

SHADY SIDE ACADEMY

STUDENT PARKING PERMIT APPLICATION

(For students in Forms IV, V, or Form VI only)

Students in Forms IV, V, and VI who possess a valid motor vehicle operator's license may apply for a parking permit. Students may apply during the school year as soon as they have received their license. Students who are granted parking privileges are expected to abide by the regulations listed on this form or as amended at any time by the Deans. It is imperative that students park in the designated student lots. Failure to park in student-designated lots will likely result in a loss of driving privileges. The student is responsible for reviewing additional information about driving and parking in the *Student-Parent Handbook*. Completion of this form indicates that the student and parent(s)/guardian(s) understand the procedures and policies of driving and parking at Shady Side Academy Senior School. Please complete the information below to request parking privileges at the Senior School. The information you provide will help the Deans' Office fairly allocate the available parking spaces.

RULES FOR SSA PARKING PERMIT

HOLDERS

1. Once a student has arrived on school grounds he/she may not move their vehicle or leave campus until completion of their last commitment, which includes athletics. NB: Students may not leave campus or move their car between classes and athletics.
2. Parking permits must be displayed on the front window of the vehicle when on campus. Permits cannot be transferred to another student without permission from the Deans' Office. Students may only drive their own (family) car.
3. Students must park in designated student lots only from 8am-6pm, Monday-Friday. Students may not park in the visitors' area, faculty lot, dorms lots, Memorial Hall Courtyard etc. or the area behind the Hillman Performing Arts Center. Doing so will likely result in loss of driving privileges.
4. Motor vehicle rules are in effect at all times. Moving violations (e.g., exceeding 15 MPH speed limit, failure to stop at a stop sign or traveling the wrong way on a one-way street) will result in a suspension of driving privileges for a minimum of ten (10) school days for each offense. A second violation will likely result in being placed on Disciplinary Warning.
5. All students must arrive prior to the start of the assembly on Community Assembly days.
6. No student may drive to the athletic fields without permission from the Deans' Office.
7. Students driving to school-sponsored events and/or transporting other students to similar events must have written parental permission *prior* to the trip. Written permission is to be given to the coach/faculty advisor prior to leaving campus. Students riding with student drivers to similar events are also required to have written parental permission *prior* to leaving the campus.
8. Students leaving campus before the completion of their last commitment without properly signing out and/or without permission from the Deans' Office will be placed on Disciplinary Warning for a minimum of six (6) weeks. In addition, a student will likely have their driving privileges revoked for a minimum of two (2) weeks. Subsequent violations can result in a student being referred to the Disciplinary Committee.
9. All student vehicles operated on campus must be appropriately insured.
10. All vehicles on Academy property may be subject to search.

In order to keep our students safe, both those who drive and those who do not, and in order to keep our campus safe, students must abide by these rules. Failure to abide by these rules will result in disciplinary consequences such as loss of driving privileges and/or being placed on a disciplinary sanction. Continued disregard for these rules will likely result in an appearance before the Discipline Committee. We take our students' safety seriously.

COMPLETE AND RETURN TO DEANS' OFFICE

Shady Side Academy
423 Fox Chapel Road
Pittsburgh, PA 15238
412-968-3117

Name: _____

Phone Number: _____

(circle one) FORM: IV, V or VI

(circle one) Day Student or Boarder

How often do you expect to drive to school (circle one): rarely, 1 -2 days, 3-4 days, everyday

Driver's License Number _____

Insurance Company _____

(A photocopy of your Driver's License is required)

(A photocopy of your Insurance card is required)

Please provide information for all vehicles that you may be driving this year:

Car Information	Primary Car	Vehicle 2	Vehicle 3
License Plate # and State			
Color			
Make & Model			
Year of Vehicle			

By signing below, I acknowledge that I have read the driving and parking rules and I agree to observe them while driving on the SSA campus.

Student's Name: _____

Student's Signature: _____ Date: _____

FOR PARENTS

I have read the rules that my child is expected to follow and I support them.

Parent's Name: _____

Parent's Signature: _____ Date: _____

I grant my child permission to transport one or more senior school students in the above mentioned vehicle to and from campus.

Parent's signature: _____

For the Deans' Office: Permit Number: _____ Date assigned: _____