

MINUTES OF AUGUST 9, 2021 REGULAR MEETING – 6:00 P.M.
CHOCTAW/NICOMA PARK BOARD OF EDUCATION

Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting
Administration Office, 12880 N.E. 10th, Choctaw, OK 73020

Don Alsop, President, called the meeting to order at 6:00 p.m. Roll call established members present: Elizabeth Parker, Vice President, Daryl Crusoe, Assistant Clerk and Janice Modisette member. Pamela Matherly, Clerk, was absent.

Mr. Alsop called for consideration and approval of the agenda. Mrs. Modisette moved and Ms. Parker seconded to approve the agenda. The vote was unanimous.

Mr. Crusoe moved and Mrs. Modisette seconded, to approve the July 12, 2021 regular board meeting minutes. The vote was unanimous.

Amber Spradlin, ACT President stated that as many already know, she will be handing over the reins to a new President. Mrs. Spradlin stated that it was her great honor to introduce to the board, Ambra Smith who will be taking over as ACT President. Ambra stated that she is very excited to be the new ACT President and work with the staff and administration. Amber Spradlin continued by stating that earlier today the ACT hosted the 20th Annual Support Staff Luncheon. She added that tomorrow the ACT will host another new teacher shower in conjunction with the new teacher orientation. In closing, Mrs. Spradlin expressed her appreciation to the board for allowing her the opportunity of many years of speaking with the board. Mrs. Spradlin stated that it was a complete honor bestowed upon her and she will be around the district but she will just be just changing hats. Mrs. Spradlin introduced Charlotte Bruce and stated that she will be the CNP-SEC President. President Don Alsop expressed his appreciation to Mrs. Spradlin for her service to CNP Schools.

There were no comments from the floor regarding agenda items.

Superintendent Reid made the following comments:

- We welcomed back all site principals, site secretaries, and counselors last week. They are all busy preparing for what will be an exciting and rewarding year. New to district teacher's orientation is tomorrow at Choctaw Elementary. All teachers report on Wednesday for district professional development that will be held at the PAC and in the freshman center.
- All of our athletic and fine arts fall programs have been working hard throughout the summer. They either have begun their season/contests or will shortly.
- Covid-19 – Our return to learn protocols for the 2021-22 school year were shared with both staff and patrons last week. They are also available on our website. We will monitor potential cases and work with the OCCHD on any health recommendations in order to do everything possible to protect our students and staff.
- Michael James and the administrative negotiations team met with both ACT and CNP SEC and negotiations went well. Both groups will take their tentative agreement to their respective members for a vote. We hope to have the board approval and signatures at the September board meeting. I would like to thank the leadership teams of both groups for always working with the administrative team. CNP negotiations continues to display a mutual respect between each other and a compromise is usually reached.
- EDGE update – Although we do expect our numbers to rise, they are not near as large as they were last school year. We do have a cap of 40 students for both 4th and 5th grades. Each middle school has a cap of 45 students, and the high school has roughly 120 spots.
- Lastly, I would like to commend each of our site administrators and directors. This group of individuals provide the dynamic leadership that helps set CNP apart from other districts. Our administrators and teachers form a partnership that provides a top notch, well rounded education for every child in CNP.

There were no comments from board members.

Ms. Parker moved, seconded by Mrs. Modisette to approve a resolution to appoint the superintendent to act as Impact Aid Representative for the school district. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker, to approve FY 2022 Contract for Secondary Career and Technology Education and Notice of Allocation. The vote was unanimous.

Mr. Crusoe moved, seconded by Mrs. Modisette, to authorize Kelli Hosford as district designee to sign all current year expenditure reports, disbursements and cash receipts filed with the Oklahoma Department of Education for purpose and objectives set forth in the terms and conditions of IDEA Consolidated Application. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe, to authorize Dr. JeanAnn Gaona as district designee to sign all current year expenditure reports, disbursements and cash receipts filed with the Oklahoma Department of Education for purpose and objectives set forth in the terms and conditions of Federal Awards Consolidated Application, Titles I-A, II-A, IV and VI. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe, to approve the 2021-22 accreditation status for the CNP School District. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker, to approve the following new policies and policy revisions: EMC – Graduation Policy; CI – Disposal of Surplus School Property; DBH – Accommodations for Lactating Employees; EIEDF – Individual Career and Academic Plan; FFAAA – Electronic Signatures; FFFD – Vehicle Use; Parking; EGG – Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process and EGG-E – Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process form. The vote was unanimous.

