



LAKE MARY

PREPARATORY SCHOOL

COVID-19 Protocol 2021-2022

At Lake Mary Preparatory School, we are committed to the safety and well-being of all students, faculty, and staff. As the CDC and state guidelines are updated, we will adjust our COVID-19 guidelines and expectations throughout the 2021-2022 school year.

We ask that all faculty, staff, parents, and students familiarize themselves with the following guidelines.

1.0 QUARANTINE AND ISOLATION

Lake Mary Preparatory School follows the most up-to-date quarantine and isolation guidelines set forth by the CDC, as outlined here:

<https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>

1.1 REPORTING COVID-19 CASES

If any student, faculty, or staff member tests positive for COVID-19 or was in close contact with someone who tested positive, the school must be informed **immediately** so cases can be reported to the Seminole County Health Department and contact tracing investigation be done.

1.2 CONTACT TRACING

When it is confirmed that a member of the LMP community is infected with COVID-19, the Dean of Students and school administrators will complete/update the "Illness Report Log" for submission to the Seminole County Health Department immediately. The school administration will alert impacted students and families of a potential exposure on campus pending a contact tracing investigation.

Contact tracing involves the identification of close contacts with the positive COVID-19 individual. Lake Mary Preparatory School follows the most up-to-date CDC guidelines for contact tracing, as outlined here:

<https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact>

As soon as the school becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed

immediately, so that impacted buildings, common areas, furnishings, and equipment are thoroughly disinfected.

1.3 RETURNING TO SCHOOL AFTER QUARANTINE

Students and employees should be isolated from school if they test positive for COVID-19 and the school must be informed immediately. Determinations about the need for quarantine and the length of the quarantine period will be made in collaboration with families and school administrators, and following the most up-to-date CDC guidelines as linked above.

2.0 HEALTH AND SAFETY PROTOCOLS

2.1 FACE COVERINGS

- Masks are required while indoors for all parents, students, and employees regardless of vaccination status.
- Masks are not required during indoor physical activity or while outdoors.
- Masks will be required during all school provided transportation.

2.2 SOCIAL DISTANCING

Social distancing in classroom and campus educational settings is one prevention strategy to utilize, as feasible, with other key mitigation strategies to implement healthy campuses. There are currently no recommendations or requirements for social distancing for vaccinated individuals. With a combination of both vaccinated and unvaccinated individuals, it is recommended to utilize 3 feet of distancing while indoors on campus, as feasible. However, plastic/physical barriers are no longer recommended for use in the classroom or on campus.

2.3 SCREENING FOR ILLNESS

Lake Mary Preparatory School will employ an observational screening protocol for screening of illness of staff and students. The school will communicate information to parents and employees about the symptoms of COVID-19 and ask them to self-screen before coming to school. Students and employees exhibiting symptoms of COVID-19 without being otherwise explained, are prohibited from coming to school, and if they do come to school, they will be sent home immediately. Anyone with a known exposure to COVID-19 is required to stay home and communicate directly with the Dean of Students.

COVID-19-related symptoms include:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

In addition, the school may take the temperature of students and employees in situations where there is reason to believe that the person may be ill. Touch-free thermometers will be utilized and will be provided for use in the school clinic and any other school areas where needed.

2.4 CLINIC AND ISOLATION PROCEDURES

Our designated school nurse and back up staff have been trained in best practice procedures for isolating students who are or become present with symptoms related to COVID-19. These best practice procedures include providing students with a surgical mask, socially distancing the student away from others, wearing of mask by school nurse working with symptomatic students, and keeping the student separate from others until parent/guardian can pick up. An isolation room is available for any symptomatic individuals.

The school nurse will phone a parent/guardian to arrange immediate pickup of the sick child. Parent/guardian should enter the building to sign students out at the front desk and leave immediately.

