

CAIU BOARD HIGHLIGHTS

*The following actions were taken at the **September 23, 2021** meeting, held in the Board Room of the Capital Area Intermediate Unit.*

EXECUTIVE SESSION

- Executive Session was held to discuss personnel and negotiation matters.

REPORTS/UPDATES

- George DeMartyn and Jim Leonard from the East Pennsboro Historical Society provided history and an overview of East Pennsboro Historical Society. The Society has been working to save, restore, and preserve the Enola Miller House. The House is a meaningful symbol of the area's history. The Miller House will be completely restored and will be a museum and will serve as the Historical Society's new offices. The project will also include an 800 sq. ft. railroad museum. The ground that the house is currently sitting in was subdivided and donated by the CAIU to give the house a place to be. The deed included a reverter clause stating that when the township no longer has a need for the land it would revert back to CAIU. Our intent is to then immediately transfer it to the Historical Society. The Board will need to approve this agreement.
- CAIU Board of Directors announced the following **September 2021 CAIU Retirees**:
Joanne Kliss, Occupational Therapist, retirement after 25 years of service
- CAIU Team Reports:
 - **Dr. Andrew McCrea, Director of Student Services**, congratulations to Joanne Kliss, Occupational Therapist, who will be retiring after 25 years of service. She has made a huge contribution to our team/organization. Also, congratulations to Eric Bostick who will be retiring after more than 30 years of service to the CAIU. Eric is known across the IU, region, and state for his in-depth knowledge; he will be greatly missed. Please see the Farm to School Grant article in this month's All In. Covid is presenting us with many challenges, including staffing challenges. The school districts have been reaching out as they are experiencing an increase in the level of need of services.
 - **Mr. Dave Martin, Director of Technology Services**, reported that the second wave of the Emergency Connectivity Fund has been released and we will be applying for those families still in need of internet. There has been an increase in the amount of technology requests/needs at school districts. A new ANPS tracking program was created and our team will be presenting in November on the new application with the hope for growth across the state.
 - **Mr. Brian Griffith, Director of Educational Services**, congratulations to Dr. Cheryl Rudawski, ESL Supervisor, who will be retiring after 35 years of service. She has been a Master Trainer in all of your districts over the years. It will be a great loss for IU and the region. In addition, CAOLA enrollment numbers have increased: In 2019, enrollment was 4200; in 2021 enrollment is 7300, a growth of about 75%. Over 5000 of those are full-time students.
 - **Mr. Len Kapp, Supervisor of Operations & Transportation**, reported on the Enola remodeling project for our conference spaces. Approval of the plans/proposals will come to the October Board meeting. Work at Lower Allen

building started last month and continues. Safety/Security report: We are working hard to manage the increase in Covid cases and working to keep kids in school and safe.

- **Dr. Thomas Calvecchio, Assistant Executive Director**, reported that in October we will be presenting you with a new Educational Directory, both hard copies and digitally. In addition, he provided an update on our Strategic planning efforts: Team and individual goals will be finalized by October 1 and will share team goals with the Board in October.
- **Dr. Andria Saia, Executive Director**, highlighted the Living Our Mission section of the All In Executive Director's Report. Jan Cuva-Primmer, CAIU Social Worker, utilized her skills as a social worker to help children and families by writing a children's series. Her first book of the series has been published on Kindle. In addition, please see the Farm to School Grant article and pictures about the press event held at Hill Top Academy. Please join us in celebrating Human Resources Professionals Day on September 26.
- **Daren Moran, Director of Business & Operations**, reported that next week starts the annual year-end audit. There have been many new revenue sources, rules and regulations to be reviewed. Please note: October 2nd is Custodian/Maintenance Appreciation Day. Please join us in showing our frontline workers our appreciation.
- **Bob Frankhouser, Solicitor**, shared his deep appreciation for all of the administrators and Board Members who are under enormous pressure. Our school systems could not function without you!

APPROVED ACTION ITEMS

- **August 26, 2021 - Board Meeting Minutes**
- **August 2021 Treasurer's Report** – a total of \$14,282,570.74 in receipts and \$5,939,045.27 in expenditures
- **Summary of Operations** for June 2021 showing revenues of \$123,044,169.59 and \$119,856,376.33 in expenses
- **Summary of Operations** for August 2021 showing revenues of \$10,893,022.39 and \$8,613,457.76 in expenses
- **Budget Administration** - None
- **Other Fiscal Matters** - None
- **Other Business Items**
 - Contracts – September 2021
 - The following 2022 PSBA Officer Candidates be nominated:
 - President-Elect - Sabrina Backer, Franklin Area School District
 - Vice President - Allison Mathis, North Hills School District
 - East Zone Representative - Edward Brown, Upper Darby School District
 - Section 7 Advisor - Justin Warren, Central Dauphin School District
 - PSBA Insurance Trust (3-year term) – Richard Frerichs, William LaCoff, Nathan Mains
 - Forum Steering Committee (2-year term) - Jennifer Davidson, Manheim Township School District, Bethanne Zeigler, Shikellamy School District, Jaime Lynn Zimerofsky, Schuylkill Intermediate Unit 29
- **Policies & Programs**
 - Second Reading, Revised Policy 146.1 - Trauma-Informed Approach
 - Second Reading, Revised Policy 218.1 - Weapons
 - Second Reading, Revised Policy 247 - Hazing
 - Second Reading, Revised Policy 249 - Bullying/Cyberbullying

