



SEQUOIA GROVE CHARTER ALLIANCE

Sequoia Grove Charter Alliance

Special Board Meeting

Date and Time:

March 4, 2021
6:00 pm

Zoom Link: <https://zoom.us/j/9343077135>

Meeting ID: 934 3077 1355

Join by Phone: (669)900-6833

Agenda:

I. Opening items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Welcome and Introductions

II. Action Items

- A. Discussion and Potential Action on Board Resolution to approve the following:
 - a. Ratification of Actions of Incorporation

- b. Certification and Filing of Articles of Incorporation (filed January 4, 2021)
 - c. Adoption of Bylaws
 - d. Election of Officers (the Board will appoint the President, Secretary, and Treasurer)
 - e. Agent for Service of Process (Royce Gough)
 - f. Adoption of Conflict of Interest Policy
 - g. Authorize Opening Bank Accounts
 - h. Establish Accounting Year
 - i. Payment of Expenses
 - j. Authorize Application for Tax Exemptions
 - k. Authorize Application for Employer Identification Number
 - l. Direct Statement of Information to be Filed with Secretary of State
Direct Initial Registration to be Filed with Registry of Charitable Trust
 - m. Authorize Transition of Employees
 - n. Direct Negotiation of Services Agreement and Establish Annual Dues
 - o. General Authorization of Officers
- B. Discussion - Board Roles and Responsibilities
 - C. Discussion - CSO Objectives and Timeline
 - D. Discussion and Potential Action on Appointment / Offer of Employment for the Chief Executive Officer
 - E. Discussion and Potential Action on the Organization Chart
 - F. Discussion and Potential Action on the Shared Services Agreement
 - G. Discussion and Potential Action on the 2021-2022 Budget
 - H. Discussion and Potential Action on the Staff Leasing Policy
 - I. Discussion and Potential Action on the Pay Scales
 - J. Discussion and Potential Action on the Hiring Letter Format

- K. Discussion and Potential Action on Vendor Contracts for the CSO
 - a. Financial Services
 - b. Tech Services
 - c. 403b
- L. Discussion and Potential Action on the Board Meeting Calendar

III. Closing items

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting
- C. Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).