



BOARD OF DIRECTORS
3:30 pm, Wednesday, August 25, 2021
 Vaughn Next Century Learning Center
MINUTES
Vaughn Central
Face to face meeting at Vaughn Central
13215 Daventry Street, Pacoima, 91331

Public comment is always welcome at Vaughn. Any individual wanting to express public comment during this or any board meeting must submit their request to boardpc@myvaughncharter.com no later than 12:00 noon on the date of the scheduled board meeting. Any request received after that specified time will not become part of the record. Your request for public comment must include the following details:

- 1) Enter name:
- 2) Address:
- 3) Phone number:
- 4) Is your desire to make a generic public comment
- 5) Is your desire is to make a comment specific to an agenda item
 - a) Please indicate the name of the Item _____
 - b) Please indicate the item # _____

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak,
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#)

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFVHBZa3NMaDA1L2Z2RnlSKzRBQT09>

Meeting ID: 822 6742 8105

Passcode: 022347

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Meeting was called to order at 3:41p.

Call to Order

A. Establish Quorum:

Alejandro Castellanos	Present	
Xitlali Castro		Absent
Kwok Cheng		Absent
Karina Cisneros	Present	
Jasmin C. Guerrero	Present	

Alejandro Nevarez	Present	
Jonathan Ochoa	Present	
Arturo Suarez	Present	
<i>Advisory Student Members (non-voting)</i>		
Diana Castellanos		Absent
Franco De Santiago Acero	Present	

Public Comments:

Approval of Minutes: The board is to review and approve the minutes from the June 9 and June 29 (special meeting) board meetings.

Board member Alejandro Nevarez motions to approve the minutes from the June 9 and June 29 board meetings. Jasmin Guerrrero seconds the motion. The motion passes unanimously.

Governance (20 minutes)

G1	The Board welcomes new Vaughn Director of Finance and new Director of Mental Health - The board will be introduced to new director of finance, Ms. Yolanda Guttierrez and new director of mental health, Ms. Hazel Tercero.	Information Item
G2	Board of Directors- The Board will continue to outreach and recruit potential future Board members in the event of Board opening(s) with a focus in recruiting parent member(s).	Information Item

Business and Operations (60 mins)

B1	School Reopening Update- The CEO and Campus Operations Manager will provide the Board with a school reopening update. <i>Attendance rates, while fluctuating, are higher. We have been testing for COVID weekly with 13 total positive cases in 4 weeks of testing.</i>	Information Item	
B2	Fiscal Matter: 2020-2021 Unaudited Actual Report (UAR) – Director of Finance will present the UAR. The Board will review, discuss and move to approve Vaughn’s 2020-21 UAR. <i>Board member Jonathan Ochoa moved to approve Vaughn’s 2020-21 UAR. Board member Alejandro Castellanos seconded the motion. The motion passes unanimously.</i>	Action Item	Votes: Yes: 5 No: 0 Abstained: 0
B3	Fiscal Matter: Request for Proposal(s) (RFP) – Vaughn Board will receive information regarding the need to rebid certain service contracts delineated in Vaughn’s Fiscal Handbook including Independent Auditor, Investment Management Monitor, and Reprographic Contractor.	Information Item	
B4	Goldstar Bids SY 21-22 Request authorization to Piggyback on Riverside	Action Item	Votes:

	<p>USD RFP#2017/18-11 Fresh Bread and Tortilla products and Westminster SD RFP#19-20-04 Distribution of Processed USDA Commodities, Commercial Equivalents, and Commercial Food Products- The Board will discuss and move to approve of the authorization to Piggyback on Riverside USD RFP#2017/18-11 Fresh Bread and Tortilla products and Westminster SD RFP#19-20-04 Distribution of Processed USDA Commodities, Commercial Equivalents, and Commercial Food Products for the 2021-2022 school year.</p> <p><i>Board member, Jasmin Guerrero moved to approve of the authorization to Piggyback on Riverside USD RFP#2017/18-11 Fresh Bread and Tortilla products and Westminster SD RFP#19-20-04 Distribution of Processed USDA Commodities, Commercial Equivalents, and Commercial Food Products for the 2021-2022 school year. Board member Alejandro Nevarez seconded the motion. The motion passes unanimously.</i></p>		<p>Yes: 5 No: 0 Abstained: 0</p>
B5	<p>School Wellness Policy- The Board will review, discuss and move to approve updates to the School Wellness Policy to align with Federal guidelines.</p> <p><i>Board member, Jasmin Guerrero moved to approve updates to the School Wellness Policy to align with Federal guidelines. Board member Jonathan Ochoa seconded the motion. The motion passes unanimously.</i></p>	Action Item	<p>Votes: Yes: 5 No: 0 Abstained: 0</p>
B6	<p>Credit Card Assignment- The school will cancel the credit card assigned to the former Business Director. The board will move to approve the transfer of a Vaughn credit card to the new Director of Finance, Ms. Yolanda Guterrez.</p> <p><i>Board member Alejandro Castellanos moved to approve the transfer of a Vaughn credit card to the new Director of Finance, Ms. Yolanda Guterrez. Board member Alejandro Nevarez seconded the motion. The motion passes unanimously.</i></p>	Action Item	<p>Votes: Yes: 5 No: 0 Abstained: 0</p>
B7	<p>The Pfizer coronavirus vaccine gets full FDA approval- The Board will discuss potentially moving to approve a mandate to have Vaughn staff and students 16 years or older get vaccinated as a condition to attend school.</p>	Informational Item	

Curriculum and Instruction (20 minutes)

C1	<p>2021-2022 Independent Study (IS) Board Policies (AB130) – The Board will review and discuss the prepared Board policies needed to generate IS apportionment and will move to approve Vaughn’s IS policies.</p> <p><i>Board member, Jasmin Guerrero moved to approve Vaughn’s IS policies. Board member Alejandro Castellanos seconded the motion. The motion passes unanimously.</i></p>	Action Item	<p>Votes: Yes: 5 No: 0 Abstained: 0</p>
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C2	Special Education- The Board will receive an update on the progress of the school's special education program.	Informational Item
C2	Mental Health- The Board will receive an update on the progress of the school's mental health program.	Informational Item

Partnership and School Site Council (10 minutes)

P1	Governance Committee Updates- The Curriculum and Instruction, Business and Partnership committee chairs will provide the Board an update on committee initiatives.	Information Item
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Adjournment

Board member, Jonathan Ochoa motions to adjourn the meeting. Board member Jasmin Guerrero seconded the motion.. Meeting adjourned at 5:38p.

Next scheduled meeting: **September 22, 2021 at Vaughn Central or via Zoom Link**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*