Kevin Berry, Chief Financial Officer, reported that this is a very busy time for the Finance Office as they are closing out the old year and starting the new. He stated that he has been working with the auditor on our Estimate of Needs and that should be completed within the next couple of weeks and this is what the upcoming year's budget will be based off of. Mr. Berry explained that we continue to get allocation notices from the State Department where various individuals are being awarded grants and he stated that these will be put that into the budget also. Mr. Berry closed by stating the budget should be ready to be presented to the board at our September board meeting.

Mrs. Modisette moved and seconded by Mr. Crusoe to approve encumbrances. Approved were the following: Fund 11 – #'s 193 - 272 - \$851,473.07; Fund 21 – #'s 052-078 - \$166,143.66; Fund 22 - #'s - 026-037 - \$132,200; and Fund 86 - #'s 005-009 - \$30,284.16. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette to approve the third year of a five- year lease agreement between Choctaw-Nicoma Park Schools and Life Christian Academy for lease of the old Nicoma Park Elementary. The vote was unanimous.

Kelli Hosford, Executive Director of Student Services started by officially welcoming everyone to the 2021-22 school year. Mrs. Hosford reported that they have a lot happening in Student Services right now. She stated that they had been on a little bit of a paraprofessional carousel. She stated that they have lost several and as of today they are still in need of three paraprofessionals. Also, we had an unexpected counselor vacancy but we do have a candidate for that position. In regard to our English Language Learners, we have put together a check list for principals and counselors to use to determine the status of ESL students. That is a very difficult thing each year. Mrs. Hosford stated that she has met with Teri Warren and one of our site secretaries and hopefully that will ease this burden. Along with that, we now have to screen anyone that has marked yes on one of the three questions on the survey and have never been identified before. We have 30 days to complete this screening. Anyone that comes in after that 30 days, we have two weeks to take care of the screening. Mrs. Hosford informed the counselors to just breathe and they will make it through this process one step at a time. Mrs. Hosford reported that she has some good news to share regarding our paraprofessionals. She reported that all of our new hire paraprofessionals have either passed the parapro test, have the 48 hours of college, an associate's degree or higher and can be recommended as a tier 1. This also means that they can start on the first day of school. They cannot do that without having one of those qualifications. The paras are joining us on August 11th for professional development so they can take care of one of the tier two requirements which is 6 hours of professional development and then they will have to do the pepper training, CPR and first aid and compliance videos. Once they have completed all requirements, Mrs. Hosford stated that she will upload and recommend them to the State Department of Education. It cost \$30 for our paras to get their tier 1 and tier 2 certificates and she is pleased that we will be able to take care of this for them. SEARCH will begin August 30th and we have testing dates set for new search student and qualifiers for November and April. A 40-minute meeting regarding RTI will be scheduled with principals on their time. Mrs. Hosford added that she hopes to have all of our sites trained on the RTI documents and processes by the end of September. Ed Plan has a new look and is was unrolled today. On August 13th at 1:30 at CHS, the Special Education teachers have put together a boot camp for all of the high school teachers. The special education teachers are going to have special topics that they will present. All teachers will rotate through these trainings during the afternoon. Dr. Gaona has worked so tirelessly on the August 11th Professional Development Day and she added that there will be several special education breakout sessions and gave a brief description of each. Mrs. Hosford added that the 90 Chromebooks that were purchased last year for student services have been distributed to classrooms. Mrs. Hosford closed by stating that several meetings scheduled over the next few days with special education staff.

Mrs. Modisette moved, seconded by Ms. Parker to approve an agreement with SLRS – Sign Language Resource Service for the 2021-22 school year. The vote was unanimous.

