



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order - School Board

Karla Bratrud, Aaron Casper, Debjyoti "DD" Dwivedy, Beth Fletcher, Kim Ross, Adam Seidel, Charles "CJ" Strehl

2. Pledge of Allegiance - 6:03 PM

3. Agenda Review and Approval: 6:05 PM (Action)

Approval of the agenda for Monday, September 27, 2021, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ **Seconded** _____

4. Approval of Previous Minutes: 6:05 PM (Action)

Approval of the UNOFFICIAL Minutes of the Regular School Board Meetings on August 23, 2021, Brief Business Meeting on September 13, 2021, and the Workshop Notes on September 13, 2021.

Motion _____ **Seconded** _____

- A. August 23, 2021 Regular Business Meeting Minutes
- B. September 13, 2021 Brief Business Meeting Minutes
- C. September 13, 2021 Workshop Notes

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

7. Spotlight on Success: 6:15 PM (Information)

- A. Cedar Ridge Elementary - "Building a Caring School Community - PBIS & Restorative Practices"

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

B. Required Board Action **(Action)**

1) Resolution to Appoint Election Judges **(Roll Call)** **(Action)**

Motion _____ **Seconded** _____

Karla Bratrud	Yes___ No___	Kim Ross	Yes___ No___
Aaron Casper	Yes___ No___	Adam Seidel	Yes___ No___
Debjyoti Dwivedy	Yes___ No___	Charles Strehl	Yes___ No___
Beth Fletcher	Yes___ No___		

2) Establishing Absentee Ballot Board - Resolution **Action**

Motion _____ **Seconded** _____

3) Approval of Preliminary FY2022-23 Levy **(Action)**

Motion _____ **Seconded** _____

- a. Executive Summary
- b. Tax Levy Comparison
- c. Tax Levy Presentation Pay 22

4) School Board Vacancy Process **(Action)**

Motion _____ **Seconded** _____

C. Policy Monitoring **(Action)**

1) Executive Limitations (EL's) **(Action)**

a. EL 2.3 Treatment of Parents: The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

b. EL 2.6 Financial Management and Operations: The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(4) EL 2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(5) EL 2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(6) EL 2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

(7) EL 2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

2) All Board Management Delegation Policies (BMD's) **(Action)**

a. BMD 3.0 - Single Point of Contact: The School Board's sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

c. BMD 3.2 - Delegation to the Superintendent: The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

d. BMD 3.3 - Superintendent Accountability & Performance: The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

Motion _____ **Seconded** _____ Board behavior is/is not fully compliant.

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10 **(Action)**

a. GP 4.4 - Officer Roles: Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

b. GP 4.5 - School Board Members Code of Conduct: The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

c. GP 4.6 - Process of Addressing School Board Member Violations: The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

d. GP 4.7 School Board Committee Principles: School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

e. GP 4.8 - School Board Committee Structure: A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

f. GP 4.10 - Operation of the School Board Governing Rules: The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows

School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

Motion _____ Seconded _____ Board behavior is/is not compliant.

D. Record of Board Self-Evaluation **(Action)**

1) 2021-22 Record of Board Policy Monitoring - Governance Policies *(No Updates)*

2) 2021-22 Record of Board Policy Monitoring - Ends and Executive Limitation **(Action)**

Motion _____ Seconded _____

3) 2021-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - *(No Updates)*

9. **Superintendent Consent Agenda: 7:25 PM (Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ Seconded _____

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2021 Report

(2) July 2021 Report

(3) August 2021 Report

10. **Superintendent's Incidental Information Report: 7:30 PM (Information)**

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. FY 2020-21 Year-end Preliminary Financial Report

B. FY 2021-22 Preliminary Enrollment Report

C. COVID-19 Update

11. **Board Action on Committee Reports & Minutes: 7:50 PM (Action)**

A. Board Development Committee

B. Community Linkage Committee **(Action)**

1) CLC Meeting Minutes from September 20, 2021:

Motion _____ Seconded _____

2) Third Grade Reading Metrics - Revised Example

Motion _____ Seconded _____

C. Negotiations Committee

D. Policy Committee

12. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 8:10 PM (Information)**

A. AMSD (Association of Metropolitan Schools) - Aaron Casper, Kim Ross

B. ISD 287 (Intermediate School District 287) - Adam Seidel

C. ECSU (Metropolitan Educational Cooperative Service Unit) - Kim Ross

D. MSHSL (Minnesota State High School League) - Debjyoti Dwivedy

13. **Board Work Plan: 8:20 PM (Action)**

A. Work Plan "Change" Document *(Action)*

Motion _____ **Seconded** _____

B. 2021-22 Board Annual Work Plan

14. **Adjournment:** *(Action)*

Motion _____ **Seconded** _____ to adjourn at _____ PM