

APPROVED



WINSHIP
Community School

Winship Community School

Minutes

Regular Scheduled Board Meeting

Date and Time

Tuesday June 15, 2021 at 4:30 PM

Location

3840 Rosin Court #200
Sacramento, CA 95834

Zoom Link: <https://zoom.us/j/96568347400>

Meeting ID: 965 6834 7400
Join by Phone: (669) 900-6833

Directors Present

David Brockmyer (remote), Jevon Webster (remote), Juina Carter (remote), Nick Wavrin (remote)

Directors Absent

None

Guests Present

Darcy Belleza (remote), Darlington Ahaiwe (remote), Dr. Amanda Johnson (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote), Royce Gough (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

David Brockmyer called a meeting of the board of directors of Winship Community School to order on Tuesday Jun 15, 2021 at 4:32 PM.

C. Approval of the Agenda

Juina Carter made a motion to approve the Agenda.

David Brockmyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Closed Session

David Brockmyer made a motion to go into closed session.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Announcement of Any Action Taken During Closed Session

David Brockmyer announced no action was taken during closed session.

The Board came out of closed session at 4:47 PM.

F. Public Comments

No public comments.

G. Approve Minutes

Nick Wavrin made a motion to approve the minutes from Regular Scheduled Board Meeting on 05-25-21.

Juina Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Executive Director's Report

Julie Haycock-Cavender presented the *Executive Director's Report*.

1. Enrollment- currently 133 students are enrolled, goal is 308 students by August
2. Hiring- 6 returning HST, 3 new hires, 4 more if school reaches enrollment goal
3. The Grove- Royce Gough and Lt. Jason Baldwin presented
 - July 1 launch date
 - North (Roseville) and South (Watt and Highway 50) offices are opening soon
 - Email migration complete
 - Board openings to be filled late August
 - Hiring is currently complete- may be hiring 2 enrichment specialist, 2 more for Human Resources personnel
 - Tech- software licenses purchased, laptop shipments arriving

David Brockmyer asked if there was board meeting space in each office space.

Royce Gough clarified that there is meeting space at each location.

II. Finance

A. May Financials

Jevon Webster made a motion to approve the May Financials.

Nick Wavrin seconded the motion.

Darlington Ahaiwe presented the May Financials.

Jevon Webster asked what our PPP loan is= \$165,000

The board **VOTED** unanimously to approve the motion.

B. Annual Budget

David Brockmyer made a motion to approve the Annual Budget.
Jevon Webster seconded the motion.
Darlington Ahaiwe presented the Annual Budget.

Jevon Webster asked how long Darlington Ahaiwe anticipates the school needing sale of receivables. Darlington Ahaiwe predicts the need until the end of 2022-2023 school year.

Nick Wavrin asked why the school will receive less Federal funding in 2021-2022. The School received PPP funding this year but will not next year. The board **VOTED** unanimously to approve the motion.

C. Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman

David Brockmyer made a motion to approve the Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman.
Juina Carter seconded the motion.
Julie Haycock-Cavender presented the Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman.
The board **VOTED** unanimously to approve the motion.

D. Executive Director's Salary Schedule

Juina Carter made a motion to approve the Executive Director's Salary Schedule.
David Brockmyer seconded the motion.
Darcy Belleza presented the Executive Director's Salary Schedule.
Dave Brockmyer clarified that Julie Haycock-Cavender and Jenell Sherman would start 2021-22 on step 3, \$180,000. The board **VOTED** unanimously to approve the motion.

E. Shared Staff Memorandum of Understanding

Jevon Webster made a motion to approve the Shared Staff Memorandum of Understanding.
David Brockmyer seconded the motion.
Julie Haycock-Cavender presented the Shared Staff Memorandum of Understanding.

This agreement will come to the Board in the fall for final approval. The board **VOTED** unanimously to approve the motion.

F. Services Agreement with Sequoia Grove Charter Alliance

David Brockmyer made a motion to approve the Services Agreement with Sequoia Grove Charter Alliance.
Nick Wavrin seconded the motion.
Julie Haycock-Cavender presented the Services Agreement with Sequoia Grove Charter Alliance.

Procopio and Young, Minney and Corr have reviewed the Agreement. The board **VOTED** unanimously to approve the motion.

G. Stipend Chart

Jevon Webster made a motion to approve the Stipend Chart.
Juina Carter seconded the motion.
Julie Haycock-Cavender presented the Stipend Chart.

Director Stipend refers to other Directors, not Executive Directors. The board **VOTED** unanimously to approve the motion.

III. Operations

A. Resolution to Change Email Addresses and Other School Information on all Policies and Documents

David Brockmyer made a motion to approve Resolution to Change Email Addresses and Other School Information on all Policies and Documents.

Jevon Webster seconded the motion.

Julie Haycock-Cavender presented Resolution to Change Email Addresses and Other School Information on all Policies and Documents.

The board **VOTED** unanimously to approve the motion.

B. Conflict Waiver for Representation of Sequoia Grove Charter Alliance

Jevon Webster made a motion to approve Conflict Waiver for Representation of Sequoia Grove Charter Alliance.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Conflict Waiver for Representation of Sequoia Grove Charter Alliance. The board **VOTED** unanimously to approve the motion.