Dr. JeanAnn Gaona reported that on Wednesday approximately 500 of our teachers, certified personnel and some of our support staff will attend our district wide professional development day. This year's event includes a grand session of two

hours Dyslexia training including what it looks like in students of all ages and ways to address dyslexia in all classrooms. Three hours of break-out sessions following the grand session with 48 break-out sessions total. The presenter from the grand session will be included and provide more practical resources for teachers. Some of the other presenters include Andrea Kunkle, the attorney from CCOSA who handles special education, Lynn Porter from the Oklahoma Memorial Museum who will offer free lesson plans following a new three-year statewide initiative to promote The Oklahoma Standard – this year’s focus is on “Service” and The National Inventors Hall of Fame who will offer not only hands-on lessons for teachers to use around STEM curriculum but also classroom supplies for attendees of their break out sessions. In addition to the many outside presenters this year, we also have several of our teachers presenting sessions over items such as Google Classroom and Screencastify. Dr. Gaona encouraged board members to stop by the Freshman Center on Wednesday and that we will be there from 8:00 a.m. to 3:00 p.m. in sessions with a one-hour break for lunch. In addition to Wednesday’s events, several other curriculum and instruction projects are taking place including the addition of our new science textbook adoption materials. Teachers will receive training regarding this on Monday. Dr. Gaona added that all of our federal programs are wrapping up from last year and are beginning for this year. Fortunately, we will have some Title II money for professional development. In addition, our American Rescue Plan funding will address many of our district’s technology needs so that we can at least be somewhat equal to other districts in our area. Those items have been ordered and will arrive at the mercy of the companies from which they are ordered. Over 1,200 Chromebooks have been distributed to sites in the last two weeks, but we are still waiting on over 800 more. Laptops for teachers have been ordered, but will not be installed until the laptops arrive and so on. The influx of funding has put us in a happy place that we are not familiar with in Choctaw-Nicoma Park Schools.

Mr. Crusoe moved, seconded by Ms. Parker to approve Choctaw High School Alternative Education’s State Deregulation Plan for the 2021-22 school year. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker, to approve the 2021-22 school year for the Choctaw High School Alternative Education Program to be based on hours instead of days. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve a Consortium Agreement between Eastern Oklahoma County Technology Center School District No. 23, Choctaw-Nicoma Park School District No. 4, Harrah School District No. 7, Jones School District No. 9, and Luther School District No. 3. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve a Memorandum of Understanding between the Kickapoo Tribe of Oklahoma Behavioral Health Program and the Choctaw-Nicoma Park School District. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the consent agenda. The vote was unanimous.

At 6:26 p.m., Ms. Parker made a motion, Mrs. Modisette seconded, to enter into executive session. The vote was unanimous.

At 6:57 p.m., by a motion from Mrs. Modisette and a second by Mr. Crusoe, the board voted to return to open session. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the following certified recommendations: Glendia Warren, effective 7/1/21; Kara Fleming, effective 7/1/21; Christine Sundley, effective 7/1/21; Brennan Hodges, effective 7/1/21; Jerrod McCormick, effective 7/1/21; Kelly Stinson, effective 7/1/21 and Linda Dugay, effective 7/1/21. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the following certified resignations: Marcia Simpson, effective 6/30/21; Jodi Biehler, effective 6/30/21; and Amber Spradlin, effective 8/3/21. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the following support recommendations: Sina Nay, effective 8/2/21; Brenda Holbrook, effective 8/2/21; Holly Foster, effective 8/13/21; Brittany Farthing, effective 8/2/21; Cathy Bishop, effective 8/16/21; Melissa Blalack, effective 8/13/21; Ashley Short, effective 8/17/21; Kelsey Munguia, effective 8/13/21; Jennifer Whitney, effective 8/11/21; Monica Lewis, effective 8/11/21 and Melissa Williams, effective 8/2/21. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Crusoe to approve the following support resignations: India Graham, effective 6/30/21; Kammerin White, effective 6/30/21; Sina Lay, effective 6/30/21; Laura Goolsby, effective 6/30/21; Kimberly Hale, effective 6/30/21; Ryan Mehan, effective 6/30/21; Paul Clark, effective 6/30/21; and Amy Green, effective 6/30/21. The vote was unanimous.

There being no new business, at 7:01 p.m. a motion was made by Mrs. Modisette and seconded by Ms. Parker to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

Don Alsup, President

Elizabeth Parker, Vice President

Pamela Matherly, Clerk

Daryl Crusoe, Asst. Clerk

Janice Modisette, Member