Agenda

1. Recap of previous/recent activities
2. Pairing Observations/Options with Problem Statement
3. Round Table Discussion on Possible Options/Thoughts
4. Communications & Community Engagement
5. Review Schedule and Milestone Activities
6. Open Floor / New Business
7. Next Steps/Takeaways (Todo’s)
WORK COMPLETED ~ COMMUNITY ENGAGEMENT

1. **Existing Conditions Survey** July 2021 – Results posted to Town website

2. **Video Narratives** – Posted to Town website
   - A. Ward Spaulding Elementary
   - Town Hall Annex
   - (more coming soon)

3. **Open House Walkthroughs** 6/26
   - A. Ward Spaulding Elementary
   - Police Department
   - McAlister Intermediate School
   - Suffield Middle School
   - Fire Station #1 (Headquarters)

4. **SOTG** 11/12 and 11/13 – Presentation boards & handouts, and Parker!
5. **Self-Guided Tours** – Flyers for Open House Events
   - A. Ward Spaulding 9/9
   - McAlister Intermediate 9/14
   - Suffield Middle School 9/21/2021

6. **Facilities Committee Meetings**
   - Meetings Held ~ 1/7/2020, 1/21/2021, 5/6/2021, 6/2/2021, 8/11/2021
   - Upcoming 2021 Mtgs. ~ 9/23, 10/14, 12/9

7. **Tri-Board Meeting** ~ 6/14/2021

8. **BOE Meeting** ~ 9/20/2021

9. **Upcoming Public Meetings**
   - Town Meeting 10/12
   - Public Forum & Workshops ~ November, January, and February (We need dates!)
1. Schools are well maintained but sees the life of materials issue

2. Concern about 3 of 4 of high priority projects being schools

3. Look at what other towns are doing (Enfield, South Windsor, Simsbury)

4. Needs to be palatable to the Town

5. Convey the benefits and potential costs of each option, reimbursement

6. Town loves preserving buildings. How can we celebrate history and progress beyond? (Examples of past efforts given)
7. Middle School has a “band aids” approach.

8. Waiting for timeline & dollar amounts, proposal of options

9. Synergies with the Town are very interesting, Be creative, multiple uses

10. Learn to leverage space effectively to address multiple issues

11. Look at developing a problem statement. Pair observations / options with the problem statement and provide a vision for how to solve it.

12. Diverse town, will get lots of recommendations from the public. Need to find a way to bring people together to solve this.
Pairing Observations/Options with Problem Statement

A. Understanding the Problem/Challenge
B. Develop a vision for the solution
C. Lack of input threatens success
Round Table Discussion

1. Do any of the findings surprise you?
2. Have we successfully communicated the magnitude of the needs?
3. What do you see as a priority?
4. What works well now? What should be preserve din any plan?
5. Is more information needed? If so, what?
OPTION 1 ~ STATUS QUO, “DO NOTHING”

Observations:

- Leaves Town Assets on their existing sites
- Renovates systematically according to prioritized need
- CIP takes Building Condition into consideration, but not necessarily Programmatic vision...
OPTION 2 – NEW FIRE HQ, MTG. CENTER, RENO. 3 SCH.

New Fire HQ @ Annex Site

1. New Fire HQ
2. Meeting Center
3. Current School Grade Config. Remains

CIP

Potential for Walking Path Connection

Activates Area Near Town Green
OPTION 3 – REPURPOSE MIS (EARLY ED. VILLAGE)

1. 3-5 at New/Add School
2. New Fire @ Annex
3. Multigen. Center
4. Intermediate School Reprogrammed for Multigen. Center
5. 6-8 at SMS
6. PK-2 at AWS

- Create an Early Ed. Village
- Maintain Mentorship with H.S.
- CIP
- sell
OPTION 4 – REPURPOSE SMS (CAMPUS MODEL)

1. Repurpose SMS
2. Middle School Reprogrammed for Fire HQ & Multigen. Center
3. Create an Educational Campus
4. Renovate AWS
5. Renovate MIS
6. Renovate SHS
7. CIP
8. 6-8 New M.S.
OPTION 5– 4 TO 3 & FIRE HQ