3.0 SCHOOL OPERATIONS

3.1 CAMPUS VISITORS

Campus visitors and volunteers are an important asset to our school community. It is recommended to allow visitors and volunteers to return to campus for the 2021-2022 school year, based on the following:

- Visitors must adhere to all school health and safety protocols in place at the time of the visit.
- To the extent practicable, deliveries should be scheduled during student non-attendance times (i.e. before or after school), or minimized during the school day, whenever possible.
- Classroom treats for special occasions may be dropped off at the front desk. Individual servings/packaging should be utilized.
- At this time, parents will not be allowed to join their child for lunch on campus.

3.2 CAMPUS EVENTS

Indoor Events

- Social distancing is encouraged during indoor events, when possible, for spectators and participants.
- Limited capacity is recommended for indoor events and will follow state and local guidance.

- Entry to concerts, plays, and other events should have cashless transaction options such as: credit/debit card readers or online prepaid tickets.
- Hand sanitizer stands will be placed at the entry/exit of all venues and concession stands for spectator use.
- Large concerts, plays, and other events will be live streamed or recorded for fans to watch remotely.

Outdoor Events

- Social distancing is encouraged during outdoor events, when possible, for spectators and participants.
- Capacity will follow state and local guidance.
- LMP Athletics will adhere to the Florida High School Athletic Association (FHSAA) guidelines.
- Hand sanitizer stands will be placed at the entry/exit of all venues and concession stands.
- Entry to games, matches, tournaments, and all other sporting events will have cashless transaction options such as: credit/debit card readers or online prepaid tickets.

3.3 LUNCH AND DINING

All students and employees will be able to order meals through our lunch vendor, Dishes2U. Students and employees may also bring their own lunch to campus.

Lower School Campus

- All students will eat in the cafeteria or outside under the LS portico seated with their grade-level.
- Sanitizer will be available for all students entering the cafeteria.
- Tables, seats, and contact points will be cleaned and sanitized between service with assistance from custodians.
- Individually packaged lunches are available for order through Dishes2U.

Secondary Campus

- All students will eat in the cafeteria or outside common area/courtyard space for additional dining space.
- Sanitizer will be available for all students entering the cafeteria.
- Tables, seats, and contact points will be cleaned and disinfected between services with assistance from custodians.
- Individually packaged lunches are available for order through Dishes2U.

Team Member Safety Protocols

- Promote continued regular handwashing, as well as cleaning and disinfection of lunchroom tables, surfaces, and equipment.
- Schedule frequent cleaning and disinfection of high contact areas.

3.4 TRANSPORTATION

LMP will follow the guidelines below for all school provided transportation vehicles:

- The safe and correct use and storage of cleaning and disinfection products will be ensured.
- The touch point surfaces (e.g., seats, belt buckles, doors, windows) will be cleaned and disinfected throughout the vehicles prior to morning routes and before afternoon routes.
- Doors and windows will be kept open, when weather permits, for cleaning and disinfection between routes to allow for enhanced ventilation in vehicles.
- If a student becomes sick during the day, he/she will not use group transportation to return home.
- If a driver becomes sick during the day, he/she must not return to drive students.
- Increased education for drivers on cleaning and disinfection procedures and COVID- 19 symptoms will be provided.
- Hand sanitizer will be provided for students to use as they enter the vehicle.

3.5 CLEANING AND DISINFECTION

The CDC and OSHA provide guidance on cleaning and disinfection of schools and buildings. LMP will support by providing:

- Training on disinfection methods and quality control expectations for custodial employees.
- Central ordering system for disinfection products and PPE.
- Custodians to assist with cleaning and disinfecting all common areas throughout the day.
- Ensure that all disinfectants are stored in a proper location.
- Supply soap, hand sanitizer with at least 60% alcohol, paper towels, and tissue.
- Establish a schedule for routine cleaning and disinfection of school facilities (e.g., tables, desks, chairs, door handles, light switches, railings, faucet/toilet handles, drinking fountains, playground equipment, gym equipment, cafeteria tables/carts/trays, countertops).
- Encourage students and staff to bring a water bottle from home so that water fountains are only used as fill stations.