-	40,779	1.02	\$ -
021303	SPECIAL ED TEACHERS	\$ 34,252	\$ 29,771	\$ 9,468	\$ 5,401		\$ 5,401	\$ -	\$ 5,401	-	5,401	0.07	\$ -
021307	SPEECH TEACHERS	\$ 41,622	\$ 34,805	\$ -	\$ 34,302		\$ 34,302	\$ -	\$ 34,302	-	34,302	0.37	\$ -
021403	PSYCHOLOGIST	\$ 19,129	\$ 14,255	\$ 5,367	\$ 29,386		\$ 29,386	\$ -	\$ 29,386	-	29,386	0.44	\$ -
	TOTAL PERSONNEL	\$ 157,820	\$ 119,842	\$ 20,901	\$ 109,868	\$ -	\$ 109,868	\$ -	\$ 109,868	-	\$ 109,868	1.90	\$ -

ACCOUNT	IDEA 611 ARP	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
	RECOVERY SERVICES	\$ -	\$ -	\$ -	\$ 199,131		\$ 199,131	\$ -	\$ -	-	199,131	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 199,131	\$ -	\$ 199,131	\$ -	\$ -	-	\$ 199,131	-	\$ -

TOTAL IDEA \$ 863,951 \$ 931,685 \$ 776,570 \$ 1,192,619 \$ - \$ 993,488 \$ - \$ 806,282 \$ 187,206 \$ 839,432 14.70 \$ 154,056

ACCOUNT	TITLE 1	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADI.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ 32,906	\$ 44,632	\$ 45,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.69	\$ -
021312	CURRICULUM WRITING												\$ -
	TOTAL PERSONNEL	\$ 32,906	\$ 44,632	\$ 45,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.69	\$ -

	OPERATING												
025003	PROFESSIONAL DEVELOPMENT	\$ 76,535	\$ 56,781	\$ 18,978	\$ -		\$ -	\$ -	\$ -				\$ -
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ 24,474	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
023004	RESOURCE MATERIALS	\$ 44,203	\$ 3,236	\$ 785	\$ -		\$ -	\$ -	\$ -				\$ -
	TOTAL OPERATING	\$ 120,738	\$ 60,017	\$ 44,237	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -

	FIXED												
082003	BENEFITS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				\$ -
	TOTAL FIXED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -

TOTAL TITLE 1 \$ 153,644 \$ 104,649 \$ 89,331 \$ 169,663 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - 0.69 \$ -

ACCOUNT	TITLE 1 Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADI.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ 53,982	\$ 27,094	\$ 30,143	\$ 26,629		\$ 26,629	\$ -	\$ 26,629	(0)	26,629	0.31	\$ (0)
021312	CURRICULUM WRITING	\$ -	\$ -	\$ -	\$ 14,906		\$ 14,906	\$ -	\$ 14,906	(0)	14,906		\$ (0)
	TOTAL PERSONNEL	\$ 53,982	\$ 27,094	\$ 30,143	\$ 41,535	\$ -	\$ 41,535	\$ -	\$ 41,535	(0)	\$ 41,535	0.31	\$ (0)
	OPERATING												
025003	PROFESSIONAL DEVELOPMENT	\$ 42,462	\$ 3,965	\$ 3,219	\$ 970		\$ 970	\$ -	\$ -	970	970		\$ -
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ 500	\$ -		\$ -	\$ -	\$ -				\$ -
023004	RESOURCE MATERIALS	\$ 20,795	\$ 7,128	\$ 23,857	\$ 5,215		\$ 5,215	\$ 1,594	\$ 228	3,393	5,215		\$ -
	TOTAL OPERATING	\$ 63,257	\$ 11,093	\$ 27,576	\$ 6,186	\$ -	\$ 6,186	\$ 1,594	\$ 228	\$ 4,363	\$ 6,186		\$ -

	FIXED												
082003	BENEFITS	\$ 1,125	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -				\$ -
	TOTAL FIXED	\$ 1,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -

TOTAL TITLE 1 Carryover \$ 118,364 \$ 38,187 \$ 57,719 \$ 47,720 \$ 41,763 \$ 4,363 \$ 47,721 0.31 \$ (0)

TOTAL TITLE 1 \$ 272,008 \$ 142,836 \$ 147,050 \$ 217,383 \$ 41,763 \$ 4,363 \$ 47,721 1.00 \$ (0)

ACCOUNT	CORONAVIRUS RELIEF FUND	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
074030	RESERVE FOR EMERGENCY REPAIR	\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL CORONAVIRUS RELIEF	\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -

ACCOUNT	ESSER	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
074030	RESERVE FOR EMERGENCY REPAIR	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
025030	COMPUTER SOFTWARE & SUPPLIES			\$ 27,977	\$ -		\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 69,977	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
123021	NEW COMPUTER EQUIPMENT			\$ 64,634	\$ -		\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL EQUIPMENT	\$ -	\$ -	\$ 64,634	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL ESSER	\$ -	\$ -	\$ 134,611	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -

ACCOUNT	ESSER II	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ -	\$ -	\$ 218,695	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
011044	TECHNICIAN			\$ 45,402	\$ -		\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL PERSONNEL			\$ 264,097	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
074030	RESERVE FOR EMERGENCY REPAIR			\$ 80,765	\$ -		\$ -	\$ -		-	-		\$ -
025030	COMPUTER SOFTWARE & SUPPLIES			\$ 25,754	\$ -		\$ -	\$ -		-	-		\$ -
042001	HEALTH SUPPLIES			\$ 83,357	\$ -		\$ -	\$ -		-	-		\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 189,876	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
123021	NEW COMPUTER EQUIPMENT			\$ 142,832	\$ -		\$ -	\$ -		-	-		\$ -
	TOTAL EQUIPMENT	\$ -	\$ -	\$ 142,832	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -
	TOTAL ESSER II	\$ -	\$ -	\$ 596,805	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	\$ -

ACCOUNT SPECIAL EDUC STIPEND-COVID 19

ACCOUNT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021220	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	-	\$ -
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	-	\$ -

TOTAL SPEC EDUC STIPEND

\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -
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ACCOUNT ARP ESSER FUNDS

ACCOUNT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
011031	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	-	\$ -
021301	\$ -	\$ -	\$ -	\$ 219,730	\$ -	\$ 219,730	\$ -	\$ 204,297	\$ 15,433	\$ 204,027	2.50	\$ 15,703
021303				\$ 72,445		\$ 72,445	\$ -	\$ 72,445		\$ 85,976	1.00	\$ (13,531)
021403				\$ 72,445		\$ 72,445	\$ -	\$ 72,445		\$ 82,327	1.00	\$ (9,882)
021602				\$ 37,995		\$ 37,995	\$ -	\$ 37,995		\$ 37,995	1.00	\$ -
025003				\$ 20,250		\$ 20,250	\$ -	\$ -	\$ 20,250	\$ 20,250		\$ -
CONTACT TRACING				\$ 442,865	\$ -	\$ 442,865	\$ -	\$ 407,182	\$ 35,683	\$ 450,575	5.50	\$ (7,710)
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000		\$ -
CONTRACTED SPEECH				\$ 65,720	\$ -	\$ 65,720	\$ -	\$ -	\$ 65,720	\$ 65,720		\$ -
ESV				\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000		\$ -
OCCUPATIONAL THERAPY				\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000		\$ -
PHYSICAL THERAPY				\$ 26,000		\$ 26,000	\$ 12,345	\$ 4,500	\$ 9,155	\$ 26,000		\$ -
PROFESSIONAL DEVELOPMENT				\$ 75,720		\$ 75,720	\$ 18,880	\$ 28,806	\$ 28,034	\$ 75,720		\$ -
EMERGENCY REPAIRS				\$ 12,000		\$ 12,000	\$ 3,424	\$ 8,576	\$ -	\$ 12,000		\$ -
RENTAL OF TOOLS & EQUIPMENT				\$ 329,440	\$ -	\$ 329,440	\$ 34,649	\$ 41,882	\$ 252,909	\$ 329,440	\$ -	\$ -
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 253,600	\$ -	\$ 253,600	\$ -	\$ 204,705	\$ 48,896	\$ 204,705		\$ 48,896
EQUIPMENT-TECHNOLOGY				\$ 253,600	\$ -	\$ 253,600	\$ -	\$ 204,705	\$ 48,896	\$ 204,705		\$ 48,896
TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 1,025,905	\$ -	\$ 1,025,905	\$ 34,649	\$ 653,769	\$ 337,487	\$ 984,720	5.50	\$ 41,185

TOTAL ARP ESSER FUNDS

\$ -	\$ -	\$ -	\$ 1,025,905	\$ -	\$ 1,025,905	\$ 34,649	\$ 653,769	\$ 337,487	\$ 984,720	\$ 984,720	5.50	\$ 41,185
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ACCOUNT TECHNOLOGY EDUCATION GRANT

ACCOUNT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
123021	\$ 6,986	\$ 8,211	\$ 14,266	\$ 4,768	\$ -	\$ 4,768	\$ 4,763	\$ -	\$ 5	\$ 4,763	-	\$ 5
NEW COMPUTER EQUIPMENT	\$ 6,986	\$ 8,211	\$ 14,266	\$ 4,768	\$ -	\$ 4,768	\$ 4,763	\$ -	\$ 5	\$ 4,763	-	\$ 5
TOTAL EQUIPMENT	\$ 6,986	\$ 8,211	\$ 14,266	\$ 4,768	\$ -	\$ 4,768	\$ 4,763	\$ -	\$ 5	\$ 4,763	-	\$ 5

TOTAL TECH EDUCATION GRANT

\$ 6,986	\$ 8,211	\$ 14,266	\$ 4,768	\$ -	\$ 4,768	\$ 4,763	\$ -	\$ 5	\$ 5	\$ 4,763	\$ -	\$ 5
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ACCOUNT DARIEN FOUNDATION GRANT

ACCOUNT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021220	\$ -	\$ -	\$ -	\$ 48,000	\$ (24,000)	\$ 24,000	\$ -	\$ -	\$ 24,000	\$ -	-	\$ 24,000
CURRICULUM SUPERVISION	\$ -	\$ -	\$ -	\$ 48,000	\$ (24,000)	\$ 24,000	\$ -	\$ -	\$ 24,000	\$ -	-	\$ 24,000
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ -	\$ 24,000	\$ 24,000		\$ -
PROFESSIONAL DEVELOPMENT				\$ 100,000		\$ 100,000			\$ 100,000	\$ 50,000		\$ 50,000
GENERAL TEACHING SUPPLIES				\$ 40,000		\$ 40,000			\$ 40,000	\$ 20,000		\$ 20,000
DUES AND FEES				\$ 140,000	\$ 24,000	\$ 164,000	\$ -	\$ -	\$ 164,000	\$ 94,000	-	\$ 70,000
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 12,500	-	\$ 12,500
NEW COMPUTER EQUIPMENT	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 12,500	-	\$ 12,500
TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 213,000	\$ -	\$ 213,000	\$ -	\$ -	\$ 213,000	\$ 106,500	\$ -	\$ 106,500

TOTAL DARIEN FOUNDATION GRANT

\$ -	\$ -	\$ -	\$ 213,000	\$ -	\$ 213,000	\$ -	\$ -	\$ -	\$ 213,000	\$ 106,500	\$ -	\$ 106,500
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CATEGORY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
Personnel	\$ 950,839	\$ 1,003,411	\$ 1,122,787	\$ 1,545,888	\$ (24,000)	\$ 1,521,888	\$ 20,000	\$ 1,254,999	\$ 246,888	\$ 1,351,542	21.20	\$ 170,346
Operating	\$ 275,163	\$ 152,590	\$ 716,015	\$ 729,053	\$ 24,000	\$ 553,922	\$ 79,197	\$ 42,110	\$ 432,614	\$ 483,922	\$ -	\$ 70,000
Fixed	\$ 1,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 6,986	\$ 8,211	\$ 221,732	\$ 283,368	\$ -	\$ 283,368	\$ 4,763	\$ 204,705	\$ 73,901	\$ 221,967	\$ -	\$ 61,401
Total Grant Expenses	\$ 1,234,113	\$ 1,164,211	\$ 2,060,534	\$ 2,558,308	\$ -	\$ 2,359,177	\$ 103,960	\$ 1,501,814	\$ 753,403	\$ 2,057,431	21.20	\$ 301,746

*Title I, II, III, and IV have not been filed yet. Once they are filed and approved the allocation between accounts will be updated.

Food Service Financial Statement

	FY19	FY20	FY21	Food Service YTD Fund 4	Forecast
Revenue:					
Student Sales	\$ 2,173,965	\$ 1,473,979	\$ 660,451	\$ 13,798	\$ 2,275,300
Adult Sales	\$ 65,992	\$ 41,490	\$ 53,888	\$ -	\$ 75,000
Interest	\$ 2,128	\$ 1,759	\$ 330	\$ 52	\$ 300
Total Revenue	\$ 2,242,086	\$ 1,517,228	\$ 714,669	\$ 13,850	\$ 2,350,600
Expenses:					
District Staff	\$ 1,031,701	\$ 767,879	\$ 548	\$ 35,193	\$ 501,940
District Retirement	\$ 35,765	\$ 30,436	\$ -	\$ 56,617	\$ 56,617
Food Expense	\$ 1,055,730	\$ 779,067	\$ -	\$ -	\$ -
Equipment Repairs	\$ 67,361	\$ 41,961	\$ -	\$ 10,710	\$ 37,500
Utilities	\$ 13,124	\$ -	\$ -	\$ -	\$ 10,000
Supplies	\$ 7,090	\$ 1,657	\$ -	\$ -	\$ -
Professional Development	\$ 7,671	\$ 5,248	\$ -	\$ -	\$ -
Management Expense	\$ -	\$ -	\$ 686,200	\$ 72,797	\$ 1,684,250
Uniforms/Travel	\$ 11,308	\$ 5,902	\$ 3,163	\$ -	\$ 3,500
Bank Fees	\$ -	\$ -	\$ 35	\$ -	\$ -
Total	\$ 2,229,751	\$ 1,632,150	\$ 689,945	\$ 175,317	\$ 2,293,807
P&L	\$ 12,335	\$ (114,922)	\$ 24,724	\$ (161,467)	\$ 56,793
Starting Fund Balance	\$ 292,710	\$ 305,043	\$ 190,121	\$ 214,845	\$ 214,845
Ending Fund Balance	\$ 305,044	\$ 190,121	\$ 214,845	\$ 53,378	\$ 271,638



Memorandum

To: Darien Board of Education
From: Alan Addley, Ed.D., Superintendent of Schools
Christopher Tranberg, Assistant Superintendent of Curriculum and Instruction
RE: Curriculum Development Process
Date: September 24, 2021

Curriculum governance is among the most important responsibilities of the Board. Currently, the Darien Board of Education operates as a committee of the whole to provide curriculum oversight. In fulfilling its legal obligation and responsibilities, the Board approves the overall program of studies, including new courses as well as the standards and frameworks that guide the curriculum development process across grade levels and content areas.

While the Darien Board operates as a committee of the whole regarding matters of curriculum, some Districts choose to have a board member curriculum subcommittee that previews and vets content before it moves to the full Board. Subcommittees perform the same aforementioned tasks but may deepen their knowledge and involvement in the curriculum development process by:

- requesting curriculum studies or presentations on specific topics
- reviewing and recommending textbook requests
- reviewing data to determine curriculum effectiveness
- reviewing curriculum updates from summer institutes
- reviewing curriculum of newly approved courses
- ensuring policy alignment

In acting as a committee of the whole, the Board's actions are in alignment with CT statutes regarding curriculum oversight. Many of the topics discussed by a curriculum subcommittee may then require approval of the full Board should the Board choose to pursue this option.

Boards of education are required to establish a district curriculum committee that reviews and approves curriculum. Currently, the District accomplishes this through a curriculum team of department chairs and content area leaders who work with teachers to prioritize curriculum needs. Curriculum updates and development largely occur over the summer and teacher professional learning is planned in collaboration with the District's Professional Development and Evaluation Committee (PDEC) to support instructional delivery.

Additionally, please see the attached, soon to be released, article from CAFE regarding the Board's involvement in curriculum.



Connecticut Association of Boards of Education, Inc.

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This article will first appear in the October 2021 CABE Journal.

The Board's Involvement in Curriculum

By Vincent Mustaro, Sr. Staff Associate for Policy Service, CABE

Curriculum development is a dynamic and continuous process by which a school system plans, implements, and evaluates its educational programs in a coherent and logical manner. Curriculum guides the teaching/learning process by defining what is to be learned, how it is to be learned and how it will be assessed. Through the use of written curriculum documents, teachers are able to ensure that every student will encounter a planned, on-going, sequential and systematic instructional program.

To be highly effective, the written curriculum must be used by teachers on a daily basis to make instructional decisions that are focused on a core of mastery objectives. The curriculum must also be flexible enough to allow for a teacher's creativity, enhancement and critical monitoring of effective learning strategies. The written curriculum must be a working document that is constantly reviewed and modified to meet the ever-changing learning needs of students, especially considering modifications and/or additions mandated by statute.

The board's selection of a superintendent is its most important decision. Board decisions pertaining to the school system's curriculum follows closely in importance. Boards of education should expect on-going curriculum review and development in order to maintain programs consistent with current and future-oriented quality standards, new state curricular mandates and with comprehensive PK-12 continuity.

Curriculum content, a very important concern for board members, may also be a source of frustration and confusion, at times fueled by incorrect community views. Curriculum encompasses everything presented to and provided for students under the jurisdiction of the school board and the superintendent of schools. It is so important that it will inevitably cause controversy, a major reason some boards may shy away from this critical area of responsibility. Boards need to be prepared to respond appropriately to curricular controversy, when it arises.

A number of factors cause boards to experience difficulties with their curriculum responsibilities. These include state and federal mandates that predetermine some curriculum content, financial restrictions, lack of curriculum policies, constraint in setting aside time to analyze curriculum issues, deferring to staff as curriculum experts, and lack of sufficient knowledge on curricular issues and strategies.

Boards, however, have major responsibilities regarding curriculum. They must adopt curriculum for use in the schools, because state statutes impose specific requirements and identify areas in which instruction must be offered.

C.G.S. 10-16b contains a list of subjects that must be taught in the public schools. Other statutes detail other curriculum responsibilities for local districts. School districts have some discretion in establishing programs and courses to address these requirements. Boards may also provide instruction in a multitude of non-mandated subject areas, as well.

In order to offer a first-class academic program to all school children, school districts need clear, specific academic standards and a high quality curriculum in all schools that foster high student achievement. An academic accountability reporting system that is available to the community, appropriate instructional materials, and academic improvement plans for schools are also required. In addition, there should be staff involvement, with the board and community, in determining what should be taught and the best instructional methods to use.

Boards affect the curriculum in three ways. First, the board should make a commitment to the curriculum, proclaiming, through written policy, the importance of the curriculum and the board's concern with its development, execution, and evaluation. Curriculum issues should be a regular part of board meeting agendas. Meeting time should be spent discussing what is being taught, how it is being taught, and the results attained.

Second, the board must allocate adequate resources. Commitment to curriculum development must be accompanied by the adoption of a budget that provides adequate resources for staff development, supervision, curriculum development activities, program implementation and evaluation.