Renovation as New, Max. 55/45%, PK-2 & 3-4 Schools within School

PK – 2nd Grade ~ 487 (50,142,148,147)
3rd and 4th Grade ~ 289 (146+143)
Total School ~ 776P

Renovation as New, Max. 55/45%, 5-6 & 7-8 Schools within School

5th & 6th Grade ~ 301 (150+151)
7th & 8th Grade ~ 296 (151+145)
Total School ~ 597P

Renovate Multi-gen. (Alt. for PK & K now or future)
## MEDIUM PROJECTION*

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>GRADE CONFIG.</th>
<th>CUR. ENROLL. (Sept. 2021)</th>
<th>FUTURE ENROLL. (Yr. 2021-22)</th>
<th>EXISTING AREA</th>
<th>AREA PER STATE STD. (BASED UPON FUTURE ENROLL)</th>
<th>DELTA</th>
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</thead>
<tbody>
<tr>
<td>AW SPAULDING ELEMENTARY</td>
<td>PK-2</td>
<td>464</td>
<td>485</td>
<td>69,670</td>
<td>58,200</td>
<td>11,470</td>
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<tr>
<td>McALISTER INTERMEDIATE SCHOOL</td>
<td>3-5</td>
<td>400</td>
<td>437</td>
<td>69,548</td>
<td>56,952</td>
<td>12,623</td>
</tr>
<tr>
<td>SUFFIELD MIDDLE SCHOOL</td>
<td>6-8</td>
<td>437</td>
<td>448</td>
<td>117,236 (4,031 BOE, 10,530 IT)</td>
<td>75,224</td>
<td>42,012</td>
</tr>
<tr>
<td>SUFFIELD HIGH SCHOOL</td>
<td>9-12</td>
<td>727 (Agriscience 165)</td>
<td>786</td>
<td>182,025</td>
<td>143,742</td>
<td>38,283**</td>
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* BASED UPON MEDIUM PROJECTIONS FROM SLR REPORT APRIL 2021
** DOES NOT INCLUDE INCREASE FOR AGRISCIENCE, FURTHER REVIEW OF ORIGINAL GRANT IS REQUIRED

Yes, there is “extra” space but, its not that simple! Let us explain.
Communications & Community Engagement

1. Increase Awareness - Provide boards at school buildings, town building, elsewhere? – Are we getting the word out?

2. Are the various boards discussing this to encourage feedback? Are liaisons from this committee reporting back to their boards? Should we meet/update them individually, similar to BOE?
# Updated Milestone Schedule

<table>
<thead>
<tr>
<th>Action Item</th>
<th>2021</th>
<th>2022</th>
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<tbody>
<tr>
<td><strong>Existing Conditions Walkthroughs</strong></td>
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<tr>
<td><strong>Programming Sessions &amp; Needs Assessment</strong></td>
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<tr>
<td><strong>Review Findings ~ Conditions &amp; Needs</strong></td>
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<tr>
<td><strong>Prioritize ~ Findings &amp; Recommendations</strong></td>
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<tr>
<td><strong>Develop Planning Options for Community</strong></td>
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<tr>
<td><strong>Review and Discuss Planning Options</strong></td>
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<tr>
<td><strong>Refine Options</strong></td>
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<tr>
<td><strong>Finalize Concepts, Scope, Schedule, and Costs</strong></td>
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<tr>
<td><strong>Selection of Preferred Option</strong></td>
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## Community Interaction
- Joint Facilities Master Plan Committee
- Existing Building Tours, Surveys, Open House
- Tri-Board Mtg, BOE, Town Meeting, BOS/BOF/BOE
- Town Meeting Update Presentation
- Public Forums & Workshops
- Other Meetings ~ Review meetings with OSCG&R
- Website postings, updates, and videos

**Updated Milestone Schedule**

<table>
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<th>Action Item</th>
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<tbody>
<tr>
<td><strong>9/23</strong></td>
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<tr>
<td><strong>10/14</strong></td>
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<td><strong>12/9</strong></td>
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<tr>
<td><strong>9/23</strong></td>
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**Timeline:**
- **2021:** 9/23, 10/14, 12/9
- **2022:** 10/14, 12/9