



## SCHOOL FEE AGREEMENT PRIMARY

### Parties

The parties to this agreement are:

- a. **Stichting “Het Rijnlands Lyceum”, competent authority of The International school of The Hague Primary**, hereinafter “the School”, represented by the principal of the School;
- b. **PARENTS/GUARDIANS CHILD/CHILDREN**, hereinafter the “Parents/Guardians”

### PREAMBLE

- A. Parents/Guardians have indicated that they wish to register their child/ children at the school;
- B. The School provides publicly funded education to the child/children of the Parents/Guardians and therefore the school takes into account the duty of care that follows from the law on primary and secondary education (Wpo and Wvo).
- C. Government funding does not cover the full costs of international education. Education legislation stipulates that admission to the international department of the school is subject to payment of a financial contribution based on an agreement between the Parents/Guardians of the child/children and the school.
- D. The agreements on registration and the financial obligations are laid down in this agreement.



**1. Starting date and duration of the agreement**

1.1 This agreement is open ended, starts from the date of undersigning this agreement for the duration of the school curriculum or until the time of deregistration.

**2. Payment**

2.1. The annual school fee per school year (from 1<sup>st</sup> August 2021 until 31<sup>st</sup> July 2022) per child is:

Early Years through Y4	€ 7.695
Y5	€ 7.806
Y6	€ 7.860

2.2. Payment instruction via WIS Collect

WIS Collect is an online programme which is used for both invoicing and payment of invoices. When your payment is due, the debtor (parent(s)/guardian(s)) will receive an email from WIS Collect. Emails from WIS Collect have the following email address: Stichting Het Rijnlands Lyceum [invoice@rijnlandslyceum-csb.nl](mailto:invoice@rijnlandslyceum-csb.nl) (Please also check your spam inbox!)

All correspondence concerning school fees should be addressed to:  
[invoice@rijnlandslyceum-csb.nl](mailto:invoice@rijnlandslyceum-csb.nl) (quoting your school debtor number)

We would like to emphasise the importance of having your correct email address in our administration.

2.3 Extra-curricular activities are not included in the school fees. These activities are not part of the curriculum and participation is not obligatory. The school reserves the right to



## The International School of The Hague

- charge the costs of extra-curricular activities to the Parents/Guardians. An overview of the annual activities and the associated costs in the coming school year is included in the appendix to this agreement.
- 2.4. All invoices are sent to the Parents/Guardians. Parents/Guardians are responsible for timely payment of all invoices.
  - 2.5. School fees must be paid in advance in full or in three (3) equal instalments:
    - First instalment: no later than June 1<sup>st</sup> each year; -
    - Second instalment: no later than November 1<sup>st</sup> each year;
    - Third Instalment: no later than January 1<sup>st</sup> each year.
  - 2.6. In exceptional cases, a payment plan 'per month' is possible, however the last instalment must be paid no later than January 1<sup>st</sup> each (school) year. A request for an arrangement as such can be addressed to [invoice@rijnlandslyceum-csb.nl](mailto:invoice@rijnlandslyceum-csb.nl).
  - 2.7. In case of admission later than June 1<sup>st</sup>, the full payment or payment of the first instalment must be done within 21 days after receiving the invoice.
  - 2.8. A pro rata school fee applies for interim registration after 1<sup>st</sup> October. The fee will be equal to the school fee for a full school year multiplied by the number of remaining whole and partial months divided by 10 months.
  - 2.9. If payment obligations are not met, the School has the right to deny the child/children of the Parents/Guardians access to the School, classes and exams. The child/children will in that case be offered a place in a fully publicly funded school. Expulsion of the child/children will however not take place unless another school has been found that is willing to accept the child/children.
  - 2.10. There is an annual indexation of 2% per school year, starting as from school year 2022-2023. The School has the right to implement a higher percentage of indexation if the School deems it necessary and the participation council has been consulted upfront.



- 3.1. Parents/Guardians can cancel the agreement at any time by deregistering the child/children from school. Deregistering can only be done by sending a registered letter, signed by all parents/guardians. The deregistration date will be set 60 days after the date the registered letter is received. The registered letter must be addressed to:

International School of The Hague  
Attn. Primary Office  
P.O. Box 52047  
2505 CA THE HAGUE

- 3.2. If the agreement is terminated before the agreed end date, the School is - despite termination - entitled to due fees and reimbursement of costs incurred by the School. These due fees and the costs of cancellation are set at an amount equal to a percentage of the school fee as stated in the table below:

<b>When leaving in month:</b>	<b>Fee structure:</b>
August	50%
September	50%
October	50%
November	50%
December	50%
January	60%
February	70%
March	80%
April	90%



May	100%
June	100%
July	100%

- 3.3. Termination of the agreement for the next school year has to be done by deregistration of the child/children before the first of May of each school year. If Parents/Guardians deregister for the next school year after the 1st May but before 1st August, Parents/Guardians will owe the amount of 25% of the fee due for the next school year;
- 3.4. Parents/Guardians have no right of suspension (*in Dutch: opschorting*) and setoff (*in Dutch: verrekening*).

#### **4. Deposit**

- 4.1. A deposit of € 1.000,- must be paid before a student may attend school. It is used to deduct funds for any loss or damage caused by a student to school property.
- 4.2. This deposit will be refunded when the student leaves the school after settlement of outstanding invoices.

#### **5. Parent badges**

- 5.1 For security reasons it is necessary for the Parents/Guardians to identify themselves on school premises by wearing a badge visible at all times. Badges remain the property of the school. These have to be returned upon withdrawal.
- 5.2. Replacement badges will cost € 10 per piece.



**APPENDIX School Fee Agreement**

**ADDITIONAL COSTS**

There are no additional costs charged. All school activities for International School of The Hague Primary are covered by the initial school fee.