FOOD SERVICE ACCOUNT
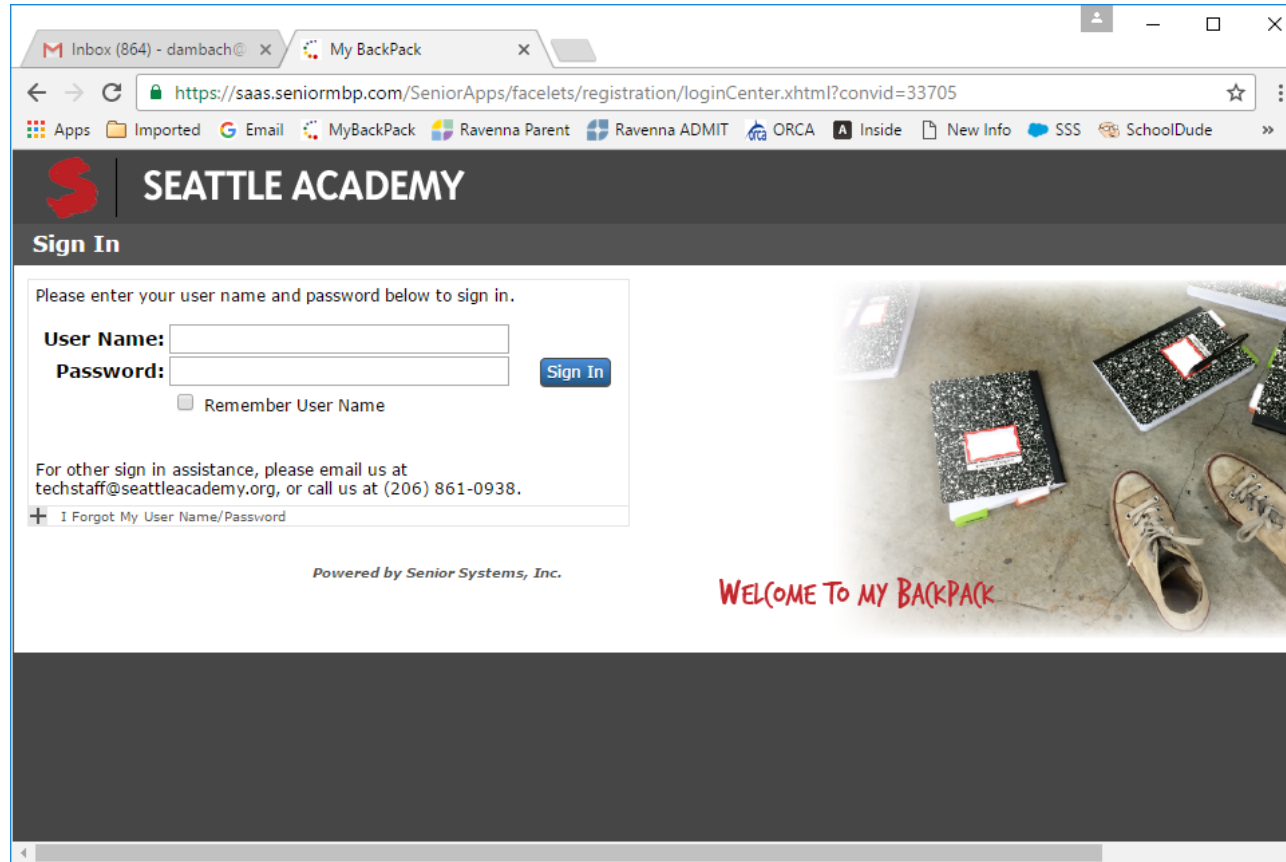
To check your students balance or make an eCheck deposit into the Food Service Account, please log into My Backpack: https://saas.seniormbp.com

