

# FDLRS Action / FIN Resource Center

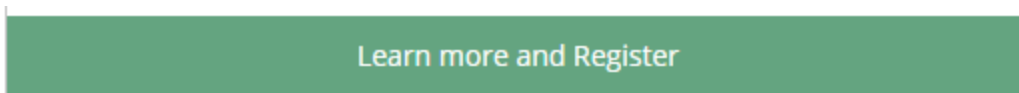
## How to Register for a Course - Existing Account

1. Go to <http://bit.ly/FDLRSActionCourses>

The screenshot shows the 'Professional Development Registration System' interface. At the top, there is a navigation bar with links for 'All Courses', 'Assistive Technology', 'Behavior', 'Florida Inclusion Network (FIN)', 'Lake County Courses', 'Orange County Courses', 'Seminole County Courses', 'Strategic Instruction Model (SIM)', and 'Virtual Courses'. Below the navigation bar, the 'All Courses' section displays a grid of course cards. Each card includes the date, course title, time, and location. The courses shown are:

- August 3, 2021: Collaborative Teaching & Planning (Orange County Only) at Clay Springs Elementary School.
- August 4, 2021: Collaborative Teaching & Planning (Lake County Only) at Mt. Dora Middle School.
- August 4, 2021: Developing Data Driven Individual Education Plan (IEP) Goals at FDLRS Action.
- August 4, 2021: Language Matters: Developing a Growth Mindset (Lake County Only) at FDLRS Action.
- August 24, 2021: Establishing Procedures & Routines with CHAMPS at FDLRS Action.
- September 8, 2021: Establishing Procedures & Routines with CHAMPS at FDLRS Action.

2. Scroll through the list of course and then click on the “Learn More and Register” button

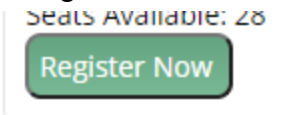


3. The event page will be displayed with all the information you need to know about the course. Please pay attention to the right hand side of the page. This is where we will let you know if the course is for a restrictive group

**This Course is for  
Lake County Educators**



4. To register for the course click the “Register” button.



5. You will see the following screen

Login ID/Email Address

Password

Click Here to Login

Forgot your Login ID and/or Password?

Create a New Account

6. Enter your username and password

craig.stephens@ocps.net

.....

Click Here to Login

7. Click the “Click Here to Login” button

Click Here to Login

8. You will see the following. You complete any empty required fields and digitally sign the Professional Learning Agreement and then click the “Submit Registration” button.

All questions marked by an asterisk are required

Event Name: LessonPix Online

\*First Name: Bob

\*Last Name: Ross

\*Email Address: craig.stephens@ocps.net

\*Retype Email Address: craig.stephens@ocps.net

\*District / County: Orange

\*Employment Status: Public School

\*Position: Discretionary Project Personnel

\*Work Location: FDLRS Action

\*Cell Phone Number: x

\*Work Phone Number: x

\*Employee ID Number (Public and Charter School Employees Only, All other please enter N/A): 1666666

\*ESE Certification on Teaching Certificate:  Yes  No

\*You must read and sign the Professional Learning agreement: [Click here to sign](#)

Submit Registration Cancel

9. You are not registered at this point, the course is just in your cart. You must click the “Click Here to Checkout Now” button to complete your registration. The following screen will appear

Thank you for your business!

STATEMENT

Date	Description	Event	Status
9/21/2021	Registration - Bob Ross	10/19/2021 - SIM Word Mapping Strategy - Lake County (2022113)	Confirmed

10. At this point you are fully registered for the course and will be receiving a confirmation email within the next 30 plus minutes.