Next, the board must maintain a curriculum focus. It should require frequent reports from the administration through a series of curriculum-related presentations to the board on the educational program over-all, continuity between grade levels, plans for evaluation, curriculum revision and student achievement.

The District Curriculum Committee

Boards of education are required by statute, C.G.S. 10-16b, to establish the district's program of studies. To accomplish this a "school district curriculum committee" must be appointed by the board (C.G.S. 10-220(e)). The District Curriculum Committee establishes an orderly and ongoing process for assuring that there is a written curriculum in each discipline which accurately reflects the philosophy and goals of the local district and state requirements. To accomplish this purpose, the Curriculum Committee must actively engage in a process of determining the need for curriculum review and revision.

The membership of the School District Curriculum Committee usually consists primarily of teachers representing various grade levels and schools in a district, teachers representing special student populations such as English Language Learners and Special Education, building-level administrators, district curriculum coordinators (depending on district size) district level administrators with primary responsibilities for curriculum and instruction, perhaps student representation, and some community members.

One or two members of the board may be appointed as liaison members. The committee is usually chaired by the district's administrator with major responsibilities in curriculum and instruction.

The Committee is the body which reviews current research, understands the impact of state initiatives, and is aware of how the future affects today's curricular offerings. The Committee recommends, develops, reviews, and approves all curriculums for the District which are then submitted to the Board of Education for its review and approval, "should it wish to exercise that authority." This author recommends such action.

The Committee sets the standards for learning in the district. The establishment of what is expected of a graduate of the local district has a major impact on the curriculum which, in turn, will affect what students will be expected to accomplish at each grade level.

Within the framework of the limited resources of time and money, each program offering must be routinely evaluated to determine those programs which are of value for today's learners and those which are not. It is through a process of ongoing evaluation that the Curriculum Committee determines how best to design a curriculum which will meet the present and future learning needs of the students and fulfill state requirements.

The Curriculum Committee is charged with the responsibility to fully consider the implications of all concepts, mandated or otherwise, which relate to the total curriculum of the school system. In fulfilling this function, the Committee serves as the major source for curriculum-related input to the superintendent and the board of education and facilitates the implementation of the its recommendations, including the establishment of a master curriculum review/development calendar.

The board of education, however, must reserve the responsibility for establishing and approving curricula for the school district, subject to any limits specified by the State. Teachers are required to teach within the approved curricula.

Related Policy Issues to Consider

Some other issues, handled through policy decisions, exist for the board to consider. Curriculum development should be approached as a long-term commitment involving research, policy development, oversight, and evaluation. Policy should proclaim the board's instructional beliefs, expectations and priorities. Instructional goals should be adopted. The board must also provide guidance defining the core curriculum, co-curricular program and electives. It must also approve any changing of textbooks in the system.

Through policy the board must establish graduation requirements, fulfilling state mandates. Policy is also used to establish codes of conduct and clarify other issues relative to the learning environment. Key policy areas impacting curriculum include, but are not limited to, review and selection of textbooks, homework, after-school programs, field trips, teaching controversial subjects, reporting to parents, curriculum alignment with statewide assessments, instructional arrangements, testing, and grouping.

The school board, actively involved in curricular issues, decides and approves what should be taught in the schools and why. The board must decide what knowledge, skills, attitudes and values the district wants its students to acquire and demonstrate competency. It is important for boards to adopt a policy detailing the district's educational philosophy and goals.

Next, the board must determine the school system needs to be addressed, what will be taught to meet those needs, what will be emphasized, and the instructional sequences to be followed. Well-defined, specific objectives provide direction to administrators and staff and facilitate the evaluation of the instructional program.

In short, the purposes of the curriculum, the manner in which it is to be developed, reviewed, revised and evaluated are among the most important policy responsibilities of boards of education. Boards must be involved in determining and monitoring the instructional program in cooperation with the staff and community. Involvement in this area permits boards to exert leadership through its policy initiatives and monitoring activities.

Memorandum

To: Board of Education

From: Kathrine Stein
Marjorie Cion

Date: September 28, 2021

Re: Revisions to Board Policies

The Policy Committee is recommending that the Board of Education consider revisions to Board of Education Policies 1075, 1200, 1225, 1250, 5220, 5175 and 9310 and the adoption of new Board of Education Policies C-19-1 and 9280

Board Policy 1075, Green Cleaning Protocols reflects a revision to our current green cleaning policy to clarify that current law permits school districts to use any “disinfectant, disinfecting cleaner, sanitizer or antimicrobial product” approved by federal law to clean school buildings in addition to the those previously approved for the District’s green cleaning program. This provision was added last year when the Board of Education revised its policies in response to the COVID pandemic but the provision expired on June 30, 2021. Shipman and Goodwin is recommending that we make this change permanent.

Policy 1200, Use of School Facilities adds language that puts those individuals and organizations that use our facilities on notice that they must comply with all health and safety protocols currently in place. A similar provision in this policy expired on June 30, 2021. Shipman and Goodwin is recommending that we make this change permanent.

Policy 1225, Visitors, and Policy 1250, School Volunteers, Student Interns and other Non-Employees make clear that all visitors, volunteers, student interns and other non-employees must comply with the Board’s health and safety protocols while in school buildings. Similar provisions in these policies last year expired on June 30, 2021. Shipman and Goodwin is recommending that we make these changes permanent. Policy 1250 also requires that certain school volunteers submit to background checks every five years.

Policy 5220, Student Discipline now incorporates certain changes initially introduced as part of the COVID-19 temporary policies concerning remote learning and the possibility of virtual hearings. Those provisions expired on June 30, 2021. Shipman and Goodwin is recommending that we make this change permanent. Several other technical changes are also included. The Policy Committee is recommending that a provision be added to this policy that provides for parents or guardians (and students if appropriate) be allowed to request a virtual expulsion hearing. The administration will have the ability to grant such a request after a review “of all relevant facts and circumstances.” Language to

implement that provision has been added to Section VIII(D)(18) and Section VIII (C) (1) of this policy.

Policy 5175, Bullying Prevention and Intervention has been revised to conform with Public Act No. 19-166, regarding bullying and safe school climate. The law, which passed two years ago, contained various provisions that recently went into effect. Effective July 1, 2021, the law changes the definition of “bullying” and “school climate,” adds new statutory definitions, and expands on the parental notification requirements surrounding verified acts of bullying. The policy has also been revised to reflect a board’s statutory obligation to post the following on their websites: 1) training materials for school administrators; and 2) a plain language explanation of rights and remedies under Connecticut General Statutes 10-4a and 10-4b. The law requires that the training materials be posted after consultation with the State Department of Education and the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative. The law also provides that the plain language explanation of rights and remedies will be developed and provided to boards of education by the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative. Finally, policy has also been revised in light of Public Act No. 21-95, which identifies additional individuals who must serve on a safe school climate committee, effective July 1, 2021.

Policy 9280, Student Representatives on the Board of Education codifies the Board’s decision to appoint two student representatives to be non-voting members of the Board of Education and also describes the qualifications, duties and selection process related to those positions.

Policy C-19-1, Health and Safety Protocols. Last year the Board of Education adopted a policy directing the Superintendent to implement health and safety protocols related to the COVID 19 pandemic consistent with laws, regulations and the recommendations of health officials. That policy expired on June 30, 2021. Shipman and Goodwin is advising that we adopt the policy again in its entirety so that students, families and staff are aware that such protocols will be in place.

Policy 9310, Meeting Conduct. Under the Freedom of Information Act, public agencies, including boards of education, must make their meetings, other than executive sessions, open to the public. Section 149 of June Special Session, Public Act No. 21-2 allows public agencies, until April 30, 2022, to hold public meetings that are accessible to the public through electronic equipment, or through electronic equipment in conjunction with an in-person meeting. The Act establishes several requirements for meetings held using electronic equipment, including that votes generally be conducted by roll call and that members of the public have the same participation opportunities as they would for an in-person meeting. The Act also requires public agencies to provide its members the opportunity to participate by means of electronic equipment. Sections 152 and 153 of the Act also expand a public agency’s authority to remove disorderly individuals attending a meeting by electronic equipment. The revisions to Policy 9310 include these changes. In addition, the policy makes clear that smoking is not allowed in any room in which a Board meeting is being conducted.

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1075

GREEN CLEANING PROGRAMS

It is the policy of the Darien Board of Education to implement a green cleaning program in which the Board procures and properly uses environmentally preferable cleaning products in school buildings and facilities.

The Darien Board of Education shall provide the staff of each school and, upon request, the parents and guardians of each child enrolled in each school with a written statement of the school district's green cleaning program. Such notice shall include (1) the types and names of environmentally preferable cleaning products being applied in schools, (2) the location of the application of such cleaning products in the school buildings and facilities, (3) the schedule of when such cleaning products are applied in the school buildings and facilities, (4) the statement, "No parent, guardian, teacher or staff member may bring into the school facility any consumer product which is intended to clean, deodorize, sanitize or disinfect.", and (5) the name of the school administrator, or a designee, who may be contacted for further information. Such notice shall be provided to the parents or guardians of any child who transfers to a school during the school year and to staff hired during the school year.

Pursuant to subsection (a)(2)(A) of section 10-231g of the Connecticut General Statutes, any disinfectant, disinfecting cleaner, sanitizer or any other antimicrobial product approved by federal law may be used by the Darien Board of Education.

The Darien Board of Education shall make such notice, as well as the report submitted to the Department of Education pursuant to subsection (a) of section 10-220 of the general statutes (i.e. required report on condition of facilities, action taken to implement the Board's long-term school building program, indoor air quality and green cleaning program), available on its web site and the web site of each school under such board's jurisdiction. If no such web site exists, the board shall make such notice otherwise publicly available.

Legal References:

Connecticut General Statutes:

§10-220(a)

§10-231g APPROVED BY THE BOARD OF EDUCATION: January 27, 2015

REVISED: October 13, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1200

USE OF SCHOOL FACILITIES

A. Application Procedures

In accordance with Conn. Gen. Stat. § 10-239, the Board of Education may permit the use of any school facility for nonprofit educational or community purposes whether or not school is in session. The Board of Education may also grant the temporary use of any school facility for public, educational or other purposes, including the holding of political discussion, at such time the facility is not in use for school purposes. In addition, the Board shall grant such use for any purpose of voting under the provisions of Title 9 of the Connecticut General Statutes whether or not school is in session. In accordance with 20 U.S.C. § 7905, the Board of Education shall not deny equal access to or a fair opportunity to meet, or otherwise discriminate, against any group officially affiliated with the Boy Scouts of America (or any other youth group listed as a patriotic society in Title 36 of the United States Code) that wishes to conduct a meeting using school facilities pursuant to this policy. Such uses shall be governed by the following rules and procedures, and shall be subject to such restrictions as the Superintendent or his/her designee considers expedient.

Consistent with this policy, the Superintendent shall develop and promulgate Administrative Regulations and associated forms governing use of school buildings and facilities by community and other groups. Since the primary purpose of school facilities is for educational activities, such activities will have priority over all other requested uses and rentals during school hours will not be allowed without written permission from the Superintendent or his/her designee.

All applications for the use of school facilities, including requests related to school-based athletic facilities by non-school based organizations shall be submitted, in accordance with the Administrative Regulations, to the Director of Athletics at Darien High School, 80 High School Lane, Darien CT 06820. All other applications for the use of facilities should be submitted, in accordance with the Administrative Regulations, to the Director of Facilities, Board of Education Offices, 35 Leroy Avenue, Darien, CT 06820, to the Executive Assistant to the Director of Finance and Operations and Director of Facilities (sflinn@darienps.org;(203) 656-7417). Applications for the use of school facilities related to school-based athletics should be submitted to the Athletic Director (cmanfredonia@darienps.org;(203) 655-3981, ext. 2263).

Groups requesting use of school buildings and facilities must identify the specific facilities desired, and approval will be for those specific facilities only. All school equipment on the premises shall remain in the charge and control of the building

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

principal or responsible administrator, and shall not be used without the express written permission of the administrator.

Approval of school facilities usage may be revoked at any time by the Superintendent of his/her designee.

B. Eligible Organizations and Priority of Use

Administrators responsible for approving/disapproving requests for use of school district facilities will use the following guidelines regarding priority of usage of such facilities:

Order of priority:

1. School sponsored curricular programs and activities
2. School-sponsored extracurricular programs and activities
3. Activities of school-related organizations (e.g. PTO, Booster Clubs, After Graduation Committees, and similar organizations)
4. Town department or agency activities and the Darien YMCA programs and activities, as per contractual arrangement with the Board of Education
- ~~4.5.~~
- ~~5.1. Darien YMCA programs and activities, as per contractual arrangement with the Board of Education~~
6. Activities of non-profit organizations operating within the Town, other than school-related organizations covered by category #3 above
7. Activities of for-profit organizations operating within the Town
8. Out-of-Town organizations (first priority to non-profit institutions)

NOTE: To be considered a Local Non-Profit or Local Youth Sports group, the following criteria apply:

- ***The group must have 501-C-3 certification***
- ***The group must be based in Darien***
- ***66% or more of the participants must be Darien residents***
- ***Roster must be submitted to the Facilities Department***

C. Restrictions on Use of School Facilities

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

The following restrictions shall apply to the use of school facilities:

1. Illegal activities will not be tolerated.
2. Use or possession of tobacco, e-cigarettes, alcoholic beverages or unauthorized controlled substances shall not be permitted on school property.
3. Refreshments may not be prepared, served or consumed without the prior approval of the responsible administrator. Notwithstanding, only those beverages permitted by state law may be sold during the school day. The responsible administrator may permit other beverages to be sold at the location of events occurring after the end of the regular school day or on the weekend as long as they are not sold from a vending machine or at a school store. Upon approval by the administrator, refreshments may be prepared, served and consumed only in areas designated by the responsible administrator.
4. Obscene advertising, decorations or materials shall not be permitted on school property.
5. Advertising, decorations or other materials that promote the use of illegal drugs, tobacco products, e-cigarette products or alcoholic beverages shall not be permitted.
6. Activities that are disruptive of the school environment are not permitted.

Any violation of this Policy or any applicable Administrative Regulations may result in permanent revocation of the privilege to use school facilities against the organization and/or individuals involved.

D. Fees and Other Costs

Users of school facilities shall be responsible for the fees and costs set out in a fee schedule established by the Superintendent with the approval of the Board of Education. The fee schedule, including associated costs, is reviewed annually and shall be available in the office of the Director of Facilities and on the district's website.

"Associated costs" shall include, but shall not be limited to, fees for the services of any custodial personnel, food service personnel, security personnel or other personnel deemed by the responsible administrator to be necessary in connection with the use of a school district facility. Such costs shall be at the rates set forth in the fee schedule. Rental fees and/or associated costs otherwise applicable may be waived by the Superintendent or his/her designee if such waiver is deemed by the Superintendent or his/her designee to be in the best interest of the school system and/or the Town.

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E. Responsibility for Damage to Property or Loss of Property

In order to use school district facilities, any organization or individual requesting such use must agree to assume responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the facilities.

F. Health and Safety Protocols

In order to use school district facilities, any organization or individual requesting such use must agree to abide by all health and safety protocols in place by the school district at the time of use, including but not limited to protocols relating to cleaning of the facilities, signage, and health screenings of individuals requesting access to the facilities.

Legal References:

Connecticut General Statutes §10-239	Use of School Facilities for Other Purposes
Connecticut General Statutes 10-215f	Certification that food meets nutrition standards
Connecticut General Statutes §10-221q	Sale of beverages
Connecticut General Statutes Title 9	Elections
20 U.S.C. § 7905	Equal Access to Public School for the Boy Scouts of America
26 U.S.C § 101 et seq.	Patriotic and National Organizations

APPROVED BY THE BOARD OF EDUCATION ON: September 19, 1999

REVISED : February 24, 2015, (Effective July 1, 2015)
November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION

SERIES 1000: COMMUNITY/BOARD OPERATION

POLICY R-1200 FACILITY USE

APPLICATION

Darien Public Schools

School Requested: _____
Organization: _____

Nonprofit or For Profit (Please circle one)

Name of the Event: _____

Area Within School _____

Or

Field (s) Requested _____

Date of Use _____

Hours of Use _____

Date of Use _____

Hours of Use _____

Date of Use _____

Hours of Use _____

Approx. # Users _____

Individual in Charge

Name _____

Address _____

Telephone (h) _____ (cell) _____

Email address _____

Police required ___Yes___No Fire watch required ___Yes___No

Sound/Lighting Manager required ___Yes___No

FOR DARIEN BOARD OF EDUCATION USE ONLY:

Approved by:

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

School Principal

Facilities Dept.

Comments/Special Instructions:

INSURANCE REC'D _____ **POLICE ORDERED** _____ **CHARGE** _____

GUIDELINES for School Events & Rentals – Please read

- MAJOR school functions take priority (i.e., fairs, concerts, etc.) All outside requests for DHS, are not available until **90 days** prior to the event.
- Notify the school principal of the proposed activity and obtain verbal approval.
- Call the Facilities Department (656-7417) at least 72 hours in advance to tentatively schedule activity.
- Complete application and submit to Facilities Department after obtaining Principal's signature.
- Custodial services may be required for all weekday elementary school functions after 4:30 p.m. and for all weekday secondary school functions after 6:00 p.m. as well as all school functions on weekends and holidays. Police and fire services may be required and will be scheduled by the Facilities Department. **CANCELLATION OF POLICE DUE TO ACTIVITY CANCELLATION IS THE RESPONSIBILITY OF THE EVENT CHAIRPERSON. EIGHT (8) HOUR PRIOR NOTICE MUST BE GIVEN. OTHERWISE POLICE WILL CHARGE SCHEDULED FEE.**
- For student activities where an admission fee is charged, there will be no fee for the use of the facility; but there will be a fee charged for each custodian as well as the actual cost of fire and police required.
- Notification of cancellation of the activity must be received by the Facilities Department 24 hours in advance of the scheduled event.
- Faculty and students must provide work crews to set up, take down, clean up and return all borrowed items such as chairs and tables to their original locations at the end of every scheduled event.
- Any damage to school property as a result of this event must be reported to the Director of Facilities and through the building principal as soon as possible.

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- **OUTSIDE RENTALS-** Please submit this form to Sheila Flinn to sflinn@darienps.org. Once your event has been approved by the Administrators, you will receive a Contract and Cost Estimate. You will be required to submit a Certificate of Liability Insurance and deposit.

PLEASE NOTE: ANY TABLES/CHAIRS NEEDED IN ADDITION TO WHAT IS AVAILABLE FOR USE ON SCHOOL PREMISES NEED TO BE RENTED AND IS THE RESPONSIBILITY OF THE EVENT COORDINATORS

DRAFT

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

USE OF SCHOOL FACILITIES
(Administrative Regulations)

INDEMNIFICATION AND RELEASE

This form is valid for a period of one calendar year from the date signed for each application of usage which is made.

In consideration of the permission granted to it by the Board of Education to use the school building, grounds, facilities, and/or equipment, the undersigned, does hereby indemnify and hold harmless the Board of Education and the Town of Darien, their employees, agents, contractors and assigns against any and all loss or expense, including attorneys fees, court costs, damages, liability and any other amounts for any and all bodily injuries, including death, and/or for any and all property damage sustained accidentally or otherwise sustained by any person arising out of or connected with the undersigned's use of the school building, grounds, facilities, and/or equipment.