To see your child's food service balance, click either: **Pay Online** or **Food Service Account**
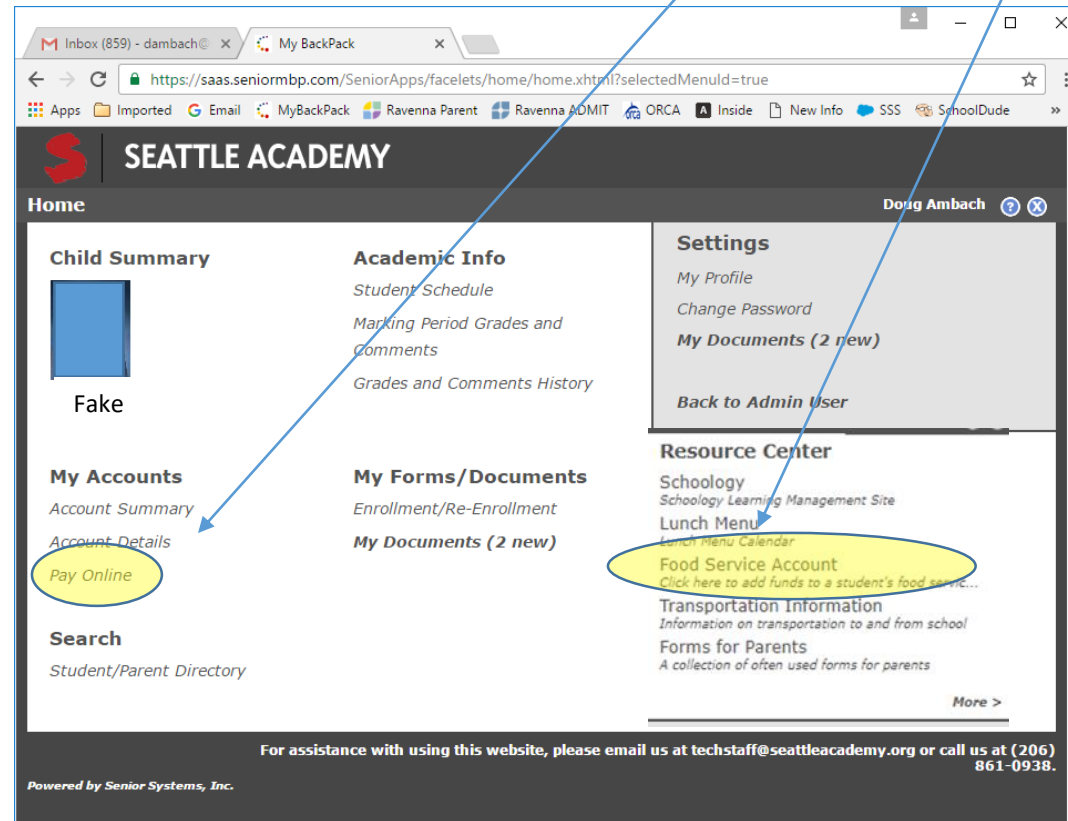
Payment Options for Food Service Accounts

- **eCheck:** pay online through My Backpack
  - Instructions on the following pages.

- **Credit Card:** pay online through DiamondMind
  - Instructions on the following pages.

- **Paper Check:** have your child deliver a paper check to a Front Desk staff person in any building.
  - Please make checks **payable** to Seattle Academy.

  - On the **Memo line** include:
    - your child's first and last name
    - the words "Food Service."

  - For families with multiple children in the school, please note on the check how much of the payment should be applied to which child.

Account Summary Page

Click 'Pay Online' to continue to the eCheck payment page

CREDIT CARD:
Look for the credit card link NOW shown on this My Backpack page, on the real page.

eCheck: Pay Online Page

eCheck Payment

For an eCheck payment into your student's SAAS food service account, please enter a payment amount on the Food Service Account payment line.

In the example shown, the account has a negative balance of $40.50. The payment typed in is $100.50. After the payment is processed the student's account would have $60.00 remaining for food purchases.

If you have more than one student in the school, please enter the appropriate amount on each student's Food Service Account line.

Click Next to proceed to eCheck payment page

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Click on eCheck button.

Fill out the form with your bank account information; click proceed; and follow the payment pages to payment completion.