

School District of the City of Pontiac

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Kelley Williams, Superintendent

Student Mobile Computing Device Acceptance 2021-2022

Taking Care of Your District Provided Mobile Computing Device (MCD)

Students are responsible for the general care of the MCD they have been issued by the school. MCD's that are broken or fail to work properly must be taken to the media center as soon as possible so that they can be taken care of properly.

District-owned MCD's should never be taken to an outside computer service for any type of repairs or maintenance.

Students should never leave their MCD unattended except locked in their locker.

General Precautions

- No food or drink should be next to MCD's.
- Cords, cables, and removable storage devices must be inserted carefully into MCD's.
- Devices should not be used with the power cord plugged in when the cord may be a tripping hazard.
- MCD's must remain free of any writing, drawing, stickers, and labels.
- Devices must be properly shut down daily to allow for updates and to prolong battery life.
- Cords and cables should be unplugged before storing the device in a case or backpack.
- MCD's should arrive at school fully charged.

Carrying MCD's

- Always transport MCD's with care. Failure to do so may result in disciplinary action.
- Never lift MCD's by the screen.
- Never carry MCD's with the screen open.

Screen Care

The MCD screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids. The screens are particularly sensitive to damage from excessive pressure.

- Do not put pressure on the top of a MCD when it is closed.
- Do not store a MCD with the screen open.
- Make sure there is nothing on the keyboard before closing the lid (e.g. pens, pencils, etc.).
- Only clean the screen with a soft, dry microfiber cloth or anti-static cloth.

Asset Tags

- All MCD's will be labeled with a District asset tag.
- Asset tags may not be modified or tampered with in any way.
- Students may be charged up to the full replacement cost of a MCD for tampering with a District asset tag or turning in a MCD without a District asset tag.

Damage

- Students (parents/guardians) are responsible for the damage, loss or theft of district issued computing devices. The repair fees are set at the beginning of the school year based upon the actual repair costs provided to the district by an authorized repair facility.
- **Students who do not return any device and/or pay for damages/replacement to the district will be excluded from graduation ceremonies and activities. The District reserves the right to press criminal charges and/or bring an action for civil damages against any parent/guardian and/or student who does not return any device and/or pay for damages/replacement to the District, please see attachment for current repair cost.**

Student Computer Use Acknowledgment Form

No student shall be allowed to use school computers until the student and parent/guardian have signed and returned this acknowledgment to the school.

Student:

I have read the Student Computer Use Policy and I agree to comply with the guidelines therein. I further understand that violation of the policy and/or rules may result in the revocation of computer privileges and may be subject to further disciplinary and/or legal action. I also understand that the school and my parent/guardian will have access to my user names and passwords.

Date:

Signature of Student:

Legibly Printed Name of Student:

Parent/Guardian:

I have read the Student Computer Use Policy. I understand that my son/daughter's use of school computers is subject to compliance with these rules. I further understand that violation of the policy and/or rules may result in the revocation of computer privileges and may also be subject to further disciplinary and/or legal action.

By signing this form, I agree to the following: 1. I am responsible for the equipment or property issued to my son/daughter, who will use it in the manner intended. 2. I will be responsible for any damage done (excluding normal wear and tear). 3. Whenever requested by the school administration, I will return the item(s) issued to me in proper working order (excluding normal wear and tear). I will reimburse the district for damage or loss of any item(s) issued to my son/daughter that is damaged or lost, at my expense. If I do not pay any fees or return the device, I understand that my son/daughter may be excluded from graduation activities and I may face legal action or outstanding debts may be turned over to a collection agency.

Any suspicion of theft and/or intentional damage to the item(s) will be reported to the appropriate law enforcement agencies.

Date:

Signature of Parent/Guardian:

Legibly Printed Name of Parent/Guardian :

My child is ONLY approved to use a chromebook at school. He/she may not take the device home. I agree that I am responsible for the equipment and damage done (excluding normal wear and tear).

Date:

Signature of Parent/Guardian:

Legibly Printed Name of Parent/Guardian :

Common Chromebook Repair Costs

(not an all inclusive list)

If a device is determined to be unrepairable, the 2021-2022 replacement cost is \$230

Total repair costs will not exceed the replacement cost

Description	HP Chromebook 11 G5		HP Chromebook 11 G6		HP Chromebook 11 G7		HP Chromebook 11 G8	
	Part#	Price	Part#	Price	Part#	Price	Part#	Price
AC ADAPTER W/ POWER CORD	854844-001	\$ 35.99	934739-850	\$ 47.99	L43407-001	\$ 47.99	L43407-001	\$ 47.99
BATTERY	855710-001	\$ 83.99	917725-855	\$ 59.99	L42583-002	\$ 65.99	L75783-005	\$ 47.99
SPEAKER	-	-	L14920-001	\$14.39	L52567-001	\$ 23.99	L89788-001	\$23.99
BOTTOM COVER	901284-001	\$ 59.99	L14901-001	\$ 59.99	L52548-001	\$ 47.99	L89764-001	\$ 47.99
USB BOARD	900816-001	\$ 35.99	L14923-001	\$ 23.99	L52570-001	\$ 23.99	L89792-001	\$ 23.99
DC IN JACK	808155-013	\$ 17.99	-	-	-	-	-	-
HINGE KIT	900845-001	\$ 17.99	L14907-001	\$ 17.99	L52550-001	\$ 23.99	L89768-001	\$ 23.99
LCD PANEL	762229-007	\$ 80.34	L14917-001	\$ 80.34	L52563-001	\$ 80.34	L89783-001	\$ 80.34
LCD Panel (Touch)	920843-001	\$107.99	L22362-001	\$119.99	L52558-001	\$ 143.94	-	-
LCD BACK COVER	901788-001	\$ 47.99	L14908-001	\$ 59.99	L52552-001	\$ 47.99	L89771-001	\$ 69.54
LCD BEZEL	902764-001	\$ 47.99	L14912-001	\$ 35.99	L52553-001	\$ 53.99	L89773-001	\$ 35.99
LCD CABLE	900812-001	\$ 35.99	L14914-001	\$ 23.99	L52555-001	\$29.99	L89775-001	\$ 29.99
LCD CABLE (Touch)	919097-001	\$14.34	L14915-001	\$23.99	L52556-001	\$ 29.99	-	-
MOTHERBOARD (4GB)	900042-001	\$ 191.99	L15850-001	\$ 155.99	L52558-001	\$ 143.99	L89778-001	\$ 143.99
PALMREST W/O TOUCHPAD	900818-001	\$ 77.99	L14921-001	\$ 119.99	L52573-001	\$ 119.99	L90338-001	\$ 119.99
WIFI CARD	901229-855	\$ 23.99	L14922-001	\$ 11.99	L41693-005	\$29.99	L54597-001	\$ 23.99
WEBCAM	756761-037	\$ 23.99	L07235-001	\$ 35.99	L52572-001	\$ 47.99	L51916-001	\$ 29.99
WEBCAM CABLE	900813-001	\$ 23.99	L07235-001B	\$ 29.99	L52549-001	\$ 29.99	L89767-001	\$ 29.99
TOUCHPAD	917437-001	\$35.99	L14922-001	\$29.99	L52568-001	\$ 35.99	L89789-001	\$ 35.99

Replacement Cost for Chrome Tablets is \$300

Replacement Cost for Internet Hotspots (Kajeet and Moxee) is \$100