The undersigned further waives the right to initiate and/or pursue in any manner any and all lawsuits and any other claims in any forum against the Board of Education or the Town of Darien, its individual Board members, officers, employees, agents, contractors and assigns for any injury or harm connected to the undersigned's use of the Board's facilities, including but not limited to claims for negligent acts or omissions and/or claims for death and/or serious bodily injury and/or claims for property damage.

The undersigned assumes responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the buildings, grounds, facilities, and/or equipment.

The undersigned has read and agrees to abide by the terms of the Board of Education policies pertaining to use of Board buildings, grounds, facilities, and/or equipment.

IN WITNESS WHEREOF, I hereunto set my hand this _____ day of _____, 20__.

February 2015

REVISED: November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD RELATION
POLICY 1225

VISITORS

The Board of Education encourages visits by citizens, taxpayers, and parents to all school buildings. In order to promote a safe and productive educational environment for all students and staff, the Board of Education requires all visitors to receive prior approval from the school Principal or his/her designee before being permitted to visit any school building. The Board of Education, through the administration, reserves the right to limit visits in accordance with administrative regulations.

Upon arrival, all visitors must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors have authorized access, and complying with directives of school officials at all times . *All visitors and observers permitted into school buildings or on school grounds must comply with all school health and safety protocols in place at the time, including but not limited to any health screening protocols.*

APPROVED BY THE BOARD OF EDUCATION: February 25, 2003

REVISED BY THE BOARD OF EDUCATION: February 24, 2015, (Effective July 1, 2015)
November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD RELATION
POLICY R-1225

VISITORS
(Administrative Regulations)

1. Any person wishing to visit a school building, and/or observe any student program, must obtain prior approval from the Principal or responsible administrator of the respective school building or program.
2. A visitor to any school building or program must be able to articulate a legitimate reason for his/her proposed visit and/or observation. Where the visitation involves direct contact with district students, or observation of an identified student or student program, the visitor must have a sufficient educational nexus with the district, its educational programs or the student to support such request.
3. All visits must be reasonable in length and conducted in a manner designed to minimize disruption to the district's educational programs.
4. When determining whether to approve a request to visit and/or observe student programs, the building Principal or responsible administrator shall consider the following factors:
 - a. the frequency of visits;
 - b. the duration of the visit;
 - c. the number of visitors involved;
 - d. the effect of the visit on a particular class or activity;
 - e. the age of the students;
 - f. the nature of the class or program;
 - g. the potential for disclosure of confidential personally identifiable student information;
 - h. whether the visitor/observer has a legitimate educational interest in visiting the school;

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- i. whether the visitor/observer has professional ethical obligations not to disclose any personally identifiable student information; and
 - j. any safety risk to students and school staff.
5. The building Principal or responsible administrator has the discretion to limit, or refuse, requests for visits and/or observations of student programs in light of the above criteria.
6. If a building Principal or responsible administrator approves a request to visit a school building and/or observe a student program, arrangements must be made in advance to ensure that the visit will not disrupt educational programs. The length and scope of any visit shall be determined by the building Principal or responsible administrator in accordance with these regulations and accompanying Board policy.
7. Upon arrival, all visitors must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors have authorized access, and complying with directives of school officials at all times.
8. The district has an obligation to maintain the confidentiality of personally identifiable student information. All visitors and observers must restrict their visits and observations to the purpose identified in the request to visit or observe and are strictly prohibited from observing or collecting information on other students within the school. If the visitor/observer views, accesses or otherwise obtains personally identifiable student information concerning another student, the visitor/observer must notify the building Principal or responsible administrator as soon as possible.
9. All visitors and observers permitted inside school buildings or on school grounds must comply with all school health and safety protocols in place at the time, including any health screening protocols.
10. A refusal to comply with any of the Board's policy provisions and/or regulation concerning visitors shall constitute grounds for denial of the visitor's privileges, as determined appropriate by the building Principal or designee. Such refusal may also result in a referral to law enforcement personnel, as determined appropriate by the building Principal or designee.

DARIEN PUBLIC SCHOOLS
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Legal References:

REVIEWED BY THE BOARD OF EDUCATION: February 25, 2003

REVISED BY THE BOARD OF EDUCATION: February 24, 2015, (Effective July 1, 2015)
November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY 1250

SCHOOL VOLUNTEERS, STUDENT INTERNS AND OTHER NON-EMPLOYEES

The Board of Education recognizes the importance of school volunteers at all levels of schooling. Volunteers can enhance collaboration between the school and community, broaden the school's educational environment and ultimately enrich students' school experience. The Board further acknowledges that it may, from time to time, be asked to provide learning experiences for student interns within the school environments. In recognition of the benefit of having volunteers, interns and other such non-employees providing services within the schools, the Board supports the involvement of these individuals in accordance with suitable regulations and safeguards to be developed by the Administration.

Volunteers, interns and other such non-employees working within the schools ("volunteers") must work under the supervision of the Darien Public Schools staff. Volunteers are held to the same standards of conduct as school staff and must observe all Board of Education policies, including applicable policies on the confidentiality of student information.

Volunteers may be required to submit to state and federal criminal record checks and a record check of the Department of Children and Families ("DCF") Child Abuse and Neglect Registry. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may volunteer in the Darien Public Schools.

All volunteers must comply with all school health and safety protocols in place at the time, including but not limited to any health screening protocols.

No employee of the Darien Public Schools shall serve as a volunteer in any capacity, except as may be approved by the Superintendent or his/her designee based on the specific situation.

Persons interested in volunteering their services should contact the school principal.

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Legal References:

Connecticut General Statutes § 10-4g
Connecticut General Statutes § 10-220
Connecticut General Statutes § 10-235
Connecticut General Statutes § 54-250 et seq.

APPROVED BY THE BOARD OF EDUCATION: February 10, 2015
REVISED: November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

SERIES 1000: COMMUNITY/BOARD OPERATION
POLICY R-1250

SCHOOL VOLUNTEERS, INTERNS AND OTHER NON-EMPLOYEES
(Administrative Regulations)

Screening Procedure

The following procedure has been established for screening volunteers, interns and other non-employees (“volunteers”) within the Darien Public Schools. For the purpose of this procedure, volunteers are defined as those individuals who volunteer their time to assist in schools for the benefit of the student body with the express knowledge, consent and direction of a Darien Public Schools employee. Student interns are defined as individuals currently enrolled in a post-secondary program for which an authorized internship is required or for which the student may be granted credit as part of an approved course of study. As with other volunteers, all student interns must be approved in advance by the building administrator or his/her designee and must be under the direction of a Board employee.

This procedure identifies those situations in which an individual may be required to submit to state and federal criminal record checks and a record check of the Department of Children and Families (“DCF”) Child Abuse and Neglect Registry within 10 days of application and/or request to volunteer within the Darien Public Schools. All results must be received by the Human Resources Office before the volunteer may commence his or her services. Volunteers required to submit to such checks shall be subject to such checks at least every five (5) years, or more frequently in the discretion of the District. The results of such checks shall be maintained by the Human Resources Office for a period of five (5) years. No person who is a required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may volunteer in the Darien Public Schools.

Screening Procedure Definitions

The District has identified two classifications of volunteers: Group I and Group II.

Group I

Volunteers will be classified in Group I when they assist school staff members with school activities in the presence of a Darien Public Schools employee. Background checks will not be required of Group I volunteers. Group I volunteers are those who assist school staff members with school activities such as those listed below:

- a. assisting in a classroom, cafeteria, or library when a staff member is present; or
- b. accompanying a class on a field trip during the school day with a staff member; or

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- c. helping in the school office during regular school hours; or
- d. assisting in the cafeteria or library during regular school hours; or
- e. assisting during extracurricular events, i.e., dances, fairs, open house, sporting events, etc.

Group II

Volunteers will be classified in Group II when they provide services to students when not in the direct presence of a Darien Public Schools employee. Group II volunteers will be required to complete a consent form regarding the release of information concerning any prior or pending criminal offenses, and such volunteers will be required to submit to a record check of the Department of Children and Families (DCF) Abuse and Neglect Registry. Group II volunteers are those who engage in activities such as those listed below:

- a. accompanying a class on a field trip in which the plans include that students be divided into small groups supervised solely by the volunteer chaperone for any length of time; or
- b. chaperoning an overnight field trip; or
- c. working in direct contact with students without the direct presence of a Darien Public Schools employee;
- d. working as a student intern; or
- e. coaching.

Upon receipt of DCF Abuse and Neglect Registry results indicating that the volunteer is involved in an abuse or neglect investigation or that the volunteer is listed as a perpetrator of abuse or neglect on the Registry, the Superintendent or his or her designee will notify the volunteer of the results of the Registry check and will provide an opportunity for the volunteer to respond to the results of the Registry check. No person who is a required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may be approved to volunteer within the Darien Public Schools.

When a criminal record check of a volunteer reveals a criminal conviction, whether disclosed or undisclosed on the volunteer's consent form, the Superintendent will make a case-by-case determination as to whether to allow the individual to volunteer in the Darien Public Schools. Prior to any such decision by the Superintendent or designee, the Superintendent or designee shall inform the volunteer and shall provide an opportunity for the volunteer to respond. Notwithstanding the foregoing, the falsification or omission of any information on a volunteer consent form, including, but not limited to, information concerning criminal convictions or pending criminal charges, may be grounds for the Superintendent or designee to prohibit the individual from becoming a volunteer.

Prior Approval Required

All school volunteers (including student interns or other non-employee working in the schools) must be approved in advance by the building principal or other administrative designee. The school district, acting through the appropriate building administrator or his/her designee, reserves

DARIEN PUBLIC SCHOOLS
Darien, Connecticut

the right to discontinue or disallow the services of any volunteer at any time at the discretion of the administration.

Sign-in Procedure

All volunteers must report to the school office upon arrival to sign in and must report to the office prior to departure to sign out. A sign-in/sign-out log will be maintained in each school office. Volunteers must indicate the purpose of their visit and include any other information (i.e. destination; provide proof of identification etc.) as may be required by the log. Additionally, volunteers will be provided with identification badges, which must be displayed during each visit. . All volunteers must comply with all school health and safety protocols in place at the time, including but not limited to any health screening protocols.

Legal Reference:

Connecticut General Statutes § 10-4g
Connecticut General Statutes § 10-220
Connecticut General Statutes § 10-235
Connecticut General Statutes § 54-250 et seq.

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REVISED: November 10, 2020

DARIEN PUBLIC SCHOOLS
Darien, CT

POLICY

Series 5000 Students
Policy 5220

STUDENT DISCIPLINE

I. Definitions

- A. **Dangerous Instrument** means any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a "vehicle" or a dog that has been commanded to attack.
- B. **Deadly Weapon** means any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or air soft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g. hunting); type of projectile; force and velocity of discharge; method of discharge (i.e. spring v. CO2 cartridge) and potential for serious bodily harm or death.
- C. **Electronic Defense Weapon** means a weapon which by electronic impulse or current is capable of immobilizing a person temporarily, but is not capable of inflicting death or serious physical injury, including a stun gun or other conductive energy device.
- D. **Emergency** means a situation in which the continued presence of the student in school poses such a danger to persons or property or such a disruption of the educational process that a hearing may be delayed until a time as soon after the exclusion of such student as possible.
- E. **Exclusion** means any denial of public school privileges to a student for disciplinary purposes.

- F. **Expulsion** means the exclusion of a student from school privileges for more than ten (10) consecutive school days and shall be deemed to include, but not be limited to, exclusion from the school to which such pupil was assigned at the time such disciplinary action was taken. The expulsion period may not extend beyond one (1) calendar year.
- G. **Firearm**, as defined in 18 U.S.C § 921, means (a) any weapon (including a starter gun) that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "**destructive device**" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar device; or any weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than ½" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device and from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon.
- H. **In-School Suspension** means an exclusion from regular classroom activity for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion shall not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be placed on in-school suspension more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion.
- I. **Martial Arts Weapon** means a nunchaku, kama, kasari-fundo, octagon sai, tonfa or chinese star.
- J. **Removal** is the exclusion of a student from a classroom for all or part of a single class period, provided such exclusion shall not extend beyond ninety (90) minutes.
- K. **School Days** shall mean days when school is in session for students.

- L. **School-Sponsored Activity** means any activity sponsored, recognized or authorized by the Board and includes activities conducted on or off school property.
- M. **Seriously Disruptive of the Educational Process**, as applied to off-campus conduct, means any conduct that markedly interrupts or severely impedes the day-to-day operation of a school.
- N. **Suspension** means the exclusion of a student from school and/or transportation services for not more than ten (10) consecutive school days, provided such suspension shall not extend beyond the end of the school year in which such suspension is imposed; and further provided no student shall be suspended more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing as provided below.
- O. **Weapon** means any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under Section 29-38 of the Connecticut General Statutes.
- P. Notwithstanding the foregoing definitions, the reassignment of a student from one regular education classroom program in the district to another regular education classroom program in the district shall not constitute a suspension or expulsion.

~~P.~~

Q. For purposes of this policy, references to “school” and “classroom” shall include physical educational environments, as well as virtual educational environments, whether synchronous or asynchronous, which occur on Internet-based platforms that allow students to engage in remote learning.

II. Scope of the Student Discipline Policy

A. **Conduct on School Grounds or at a School-Sponsored Activity:**

1. **Suspension.** Students may be suspended for conduct on school grounds or at any school-sponsored activity that violates a publicized policy of the Board or is seriously disruptive of the educational process or endangers persons or property.

2. Expulsion. Students may be expelled for conduct on school grounds or at any school-sponsored activity that either (1) violates a publicized policy of the Board and is seriously disruptive of the educational process, or (2) endangers persons or property.

B. Conduct off School Grounds:

Discipline. Students may be disciplined, including suspension and/or expulsion, for conduct off school grounds if such conduct violates a publicized policy of the Board and is seriously disruptive of the educational process.

C. Seriously Disruptive of the Educational Process:

In making a determination as to whether such conduct is seriously disruptive of the educational process, the Administration and the Board of Education may consider, but such consideration shall not be limited to, the following factors: (1) whether the incident occurred within close proximity of a school; (2) whether other students from the school were involved or whether there was any gang involvement; (3) whether the conduct involved violence, threats of violence, or the unlawful use of a weapon, as defined in Section [Conn. Gen. Stat. § 29-38 of the Connecticut General Statutes](#), and whether any injuries occurred; and (4) whether the conduct involved the use of alcohol. The Administration and/or the Board of Education may also consider (5) whether the off-campus conduct involved the illegal use of drugs.

III. Actions Leading to Disciplinary Action, including Removal from Class, Suspension and/or Expulsion

Conduct that is considered to violate a publicized policy of the Board of Education includes the offenses described below. Any such conduct may lead to disciplinary action (including, but not limited to, removal from class, suspension and/or expulsion in accordance with this policy.

1. Striking or assaulting a student, members of the school staff or other person(s).
2. Theft.
3. The use of obscene or profane language or gestures, the possession and/or display of obscenity or pornographic images or the unauthorized or inappropriate possession and/or display of images, pictures or photographs depicting nudity.

4. Violation of smoking, dress, transportation regulations, or other regulations and/or policies governing student conduct.
5. Refusal to obey a member of the school staff, law enforcement authorities, or school volunteers, or disruptive classroom behavior.
6. Any act of harassment based on an individual's sex, sexual orientation, race, color, religion, disability, national origin ~~or alienage~~, ancestry, gender identity or expression, marital status, age, pregnancy, veteran status or any other characteristic protected by law.
7. Refusal by a student to identify himself/herself to a staff member when asked, misidentification of oneself to such person(s), lying to school officials or otherwise engaging in dishonest behavior.
8. Inappropriate displays of public affection of a sexual nature and/or sexual activity on school grounds or at a school-sponsored activity.
9. A walk-out from or sit-in within a classroom or school building or school grounds.
10. Blackmailing, threatening or intimidating school staff or students (or acting in a manner that could be construed to constitute blackmail, a threat, or intimidation, regardless of whether intended as a joke).
11. Possession of any weapon, weapon facsimile, deadly weapon, martial arts weapon, electronic defense weapon, pistol, knife, blackjack, bludgeon, box cutter, metal knuckles, pellet gun, air pistol, explosive device, firearm, whether loaded or unloaded, whether functional or not, or any other dangerous object or instrument. The possession and/or use of any object or device that has been converted or modified for use as a weapon.
12. Possession of any ammunition for any weapon described above in ~~P~~paragraph 11.
13. Unauthorized entrance into any school facility or portion of a school facility or aiding or abetting an unauthorized entrance.
14. Possession or ignition of any fireworks, combustible or other explosive materials, or ignition of any material causing a fire. Possession of any materials designed to be used in the ignition of combustible materials, including matches and lighters.

15. Possession, sale, distribution, use, or consumption, of tobacco, electronic nicotine delivery systems (e.g. e-cigarettes), or vapor products, or the unlawful possession, sale, distribution, use or consumption of drugs, narcotics or alcoholic beverages (or any facsimile of tobacco, drugs, narcotics or alcoholic beverages, or any item represented to be tobacco, drugs or alcoholic beverages), including being under the influence of any such substances or aiding in the procurement of any such substances. For the purposes of this Paragraph 15, the term “electronic nicotine delivery system” shall mean an electronic device used in the delivery of nicotine or other substances to a person inhaling from the device, and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device, including, but not limited to, electronic cigarette liquid. For the purposes of Paragraph 15, the term “vapor product” shall mean any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine and is inhaled by the user of such product. For the purposes of this Paragraph 15, the term "drugs" shall include, but shall not be limited to, any medicinal preparation (prescription and non-prescription) and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law.
16. Sale, distribution, or consumption of substances contained in household items; including, but not limited to glue, paint, accelerants/propellants for aerosol canisters, and/or items such as the aerators for whipped cream; if sold, distributed or consumed for the purpose of inducing a stimulant, depressant, hallucinogenic or mind-altering effect.
17. Possession of paraphernalia used or designed to be used in the consumption, sale or distribution of drugs, alcohol or tobacco, as described in ~~Paragraph~~ subparagraph (15) above. For purposes of this policy, drug paraphernalia includes any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to items such as "bongs," pipes, "roach clips," vials, tobacco rolling papers, and any object or container used, intended or designed for use in storing,

concealing, possessing, distributing or selling controlled drugs or controlled substances.

