



DIVISION OF CONTINUING EDUCATION
REGISTRATION FORM

Date: _____

Name: _____

Address: _____ Cell/Day Phone: _____ Evening Phone: _____

City: _____ State: _____ Zip: _____

Employer: _____ CEUs requested: _____

Email Address: _____

Table with 3 columns: CLASS/ACTIVITY, DATE OF CLASS, FEE PAID

OFFICE USE ONLY
Cash _____
Check # _____
Money Order _____

Method of Payment Enclosed (please circle)

CASH CHECK MONEY ORDER CREDIT CARD

If paying by credit card, please provide the following information:

Name on card: _____

Credit Card No.: _____

Expiration Date on Card: _____ 3-digit Security Code: _____

Total Amount: _____ Billing Zip Code: _____

Make checks payable to NWCC and mail to NWCC, Division of Continuing Education, P.O. Box 7048, 4975 Hwy. 51 N., Senatobia, MS 38668

CLASS REFUNDS

Registration fees are refunded in full for the Northwest Continuing Education courses when: (1) the class for which an enrollment is submitted is full, (2) the class is cancelled or, (3) the student notifies the Office of Continuing Education prior to the deadline of the course.

Daniel Hollowell, coordinator of Continuing Education

Phone: (662) 560-5272

Email: dhollowell@northwestms.edu

Please visit the Northwest website at www.northwestms.edu/affirmativeaction to view the College's notice of Non-Discrimination, Equal Opportunity, and Affirmative Action.

Accreditation

Northwest Mississippi Community College is accredited by the Southern Association of colleges and Schools Commission on Colleges to award the Association of Arts degree, the Associate of Applied Science degree, and certificates in career education. Contact the Commission on Colleges at 1886 Southern Lane, Decatur, GA, 30033-4097, or call (404) 679-4500 for questions about the accreditation of Northwest Community College.

SERVSAFE SEMINAR

NORTHWEST MISSISSIPPI
COMMUNITY COLLEGE
BATESVILLE CONCOURSE
325 Lakewood Dr. Batesville, MS 38606
ROOM #540
WEDNESDAY or SATURDAY
8:30 A.M. - 5:30 P.M.

INSTRUCTOR: JANIE COLE

REGISTRATION FEE: \$150.00

DEADLINE FOR ENTRY IS 10 DAYS BEFORE CLASS (REGISTRATION FEE IS NON-REFUNDABLE) A \$75 FEE WILL BE ASSESSED FOR WITHDRAWAL FROM A SEMINAR WITHOUT AT LEAST 4 DAYS PRIOR NOTICE. Seminar registration will be accepted until the listed deadline OR until all seats have been filled (whichever comes first)

TO REGISTER, COMPLETE AND MAIL LOWER PORTION ALONG WITH PAYMENT (CHECK OR MONEY ORDER ONLY) TO:

**NORTHWEST MISSISSIPPI COMMUNITY COLLEGE
CONTINUING EDUCATION
P.O. BOX 7048, SENATOBIA, MS 38668
ATTENTION: Daniel Hollowell**

(email dhollowell@northwestms.edu or CALL 662-560-5272 for more information)

*Upon receipt of payment, each registrant will be sent pre-work along with a letter confirming the date, time, and seminar location.

Northwest Mississippi Community College complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, creed, color, national origin, race, religion, sex, disability, veteran, or other status.