- Second Reading, Revised Policy 008 - Organization Chart
 - Second Reading New Policy 800.1 - Electronic Signatures Records
 - Second Reading, New Policy 236.1 - Threat Assessment
 - First Reading, Revised Policy 218.2 - Terroristic Threats
 - First Reading, Revised Policy 252 - Dating Violence
 - First Reading, Revised Policy 816 - Social Media
- **Job Descriptions**
- First Reading, Existing Position, Revised Description - Project and Grant Specialist (Student Services)
 - First Reading, Existing Position, Revised Description - Program Assistant (Technology)
 - First Reading, Existing Position, New Description - Program Assistant (HR)
 - First Reading, New Position, New Description - Educational Program Specialist
- **Personnel Items**
- Pursuant to section 1073 of the Public School Code, the Board of Directors of the Intermediate Unit hereby notifies Dr. Andria Saia that it intends to retain her for an additional 4 year term beginning on January 1, 2022 and ending on December 31, 2025.
 - Proposed Act 93 Plan - 2021-2025
 - See attached report

EXECUTIVE DIRECTOR'S REPORT

- See attached report/newsletter.

PRESIDENT'S REPORT

- Mrs. Jean Rice thanked the Board for their attendance.

NEXT MEETING: Thursday, October 28, 2021, 8:00 a.m., Board Room, CAIU Enola Office

Our Mission: Provides innovative support and services in partnership with schools, families, and communities to build capacity and model courageous leadership to help them be great.
#BeGreat

Our Vision: Recognized as a trusted and influential partner in achieving life-changing outcomes in the Capital Area. #ChangingLives

September 23, 2021 APPROVED PERSONNEL ITEMS:

RESIGNATIONS

- **CYNTHIA BALESTIER**, Educational Paraprofessional, CATES Program, effective September 17, 2021. Reason: Personal.
- **ERIC BOSTICK**, Program Supervisor, Student Services Team, February 11, 2022. Reason: Retirement after more than 33 years of continuous CAIU service.
- **BARBARA BRECKENRIDGE**, Teacher, Autism Program, Effective September 24, 2021. Reason: Personal.
- **KAREN LAWSON**, Educational Paraprofessional, Early Intervention Program, effective September 24, 2021. Reason: Personal.
- **KRISTEN MYERS**, Personal Care Assistant, Emotional Support Program, effective June 4, 2021. Reason: Personal.
- **JONATHAN RALLO**, Mental Health Worker, Center Point Program, effective September 30, 2021. Reason: Personal.
- **CHERYL RUDAWSKI**, Program Supervisor, Educational Services Team, effective January 7, 2022. Reason: Retirement after more than 34 years of continuous CAIU service.
- **ERIKA STIFFLER**, Social Worker, Student Services Team, effective September 17, 2021. Reason: Personal.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT

- **HEATHER BROWN**, Professional, effective date to be determined. Assignment: Floater Teacher, Student Services Team with base salary of 80% of Bachelors, Step 15, \$56,903 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Floaters budget.
- **CANDICE BRUNER**, Paraeducator, effective date October 4, 2021. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+48, \$26,205.75 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **JACLYN FORD**, Program Assistant, Educational Services Team, effective date to be determined. Base salary of \$38,727.65 for 260 days of service will be prorated based on the number of days worked through June 30, 2022. This is a replacement position funded through the PAGES, Professional Services, and Summer Camps budgets.
- **TIFFANI JOHNSON**, Professional, effective date to be determined. Assignment: Sign Language Interpreter, Deaf/Hard of Hearing Program with base salary of Bachelors, Step 1, \$49,612 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a new position funded through Deaf/Hard of Hearing budget.
- **DAVID LAPLANTE**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Emotional Support Program with base salary of HS+48, \$26,205.75 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
- **MARK WOLFE**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional/LPN, Multiple Disabilities Support Program with base salary of HS+48, \$26,205.75 + \$2,950 annual LPN stipend for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a new position funded through the Multiple Disabilities Support budget.

CHANGES OF STATUS:

- **TYLOR MILLER**, Technology Support Specialist, Technology Team, effective September 13, 2021. Temporary change of status due to employee performing work to fulfill contractual obligations for a school district. Change of status will result in a monthly stipend of \$600 per month for one to six months or until contract obligations are met.
- **DAVID ROUNER**, from Custodian to Maintenance Technician, Administration Team - Operations, effective September 20, 2021. Change of status results in a change of salary to \$31,666.68 for 260 days of service and will be prorated based on the number of days worked through June 30, 2022.

LEAVE OF ABSENCE:

- **KRISTEN LEITZEL**, Service Coordinator, Early Intervention Program, child-rearing leave of absence effective October 18, 2021 – June 5, 2022. Leave is requested in accordance with Article VI in the CBA.