18. The destruction of real, personal or school property, such as, cutting, defacing or otherwise damaging property in any way.
19. Accumulation of offenses such as school and class tardiness, class or study hall cutting, or failure to attend detention.
20. Trespassing on school grounds while on out-of-school suspension or expulsion.
21. Making false bomb threats or other threats to the safety of students, staff members, and/or other persons.
22. Defiance of school rules and the valid authority of teachers, supervisors, administrators, other staff members and/or law enforcement authorities.
23. Throwing snowballs, rocks, sticks and/or similar objects, except as specifically authorized by school staff.
24. Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.
25. Leaving school grounds, school transportation or a school-sponsored activity without authorization.
26. Use of or copying of the academic work of another individual and presenting it as the student's own work, without proper attribution; or any other form of academic dishonesty, cheating or plagiarism.
27. Possession and/or use of a cellular telephone, radio, portable audio player, CD player, blackberry, personal data assistant, walkie talkie, Smartphone, mobile or handheld device, or similar electronic device, on school grounds or at a school-sponsored activity in violation of Board policy and/or administrative regulations regulating the use of such devices.
28. Possession and/or use of a beeper or paging device on school grounds or at a school-sponsored activity without the written permission of the principal or his/her designee.
29. Unauthorized use of or tampering with any school computer, computer system, computer software, Internet connection or

similar school property or system, or the use of such property or system for inappropriate purposes.

30. Possession and/or use of a laser pointer, unless the student possesses the laser pointer temporarily for an educational purpose while under the direct supervision of a responsible adult.
31. Hazing.
32. Bullying, defined as the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at another student attending school in the same district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, which:
 - a. causes physical or emotional harm to such student or damage to such student's property;
 - b. places such student in reasonable fear of harm to himself or herself, or of damage to his or her property;
 - c. creates a hostile environment at school for such student;
 - d. infringes on the rights of such student at school; or
 - e. substantially disrupts the education process or the orderly operation of a school.

Bullying includes, but is not limited to, repeated written, oral or electronic communications or physical acts or gestures based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

33. Cyberbullying, defined as any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

34. Acting in any manner that creates a health and/or safety hazard for staff members, students, or the public, regardless of whether the conduct is intended as a joke, including but not limited to violating school or district health and safety protocols.
35. Engaging in a plan to stage or create a violent situation for the purposes of recording it by electronic means; or recording by electronic means acts of violence for purposes of later publication.
36. Engaging in a plan to stage sexual activity for the purposes of recording it by electronic means; or recording by electronic means sexual acts for purposes of later publication.
37. Using computer systems, including email, distance learning platforms, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy.
38. Use of a privately owned electronic or technological device in violation of school rules, including the unauthorized recording (photographic or audio) of another individual without permission of the individual or a school staff member.
39. Engaging in teen dating violence, defined as any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.
40. Any action prohibited by any Federal or State law.
41. Any other violation of school rules or regulations or a series of violations which makes the presence of the student in school seriously disruptive of the educational process and/or a danger to persons or property.

IV. Discretionary and Mandatory Expulsions

- A. A principal may consider recommendation of expulsion of a student in grades three to twelve, inclusive, in a case where he/she has reason to believe the student has engaged in conduct described at Sections II.A or II.B., above.
- B. A principal must recommend expulsion proceedings in all cases against any student in grades kindergarten to twelve, inclusive, whom the Administration has reason to believe:

1. was in possession on school grounds or at a school-sponsored activity of a deadly weapon, dangerous instrument, martial arts weapon, or firearm as defined in 18 U.S.C. § 921 as amended from time to time; or
2. off school grounds, possessed a firearm as defined in 18 U.S.C. § 921, in violation of Conn. Gen. Stat. § 29-35, or possessed and used a firearm as defined in 18 U.S.C. § 921, a deadly weapon, a dangerous instrument or a martial arts weapon in the commission of a crime under chapter 952 of the Connecticut General Statutes; or
3. was engaged on or off school grounds in offering for sale or distribution a controlled substance (as defined in Conn. Gen. Stat. § 21a-240(9)), whose manufacturing, distribution, sale, prescription, dispensing, transporting, or possessing with intent to sell or dispense, offering or administering is subject to criminal penalties under Conn. Gen. Stat. §§21a-277 and 21a-278.

The terms “dangerous instrument,” “deadly weapon,” “electronic defense weapon,” “firearm,” and “martial arts weapon,” are defined above in Section I.

- C. In any preschool program provided by the Board of Education or provided by a regional educational service center or a state or local charter school pursuant to an agreement with the Board of Education, no student enrolled in such a preschool program shall be expelled from such preschool program, except an expulsion hearing shall be conducted by the Board of Education in accordance with Section VIII of this policy whenever the Administration has reason to believe that that a student enrolled in such preschool program was in possession of a firearm as defined in 18 U.S.C. § 921, as amended from time to time, on or off school grounds or at a preschool program-sponsored event. The term “firearm” is defined above in Section I.
- D. Upon receipt of an expulsion recommendation, the Superintendent may conduct an inquiry concerning the expulsion recommendation.

If the Superintendent or his/her designee determines that a student should or must be expelled, he or she shall forward his/her recommendation to the Board of Education so that the Board can consider and act upon this recommendation.

- E. In keeping with Conn. Gen. Stat. § 10-233d and the Gun-Free Schools Act, it shall be the policy of the Board to expel a student in grades

kindergarten to twelve, inclusive, for one (1) full calendar year for— the conduct described in Section IV B(1), (2) and (3) of this policy and to expel a student enrolled in a preschool program for one (1) calendar year for the conduct described in Section IV.C. For any mandatory expulsion offense, the Board may modify the term of expulsion on a case-by-case basis.

V. Procedures Governing Removal from Class

- A. A student may be removed from class by a teacher or administrator if he/she deliberately causes a serious disruption of the educational process. When a student is removed, the teacher must send him/her to a designated area and notify the principal or his/her designee at once.
- B. A student may not be removed from class more than six (6) times in one school year nor more than twice in one week unless the student is referred to the building principal or designee and granted an informal hearing at which the student should be informed of the reasons for the disciplinary action and given an opportunity to explain the situation.
- C. The parents or guardian of any minor student removed from class shall be given notice of such disciplinary action within twenty-four (24) hours of the time of the institution of such removal from class.

VI. Procedures Governing Suspension

- A. The principal of a school, or designee on the administrative staff of the school, shall have the right to suspend a student for breach of conduct as noted in Section II of this policy for not more than ten (10) consecutive school days. In cases where suspension is contemplated, the following procedures shall be followed.
 - 1. Unless an emergency situation exists, no student shall be suspended prior to having an informal hearing before the principal or designee at which the student is informed of the charges and given an opportunity to respond. In the event of an emergency, the informal hearing shall be held as soon after the suspension as possible.
 - 2. If suspended, such suspension shall be an in-school suspension, except the principal or designee may impose an out-of-school suspension on any pupil:
 - a. in grades three to twelve, inclusive, if, during the informal hearing, (i) the principal or designee determines that the student poses such a danger to persons or property or such

a disruption of the educational process that he or should be excluded from school during the period of suspension; or (ii) the principal or designee determines that an out-of-school suspension is appropriate based on evidence of (A) the student's previous disciplinary problems that have led to suspensions or expulsion of such student, and (B) previous efforts by the Administration to address the student's disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies, or

- b. in grades preschool to two, inclusive, if the principal or designee determines that an out-of-school suspension is appropriate for such pupil based on evidence that such pupil's conduct on school grounds is of a violent or sexual nature that endangers persons.
3. Evidence of past disciplinary problems that have led to removal from a classroom, suspension, or expulsion of a student who is the subject of an informal hearing may be received by the principal or designee, but only considered in the determination of the length of suspensions.
4. By telephone, the principal or designee shall make reasonable attempts to immediately notify the parent or guardian of a minor student following the suspension and to state the cause(s) leading to the suspension.
5. Whether or not telephone contact is made with the parent or guardian of such minor student, the principal or designee shall forward a letter promptly to such parent or guardian to the last address reported on school records (or to a newer address if known by the principal or designee), offering the parent or guardian an opportunity for a conference to discuss same.
6. In all cases, the parent or guardian of any minor student who has been suspended shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the suspension.
7. Not later than twenty-four (24) hours after the commencement of the suspension, the principal or designee shall also notify the Superintendent or his/her designee of the name of the student being suspended and the reason for the suspension.

8. The student shall be allowed to complete any classwork, including examinations, without penalty, which he or she missed while under suspension.
 9. The school Administration may, in its discretion, shorten or waive the suspension period for a student who has not previously been suspended or expelled, if the student completes an Administration-specified program and meets any other conditions required by the Administration. Such Administration-specified program shall not require the student and/or the student's parents to pay for participation in the program.
 10. Notice of the suspension shall be recorded in the student's cumulative educational record. Such notice shall be expunged from the cumulative educational record if the student graduates from high school. In cases where the student's period of suspension is shortened or waived in accordance with Section VI.A(9), above, the Administration may choose to expunge the suspension notice from the cumulative record at the time the student completes the Administration-specified program and meets any other conditions required by the Administration.
 11. If the student has not previously been suspended or expelled, and the Administration chooses to expunge the suspension notice from the student's cumulative record prior to graduation, the Administration may refer to the existence of the expunged disciplinary notice, notwithstanding the fact that such notice may have been expunged from the student's cumulative file, for the limited purpose of determining whether any subsequent suspensions or expulsions by the student would constitute the student's first such offense.
 12. The decision of the principal or designee with regard to disciplinary actions up to and including suspensions shall be final.
 13. During any period of suspension served out of school, the student shall not be permitted to be on school property and shall not be permitted to attend or participate in any school-sponsored activities, unless the principal specifically authorizes the student to enter school property for a specified purpose or to participate in a particular school-sponsored activity.
- B. In cases where a student's suspension will result in the student being suspended more than ten (10) times or for a total of fifty (50) days in a school year, whichever results in fewer days of exclusion, the student shall, prior to the pending suspension, be granted a formal hearing before

the Board of Education. The principal or designee shall report the student to the Superintendent or designee and request a formal Board hearing. If an emergency situation exists, such hearing shall be held as soon after the suspension as possible.

VII. Procedures Governing In-School Suspension

- A. The principal or designee may impose in-school suspension in cases where a student's conduct endangers persons or property, violates school policy, or seriously disrupts the educational process ~~or in other appropriate circumstances~~ as determined by the principal or designee.
- B. In-school suspension may not be imposed on a student without an informal hearing by the building principal or designee.
- C. In-school suspension may be served in the school that the student regularly attends or in any other school building within the jurisdiction of the Board.
- D. No student shall be placed on in-school suspension more than fifteen (15) times or for a total of fifty (50) days in one school year, whichever results in fewer days of exclusion.
- E. The parents or guardian of any minor student placed on in-school suspension shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the period of the in-school suspension.

VIII. Procedures Governing Expulsion Hearing

A. **Emergency Exception:**

Except in an emergency situation, the Board of Education shall, prior to expelling any student, conduct a hearing to be governed by the procedures outlined herein and consistent with the requirements of Conn. Gen. Stat. § 10-233d or Conn. Gen. Stat. § 10-233l, if applicable, as well as the applicable provisions of the Uniform Administrative Procedures Act, Conn. Gen. Stat. §§ 4-176e to 4-180a, and § 4-181a. Whenever an emergency exists, the hearing provided for herein shall be held as soon as possible after the expulsion.

B. **Hearing Panel:**

- 1. Expulsion hearings conducted by the Board will be heard by any three or more Board members. A decision to expel a student must

be supported by a majority of the Board members present, provided that no less than three (3) affirmative votes to expel are cast.

2. Alternatively, the Board may appoint an impartial hearing board composed of one (1) or more persons to hear and decide the expulsion matter, provided that no member of the Board may serve on such panel.

C. Hearing Notice and Rights of the Student and Parent(s)/Guardian(s):

1. Written notice of the expulsion hearing must be given to the student, and, if the student is a minor, to his/her parent(s) or guardian(s) at least five (5) business days before such hearing. Such notice will inform the student or parent(s)/guardian of the right to request that the hearing be held virtually, via video conference.
2. A copy of this Board policy on student discipline shall also be given to the student, and if the student is a minor, to his/her parent(s) or guardian(s), at the time the notice is sent that an expulsion hearing will be convened.
3. The written notice of the expulsion hearing shall inform the student of the following:
 - a. The date, time, place and nature of the hearing, including if the hearing will be held virtually, via video conference.
 - ~~a.b.~~ The legal authority and jurisdiction under which the hearing is to be held, including a reference to the particular sections of the legal statutes involved.
 - ~~b.c.~~ A short, plain description of the conduct alleged by the Administration.
 - ~~c.d.~~ The student may present as evidence relevant testimony and documents concerning the conduct alleged and the appropriate length and conditions of expulsion; and that the expulsion hearing may be the student's sole opportunity to present such evidence.
 - ~~d.e.~~ The student may cross-examine witnesses called by the Administration.

- f. The student may be represented by an attorney or other advocate of his/her choice, at his/her expense or at the expense of his/her parent(s) or guardian(s).
- g. A student is entitled to the services of a translator or interpreter, to be provided by the Board of Education, whenever the student or his/her parent(s) or guardian(s) requires the services of an interpreter because he/she/they do(es) not speak the English language or is(are) disabled.
- h. The conditions under which the Board is not legally required to give the student an alternative educational opportunity (if applicable).
- i. Information concerning the parent's(s') or guardian's(s') and the student's legal rights and about free or reduced-rate legal services and how to access such services.
- j. The parent(s) or guardian(s) of the student have the right to have the expulsion hearing postponed for up to one week to allow time to obtain representation, except that if an emergency exists, such hearing shall be held as soon after the expulsion as possible.

D. Hearing Procedures:

1. The hearing will be conducted by the Presiding Officer, who will call the meeting to order, introduce the parties, Board members and counsel, briefly explain the hearing procedures, and swear in any witnesses called by the Administration or the student.
2. The hearing will be conducted in executive session. A verbatim record of the hearing will be made, either by tape recording or by a stenographer. A record of the hearing will be maintained, including the verbatim record, all written notices and documents relating to the case and all evidence received or considered at hearing.
3. The Administration shall bear the burden of production to come forward with evidence to support its case and shall bear the burden of persuasion. The standard of proof shall be a preponderance of the evidence.
4. Formal rules of evidence will not be followed. The Board has the right to accept hearsay and other evidence if it deems that evidence

relevant or material to its determination. The Presiding Officer will rule on testimony or evidence as to it being immaterial or irrelevant.

5. The hearing will be conducted in two (2) parts. In the first part of the hearing, the Board will receive and consider evidence regarding the conduct alleged by the Administration.
6. In the first part of the hearing, the charges will be introduced into the record by the Superintendent or his/her designee.
7. Each witness for the Administration will be called and sworn. After a witness has finished testifying, he/she will be subject to cross-examination by the opposite party or his/her legal counsel, by the Presiding Officer and by Board members.
8. The student shall not be compelled to testify at the hearing.
9. After the Administration has presented its case, the student will be asked if he/she has any witnesses or evidence to present concerning the charges. If so, the witnesses will be sworn, will testify, and will be subject to cross examination and to questioning by the Presiding Officer and/or by the Board. The student may also choose to make a statement at this time. If the student chooses to make a statement, he or she will be sworn and subject to cross examination and questioning by the Presiding Officer and/or by the Board. Concluding statements will be made by the Administration and then by the student and/or his or her representative.
10. In cases where the student has denied the allegation, the Board must determine whether the student committed the offense(s) as charged by the Superintendent.
11. If the Board determines that the student has committed the conduct as alleged, then the Board shall proceed with the second portion of the hearing, during which the Board will receive and consider relevant evidence regarding the length and conditions of expulsion.
12. When considering the length and conditions of expulsion, the Board may review the student's attendance, academic and past disciplinary records. The Board may not review notices of prior expulsions or suspensions which have been expunged from the student's cumulative record, except as so provided in Section VI.A (9), (10), (11), above, and Section X, below. The Board may ask the Superintendent for a recommendation as to the discipline to be imposed.

13. Evidence of past disciplinary problems which have led to removal from a classroom, suspension or expulsion of a student being considered for expulsion may be considered only during the second portion of the hearing, during which the Board is considering length of expulsion and nature of alternative educational opportunity to be offered.
14. Where administrators presented the case in support of the charges against the student, such administrative staff shall not be present during the deliberations of the Board either on questions of evidence or on the final discipline to be imposed. The Superintendent may, after reviewing the incident with administrators, and reviewing the student's records, make a recommendation to the Board as to the appropriate discipline to be applied.
15. The Board shall make findings as to the truth of the charges, if the student has denied them; and, in all cases, the disciplinary action, if any, to be imposed. While the hearing itself is conducted in executive session, the vote regarding expulsion must be made in open session and in a manner that preserves the confidentiality of the student's name and other personally identifiable information.
16. Except for a student who has been expelled based on possession of a firearm or deadly weapon as described in subsection IV.B(1) and (2) above, the Board may, in its discretion, shorten or waive the expulsion period for a student who has not previously been suspended or expelled, if the student completes a Board-specified program and meets any other conditions required by the Board. The Board-specified program shall not require the student and/or the student's parents to pay for participation in the program.
17. The Board shall report its final decision in writing to the student, or if such student is a minor, also to the parent(s) or guardian(s), stating the reasons on which the decision is based, and the disciplinary action to be imposed. Said decision shall be based solely on evidence presented at the hearing. The parents or guardian of any minor student who has been expelled shall be given notice of such disciplinary action within twenty-four (24) hours of the time of the institution of the period of the expulsion.

18. The hearing may be conducted virtually, via video conference (i) at the direction of the Board, in the event school buildings are closed to students or individuals are provided limited access to school buildings due to a serious health emergency, or (ii) at the request of the parent(s) or legal

guardian(s) of a student facing expulsion, provided the Administration has approved such request after considering all relevant facts and circumstances. Any virtual hearing must provide the student the due process rights identified in this Subsection D.

17.

E. Presence on School Grounds and Participation in School-sponsored Sponsored Activities During Expulsion:

During the period of expulsion, the student shall not be permitted to be on school property and shall not be permitted to attend or participate in any school-sponsored activities, except for the student's participation in any alternative educational program opportunity provided by the district in accordance with this policy, unless the Superintendent specifically authorizes the student to enter school property for a specified purpose or to participate in a particular school-sponsored activity.

F. Stipulated Agreements:

In lieu of the procedures used in this Section, the Administration and the parent(s) or legal guardian(s) of a student facing expulsion may choose to enter into a Joint Stipulation of the Facts and a Joint Recommendation to the Board concerning the length and conditions of expulsion. Such Joint Stipulation and Recommendation shall include language indicating that the ~~parents~~ parent(s) or legal guardian(s) understand their right to have an expulsion hearing held pursuant to these procedures, and language indicating that the Board, in its discretion, has the right to accept or reject the Joint Stipulation of Facts and Recommendation. If the Board rejects either the Joint Stipulation of Facts or the Recommendation, an expulsion hearing shall be held pursuant to the procedures outlined herein. If the Student is eighteen years of age or older, the student shall have the authority to enter into a Joint Stipulation and Recommendation on his or her own behalf.

If the parties agree on the facts, but not on the disciplinary recommendation, the Administration and the parents (or legal guardians) of a student facing expulsion may also choose to enter into a Joint Stipulation of the Facts and submit only the Stipulation of the Facts to the Board in lieu of holding the first part of the hearing, as described above. Such Joint Stipulation shall include language indicating that the parents understand their right to have a hearing to determine whether the student engaged in the alleged misconduct and that the Board, in its discretion, has the right to accept or reject the Joint Stipulation of Facts. If the Board

rejects the Joint Stipulation of Facts, a full expulsion hearing shall be held pursuant to the procedures outlined herein.

