



Delbarton School

Financial Aid Application Directions

Applying Online

- Please visit www.mytads.com and select, “**Financial Aid Assessment**” to login or create your TADS account using your username (email) and self-chosen secure password.

If you need to...

* **Reset your password**, please select the “Forgot Password?” link and a temporary password and link will be emailed to you.

* **Create an account**, please click on the grey “create a new account” button; **No set-up code is needed**. Please select, “I would like to apply for Financial Aid” link to create your account.

- Once logged in, you will see the “Welcome to the TADS Financial Aid Application!” page. Please select the **State**(New Jersey), **City** (Morristown) and **School Name: (Delbarton School)** in the dropdown menu near the bottom of the page.
- Please fully complete each section to the best of your knowledge (using most recent income/expense documentation). **Please note:** one application is required per household, per school year. *You may come back to complete your application at a later date if you select the “Save and Continue” button at the end of each page.
- **Please Note:** You are not able to log back in and edit your application once submitted, however you may request updates by contacting the TADS Support Team once you have an assigned application reference number (E.g. TADS ID 1234567). Applications for the 22-23 school year will begin with “46”.



Required Supporting Documentation to Complete Application Process

Please include photocopies of all supporting documentation requested on the application. Please do not send originals.

Required Supporting Documentation Includes:

- Your entire 2020 Federal Tax Return (2021 Tax Return if applying after the filing deadline).
- All 2020 W2 statements (2021 W2 statements after the deadline).
- A most recent pay stub from each current employer.
- Most recent corporate/partnership tax return and schedules (schedule 1, Schedule C, E, F, K-1, first five pages of 1120S and/or 1065 business tax returns, if applicable).
- Documentation for all other sources of income (social security, welfare, food stamps, unemployment, child support, workers compensation, 2020 1099's, etc.)
- Outstanding debt (credit card, bank loans, education debt, etc.) documentation reported on application.

Please [upload](#) documentation (preferred method; significantly reduces processing time) or send documentation via fax (612.548.3326) as soon as possible. **Please continue to check your email for any additional questions or required documentation requests from TADS in order to complete the application process in a timely manner.**