C. Operational Memorandum of Understanding with Winship Robbins Elementary School District

Jevon Webster made a motion to approve Operational Memorandum of Understanding with Winship Robbins Elementary School District.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Operational Memorandum of Understanding with Winship Robbins Elementary School District.

This is an updated, 5 year term agreement. The board **VOTED** unanimously to approve the motion.

D. Facilities Memorandum of Understanding with Winship Robbins Elementary School District

Jevon Webster made a motion to approve the Facilities Memorandum of Understanding with Winship Robbins Elementary School District.

David Brockmyer seconded the motion.

Julie Haycock-Cavender presented the Facilities Memorandum of Understanding with Winship Robbins Elementary School District.

This is a year by year agreement. The board **VOTED** unanimously to approve the motion.

E. Animals at School Policy

Jevon Webster made a motion to approve the Animals at School Policy.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Animals at School Policy. The board **VOTED** unanimously to approve the motion.

F. Safe Return to In-Person Instruction Plan

Darcy Belleza introduced the Safe Return to In-Person Instruction Plan and explained the template.

The template is very broad and narrative.

G. Public Hearing of Safe Return to In-Person Instruction Plan

David Brockmyer made a motion to open the Public Hearing of Safe Return to In-Person Instruction Plan at 5:46 PM.

Jevon Webster seconded the motion.

David Brockmyer motioned to close the Pubic Hearing at 5:47 PM.

Nick Wavrin seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A. Local Control and Accountability Plan 2021-2022

Jevon Webster made a motion to approve the Local Control and Accountability Plan 2021-2022 including Expenditures.

David Brockmyer seconded the motion.

Darcy Belleza presented the Local Control and Accountability Plan 2021-2022 with Expenditures. The board **VOTED** unanimously to approve the motion.

B. Budget Overview for Parents 2021-2022

David Brockmyer made a motion to approve the Budget Overview for Parents 2021-2022.

Jevon Webster seconded the motion.

Darcy Belleza presented the Budget Overview for Parents 2021-2022. The board **VOTED** unanimously to approve the motion.

C. Student Freedom of Speech and Expression Policy

Jevon Webster made a motion to approve the Student Freedom of Speech and Expression Policy.

David Brockmyer seconded the motion.

Julie Haycock-Cavender presented the Student Freedom of Speech and Expression Policy. The board **VOTED** unanimously to approve the motion.

D. Sexual Health and HIV Prevention Policy

David Brockmyer made a motion to approve Sexual Health and HIV Prevention Policy.

Jevon Webster seconded the motion.

Julie Haycock-Cavender presented the Sexual Health and HIV Prevention Policy.

Per the California Healthy Youth Act, it is mandatory for the school to offer a Comprehensive Sexual Health and HIV Prevention instruction for grades 7-12. Families have the choice to opt-in.

The board **VOTED** unanimously to approve the motion.

E. Parent and Family Involvement Policy

Juina Carter made a motion to approve the Parent and Family Involvement Policy.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Parent and Family Involvement Policy. The board **VOTED** unanimously to approve the motion.

F. Homeless Education Policy Review

Staff conducted an annual review of the school's current Homeless Education Policy. No updates are needed at this time.

V. Governance

A. Board Meeting Calendar for the 2021-2022 School Year

Jevon Webster made a motion to approve the Board Meeting Calendar for the 2021-2022 School Year.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Board Meeting Calendar for the 2021-2022 School Year.

Board meetings will take place at 6:00 PM in 2021-2022. The board **VOTED** unanimously to approve the motion.

B. Acceptance of Board Member Resignation: Max Semenenko

David Brockmyer made a motion to approve the Acceptance of Board Member Resignation: Max Semenenko.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Board Member Vacancy

Working group is recommended to fill the vacancy on the Winship Governing Board.

Volunteer would work with school staff to recruit and review candidates.

Nick Wavrin volunteered to represent Winship Governing Board in the working group.

D. Discussion and Potential Action on Stipend Amounts for Board Members

Stipend amount for 2021-2022 will be \$100.00 for Governing Board Members.

E. Third Amended Bylaws

David Brockmyer made a motion to approve the Third Amended Bylaws.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Third Amended Bylaws. The board **VOTED** unanimously to approve the motion.

F. Upcoming Compliance Items

Julie Haycock-Cavender presented the Upcoming Compliance items.

G. Conflict of Interest Policy

Julie Haycock-Cavender briefly reviewed the Conflict of Interest Policy that board members will sign in July.

VI. Closing Items

A. Board of Director's Comments & Requests

No comments.

B. Announcement of the Next Regular Scheduled Board Meeting

The next Regular Scheduled Board Meeting is July 20, 2021 6:00 PM.

C. Adjourn Meeting

Nick Wavrin made a motion to adjourn the meeting.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
David Brockmyer

Prepared by:
Katie Royer

Noted by:



Board President

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you.

(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

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Final Audit Report

2021-09-24

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-  Document created by Katie Royer (katie.royer@sequoiagrove.org)
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