IX. Alternative Educational Opportunities for Expelled Students

A. Students under sixteen (16) years of age:

Whenever the Board of Education expels a student under sixteen (16) years of age, it shall offer any such student an alternative educational ~~program~~ opportunity.

B. Students sixteen (16) to eighteen (18) years of age:

1. The Board of Education shall provide an alternative educational opportunity to a sixteen- (16) to- eighteen (18) year-old student expelled for the first time if he/she requests it and if he/she agrees to the conditions set by the Board of Education. Such alternative educational opportunity may include, but shall not be limited to, the placement of a pupil who is at least seventeen years of age in an adult education program. Any pupil participating in an adult education program during a period of expulsion shall not be required to withdraw from school as a condition to his/her participation in the adult education program.
2. The Board of Education is not required to offer an alternative educational opportunity to any student between the ages of sixteen (16) and eighteen (18) who is expelled for a second, or subsequent, time.
3. The Board of Education shall count the expulsion of a pupil when he/she was under sixteen (16) years of age for purposes of determining whether an alternative educational opportunity is required for such pupil when he/she is between the ages of sixteen and eighteen.

C. Students eighteen (18) years of age or older:

The Board of Education is not required to offer an alternative educational opportunity to expelled students eighteen (18) years of age or older.

D. Content of Alternative Educational Opportunity

1. For the purposes of Section IX, and subject to Subsection IX.E, below, any alternative educational opportunity to which an expelled student is statutorily entitled shall be (1) alternative

education, as defined by Conn. Gen. Stat. § 10-74j and in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education, with an individualized learning plan, if the Board provides such alternative education, or (2) in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education.

2. The Superintendent, or his/her designee, shall develop administrative regulations concerning alternative educational opportunities, which administrative regulations shall be in compliance with the standards adopted by the State Board of Education. Such administrative regulations shall include, but not limited to, provisions to address student placement in alternative education; individualized learning plans; monitoring of students placements and performance; and a process for transition planning.

E. Students identified as eligible for services under the Individuals with Disabilities Education Act (“IDEA”):

Notwithstanding Sections IX.A. through D. above, if the Board of Education expels a student who has been identified as eligible for services under the Individuals with Disabilities Education Act (“IDEA”), it shall offer an alternative educational opportunity to such student in accordance with the requirements of IDEA, as it may be amended from time to time, and in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education.

F. Students for whom an alternative educational opportunity is not required:

The Board of Education may offer an alternative educational opportunity to a pupil for whom such alternative educational opportunity is not required by law or as described in this policy. In such cases, the Board, or if delegated by the Board, the Administration, shall determine the components, including nature, frequency and duration of such services, of any such alternative educational opportunity.

X. Notice of Student Expulsion on Cumulative Record

Notice of expulsion and the conduct for which the student was expelled shall be included on the student’s cumulative educational record. Such notice, except for notice of an expulsion of a student in grades nine through twelve, inclusive, based upon possession of a firearm or deadly weapon, shall be expunged from the

cumulative educational record by the Board if the student graduates from high school.

In cases where the student's period of expulsion is shortened or waived in accordance with Section VIII.D(164), above, the Board may choose to expunge the expulsion notice from the cumulative record at the time the student completes the Board-specified program and meets any other conditions required by the Board.

If a student's period of expulsion was not shortened or waived, the Board may choose to expunge the expulsion notice from the student's cumulative record prior to graduation if such student has demonstrated to the Board that the student's conduct and behavior in the years following such expulsion warrants an expungement. In deciding whether to expunge the expulsion notice, the Board may receive and consider evidence of any subsequent disciplinary problems that have led to removal from a classroom, suspension or expulsion of the student.

If the student has not previously been suspended or expelled, and the Administration chooses to expunge the expulsion notice from the student's cumulative record prior to graduation, the Administration may refer to the existence of the expunged notice, notwithstanding the fact that such notice may have been expunged from the student's cumulative file, for the limited purpose of determining whether any subsequent suspension or expulsion by the student would constitute the student's first such offense.

XI. Change of Residence During Expulsion Proceedings

A. Student moving into the school district:

1. If a student enrolls in the district while an expulsion hearing is pending in another district, such student shall not be excluded from school pending completion of the expulsion hearing unless an emergency exists, as defined above. The Board shall retain the authority to suspend the student or to conduct its own expulsion hearing.
2. Where a student enrolls in the district during the period of expulsion from another public school district, the Board may adopt the decision of the student expulsion hearing conducted by such other school district. The student shall be excluded from school pending such hearing. The excluded student shall be offered an alternative educational opportunity in accordance with statutory requirements. The Board shall make its determination based upon a hearing held by the Board, which hearing shall be limited to a determination of whether the conduct which was the basis of the

previous public school district's expulsion would also warrant expulsion by the Board.

B. Student moving out of the school district:

Where a student withdraws from school after having been notified that an expulsion hearing is pending, but before a decision has been rendered by the Board, the notice of the pending expulsion hearing shall be included on the student's cumulative record and the Board shall complete the expulsion hearing and render a decision. If the Board subsequently renders a decision to expel the student, a notice of the expulsion shall be included on the student's cumulative record.

XII. Procedures Governing Suspension and Expulsion of Students Identified as Eligible for Services under the Individuals with Disabilities Education Act ("IDEA")

A. Suspension of IDEA students:

Notwithstanding the foregoing, if the Administration suspends a student identified as eligible for services under the IDEA (an "IDEA student") who has violated any rule or code of conduct of the school district that applies to all students, the following procedures shall apply:

1. The Administration shall make reasonable attempts to immediately notify the parents of the student of the decision to suspend on the date on which the decision to suspend was made, and a copy of the special education procedural safeguards must either be hand-delivered or sent by mail to the parents on the date that the decision to suspend was made.
2. During the period of suspension, the school district is not required to provide any educational services to the IDEA student beyond that which is provided to all students suspended by the school district.

B. Expulsion and Suspensions that Constitute Changes in Placement for IDEA students:

Notwithstanding any provision to the contrary, if the Administration recommends for expulsion an IDEA student who has violated any rule or code of conduct of the school district that applies to all students, the procedures described in this section shall apply. The procedures described in this section shall also apply for students whom the Administration has suspended in a manner that is considered under the IDEA, as it may be amended from time to time, to be a change in educational placement:

1. Upon the decision by the Administration to recommend expulsion or impose a suspension that would constitute a change in educational placement, the Administration shall promptly notify the parent(s)/guardian(s) of the student of the recommendation of expulsion or the suspension that would constitute a change in educational placement, and provide the parents(s)/guardian(s) a copy of the special education procedural safeguards either by hand delivery or by mail (unless other means of transmission have been arranged).
2. The school district shall immediately convene the student's planning and placement team ("PPT"), but in no case later than ten (10) school days after the recommendation for expulsion or the suspension that constitutes a change in placement was made. The student's PPT shall consider the relationship between the student's disability and the behavior that led to the recommendation for expulsion or the suspension which constitutes a change in placement, in order to determine whether the student's behavior was a manifestation of his/her disability.
3. If the student's PPT finds that the behavior was a manifestation of the student's disability, the Administration shall not proceed with the recommendation for expulsion or the suspension that constitutes a change in placement.
4. If the student's PPT finds that the behavior was not a manifestation of the student's disability, the Administration may proceed with the recommended expulsion or suspension that constitutes a change in placement.
5. During any period of expulsion, or suspension of greater than ten (10) days per school year, the Administration shall provide the student with an alternative education program in accordance with the provisions of the IDEA.
6. When determining whether to recommend an expulsion or a suspension that constitutes a change in placement, the building administrator (or his or her designee) should consider the nature of the misconduct and any relevant educational records of the student.

C. Removal of Special Education Students for Certain Offenses:

1. School personnel may remove a student eligible for special education under the IDEA to an appropriate interim alternative

educational setting for not more than forty-five (45) school days if the student:

- a. Was in possession of a dangerous weapon, as defined in 18 U.S.C. 930(g)(2), as amended from time to time, on school grounds or at a school-sponsored activity, or
 - b. Knowingly possessed or used illegal drugs or sold or solicited the sale of a controlled substance while at school or at a school-sponsored activity; or
 - c. Has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function.
2. The following definitions shall be used for this subsection XII.C.:
- a. **Dangerous weapon** means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2.5 inches in length.
 - b. **Controlled substance** means a drug or other substance identified under schedules I, II, III, IV, or V in section 202(c) of the Controlled Substances Act, 21 U.S.C. 812(c).
 - c. **Illegal drug** means a controlled substance but does not include a substance that is legally possessed or used under the supervision of a licensed health-care professional or that is legally possessed or used under any other authority under the Controlled Substances Act or under any other provision of federal law.
 - d. **Serious bodily injury** means a bodily injury ~~that~~ which involves: (A) a substantial risk of death; (B) extreme physical pain; (C) protracted and obvious disfigurement; or (D) protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

XIII. Procedures Governing Expulsions for Students Identified as Eligible under Section 504 of the Rehabilitation Act of 1973 (“Section 504”)

- A. Except as provided in subsection B below, notwithstanding any provision to the contrary, if the Administration recommends for expulsion a student identified as eligible for educational accommodations under Section 504

who has violated any rule or code of conduct of the school district that applies to all students, the following procedures shall apply:

1. The parents of the student must be notified of the decision to recommend the student for expulsion.
 2. The district shall immediately convene the student's Section 504 team ("504 team") for the purpose of reviewing the relationship between the student's disability and the behavior that led to the recommendation for expulsion. The 504 team will determine whether the student's behavior was a manifestation of his/her disability.
 3. If the 504 team finds that the behavior was a manifestation of the student's disability, the Administration shall not proceed with the recommended expulsion.
 4. If the 504 team finds that the behavior was not a manifestation of the student's disability, the Administration may proceed with the recommended expulsion.
- B. The Board may take disciplinary action for violations pertaining to the use or possession of illegal drugs or alcohol against any student with a disability who currently is engaging in the illegal use of drugs or alcohol to the same extent that such disciplinary action is taken against nondisabled students. Thus, when a student with a disability is recommended for expulsion based solely on the illegal use or possession of drugs or alcohol, the 504 team shall not be required to meet to review the relationship between the student's disability and the behavior that led to the recommendation for expulsion.

XIV. Procedures Governing Expulsions for Students Placed in a Juvenile Detention Center

- A. Any student who commits an expellable offense and is subsequently placed in a juvenile detention center or any other residential placement for such offense may be expelled by the Board in accordance with the provisions of this section. The period of expulsion shall run concurrently with the period of placement in a juvenile detention center or other residential placement.
- B. If a student who committed an expellable offense seeks to return to a school district after participating in a diversionary program or having been placed in a juvenile detention center or any other residential placement and such student has not been expelled by the board of education for such offense under subdivision (A) of this subsection, the Board shall allow

such student to return and may not expel the student for additional time for such offense.

XV. Early Readmission to School

An expelled student may apply for early readmission to school. The Board delegates the authority to make decisions on readmission requests to the Superintendent. Students desiring readmission to school shall direct such readmission requests to the Superintendent. The Superintendent has the discretion to approve or deny such readmission requests, and may condition readmission on specified criteria.

XVI. Dissemination of Policy

The Board of Education shall, at the beginning of each school year and at such other times as it may deem appropriate, provide for an effective means of informing all students, parent(s) and/or guardian(s) of this policy.

XVII. Compliance with Documentation and Reporting Requirements

- A. The Board of Education shall include on all disciplinary reports the individual student's state-assigned student identifier (SASID).
- B. The Board of Education shall report all suspensions and expulsions to the State Department of Education.
- C. If the Board of Education expels a student for sale or distribution of a controlled substance, as defined in Conn. Gen. Stat. § 21a-240(9), whose manufacture, distribution, sale, prescription, dispensing, transporting or possessing with the intent to sell or dispense, offering, or administration is the subject to criminal penalties under Conn. Gen. Stat. §§ 21a-277 and 21a-278, the Board shall refer such student to an appropriate state or local agency for rehabilitation, intervention or job training and inform the agency of its action.
- D. If the Board of Education expels a student for possession of a firearm, as defined in 18 U.S.C. § 921, or deadly weapon or firearm, dangerous instrument or martial arts weapon, as defined in Conn. Gen. Stat. § 53a-3, the Board shall report the violation ~~shall be reported~~ to the local police.

Legal References:

Connecticut General Statutes:

~~Public Act 19-91, "An Act Concerning Various Revisions and Additions to the Education Statutes."~~

~~Public Act 19-13, "An Act Prohibiting the Sale of Cigarettes, Tobacco Products, Electronic Nicotine Delivery Systems and Vapor Products to Persons Under Age Twenty-One."~~

§ 10-16 Length of school year

~~§ 10-74j Alternative education~~

~~§§ 4-176e through 4-180a and § 4-181a Uniform Administrative Procedures Act.~~

~~§ 10-222d Safe school climate plans. Definitions. Safe school climate assessments~~

~~§§ 10-233a through 10-233f Suspension and expulsion of students.~~

~~§ 10-233 Expulsion and suspension of children in preschool programs~~

~~§ 10-253 School privileges for children in certain placements, nonresident children, children in temporary shelters, homeless children and children in juvenile detention facilities. Liaison to facilitate transitions between school districts and juvenile and criminal justice systems.~~

~~§ 21a-240 Definitions~~

~~§ 19a-342a Use of electronic nicotine delivery system or vapor product prohibited~~

~~§§ 21a-408a through 408p Palliative Use of Marijuana~~

~~§ 29-38 Weapons in vehicles~~

~~§ 53a-3 Definitions~~

~~§ 53-344b Sale and delivery of electronic nicotine delivery system or vapor products to minors~~

~~§ 53-206 Carrying of dangerous weapons prohibited~~

§ 19a-342a Use of electronic nicotine delivery system or vapor product prohibited. Exceptions. Signage required. Penalties

§ 21a-240 Definitions

§ 21a-277 Penalty for illegal manufacture, distribution, sale, prescription, dispensing

§ 21a-278 Penalty for illegal manufacture, distribution, sale, prescription, or administration by non-drug-dependent person

§§ 21a-408a through 408p Palliative Use of Marijuana

§ 29-35 Carrying of pistol or revolver without permit prohibited. Exceptions

§ 29-38 Weapons in vehicles

§ 53a-3 Definitions

§ 53-206 Carrying of dangerous weapons prohibited

§ 53-344 Sale or delivery of cigarettes or tobacco products to persons under twenty-one.

§ 53-344b Sale and delivery of electronic nicotine delivery system or vapor products to persons under twenty-one years or age

Packer v. Board of Educ. of the Town of Thomaston, 717 A.2d 117 246 (Conn. ~~89~~ (1998)).

State v. Hardy, 896 A.2d ~~755, 278 755~~ (Conn. ~~113~~ (2006)).

State v. Guzman, 955 A.2d ~~72, 2008 72~~ (Conn. App. ~~LEXIS 445~~ (Sept. ~~16,~~ Ct. 2008)).

Connecticut State Department of Education, Standards for Educational Opportunities for Students Who Have Been Expelled, adopted January 3, 2018.

Federal law:

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., as amended by the Individuals with Disabilities Education Improvement Act of 2004, Pub. L. 108-446.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a).

18 U.S.C. § 921 (definition of “firearm”)

18 U.S.C. § 930(g)(2) (definition of “dangerous weapon”)

18 U.S.C. § 1365(h)(3) (identifying “serious bodily injury”)

21 U.S.C. § 812(c) (identifying “controlled substances”)

34 C.F.R. § 300.530 (defining “illegal drugs”)

Gun-Free Schools Act, 20 U.S.C. § 7961

Honig v. Doe, 484 U.S. 305 (1988)

ADOPTED: November 10, 2020

REVISED:

DARIEN PUBLIC SCHOOLS
Darien, CT

Series 5000
Students

**ADMINISTRATIVE REGULATIONS REGARDING ALTERNATIVE
EDUCATIONAL OPPORTUNITIES FOR EXPELLED STUDENTS**

I. Applicability of these Administrative Regulations

These administrative regulations shall apply in cases when, pursuant to state law, a student in the Darien Public Schools (the “District”) is entitled to an alternative educational opportunity during a period of expulsion.

II. Responsible Personnel

The building principal of the school from which the student has been expelled, or his/her designee(s), shall maintain responsibility for compliance with these administrative regulations relative to the individual student who is being provided with the alternative educational opportunity.

III. Student Placement Procedures

A. After a student has been expelled, and unless extraordinary circumstances exist, the building principal, or his/her designee(s), will take the following steps:

1. Meet with the expelled student’s parent(s)/guardian(s) prior to the student’s placement in an alternative educational setting to provide information concerning the potentially appropriate alternative educational opportunities for the student and to inform the parent(s)/guardian(s) and student of the right to apply for early readmission to school in accordance with Conn. Gen. Stat. Section 10-233d(j).
2. Consult with relevant school personnel from the school from which the student was expelled, who are knowledgeable about the student, to obtain information regarding the student’s academic, social, and behavioral history that will help inform the decision concerning an appropriate alternative educational opportunity. Such information may be gathered by written reports.
3. After placement options have been shared with the parent(s)/guardian(s), convene a placement meeting at which all

alternative educational opportunities are explored and a placement decision is made.

- B. The educational programming and placement for expelled students who are eligible to receive special education and related services under the Individuals with Disabilities Education Act (“IDEA”) shall be determined by the student’s Planning and Placement Team (“PPT”). In such case, Subsection A above shall not apply.

IV. Individualized Learning Plan

A. Development of the Individualized Learning Plan

After the student has been accepted into an alternative educational placement, the principal, or his/her designee, will develop an Individualized Learning Plan (“ILP”) that will govern the programming for the student for the period of expulsion. To develop the ILP, the principal, or his/her designee, will collaborate with school personnel from the school from which the student was expelled, the student and the parent/guardian, and will review all relevant student records.

B. Contents of the Individualized Learning Plan

1. The ILP will reference student records with information relevant to the provision of an alternative educational opportunity. These records may include:
 - a. Student success plan (for students who have a student success plan as mandated by state law, the student success plan may inform the ILP but does not replace the ILP);
 - b. Individualized education program (“IEP”);
 - c. Section 504 Plan;
 - d. Individualized health care plan or emergency care plan; and/or
 - e. Other relevant academic and behavioral data.
2. The ILP will address the following:
 - a. The student’s academic and behavioral needs and appropriate academic and behavioral goals and interventions, including the student’s core classes at the time of expulsion and the student’s current placement or

progress in the curriculum for those classes so that the student has an opportunity to continue to progress in the Board's academic program and earn graduation credits, if applicable;

- b. Benchmarks to measure progress towards the goals and ultimately, progress towards graduation;
- c. Provision for the timing and method for reviewing the student's progress in the alternative educational opportunity and for communicating that progress to the parent/guardian or student. For most students, monitoring and reviewing the student's progress will include monitoring the student's attendance, work completion and progress toward meeting the relevant academic standards for particular coursework, and thus progressing toward graduation, if applicable. The student's progress and grades will be communicated to the parents/guardians or student with the same frequency as similar progress for students in the regular school environment is reported and communicated to parents/guardians or students. The student's progress and grades will also be reported to the school from which the student was expelled;
- d. Provision for the timely transfer of the student's records both from the student's school to the alternative educational opportunity provider, and also from the alternative educational opportunity provider to the student's school; and
- e. The possibility of early readmission to the school from which the student was expelled and the early readmission criteria, if any, established by the Board of Education or Superintendent, as applicable.

