



Teaching Assistant Position Description

Overview

The Teaching Assistant is specifically responsible for supporting the instruction and supervision of students within the classroom and other assigned areas. The position will demand that the teaching assistant collaborates well with a team of two teachers in the same grade level to provide support in all academic areas.

Ideal Candidates will have:

- Experience working successfully in an urban setting.
- Demonstrated commitment to and thirst for continuously improving instruction through professional development and a data-focused mindset.
- Exceptional management skills and a willingness to use humor to deescalate potential problems.
- Proven ability to contribute to a high-performing team, along with strong communication and interpersonal skills.

Responsibilities include:

- Assisting in the educational and social development of pupils under the direction and guidance of the classroom teacher.
- Providing support for individual students inside and outside the classroom to enable them to fully participate in all activities and programs.
- Providing for whole group and small group instruction and support as needed.
- Actively supervising students in the classroom and during lunch/recess as assigned.
- Transitioning students from the classroom to and from recess and lunch.
- Preparing and presenting displays of students' work.
- Supporting classroom teachers in photocopying, record keeping and other administrative tasks in order to support instruction.
- Undertaking other duties as the classroom teacher and/or administrator assigns.
- Modeling the importance of character traits that we hope to nurture in our students including compassion, tenacity, and accountability.
- Attending extra professional development sessions (In August before school year begins and after school ends in June).

Qualifications:

- PA Certification (preferred), Act 34, Act 151, Act 168 and FBI clearances
- Minimum of three years teaching experience, in an urban setting, strongly preferred
- Associates Degree, Bachelors Degree strongly preferred

Compensation: Annual salary commensurate with experience, includes full health, dental, retirement and life insurance benefits.

If interested in applying for this position, please submit IMMEDIATELY: resume to Akosua Watts (awatts@CCSAscholars.org)