

**Minutes of the  
May 17, 2021  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, May 17, 2021. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Director of Curriculum, Assessment and Instruction Leslie Smith, Max Rutherford, Lath Boykin, Heather Jenkins, Kristen Dutschmann and Rob Rogers met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

The pledge was led by Chief Shanna Sanders.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Empowered and purpose driven leaders are vital at every level.

Rick Hines read the statements.

**5. Staff Recognition - Faculty & Staff Members of the Month**

- a. Elementary Faculty Member of the Month – Veronica Wolske**
- b. Secondary Faculty Member of the Month – Dawn Wilson**
- c. Staff Member of the Month – Charlene Riley**
- d. Volunteer Recognition – Travis Louge and Autumn Outlaw**

Dr. Faulkner presented the faculty and staff member awards of the month to Veronica Wolske, Dawn Wilson & Charlene Riley. He also presented volunteer awards to Travis Louge and Autumn Outlaw for their work on the bond.

**6. Public Comment**

There was no public comment.

**7. Reorganization of the Board (Action Item)**

Jeff Bradburn nominated Rick Hines for President, Trey Oakley seconded the nomination.

Nomination carried with 7 votes for – 0 against.

Chris Gerick nominated Jeff Bradburn for Vice President, Matt Penney seconded the nomination.

Nomination carried with 7 votes for – 0 against.

Trey Oakley nominated Holly Dunham for Secretary, Bubba Galvan seconded the nomination.

Nomination carried with 7 votes for – 0 against.

**8. Consideration, discussion, and possible approval of the minutes for the April 19, 2021 regularly scheduled board meeting and the May 10, 2021 called board meeting. (Action Item)**

Holly Dunham moved to accept the minutes for the April 19<sup>th</sup>, 2021 board meeting and May 10<sup>th</sup>, 2021 called board meeting as presented with a correction to line 1 of the May 10<sup>th</sup> minutes to correct the date to Monday, May 10, 2021 instead of Tuesday, October 27, 2020. Bubba Galvan

seconded the motion. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

#### **9. Reports to the Board (Information Item)**

- A. Extra Curricular
    - 1. Athletics
    - 2. Band
    - 3. FFA
    - 4. FCCLA
  - B. Principal Reports
  - C. Technology Report
  - D. Executive Director of Finance
  - E. Assistant Superintendent of Curriculum, Instruction, and Assessment
  - F. Executive Director of Special Programs
  - G. Deputy Superintendent
  - H. Superintendent
- 
- A. Coach Mark Bell reported on athletic successes. Marc Nichelson highlighted band successes and happenings. Johnnie Day highlighted FFA successes and happenings. FCCLA officer Isabel Palacios presented highlights of the happenings and successes at the recent FCCLA conference. Ms. Palacios is the first FCCLA National Officer candidate from China Spring.
  - B. Campus principals reported on campus events and successes.
  - C. Director of Technology Raymond Medina presented a highlight of District technology.
  - D. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report.
  - E. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave highlights of her board report.
  - F. Executive Director of Special Programs Lisa Howard highlighted SpEd successes.
  - G. Deputy Superintendent Kevin Pitts reported on various maintenance, custodial, transportation, human resources, and food service issues.
  - H. Dr. Faulkner gave the Superintendent's report:
    - 1. Resignations – Amanda Hinshaw (1<sup>st</sup>), Amber Rokas (Speech), Carrie Bevins (EL), Gina Taylor (TAG/DAEP), Shannon Jacobs (MS), Steffanie Ingram (ELx), Terry Vanderpool (HS), Adrienne Carpenter (SpEd Diag)
    - 2. Retirement – Stephanie Hodges (Elem-Art)
    - 3. Land rezoning – Land from old Admin site was approved for rezoning and is now on the docket for the May 18<sup>th</sup> City Council meeting.
    - 4. MS Principal Interviews next Wednesday
    - 5. Covid – plan to relax mask requirement as of June 1, with continuation of best practices for social distancing, etc.

#### **10. Review district purchases of supplies and personal property (Information Item)**

There were no questions on district purchases of supplies.

#### **11. Presentation and discussion about ESSER III Federal Funds (Information Item)**

Dr. Pitts gave an overview of the ESSER III grant process.

#### **12. Overview of the 2021-2022 budget preparation (Information Item)**

Dr. Faulkner discussed the 2020-2021 budget in progress. He and Ms. Poteet will continue to work on the budget and present the final budget at the June meeting.

#### **13. Executive Session, Govt. Code 551.074**

- A. Consideration, discussion, and possible approval of probationary teacher contracts for the 2021-2022 school year (Action Item)
- B. Consideration, discussion, and possible approval of a 2-year administrator contract for the Athletic Director position (Action Item)

The Board went into executive session at 7:44p.m. and returned at 8:27p.m.

#### **14. Action arising from Executive Session (Action Item)**

- A. Dr. Faulkner recommended the following probationary contracts – Breann Gilchrest (Art- Elem), Shelby Garrison (1<sup>st</sup>), Mallory Greer (1<sup>st</sup>), Amanda Headrick (Counselor), Taylor Lowrey (KG), Alyssa Roaten (6<sup>th</sup>), Heather Kelly (Behavior INT), and Marcus Gollahon

(HS Science). Holly Dunham moved and Trey Oakley seconded the motion to approve the contracts as submitted. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

- B. Dr. Faulkner recommended a 2-year administrator contract for Josh Gregory for the Athletic Director position. Bubba Galvan moved and Jeff Bradburn seconded the motion to approve the contract as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of an amendment to the wage rate for construction projects. (Action Item)**

Chris Gerick moved and Matt Penney seconded the motion to approve amendment to the prevailing wage rate for plumbers for construction projects as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion, and possible approval of moving the regularly scheduled board meeting on June 21, 2021 to June 28, 2021 to complete budget preparation and end of year close out. (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to move the June board meeting from June 21<sup>st</sup> to June 28<sup>th</sup>, 2021. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

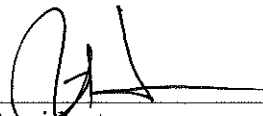
**15. Discussion of future agenda items (Information Item)**

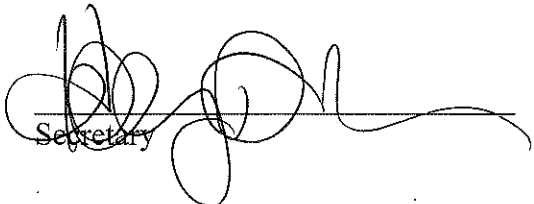
- 1.) Budget workshop and Approve 2021-2022 Operating Budget
- 2.) Approve Salary Scale and Proposed Raises for 2021-2022 (Teachers, Counselors, Nurses, and Librarians) (Hourly) and (Administrators)
- 3.) Authorize the superintendent to offer contracts for the 2021-2022 school year
- 4.) HB3 Board Goals
- 5.) Approval of contracts for new teachers for the 2021-2022 school year
- 6.) Budget Amendments to wrap up 2020-2021 Fiscal Year
- 7.) Approve and Purchase our Annual Microsoft License Agreement
- 8.) Approval of Local Policy CB(Local)

**16. Adjourn (Action Item)**

Holly Dunham moved and Bubba Galvan seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:36 p.m.

  
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President

  
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Secretary