V. Review of Student's Placement in Alternative Educational Opportunity and Individualized Learning Plan

- A. A review of the appropriateness of the placement must occur at least once per marking period.
- B. The placement review must include:
 - 1. Review of the ILP to (1) assess progress and make adjustments as necessary and (2) determine its alignment with the goals of the student's IEP, where applicable; and

2. Consideration of opportunities for early readmission as set forth in the ILP, as established by the Board of Education or Superintendent, as applicable.

VI. Transition Plan for Readmission

- A. Before a student is readmitted to the school from which the student was expelled, relevant staff should provide an opportunity to meet with the parents/guardians and student to discuss the student's readmission. As part of the readmission process and the student's ILP, the principal, or his/her designee, should consider:
 1. Efforts to readmit the student at a semester starting point (at the high school level);
 2. A plan to transfer the student's credits and records back to the school from which the student was expelled:
 - a. The District will award an expelled high school student appropriate high school credit for work satisfactorily completed during the period the student participates in the alternative educational opportunity and will transfer relevant records back to the school from which the student was expelled;
 - b. The District will provide an expelled student transferring to a new school district a progress summary of all work completed during the course of the student's expulsion, and will indicate the course credit earned by the student for that work.
 3. The student's need for academic and other supports upon returning to his/her school; and
 4. Efforts to connect the returning student with opportunities to participate in extracurricular activities.
- B. In the event the principal, or his/her designee, determines that a student's alternative educational opportunity is no longer beneficial to the student, but it remains inappropriate to return the student to the school from which the student was expelled, a plan for a different alternative educational opportunity may be developed in accordance with the procedures outlines in these Administrative Regulations.

Legal References:

Connecticut General Statutes:

Conn. Gen. Stat. § 10-233d

Federal law:

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., as amended by the Individuals with Disabilities Education Improvement Act of 2004, Pub. L. 108-446.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a).

Connecticut State Department of Education, Standards for Educational Opportunities for Students Who Have Been Expelled (January 3, 2018).

ADOPTED: November 10, 2020

REVISED:

**Darien Public Schools
Darien, Connecticut**

**SERIES 5000: STUDENTS
POLICY 5175**

BULLYING PREVENTION AND INTERVENTION

The Darien Board of Education is committed to creating and maintaining an educational environment that is physically, emotionally and intellectually safe and thus free from bullying, teen dating violence, harassment and discrimination. In accordance with state law and the Board's Safe School Climate Plan, the Board expressly prohibits any form of bullying behavior on school grounds; at a school-sponsored or school-related activity, function or program, whether on or off school grounds; at a school bus stop; on a school bus or other vehicle owned, leased or used by a local or regional board of education; or through the use of an electronic device or an electronic mobile device owned, leased or used by Board of Education.

The Board also prohibits any form of bullying behavior outside of the school setting if such bullying (i) creates a hostile environment at school for the student against whom such bullying was directed, (ii) infringes on the rights of the student against whom such bullying was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school. Discrimination and/or retaliation against an individual who reports or assists in the investigation of an act of bullying is likewise prohibited.

Students who engage in bullying behavior or teen dating violence shall be subject to school discipline, up to and including expulsion, in accordance with the Board's policies on student discipline, suspension and expulsion, and consistent with state and federal law.

For purposes of this policy, "**Bullying**" ~~means~~means the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at or referring to another student attending school in the same school district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, that is direct or indirect and severe, persistent or pervasive, which:

- ~~1) causes physical or emotional harm to such student or damage to such student's property;~~
- ~~2) places such student in reasonable fear of harm to himself or herself, or of damage to his or her property;~~
- ~~3) creates a hostile environment at school for such student;~~
- 1) causes physical or emotional harm to an individual;

~~4) infringes on the rights of such student at school; or~~

~~5) substantially disrupts the education process or the orderly operation of a school.~~

2) places an individual in reasonable fear of physical or emotional harm; or

3) infringes on the rights or opportunities of an individual at school.

Bullying shall include, but need not be limited to, a written, ~~verbal-oral~~ or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

For purposes of this policy, "**Cyberbullying**" means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

For purposes of this policy, "**Teen Dating Violence**" means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.

Consistent with the requirements under state law, the Darien Board of Education authorizes the Superintendent or his/her designee(s), along with the Safe School Climate Coordinator, to be responsible for developing and implementing a Safe School Climate Plan in furtherance of this policy. As provided by state law, such Safe School Climate Plan shall include, but not be limited to provisions which:

- (1) enable students to anonymously report acts of bullying to school employees and require students and the parents or guardians of students to be notified at the beginning of each school year of the process by which students may make such reports;
- (2) enable the parents or guardians of students to file written reports of suspected bullying;
- (3) require school employees who witness acts of bullying or receive reports of bullying to orally notify the safe school climate specialist, or another school administrator if the safe school climate specialist is unavailable, not later than one school day after such school employee witnesses or receives a report of bullying, and to file a written report not later than two school days after making such oral report;

- (4) require the safe school climate specialist to investigate or supervise the investigation of all reports of bullying and ensure that such investigation is completed promptly after receipt of any written reports made under this section and that the parents or guardians of the student alleged to have committed an act or acts of bullying and the parents or guardians of the student against whom such alleged act or acts were directed receive prompt notice that such investigation has commenced;
- (5) require the safe school climate specialist to review any anonymous reports, except that no disciplinary action shall be taken solely on the basis of an anonymous report;
- (6) include a prevention and intervention strategy for school employees to deal with bullying and teen dating violence;
- (7) provide for the inclusion of language in student codes of conduct concerning bullying;
- (8) require each school to notify the parents or guardians of students who commit any verified acts of bullying and the parents or guardians of students against whom such acts were directed not later than forty-eight hours after the completion of the investigation described in subdivision (4) above (A) of the results of such investigation, and (B) verbally or by electronic mail, if such parents' or guardians' electronic mail addresses are known, that such parents or guardians may refer to the plain language explanation of the rights and remedies available under Conn. Gen. Stat. Section 10-4a and 10-4b published on the Internet website of the Board;
;
- (9) require each school to invite the parents or guardians of student against whom such act was directed to a meeting to communicate to such parents or guardians the measures being taken by the school to ensure the safety of the student against whom such act was directed and policies and procedures in place to prevent further acts of bullying;
- (10) require each school to invite the parents or guardians of a student who commits any verified act of bullying to a meeting, separate and distinct from the meeting required in subdivision (9) above, to discuss specific interventions undertaken by the school to prevent further acts of bullying;
- (11) establish a procedure for each school to document and maintain records relating to reports and investigations of bullying in such school and to maintain a list of the number of verified acts of bullying in such school and make such list available for public inspection, and annually report such number to the Department of Education and in such manner as prescribed by the Commissioner of Education;

- (12) direct the development of case-by-case interventions for addressing repeated incidents of bullying against a single individual or recurrently perpetrated bullying incidents by the same individual that may include both counseling and discipline;
- (13) prohibit discrimination and retaliation against an individual who reports or assists in the investigation of an act of bullying;
- (14) direct the development of student safety support plans for students against whom an act of bullying was directed that address safety measures the school will take to protect such students against further acts of bullying;
- (15) require the principal of a school, or the principal's designee, to notify the appropriate local law enforcement agency when such principal, or the principal's designee, believes that any acts of bullying constitute criminal conduct;
- (16) prohibit bullying (A) on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by a local or regional board of education, or through the use of an electronic device or an electronic mobile device owned, leased or used by the local or regional board of education, and (B) outside of the school setting if such bullying (i) creates a hostile environment at school for the student against whom such bullying was directed, or (ii) infringes on the rights of the student against whom such bullying was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;
- (17) require, at the beginning of each school year, each school to provide all school employees with a written or electronic copy of the school district's safe school climate plan; and
- (18) require that all school employees annually complete the training described in Conn. Gen. Stat. §10-220a.or 10-222j 222j related to the identification, prevention and response to bullying.

The notification required pursuant to subdivision (8) (above) and the invitation required pursuant to subdivisions (9) and (10) (above) shall include a description of the response of school employees to such acts and any consequences that may result from the commission of further acts of bullying. Any information provided under this policy or accompanying Safe School Climate Plan shall be provided in accordance with the confidentiality restrictions imposed under the Family Educational Rights Privacy Act ("FERPA") and the district's Confidentiality and Access to Student Information policy and regulations.

~~By September 1, 2014, the Darien~~The Board ~~of Education~~ shall submit its Safe School Climate Plan to the Department of Education for review and approval. Not later than thirty (30) calendar days after approval by the Department, the Board shall make such plan available on the Board's and each individual school in the school district's web site and ensure that the Safe School Climate Plan is included in the school district's publication of the rules, procedures and standards of conduct for schools and in all student handbooks.

As required by state law, the Board, after consultation with the Connecticut Department of Education and the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative, shall provide on the Board's website training materials to school administrators regarding the prevention of and intervention in discrimination against and targeted harassment of students based on such students' (1) actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance or mental, physical, developmental or sensory disability, or (2) association with individuals or groups who have or are perceived to have one or more of such characteristics.

As required by state law, the Board shall post on its website the plain language explanation of rights and remedies under Connecticut General Statutes §§ 10-4a and 10-4b, as developed and provided to the Board by the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative.

Legal References:

Public Act 19-166

Public Act 21-95

Conn. Gen. Stat. 10-145a

Conn. Gen. Stat. 10-145o

Conn. Gen. Stat. 10-220a

Conn. Gen. Stat. § 10-222d

Conn. Gen. Stat. 10-222g

Conn. Gen. Stat. 10-222h

Conn. Gen. Stat. §§ 10-233a through 10-233f

Conn. Gen. Stat. § 10-222j

Conn. Gen. Stat. § 10-222k

Conn. Gen. Stat. § 10-222l

Conn. Gen. Stat. § 10-222q

Conn. Gen. Stat. § 10-222r

~~Public Act 14-172, “An Act Concerning Improving Employment Opportunities
Through Education And Ensuring Safe School Climates”~~

~~Public Act 14-232, “An Act Concerning The Review And Approval Of Safe School
Climate Plans By The Department Of Education And A Student Safety Hotline
Feasibility Study”~~

~~Public Act 14-234, “An Act Concerning Domestic Violence and Sexual Assault”~~

APPROVED BY THE BOARD OF EDUCATION ON: January 13, 2015

REVISED:

SAFE SCHOOL CLIMATE PLAN

The Board is committed to creating and maintaining a physically, emotionally, and intellectually safe educational environment free from bullying, teen dating violence, harassment and discrimination. In order to foster an atmosphere conducive to learning, the Board has developed the following Safe School Climate Plan, consistent with state law and Board Policy. This Plan represents a comprehensive approach to addressing bullying, cyberbullying and teen dating violence and sets forth the Board's expectations for creating a positive school climate and thus preventing, intervening, and responding to incidents of bullying and teen dating violence.

Bullying behavior and teen dating violence are strictly prohibited, and students who are determined to have engaged in such behavior are subject to disciplinary action, which may include suspension or expulsion from school. The district's commitment to addressing bullying behavior and teen dating violence, however, involves a multi-faceted approach, which includes education and the promotion of a positive school climate in which bullying will not be tolerated by students or school staff.

I. Prohibition Against Bullying, Teen Dating Violence and Retaliation

- A. The Board expressly prohibits any form of bullying behavior and teen dating violence on school grounds; at a school-sponsored or school-related activity, function or program whether on or off school grounds; at a school bus stop; on a school bus or other vehicle owned, leased or used by a local or regional board of education; or through the use of an electronic device or an electronic mobile device owned, leased or used by Board of Education.
- B. The Board also prohibits any form of bullying behavior outside of the school setting if such bullying (i) creates a hostile environment at school for the student against whom such bullying was directed, (ii) infringes on the rights of the student against whom such bullying was directed at school, or (iii) substantially disrupts the education process or the orderly operation of a school;
- C. The Board further prohibits any form of teen dating violence outside of the school setting if such violence substantially disrupts the educational process;
- D. In addition to prohibiting student acts that constitute bullying, the Board also prohibits discrimination and/or retaliation against an individual who reports or assists in the investigation of an act of bullying.
- E. Students who engage in bullying behavior or teen dating violence in violation of Board Policy and the Safe School Climate Plan shall be subject to school discipline, up to and including expulsion, in accordance with the Board's policies

on student discipline, suspension and expulsion, and consistent with state and federal law.

II. Definition of Bullying

- A. **"Bullying"** means ~~the repeated use by one or more students of a written, oral, or electronic communication, such as cyberbullying, directed at or referring to another student attending school in the same district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, that~~ an act that is direct or indirect and severe, persistent or pervasive, which:
- (1) causes physical or emotional harm to ~~such student or damage to such student's property;~~ an individual
 - (2) places ~~such student~~ an individual in reasonable fear of physical or emotional harm ~~to himself or herself, or of damage to his or her property;~~
 - (3) ~~creates a hostile environment at school for such student;~~ infringes on the rights or opportunities of an individual at school
 - (4) ~~infringes on the rights of such student at school; or~~
 - ~~(5) substantially disrupts the education process or the orderly operation of a school.~~
- B. Bullying shall include, but need not be limited to, a written, ~~verbal-oral~~ or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

III. Other Definitions

- A. **"Cyberbullying"** means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.
- B. **"Electronic communication"** means any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photoelectronic or photo-optical system.

C. "Emotional intelligence" means the ability to (1) perceive, recognize and understand emotions in oneself or others, (2) use emotions to facilitate cognitive activities, including, but not limited to, reasoning, problem solving and interpersonal communications, (3) understand and identify emotions, and (4) manage emotions in oneself and others.

D. **"Hostile environment"** means a situation in which bullying among students is sufficiently severe or pervasive to alter the conditions of the school climate.

~~DE.~~ **"Mobile electronic device"** means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, equipment that is capable of playing a video game or a digital video disk, or equipment on which digital images are taken or transmitted.

~~EF.~~ **"Outside of the school setting"** means at a location, activity or program that is not school related, or through the use of an electronic device or a mobile electronic device that is not owned, leased or used by a local or regional board of education.

G **"Positive school climate"** means a school climate in which (1) the norms, values, expectations and beliefs that support feelings of social, emotional and physical safety are promoted, (2) students, parents, and guardians of students and school employees feel engaged and respected and work together to develop and contribute to a shared school vision, (3) educators model and nurture attitudes that emphasize the benefits and satisfaction gained from learning, and (4) each person feels comfortable contributing to the operation of the school and care of the physical environment of the school.

~~FH.~~ **"Prevention and intervention strategy"** may include, but is not limited to,

- (1) implementation of a positive behavioral interventions and supports process or another evidence-based model approach for safe school climate or for the prevention of bullying identified by the Department of Education,
- (2) school rules prohibiting bullying, teen dating violence, harassment and intimidation and establishing appropriate consequences for those who engage in such acts,
- (3) adequate adult supervision of outdoor areas, hallways, the lunchroom and other specific areas where bullying is likely to occur,

- (4) inclusion of grade-appropriate bullying [and teen dating violence](#) education and prevention curricula in kindergarten through high school,
- (5) individual interventions with the bully, parents and school employees, and interventions with the bullied child, parents and school employees,
- (6) school-wide training related to safe school climate,
- (7) student peer training, education and support,
- (8) promotion of parent involvement in bullying prevention through individual or team participation in meetings, trainings and individual interventions, and
- (9) culturally competent school-based curriculum focusing on social-emotional learning, self-awareness and self-regulation.

G.I. "School climate" means the quality and character of school life ~~with a particular focus on the quality of the relationships within the school community between and among students and adults.~~ based on patterns of students', parents' and guardians' and school employees' experiences of school life, including but not limited to, norms, goals, values, interpersonal relationships, teaching and learning practices and organizational structures.

H.J. "School employee" means

- (1) a teacher, substitute teacher, school administrator, school superintendent, guidance counselor, [school counselor](#), psychologist, social worker, nurse, physician, school paraprofessional or coach employed by a local or regional board of education or working in a public elementary, middle or high school; or
- (2) any other individual who, in the performance of ~~his or her~~ the individual's duties, has regular contact with students and who provides services to or on behalf of students enrolled in a public elementary, middle or high school, pursuant to a contract with the local or regional board of education.

I.K. "School-Sponsored Activity" shall mean any activity conducted on or off school property (including school buses and other school-related vehicles) that is sponsored, recognized or authorized by the Board of Education.

L. "Social and emotional learning" means the process through which children and adults achieve emotional intelligence through the competencies of self-awareness,

self-management, social awareness, relationship skills and responsible decision-making.

JM. “Teen dating violence” means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, that occurs between two students who are currently in or who have recently been in a dating relationship.

IV. Leadership and Administrative Responsibilities

A. Safe School Climate Coordinator

The Superintendent shall appoint, from existing school district staff, a District Safe School Climate Coordinator (“Coordinator”). The Coordinator shall:

- (1) be responsible for implementing the district’s Safe School Climate Plan (“Plan”);
- (2) collaborate with Safe School Climate Specialists, the Board, and the Superintendent to prevent, identify and respond to bullying in district schools;
- (3) provide data and information, in collaboration with the Superintendent, to the Department of Education regarding bullying; and
- (4) meet with Safe School Climate Specialists at least twice during the school year to discuss issues relating to bullying in the school district and to make recommendations concerning amendments to the district’s Plan.

B. Safe School Climate Specialist

The Principal of each school (or principal’s designee) shall serve as the Safe School Climate Specialist. The Safe School Climate Specialist shall investigate or supervise the investigation of reported acts of bullying, collect and maintain records of reports and investigations of bullying in the school and act as the primary school official responsible for preventing, identifying and responding to reports of bullying in the school.

V. Development and Review of Safe School Climate Plan

- A. The Principal of each school shall establish a committee or designate at least one existing committee (“Committee”) in the school to be responsible for developing and fostering a safe school climate and addressing issues relating to bullying in the school. Such committee shall include: ~~at least one parent/guardian of a student enrolled in the school, as appointed by the school principal.~~

- (1) at least one parent/guardian of a student enrolled in the school, as appointed by the school principal;
- (2) school personnel, including, but not limited to, at least one teacher selected by the exclusive bargaining representative for certified employees;
- (3) medical and mental health personnel assigned to such school; and
- in the case of a committee for a high school, at least one student enrolled at such high school who is selected by the students of such school in a manner determined by the school principal.

B. The Committee shall:

- (1) receive copies of completed reports following bullying investigations;
- (2) identify and address patterns of bullying among students in the school;
- (3) implement the provisions of the school security and safety plan, regarding the collection, evaluation and reporting of information relating to instances of disturbing or threatening behavior that may not meet the definition of bullying;
- (4) review and amend school policies relating to bullying;
- (5) review and make recommendations to the Coordinator regarding the Safe School Climate Plan based on issues and experiences specific to the school;
- (6) educate students, school employees and parents/guardians on issues relating to bullying;
- (7) collaborate with the Coordinator in the collection of data regarding bullying; and
- (8) perform any other duties as determined by the Principal that are related to the prevention, identification and response to school bullying.

