



Instructional Affairs Council Meeting

8/20/2021 1:00 PM - 2:30 PM

Meeting Agenda | August 20, 2021 - 1:00pm

Location

Zoom

Participants

Samantha Latham (*Organizer*), Amy Latham, Angela Dortch (*Absent*), Audrie McCann, Carla Townsend, Carolyn Wiley, Daphne O'Neill, Don Jones, Dwayne Casey, Ebone Dukes (*Absent*), Ginger Robbins (*Absent*), Jeff Triplett, Katie Broadway, Keith Reed, Leslie Legendre, Lori Philley, Matthew Domas, Melissa Wright, Michael Heindl, Phillip Correro, Phyllis Johnson, Stacy W. Taylor (*Absent*), Stephanie Mullins

1. Call to order/Agenda Review

Dr. Matthew Domas

The meeting began at 1:02.

2. Approval of Minutes

Dr. Matthew Domas

No changes were made to the previous meeting's minutes.

Decisions

- Dr. Jones motioned. Dr. Wiley, second. Motion passes.

Attachments

IAC Meeting Minutes 7-16-2021.pdf

3. Academic Instruction

Dr. Carolyn Wiley

3.1. New Pathways

Combinations of old pathways:

KIN and EXS (Exercise Science and Kinesiology) = ESK

HEA, HPK, HP1, HUP (Human Performance, Health, PE) = HPE

SCE and SPM (Sports Management, Sports Coaching) = SRM (Sports and Recreation Management)

Dr. Wiley began by stating this is brought forward to IAC for the approval of a new pathway and removal of several others. Mr. Weldy proposed the combination of Exercise Science and Kinesiology into one pathway. Dr. Wiley and Mr. Robinson both approve of the change because there were not enough differences to keep them separated. There were four total Human Performance/Health/PE pathways that are so similar they are being combined into one called Health and PE. Sports Management and Sport Coaching will be combined into one pathway called Sports and Recreation Management. These changes will reduce the total number of pathways from eight and bring it down to three. The approval would involve a creation of three new program codes and degree plans. All students who are currently in the old pathways will be moved into the newly created pathways. Not enough change in the degree plan itself for students to be concerned. Mrs. O'Neill stated that she thought the consolidation was a great idea, not only because this clears up a lot of confusion, but it will help students who wish to pursue those majors at a four year university.

Dr. Domas brought up the fact that consolidation of pathways is very helpful for our institution because we have so many academic pathways that are exactly the same. Consolidation will make things easier for faculty and students.

Decisions

- Renee O'Neill motioned, Jeff Triplett, second. Motion passes.

Attachments

SRM on NWCC Template.xlsx, HPE-No transfer option.xlsx, ESK-No transfer option Updated 5-19 Michael Weldy.xlsx

4. School of Health Sciences

Dr. Stephanie Mullins

4.1. HCA 1125 Special Care Procedure

Dr. Mullins is asking for 1hr to be added to this HCA course. MCCB gave the option to choose phlebotomy or home health aid. At the time Dr. Mullins' team chose phlebotomy, but wanted to also include home health aid because it was necessary. The motion is to add an hour to cover this home health aid course in the HCA program.

Amy Latham asked when this change would go into affect. Stephanie states that it was originally planned for FA21. It is too late to add, now that the semester has begun. Dr. Jones asked since this semester has started could a mini term be offered later for this 1hr course, as a temporary option? Dr. Domas stated that we move forward with the current motion and have Dr. Mullins research the mini term option to possibly bring back to IAC later.

Motion to approve the hour change of the HCA Special Care Procedure course, to be ready for SP22.

Decisions

- Dr. Wiley motioned. Audrie McCann, second. Motion passes.

Attachments

HCA 1125.pdf

4.2. HCA 1133 Phlebotomy

Dr. Mullins stated that HCA1132 currently is two clinical hours. Faculty have been adding another hour to cover the theory portion of the course. There should be no issues with adding the two hours to the program (from 16-18) because this information has already been a precedent set for the last year. The students have been receiving this content. This change will formally cover the additional time being used for this program. Dr. Mullins motioned to increase the Phlebotomy course by 1 hour to formally cover the lecture portion that is being given.

Decisions

- Dr. Mullins motioned. Mr. Casey, second. Motion passes.

Attachments

HCA 1133.pdf

4.3. Physical Therapy Assistant Degree Plan

-Dr. Mullins previously submitted the PTA program degree plan, the hours for this program are within 2-4 hours of most other PTA programs in the MCCB state curriculum. Discussion occurred regarding the total 80 hours, and if that seemed to be too many to require our students to take. The previously submitted item was retracted from IAC for Dr. Mullins & Dr. Allen to rework the program hours before returning for approval. Drs. Mullins and Allen looked at a majority of the students in this first cohort, as well as future applicants, and found that most had already obtained or are obtaining the prerequisites that would make the extra hours. After researching and speaking with the accreditation body advisors, Dr. Allen feels that it is necessary to keep the 80 hours of the course.

-The other concern about the PTA degree was the requirement of the Medical Office Terminology 1&2. The courses are listed as BOT versus BIO. Dr. Allen feels this course option is the best, but they recognize this is the beginning of the program and things may change later, but for now the Medical Terminology 1&2 is viewed as beneficial and will remain as part of the degree plan.

-Dr. Domas verified for everyone that the program has been accepted for financial aid, based on this design and making any further changes will cause problems with the financial aid process, as well as with the accrediting body. Moving forward, Dr. Mullins motioned to accept the PTA plan as presented.

Additional question. Mrs. O'Neill asked why the students would be considered part time, as mentioned earlier by Dr. Mullins. Dr. Mullins stated she said part time because most students who join the program are already mostly done with any pre reqs/electives and may end up not taking the full 15-16 hours.

Decisions

- Dr. Mullins motioned. Dr. Wright, second. Motion passes.

Attachments

PTA Degree Plan.pdf

5. Other Business

5.1. Update Award Process

Discuss possible update to the Excellence in Teaching Award process.

Instructional leaders have discussed the possibility in changing the awards process for the

Excellence in Teaching award, to create uniformity for all campuses. We want to honor one faculty member from each instructional division. The selection committee will be made up of employees from all campuses. Dr. Reed stated that the Desoto Center's excellence in teaching award was created by faculty and is paid for by the center's faculty. He doesn't think taking that option away, is a good choice. Carla Townsend and Phillip Correro asked about the issues that may arise with not knowing faculty from other campuses, "Wouldn't each center end up selecting their own members?" Mrs. O'Neill mentioned the centralized award is not mutually exclusive. The centers can still take time to do their own recognitions if they choose, but we want to change the centralized award for faculty convocation each year to include everyone. Dr. Domas agreed with Mrs. O'Neill and stated that uniformity and equality, over all campuses, is what we strive to achieve by making this change. Decisions for any changes on this topic will not be made today. This topic was brought forward to begin further discussions.

[Attachments](#)

Excellence in Teaching Award - Criteria.pdf

6. Adjournment

Dr. Matthew Domas

Dr. Domas thanked everyone for attending the meeting. Meeting adjourned at 1:39pm.