

# Application and Contract for Use of Catawba County Schools Facilities and Equipment for Non-School Sponsored Activities

Name of Applicant (Individual or Entity Requesting Use): \_\_\_\_\_

If the Applicant is an entity, name of Person authorized to act for and accept responsibility for above-named entity: \_\_\_\_\_

<b>HIGH SCHOOL</b>	<i>Category 2 per hour</i>	<i>Category 3 per hour</i>	<i>No. of hours needed</i>	<i>Quantity Requested</i>	<i>Total Charge</i>
Media Center	\$10.00	\$100.00			
Gym	\$10.00	\$125.00			
Aux. Gym	\$10.00	\$100.00			
Auditorium	Auditorium Chart	Auditorium Chart			
Seminar Room	\$10.00	\$100.00			
Multipurpose Room	\$10.00	\$100.00			
Dining Hall	\$10.00	\$100.00			
Dining Hall and Kitchen	\$10.00+worker	\$200.00+worker			
Classroom	\$10.00	\$50.00			
Football field-Day	\$10.00	\$100.00			
Football field- Night	\$10.00	\$250.00			
Baseball/Softball field-Day	\$10.00	\$100.00			
Baseball/Softball field-Night	\$10.00	\$250.00			
Soccer Field-Day	\$10.00	\$100.00			
Soccer Field-Night	\$10.00	\$250.00			
Practice Field	\$10.00	\$50.00			
Tennis Courts-Day	\$10.00	\$50.00			
Tennis Courts-Night	\$10.00	\$200.00			
Track-Day	\$10.00	\$100.00			
Track-Night	\$10.00	\$250.00			

<b>MIDDLE SCHOOL</b>					
Media Center	\$10.00	\$100.00			
Gym	\$10.00	\$100.00			
Multipurpose Room	\$10.00	\$50.00			
Dining Hall	\$10.00	\$50.00			
Dining Hall and Kitchen	\$10.00+worker	\$100.00+worker			
Classroom	\$10.00	\$50.00			
Football/Soccer field (MMS)	\$10.00	\$75.00			
Football/Soccer/Practice Field	\$10.00	\$50.00			
Baseball/Softball Field	\$10.00	\$75.00			

<b>ELEMENTARY SCHOOL</b>					
Gym	\$10.00	\$50.00			
Multipurpose Room	\$10.00	\$50.00			
Media Center	\$10.00	\$50.00			
Dining Hall	\$10.00	\$50.00			
Dining Hall and Kitchen	\$10.00+worker	\$100.00+worker			
Classroom	\$10.00	\$50.00			
Athletic Field	\$10.00	\$25.00			
Site Coordinator	\$25.00	\$25.00			
Custodian	\$25.00	\$25.00			
Cafeteria Worker	\$25.00	\$25.00			
Security Officer	\$25.00	\$25.00			

<b>EQUIPMENT REQUESTED</b>					
Sound System in Auditorium	\$50.00/day				
Lighting System in Auditorium	\$50.00/day				
Projector in Auditorium	\$25.00/day				
Chairs	\$5.00/chair/day				
Tables	\$10.00/table/day				
TV	\$25.00				
VCR	\$25.00				

DVD player	\$25.00				
Overhead Projector	\$25.00				
Projection Screen	\$25.00				
<b>TOTAL</b>					

**FOR GOOD AND VALUABLE CONSIDERATION**, the receipt of which is hereby acknowledged, the CATAWBA COUNTY BOARD OF EDUCATION (hereinafter "CCBOE") agrees to lease to the APPLICANT named herein, for the purpose set forth herein, the facilities and equipment specified herein at the rates and on the dates and during the times specified herein.

The Applicant named herein shall pay to CCBOE the rental fees set forth herein as follows:

- a. Simultaneously with the execution of this Agreement, the Applicant shall pay in full all fees set forth herein. In the event the Applicant cancels the event prior to the date and time of the event, fifty percent (50%) of the fees set forth herein shall be non-refundable and shall be forfeited to CCBOE.
- b. In the event Applicant actually uses facilities and equipment not reserved or specified herein or additional fees are actually required for cleanup or security or supervision, Applicant shall pay fees to CCBOE for the actual use of these facilities and equipment and services at the rates specified herein. These rental fees shall be paid within ten (10) days after the same are actually used.

The Applicant shall procure and maintain throughout the period and times during which the facilities and equipment are leased, a general and public liability insurance policy in the amount of \$1,000,000 per occurrence/\$2,000,000 annual aggregate and property damage insurance in the amount of \$500,000.

Simultaneously with the execution of this Agreement, the Applicant shall provide to CCBOE a certificate of liability insurance verifying that for the period covering the dates and times of the activity specified herein, the individual, organization or entity has said general and public liability insurance coverage in effect. The certificate of liability insurance shall also name Catawba County Board of Education as the Certificate Holder.

The Applicant acknowledges and agrees that Applicant has reviewed and understand all terms, provisions, rules and regulations set forth in CCBOE policy #9.230 and the Administrative Procedure for Use of Catawba County Facilities and Equipment, and further, Applicant shall and does hereby agree to ensure that all persons in attendance at the event shall comply with and abide by the directions of the Site Supervisor, all of the terms, provisions, rules and regulations set forth in CCBOE policy #9.230 and the Administrative Procedures for Use of Catawba County Schools Facilities and Equipment, as well as, all federal and North Carolina laws. The terms and provisions of CCBOE policy #9.230 and the Administrative Procedure for Use of Catawba County Schools Facilities and Equipment are incorporated herein by reference as if fully set forth herein.

Applicant shall and does hereby agree to indemnify, pay, save and hold CCBOE harmless against any and all losses, claims, damage or liability, joint or several, including CCBOE's attorneys fees in defense therefore, for which CCBOE may be or become liable as a result of negligence, accidents, damages or injury occasioned by or resulting from negligence, accidents, damages or injury to or on the leased premises which occur during the period and times during which the facilities and equipment are leased by the Applicant.

In the event CCBOE cancels and /or terminates this Agreement or event, Applicant shall and does hereby release, discharge and forever hold CCBOE harmless and waives any damages thereto except for the refund of fees paid by Applicant.

CCBOE and its agents, successors and assigns, shall have the right at all times during the term of this Agreement to enter upon and inspect the leased premises.

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for Non-School Sponsored Activities**

Signature

Date