C. Any parent/guardian or student serving as a member of the Committee shall not participate in any activities which may compromise the confidentiality of any student, including, but not limited to, receiving copies of investigation reports, or identifying or addressing patterns of bullying among students in the school.

- D. The Board of Education shall approve the Safe School Climate Plan developed pursuant to Board policy and submit such plan to the Department of Education. Not later than thirty (30) calendar days after approval by the Board, the Board shall make such plan available on the Board's and each individual school in the school district's web site and ensure that the Safe School Climate Plan is included in the school district's publication of the rules, procedures and standards of conduct for schools and in all student handbooks.

VI. Procedures for Reporting and Investigating Complaints of Bullying

- A. Students and parents (or guardians of students) may file written reports of bullying. Written reports of bullying shall be reasonably specific as to the basis for the report, including the time and place of the alleged conduct, the number of incidents, the target of the suspected bullying, and the names of potential witnesses. Such reports may be filed with any building administrator and/or the Safe School Climate Specialist (i.e. building principal or his/her designee), and all reports shall be forwarded to the Safe School Climate Specialist for review and actions consistent with this Plan.
- B. Students may make anonymous reports of bullying to any school employee. Students may also request anonymity when making a report, even if the student's identity is known to the school employee. In cases where a student requests anonymity, the Safe School Climate Specialist or his/her designee shall meet with the student (if the student's identity is known) to review the request for anonymity and discuss the impact that maintaining the anonymity of the complainant may have on the investigation and on any possible remedial action. All anonymous reports shall be reviewed and reasonable action will be taken to address the situation, to the extent such action may be taken that does not disclose the source of the report, and is consistent with the due process rights of the student(s) alleged to have committed acts of bullying. No disciplinary action shall be taken solely on the basis of an anonymous report.
- C. School employees who witness acts of bullying or receive reports of bullying shall orally notify the Safe School Climate Specialist, or another school administrator if the Safe School Climate Specialist is unavailable, not later than one (1) school day after such school employee witnesses or receives a report of bullying. The school employee shall then file a written report not later than two (2) school days after making such oral report.
- D. The Safe School Climate Specialist shall be responsible for reviewing any anonymous reports of bullying and shall investigate or supervise the investigation of all reports of bullying and ensure that such investigation is completed promptly after receipt of any written reports. The Safe School Climate Specialist shall also be responsible for promptly notifying the parents or guardians of the student alleged to have committed an act or acts of bullying, and the parents or guardians of the student against whom such alleged act or acts were directed, that an

investigation has commenced. In order to allow the district to adequately investigate complaints filed by a student or parent/guardian, the parent of the student suspected of being bullied should be asked to provide consent to permit the release of that student's name in connection with the investigation process, unless the student and/or parent has requested anonymity.

- E. In investigating reports of bullying, the Safe School Climate Specialist or designee will consider all available information known, including the nature of the allegations and the ages of the students involved. The Safe School Climate Specialist will interview witnesses, as necessary, reminding the alleged perpetrator and other parties that retaliation is strictly prohibited and will result in disciplinary action.

VII. Responding to Verified Acts of Bullying

- A. Following investigation, if acts of bullying are verified, the Safe School Climate Specialist or designee shall notify the parents or guardians of the students against whom such acts were directed as well as the parents or guardians of the students who commit such acts of bullying of the finding **not later than forty-eight (48) hours** after the investigation is completed. This notification shall include a description of the school's response to the acts of bullying; the results of such investigation; and verbally or by electronic mail, if such parents' or guardians' electronic mail addresses are known, that such parents or guardians may refer to the plain language explanation of the rights and remedies available under Conn. Gen. Stat. Sections 10-4a and 10-4b once such explanation has been provided to the Board by the Connecticut Social and Emotional Learning and School Climate Advisory Collaborative and published on the Internet website of the Board. In providing such notification, however, ~~{ }~~ Darien Public Schools will take care to respect the statutory privacy rights of other students, including the perpetrator of such bullying. The specific disciplinary consequences imposed on the perpetrator, or personally identifiable information about a student other than the parent/guardian's own child, may not be disclosed except as provided by law.
- B. In any instance in which bullying is verified, the Safe School Climate Specialist or designee shall invite the parents or guardians of the student against whom such act was directed to a meeting to communicate the measures being taken by the school to ensure the safety of the student/victim and policies and procedures in place to prevent further acts of bullying. The Safe School Climate Specialist or designee shall also invite the parents or guardians of a student who commits any verified act of bullying to a meeting, separate and distinct from the previously described meeting, to discuss specific interventions undertaken by the school to prevent further acts of bullying. The invitation may be made simultaneous with the notification described above in Section VII.A.
- C. If bullying is verified, the Safe School Climate Specialist or designee shall develop a student safety support plan for any student against whom an act of

bullying was directed. Such support plan will include safety measures to protect against further acts of bullying.

- D. A specific written intervention plan shall be developed to address repeated incidents of bullying against a single individual or recurrently perpetrated bullying incidents by the same individual. The written intervention plan may include counseling, discipline and other appropriate remedial actions as determined by the Safe School Climate Specialist or designee and may also incorporate a student safety support plan, as appropriate.

E. Notice to Law Enforcement

If the Principal of a school (or his/her designee) reasonably believes that any act of bullying constitutes a criminal offense, he/she shall notify appropriate law enforcement. Notice shall be consistent with the Board's obligations under state and federal law and Board policy regarding the disclosure of personally identifiable student information. In making this determination, the Principal or his/her designee, may consult with the school resource officer, if any, and other individuals the Principal or designee deems appropriate.

- F. If a bullying complaint raises a concern about discrimination or harassment on the basis of a legally protected classification (such as race, religion, color, national origin, sex, sexual orientation, age, disability or gender identity or expression), the Safe School Climate Specialist or designee shall also coordinate any bullying investigation with other appropriate personnel within the district as appropriate (e.g. Title IX Coordinator, Section 504 Coordinator, etc.), so as to ensure that any such bullying investigation complies with the requirements of such policies regarding nondiscrimination.

VIII. Teen Dating Violence

- A. The school strictly prohibits, and takes very seriously any instances of, teen dating violence, as defined above. The school recognizes that teen dating violence may take many different forms and may also be considered bullying and/or sexual harassment.
- B. Students and parents (or guardians of students) may bring verbal or written complaints regarding teen dating violence to any building administrator. The building administrator shall review and address the complaint, which may include referral of the complaint to the Safe School Climate Specialist and/or Title IX Coordinator.
- C. Prevention and intervention strategies concerning teen dating violence shall be implemented in accordance with Section X below. Discipline, up to and including expulsion, may be imposed against the perpetrator of teen dating

violence, whether such conduct occurs on or off campus, in accordance with Board policy and consistent with federal and state law.

IX. Documentation and Maintenance of Log

- A. Each school shall maintain written reports of bullying, along with supporting documentation received and/or created as a result of bullying investigations, consistent with the Board's obligations under state and federal law. Any educational record containing personally identifiable student information pertaining to an individual student shall be maintained in a confidential manner, and shall not be disclosed to third parties without prior written consent of a parent, guardian or eligible student, except as permitted under Board policy and state and federal law.
- B. The Principal of each school shall maintain a list of the number of verified acts of bullying in the school and this list shall be available for public inspection upon request. Consistent with district obligations under state and federal law regarding student privacy, the log shall not contain any personally identifiable student information or any information that alone or in combination would allow a reasonable person in the school community to identify the students involved. Accordingly, the log should be limited to basic information such as the number of verified acts, name of school and/or grade level and relevant date. Given that any determination of bullying involves repeated acts, each investigation that results in a verified act of bullying for that school year shall be tallied as one verified act of bullying unless the specific actions that are the subject of each report involve separate and distinct acts of bullying. The list shall be limited to the number of verified acts of bullying in each school and shall not set out the particulars of each verified act, including, but not limited, to any personally identifiable student information, which is confidential information by law.
- C. The Principal of each school shall report the number of verified acts of bullying in the school annually to the Department of Education in such manner as prescribed by the Commissioner of Education.

X. Other Prevention and Intervention Strategies

- A. Bullying behavior and teen dating violence can take many forms and can vary dramatically in the nature of the offense and the impact the behavior may have on the victim and other students. Accordingly, there is no one prescribed response to verified acts of bullying or to teen dating violence. While conduct that rises to the level of "bullying" or "teen dating violence," as defined above, will generally warrant traditional disciplinary action against the perpetrator of such bullying or teen dating violence, whether and to what extent to impose disciplinary action (e.g., detention, in-school suspension, suspension or expulsion) is a matter for the professional discretion of the building principal (or responsible program administrator or his/her designee). No disciplinary action may be taken solely on

the basis of an anonymous complaint of bullying. As discussed below, schools may also consider appropriate alternatives to traditional disciplinary sanctions, including age-appropriate consequences and other restorative or remedial interventions.

- B. A specific written intervention plan shall be developed to address repeated incidents of bullying against a single individual or recurrently perpetrated bullying incidents by the same individual. This plan may include safety provisions, as described above, for students against whom acts of bullying have been verified and may include other interventions such as counseling, discipline, and other appropriate remedial or restorative actions as determined by the responsible administrator.
- C. The following sets forth possible interventions which may also be utilized to enforce the Board's prohibition against bullying and teen dating violence:

- (1) Non-disciplinary interventions

When verified acts of bullying are identified early and/or when such verified acts of bullying do not reasonably require a disciplinary response, students may be counseled as to the definition of bullying, its prohibition, and their duty to avoid any conduct that could be considered bullying. Students may also be subject to other forms of restorative discipline or remedial actions, appropriate to the age of the students and nature of the behavior.

If a complaint arises out of conflict between students or groups of students, peer or other forms of mediation may be considered. Special care, however, is warranted in referring such cases to peer mediation. A power imbalance may make the process intimidating for the victim and therefore inappropriate. In such cases, the victim should be given additional support. Alternatively, peer mediation may be deemed inappropriate to address the concern.

When an act or acts of teen dating violence are identified, the students involved may be counseled as to the seriousness of the conduct, the prohibition of teen dating violence, and their duty to avoid any such conduct. Students may also be subject to other forms of restorative discipline or remedial actions, appropriate to the age of the students and nature of the behavior.

- (2) Disciplinary interventions

When acts of bullying are verified or teen dating violence occurs, and a disciplinary response is warranted, students are subject to the

full range of disciplinary consequences. Anonymous complaints of bullying, however, shall not be the basis for disciplinary action.

In-school suspension and suspension may be imposed only after informing the accused perpetrator of the reasons for the proposed suspension and giving him/her an opportunity to explain the situation, in accordance with the Board's Student Discipline policy.

Expulsion may be imposed only after a hearing before the Board of Education, a committee of the Board or an impartial hearing officer designated by the Board of Education in accordance with the Board's Student Discipline policy. This consequence shall normally be reserved for serious incidents of bullying and teen dating violence, and/or when past interventions have not been successful in eliminating bullying behavior.

(3) Interventions for bullied students and victims of teen dating violence

The building principal (or other responsible program administrator) or his/her designee shall intervene in order to address incidents of bullying or teen dating violence against a single individual. Intervention strategies for a bullied student or victim of teen dating violence may include the following:

- (a) Referral to a school counselor, psychologist or other appropriate social or mental health service;
- (b) Increased supervision and monitoring of student to observe and intervene in bullying situations or instances of teen dating violence;
- (c) Encouragement of student to seek help when victimized or witnessing victimization;
- (d) Peer mediation or other forms of mediation, where appropriate;
- (e) Student Safety Support plan;
- (f) Restitution and/or restorative interventions; and
- (g) Periodic follow-up by the Safe School Climate Specialist and/or Title IX Coordinator with the bullied student or victim of teen dating violence.

(4) General Prevention and Intervention Strategies

In addition to the prompt investigation of complaints of bullying and direct intervention when acts of bullying are verified, other district actions may ameliorate potential problems with bullying in school or at school-sponsored activities. Additional district actions may also ameliorate potential problems with teen dating violence. While no specific action is required, and school needs for specific prevention and intervention strategies may vary from time to time, the following list of potential prevention and intervention strategies shall serve as a resource for administrators, teachers and other professional employees in each school. Such prevention and intervention strategies may include, but are not limited to:

- (a) School rules prohibiting bullying, teen dating violence, harassment and intimidation and establishing appropriate consequences for those who engage in such acts;
- (b) Adequate adult supervision of outdoor areas, hallways, the lunchroom and other specific areas where bullying or teen dating violence are likely to occur;
- (c) Inclusion of grade-appropriate bullying and teen dating violence education and prevention curricula in kindergarten through high school, which may include instruction regarding building safe and positive school communities including developing healthy relationships and preventing dating violence as deemed appropriate for older students;
- (d) Individual interventions with the perpetrator, parents and school employees, and interventions with the bullied student, parents and school employees;
- (e) School-wide training related to safe school climate, which training may include Title IX sex discrimination/sexual harassment prevention training, Section 504/ADA training, cultural diversity/multicultural education or other training in federal and state civil rights legislation or other topics relevant to safe school climate;
- (f) Student peer training, education and support;
- (g) Promotion of parent involvement in bullying prevention through individual or team participation in meetings, trainings and individual interventions;

- (h) Implementation of a positive behavioral interventions and supports process or another evidence-based model approach for safe school climate or for the prevention of bullying and teen dating violence, including any such program identified by the Department of Education;
- (i) Respectful responses to bullying and teen dating violence concerns raised by students, parents or staff;
- (j) Planned professional development programs addressing prevention and intervention strategies, which training may include school violence prevention, conflict resolution and prevention of bullying and teen dating violence, with a focus in evidence based practices concerning same;
- (k) Use of peers to help ameliorate the plight of victims and include them in group activities;
- (l) Avoidance of sex-role stereotyping;
- (m) Continuing awareness and involvement on the part of school employees and parents with regards to prevention and intervention strategies;
- (n) Modeling by teachers of positive, respectful, and supportive behavior toward students;
- (o) Creating a school atmosphere of team spirit and collaboration that promotes appropriate social behavior by students in support of others;
- (p) Employing classroom strategies that instruct students how to work together in a collaborative and supportive atmosphere; and
- (q) Culturally competent school-based curriculum focusing on social-emotional learning, self-awareness and self-regulation.

D. In addition to prevention and intervention strategies, administrators, teachers and other professional employees may find opportunities to educate students about bullying and help eliminate bullying behavior through class discussions, counseling, and reinforcement of socially-appropriate behavior. Administrators, teachers and other professional employees should intervene promptly whenever they observe mean-spirited student conduct, even if such conduct does not meet the formal definition of “bullying.”

- E. Funding for the school-based bullying intervention and school climate improvement strategy may originate from public, private, federal or philanthropic sources.

XI. Annual Notice and Training

- A. Students, and parents or guardians of students shall be notified annually of the process by which students may make reports of bullying.
- B. The Board shall provide for the inclusion of language in student codes of conduct concerning bullying.
- C. At the beginning of each school year, each school shall provide all school employees with a written or electronic copy of the school district's safe school climate plan and require that all school employees annually complete training on the identification, prevention and response to bullying as required by law.
- D. ~~The~~ As required by State law, the Board, after consultation with the Department of Education and the Social and emotional Learning and School Climate Advisory Collaborative, shall also provide on its website training materials to school administrators regarding the prevention of and intervention in discrimination against and targeted harassment of students based on such students' (1) actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance or mental, physical, developmental or sensory disability, or (2) association with individuals or groups who have or are perceived to have one or more of such characteristics.
- E. Any person appointed by the district to serve as district safe school climate coordinator shall complete mental health and first aid training offered by the Commissioner of Mental Health and Addiction Services.

XIII. School Climate Assessments

Biennially, the Board shall require each school in the district to complete an assessment using the school climate assessment instruments, including surveys, approved and disseminated by the Connecticut State Department of Education. The Board shall collect the school climate assessments for each school in the district and submit such assessments to the Connecticut State Department of Education.

Legal References:

[Public Act 19-166](#)

[Public Act 21-95](#)

Conn. Gen. Stat. § 10-222d

Conn. Gen. Stat. § 10-222g

[Conn. Gen. Stat. § 10-222h](#)

[Conn. Gen. Stat. § 10-222j](#)

Conn. Gen. Stat. § 10-222k

Conn. Gen. Stat. § 10-222l

[Conn. Gen. Stat. § 10-222q](#)

[Conn. Gen. Stat. § 10-222r](#)

Conn. Gen. Stat. §§ 10-233a through 10-233f

Connecticut State Department of Education Circular Letter C-8,
Series 2008-2009 (March 16, 2009)

[Connecticut State Department of Education Circular Letter C-3,
Series 2011-2012 \(September 12, 2011\)](#)

[Connecticut State Department of Education Circular Letter C-2,
Series 2014-2015 \(July 14, 2014\)](#)

[Connecticut State Department of Education Circular Letter C-1,
Series 2018-2019 \(July 12, 2018\)](#)

[Connecticut State Department of Education Circular Letter C-1,
Series 2019-2020 \(July 16, 2019\)](#)

~~6/26/2016~~ [8/22/2019](#)

DARIEN PUBLIC SCHOOLS
Darien, CT

SERIES 9200: ORGANIZATION OF THE BOARD
Policy 9280

STUDENT REPRESENTATIVES ON THE BOARD OF EDUCATION

Student representatives on the Darien Board of Education aligns to the District's Mission & Vision. Specifically, it encourages student involvement in district governance; helps the Board gain greater insight into student activities and student concerns; increases communication; informs decision-making; and provides greater awareness and understanding of mutual issues. The Board supports seating two students from Darien High School to serve on the Darien Board of Education.

The following procedures will be observed for the seating and participation of the student representatives:

1. Student representatives will come from the junior and senior class at Darien High School. One student shall be a member of the junior class and one student shall be a member of the senior class.
2. After the initial year of implementation, the term of office for the two representatives shall be for two years. The student from the senior class serves for one year in the initial year.
3. Students interested in serving as a Board of Education representative must submit an application and participate in the selection process in accordance with the process developed by the high school administration and approved by the Board of Education. For the school year, 2021-2022, any junior or senior in good standing and who completes the application will be considered eligible; thereafter, any sophomore student in good standing at the end of the school year and who completes the application will be considered eligible.
4. Children of current Board members are not eligible to be student representatives.
5. All eligible students will be interviewed by members of the high school administration. The two finalists will be interviewed by the Superintendent.
6. Student representatives will be seated at the Board table at each Board of Education meeting.
7. The chosen representatives shall be given an orientation session by the Superintendent and the Board Chair or his/her designee.
8. Student representatives receive all regular meeting agendas, minutes and other pertinent information, excluding executive session minutes or correspondence.
9. Student representatives will not participate in Board meetings from which the general public is excluded to include executive sessions, negotiation sessions or personnel portions of regular Board meetings.
10. Student representatives serve in a nonvoting capacity.
11. Student representatives will provide updates to the Board at the start of each meeting.
12. Student representatives are not members of subcommittees.

DARIEN PUBLIC SCHOOLS
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13. Student representatives will serve as liaisons between the student body and the Board.
14. At least one student representative should be present at each regular meeting of the Board of Education. If this is not possible, the representatives must advise the Principal and the Superintendent's office in advance of the meeting.
15. On occasion, student representatives may be excused early from meetings.
16. Names and contact information of student representatives will be posted on the District website and made known in each of the schools after selections have been made.
17. The Board of Education and the Superintendent reserve the right to dismiss a student representative due to an academic issue, poor attendance at Board meetings or at school, disciplinary issues, or other actions that in the opinion of the Board demean the position of student representative and call for the selection of a new member.
18. Only those privileges and powers enumerated previously shall be regarded specifically as such; any and all other powers and privileges that might be deemed appropriate for the student representatives shall be decided upon by the Board of Education.

DRAFT

DARIEN HIGH SCHOOL
APPLICATION & SELECTION PROCESS FOR STUDENT BOE REPRESENTATIVES

1. The student application process will be completed at the end of 10th grade, except for the initial year when it will be completed in the junior and senior year.
2. The high school administration will widely publish this student leadership opportunity.
3. Students will complete an application to be submitted to the main office by a specified deadline.
4. The application will require students to collect 30 student and 5 high school staff/coach signatures that endorse the student as a viable applicant.
5. To be considered eligible and remain in the position, the student applicant must have no violations of the Standards of Behavior Governing Participation in Extracurricular and Athletic Activities at Darien High School or any acts of unacceptable behavior in the last calendar year.
6. The children of current Board members are not eligible to be student BOE representatives.
7. All eligible applicants will be reviewed by a committee of high school staff (administrator, teacher and support staff member) for consideration to interview.
8. The principal, or designee, will interview the final applicants and make one recommendation to the Superintendent.
9. All applicants will be apprised of their application status prior to the announcement of an appointment of a student representative.
10. The Superintendent will interview the recommended applicant.

DARIEN PUBLIC SCHOOLS

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Series C-19-02
COVID-19 Policies and Regulations

POLICY CONCERNING HEALTH AND SAFETY PROTOCOLS RELATED TO THE COVID-19 PANDEMIC (NEW)

The- Darien Board of Education (the “Board”) recognizes the importance of developing health and safety protocols to protect the health and safety of students, staff, and the community during the COVID-19 pandemic and to comply with any mandates regarding the same contained within applicable laws, rules, regulations, and/or requirements, as any such mandates may be interpreted by guidance from applicable authorities (“Health and Safety Mandates”). The Board thus directs the administration of the Darien Public Schools (the “Administration”) to develop health and safety protocols implementing any Health and Safety Mandates, consistent with applicable laws, rules, regulations and requirements, and to consider current guidance in the development of such protocols. The Board further directs the Administration to provide recommendations to the Board, for Board review, input, and possible action, regarding the possible addition to the Board’s health and safety protocols of any protocols that are not Health and Safety Mandates.

Compliance with such health and safety protocols shall be mandatory for all individuals while on school property or participating in a school-sponsored activity, unless a legally recognized exemption or exception applies. Failure to comply with such health and safety protocols may lead to disciplinary action for students and staff, and exclusion from school property or the school-sponsored activity for members of the community, in accordance with applicable laws, rules, regulations, and/or Board policies.

The Administration shall provide appropriate notice of such health and safety protocols. Notice may be provided by way of electronic mail, regular mail, website posting, student handbooks, employee handbooks, and/or any other appropriate methods.

Legal References:

Connecticut General Statutes § 10-221

Adapt, Advance, Achieve: Connecticut’s Plan to Learn and Grow Together,
Connecticut State Department of Education (June 29, 2020)

ADOPTED: October 13, 2020

Darien Public Schools

Darien, Connecticut

Board Meetings Series 9300
Policy 9310

MEETING CONDUCT

1. Definitions

For purposes of this policy:

- A. “Electronic equipment” means any technology that facilitates real-time public access to meetings, including, but not limited to, telephonic, video, or other conferencing platforms.
- B. “Electronic transmission” means any form or process of communication not directly involving the physical transfer of paper or another tangible medium, which (A) is capable of being retained, retrieved and reproduced by the recipient, and (B) is retrievable in paper form by the recipient.

2. Meeting Conduct

- A. Meetings of the Board of Education (the “Board”) shall be conducted by the Chairperson in a manner consistent with the provisions of the Freedom of Information Act and the adopted bylaws of the Board.
- B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
- C. All regular and special Board meetings shall be guided by an agenda ~~which that will have been~~is prepared and delivered in advance to all Board members and other designated persons and made available to the public in accordance with the Freedom of Information Act.
- D. Except as otherwise provided by law, by regulation of the State Department of Education, or by these bylaws, Robert's Rules of Order shall govern the proceedings of the Board, unless a majority of the Board present and voting shall vote otherwise.
- E. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the Chairperson may order the room cleared and continue in session.

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1. Only matters appearing on the agenda may be considered in such a session.
2. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any such session.
3. Nothing in these bylaws shall prohibit the Board from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the meeting.

3. Smoking

- A. Smoking of any kind, including using an electronic nicotine or cannabis delivery system or vapor product, will not be permitted in any room in which a meeting of the Board- is being conducted, nor during the time immediately prior to the meeting.
- B. AWhen applicable, a sign notifying the public that no smoking is allowed in the room designated for the meeting will be prominently posted.

24. Procedures for Board Member Participation By Means of Electronic Equipment Procedures for Telephonic Participation

- A. Effective July 1, 2021 until April 30, 2022, the Board shall provide Board members ~~may~~the opportunity to participate in meetings by means of electronic equipment , except that the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment unless the member's participation is necessary to form a quorum. ~~Board members may participate in meetings telephonically under the conditions set forth herein. When such conditions are met, any Board member participating telephonically shall not be counted for the purpose of constituting a quorum.~~ Conditions for participation are as follows:

1. The facility that is made available to the public that wishes to attend the meeting must be located where the greatest number of Board of Education members are located; If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.

1. _____

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~~2.~~ 2 Any physical or demonstrable material that is used in the course of the proceedings must be present in the ~~place~~ physical location, if any, where the public is located; and

3 All those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.

4. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

~~3.~~ 5. The minutes of the meeting shall record a list of Board members who attended the meeting in person and a list of Board members who attended the meeting by means of electronic equipment

~~B. When a Board member is participating in a meeting telephonically, the Chairperson shall take the necessary steps to ensure that the three conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating telephonically has adequate opportunity to express himself/herself in Board discussion, including the opportunity to take the floor and make motions.~~

Any Board member who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

B. After April 30, 2022, Board member participation in meetings by means of electronic equipment shall be governed by all applicable laws, rules, regulations, and guidance, as appropriate, in effect at the time of such participation.

C. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity for participation in Board discussion, including the opportunity to take the floor and make motions

~~3.~~ Public Comment

5. Procedures for Public Participation By Means of Electronic Equipment

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Effective July 1, 2021 until April 30, 2022, the Board may hold a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting. If the Board allows for the public to participate by means of electronic equipment, it shall do so in accordance with the following procedures:

- A. Not less than forty-eight (48) hours before the Board conducts a regular meeting by means of electronic equipment, the Board shall provide direct notification in writing or by electronic transmission to each member of the Board, and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, (a) in the Board's Administrative Offices; (b) in the office of the Town Clerk and (c) on the Board's Internet web site, if any.
- B. Not less than twenty-four (24) hours prior to any such meeting, the Board shall post the agenda for any such meeting in the same manner as the notice of the meeting as set forth in Section 5.A.
- C. Such notice and agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law. Any such notice and agenda shall be posted in accordance with the provisions of Connecticut General Statutes § 1-225.
- D. If the Board holds a meeting, other than an executive session or special meeting, solely by means of electronic equipment:
 - 1. The Board shall provide any member of the public
 - a. upon a written request submitted not less than twenty-four (24) hours prior to such meeting, with a physical location and any electronic equipment necessary to attend such meeting in real-time, and
 - b. the same opportunities to provide comment or testimony and otherwise participate in such meeting that such member of the public would be accorded if such meeting were held in person, except that the Board is not required (i) to adjourn or postpone a meeting if a member of the public loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, or (ii) to offer members of the public who attend a meeting by means of electronic equipment the opportunity for public comment, testimony, or other participation if the provision of such

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opportunity is not required by law for members of the public who attend such meeting in person.

2. The Board shall not be required to adjourn or postpone the meeting if a member of the public loses the ability to participate because of an interruption, failure, or degradation of such person's connection to the meeting by means of electronic equipment.
3. The Board shall ensure that such meeting is recorded or transcribed, excluding any portion of the meeting that is conducted in executive session. Such transcription or recording shall be posted on the Board's Internet web site and made available to the public to view, listen to, and copy in the Board's Administrative Offices not later than seven (7) days after the meeting and for not less than forty-five (45) days thereafter.
4. If a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.

E. If the Board holds a special meeting and any portion of such meeting is to be conducted by means of electronic equipment, it must include in the notice of such meeting if the meeting will be conducted solely or in part by means of electronic equipment.

1. Not less than twenty-four (24) hours prior to such meeting, the Board shall post such notice and an agenda of the meeting in accordance with applicable law.
2. If such meeting is to be conducted by means of electronic equipment, such notice and agenda shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.

F. Any member of the public who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

G. Whenever a meeting being conducted by means of electronic equipment is interrupted by the failure, disconnection or, in the Chairperson's determination, unacceptable degradation of the electronic means of conducting a meeting, or if a Board member necessary to form a quorum loses the ability to participate because of the interruption, failure or degradation of such member's connection by electronic

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equipment, the Board may, not less than thirty (30) minutes and not more than two (2) hours from the time of the interruption or the Chairperson's determination, resume the meeting (1) in person, if a quorum is present in person, or (2) if a quorum is restored by means of electronic equipment, solely or in part by such electronic equipment.

1. In each case of resumption of such meeting, electronic access shall be restored to the public if such capability has been restored.
2. The Board shall, if practicable, post a notification on its Internet web site and inform attendees by electronic transmission of the expected time of resumption or of the adjournment or postponement of the meeting, as applicable, and may announce at the beginning of any meeting what preplanned procedures are in place for resumption of a meeting in the event of an interruption.

H. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible, and if such person or group of persons is attending such meeting by means of electronic equipment, the Chairperson may terminate such person's or group of persons' attendance by electronic equipment until such time as such person or group of persons conforms to order or, if need be, until such meeting is closed.

6. Public Address

~~A. Board meetings are conducted for the purpose of carrying on the business of the schools, and therefore are not public meetings but are meetings held in public.~~

BA. The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction, ~~;~~during a portion of the meeting so designated for such purpose.

- (1) No ~~disruptive-boisterous~~ conduct shall be permitted at any ~~Board of Education~~ meeting. Persistence in ~~disruptive-boisterous~~ conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
- (2) All speakers must identify themselves by name and address.
- (3) Three (3) minutes may be allotted to each speaker.~~;~~
- (4) ~~-A Board of Education member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting if deemed necessary by the Chairperson.~~

Darien Public Schools

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4. Broadcasting and Taping of Meetings

- A. While the Board is mindful of the importance of full media coverage, it must be able to conduct its business with a minimum of distraction.
- B. The media, including but not limited to reporters and cameras, shall be as inconspicuous as possible during meetings and shall handle their functions in such a manner as not to disturb the Board's proceedings.

Legal References:

Connecticut General Statutes

1-200 Definitions

1-206 Denial of access to public records or meetings. Appeals. Notice. Orders. Civil penalty. Petition for relief from vexatious requester. Service of process upon commission. Frivolous appeals. Appeal re state hazardous waste program records
~~of public records or meeting. Notice. Appeal.~~

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

1-232 Conduct of meetings. ~~(re: disturbances)~~

19a-342 Smoking prohibited. Exceptions. Signs required. Penalties

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

ADOPTED: December 9, 2008

REVISED: November 26, 2019

Working Draft
PROPOSED
BOARD OF EDUCATION MASTER AGENDA
AUGUST 2021 – FEBRUARY 2022
(Changes/Added Agenda Items are in “Red”, “Bold”)

August 10 (Special Meeting)

- Further Discussion and Action on District Goals and Objectives 2021-2022
- Board Communication- Discussion and Possible Action
- Public Discussion on the Reopening of School
- Update on Enrollment for the 2021-2022 School Year

August 24

- Further Discussion and Action on District Goals and Objectives 2021-2022
- Approved at August 10th Special meeting
- Presentation, Discussion and Action on Revised Facilities Use Fee Schedule
- Appointment of an Impartial Hearing Officer for Student Disciplinary Matters for the 2021-2022 School Year, as they arise
- Action Item - to Delegate to its Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals, including Transportation Appeals as provided by Statute
- Update on Enrollment for the 2021-2022 School Year
- Discussion on FY2021 Year End Financial Report and FY2021 Expenses related to Re-Opening - rescheduled to September 14
- Further Discussion and Possible Action on Proposed Board of Education Subcommittee Meeting Dates - Approved on July 27th
- Darien Public Schools Status Update
- Update on Summer Facilities Projects
- Update on the District's Teacher/Administrator Evaluation Plans
- Further Discussion and Possible Action on Repeal of all Board of Education Policies not Currently Posted on the District Website

September 14

- Report on Summer School and ESY Programs 2021
- Presentation and Discussion on Board Master Agenda for August 2021-February 2022
- Darien Public Schools Status Update
- Discussion on FY2021 Year End Financial Report and FY2021 Expenses related to Re-Opening - rescheduled from August 24
- Discussion and Possible Action on Procedures for Conducting Meetings of the Board of Education

September 14, cont.

- Discussion and Possible Acceptance of Contemplated Gift for the Music Department
- Appropriation Request for Replacement of Trucks
- Discussion on Curriculum Development Process
- Discussion on Diversity, Equity, Inclusion

September 28

- Further Discussion and Possible Action on Board Master Agenda – August 2021 – February 2022
- Discussion on August 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- **School Psychologists' Support for all Students – rescheduled to October 26**
- Darien Public Schools Status Update
- Discussion of Thriving Youth Survey Results
- First Reading and Discussion of Proposed Revised Board of Education Policies: **Policy 1075, Green Cleaning Protocols; Policy 1200, Use of School Facilities; Policy 1225, Visitors; Policy 1250, School Volunteers, Student Interns and other Non-Employees; Policy 5220, Student Discipline; Policy 5175, Bullying Prevention and Intervention; Proposed New Board Policy 9280, Student Representatives on the Board of Education; Policy C-19-1, Health and Safety; Policy 9310, Meeting Conduct**
- **Discussion and Possible Acceptance of Contemplated Gifts from the Blue Wave Booster Club**
- **Discussion and Possible Action on the Establishment of a Curriculum Committee**

October 12

- Presentation and Preliminary Discussion of Regular Board of Education Meetings for the 2022 Calendar Year
- Preliminary Discussion of 2022-2023 Budget Meeting Calendar
- Report on Testing – SAT, ACT, AP, NGSS
- Darien Public Schools Status Update
- Discussion and Possible Action on 2022-2023 Federal Consolidated Grants
- **Presentation of Proposed International Field Trips for 2022-2023 School Year - tentative**

October 26

- Presentation of Student Distribution (Class Size) Reports for the High School and Middlesex

October 26th, cont.

- Discussion on September 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Update on Implementation of District's Strategic Plan
- Update on "Open Choice"
- **School Psychologists' Support for all Students - rescheduled from September 28**
- **Further Discussion and Possible Board Action on Proposed International Field Trips for 2022-2023 School Year - tentative**

November 9

- Organizational Meeting (Election of Officers)
- Further Review and Possible Action on Proposed 2022-2023 Budget Calendar
- Darien Public Schools Status Update
- Further Discussion and Approval of Regular Board of Education Meetings for the 2022 Calendar Year – or December 14
- Curriculum Update

November 23

- Presentation of Updated Five Year Capital Plan
- Presentation of Five Year Budget Projections
- Update on 2022-2023 Budget
- FY23 Budget Initiatives
- Update on 2021-2022 Board Goals
- Discussion on October 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Progress Report on Ox Ridge School Building Project
- Update on "Safe Return to In-Person Instruction Plan" - or December 14
- Darien Public Schools Status Update
- NEASC Update
- Curriculum Update: Talented and Gifted

December 14

- Updated 1st Semester Board of Education Master Agenda – or January 11
- Further Discussion and Action on Regular Board of Education Meetings for the 2022 Calendar Year
- Update on "Safe Return to In-Person Instruction Plan" - or November 23
- Annual Special Education Update
- Presentation and Discussion of Proposed Board Master Agenda for February – August 2022
- Darien Public Schools Status Update

January 6, Thursday (Special Meeting) - Proposed

- Presentation of Superintendent's Proposed Budget for 2022-2023

January 8 or 15 *, Saturday (*JANUARY 15 SNOW DATE)^^^

- Discussion of Superintendent's Proposed 2022-2023 Personnel, Operating and Equipment Budget (All RCs)

January 11

- Follow Up Discussion on January 8th Board Meeting Questions on 2022-2023 Proposed Budget
- Meeting with Board of Finance; RTM Finance and Budget and Education Committees re 2022-2023 Proposed Budget
- Updated 1st Semester Board of Education Master Agenda - or December 14
- Update on Implementation of District's Strategic Plan
- Darien Public Schools Status Update
- Curriculum Update

January (Special Board Meeting)

In the event of snow on Saturday, January 8, the Board of Education will meet for the purpose of: 1) follow up discussion on January __ Board Meeting Questions on 2022-2023 Proposed Budget; and 2) meeting with Board of Finance

- *Comments from **Board of Finance*** and RTM Finance and Budget and Education Committees re 2022-2023 Proposed Board of Education Budget*
- *Further Discussion on 2022-2023 Proposed Budget and Follow Up Questions*

January 25

- Further Discussion and Possible Action on Board Master Agenda – February through August 2022
- Follow Up Questions and Discussion regarding 2022-2023 Proposed Budget
- Presentation of Proposed New Courses for Darien High School for the 2022-2023 School Year
- Discussion on December 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update

*January 2021 wording

February 1 (Special Meeting) - Proposed

- Public Hearing on Proposed 2022-2023 Board of Education Budget
- Further Review of 2022-2023 Superintendent's Proposed Budget

February 8

- Adoption of 2022-2023 Board of Education Budget
- Further Discussion and Action on Proposed New Courses for Darien High School for the 2022-2023 School Year
- Darien Public Schools Status Update
- Further Discussion and Action on Board Master Agenda for February – August 2022

March 1

- Discussion on January 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Curriculum Update
- Update on District's Strategic Plan and Board Goals

Working Draft

PERSONNEL ACTION REPORT

September 28, 2021

Item	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step
				From	To		
Appointments							
1	Gina Gentile	Appointment	K Podlovits/Holmes/Elementary Teacher	9/23/2021	10/1/2023	Teacher	Elementary Teacher MA Step 7
2	Laura McGee	Appointment	H Reyes/Ox Ridge/Special Education Paraprofessional	10/4/2021	6/30/2022	NA	NA
3	Gary Whittaker	Appointment	J Morais/Facilities/Electrician	9/20/2021	6/30/2022	NA	NA
4	Kimberly Donovan	Appointment	S Harris(Transfer)/DHS/Special Education Paraprofessional	9/24/2021	6/30/2022	NA	NA
Resignations and Retirements							
5	Heather Reyes	Resignation	Ox Ridge/Special Education Paraprofessional		10/1/2021		