

The Bond Oversight Committee met May 18, 2021 at 6:00 p.m. at the Vista Middle School Library. The meeting was also made available to panelists and attendees via Zoom video conference.

1. CONVENE

1.01 Call to Order by Chair

Riley Cornelsen called the meeting to order at 6:04 p.m.

1.02 Roll Call of Committee Members

Committee members present in-person included Riley Cornelsen, Anya Milton, Brian Lynch, and Mark Harting. Committee members present via zoom were Sandi Milton, Joe Lupo and alternate member Michael Contezac. Committee members not present were Dan Cornelsen and alternate member Tristen Byers.

Also present in-person were Ferndale School District Assistant Superintendent Mark Deebach, Facilities and Maintenance Director Jamie Plenkovich, FHS Principal Jeremy Vincent, Administrative Assistant Tammy Longstaff, Construction Services Group Representatives Heidi Hansen (via Zoom), Tex Ladish and Ken Kuiken, and Ferndale School Board President Andrew McLauren.

1.03 Adopted the Agenda

Riley Cornelsen suggested changes to the agenda to include:

- Change 4.02 – Maintenance Database Program Update
- Change 4.03 – Bond Oversight Committee Comments/Input (30 Minutes)
- Add 4.04 – Meeting Opportunities

Anya Milton moved to approve the May 18, 2021 agenda as amended; Mark Harting seconded the motion. The motion carried.

1.04 Approval of Minutes

Sandi Milton moved to approve the April 20, 2021 minutes as written; Brian Lynch seconded the motion. The motion carried.

2. PUBLIC COMMENT

2.01 Receive Public Comment

No public comment received.

2.02 Shared Public Comment Received During the Past Month

No public comment to share. Public was invited to communicate via chat feature in Zoom if they would like to comment.

3. UNFINISHED BUSINESS

3.01 How do we communicate with the public?

FHS Dashboard has been updated on the district's website. The Cash Flow plan has also been placed on the website. The Critical Projects Dashboard will be updated for next month's meeting.

Anya will work on drafting a letter to the Editor highlighting positive happenings taking place in the Ferndale School District for publication in June.

3.02 Action Item Follow-up from April 20, 2021 meeting

1. Groundbreaking Ceremony Outcome

Overall opinion of groundbreaking ceremony was that it was community inclusive, well received, and well organized.

2. Staffing Matrix - Cornerstone

Riley appreciated the staffing matrix supplied by Sam Comer of Cornerstone and stated it was exactly what he was looking for.

It was also suggested that Vicky Puckett be added to this list. She is the Diversity, Equity, Inclusion Director for Cornerstone. Vicky helped with the ground breaking ceremony and is working with Ferndale High School Staff to provide insight and opportunities for Ferndale High School Students to be involved. Her 27 years as a High School Principal makes her a great fit for this role.

4. NEW BUSINESS

4.01 District Comments/Input

a. Review Bond Related Spending for April 2021

Current expenditures on the new FHS as of April 30, 2021 is \$6,497,458.

b. Review Cash Flow Plan

There is no cash flow plan to share this month. It was suggested that within the current cash flow design, another layer be added to include actual expenses versus just showing the estimate expenses.

Side Note: CSG is currently working with Southern Bleachers to determine best method to secure material pricing. It may require that the district purchase the bleachers now and store on site until they are ready to be installed. This will alter the projected cash flow schedule.

c. Receive an Update on Items Related to the Bond from Ferndale School District and Construction Services Group.

CSG Monthly Report – Heidi Hansen and Ken Kuiken

- Cornerstone's job trailer is set up on site and fully operational. In-person Owner/Architect/Contractor meetings will now move to on-site.
- Grandstands have been removed.
- The Hydraulic Project Approval (HPA) from the WA Department of Fish & Wildlife has been issued.
- Construction entrance on the BNRR property is now being used.
- The Land Disturbance Permit (LDP) was received from the City of Ferndale on Friday May 14, 2021. The preconstruction meeting was held on Monday with the City.

- Underground electrical lines supplying the old gym have been rerouted. The next step is to hydro seed the areas of ground that were disturbed in order to stabilize the soil.

Critical Projects – Tex Ladish

- Remaining district wide hot water tank installation projects will continue into the summer of 2021.
- Roofing projects at Central Elementary and Custer Elementary continue. Central's project is near completion.
- Masonry repairs at Custer Elementary and Skyline Elementary are planned for the summer of 2021.
- Security fencing plan at North Bell is being finalized.
- Exterior LED Lighting upgrade projects have been completed.
- HVAC Direct Digital Control Project – (4 Locations) is under contract with United Energy Engineers (UEE). The district is in the process of securing a contract with UEE for similar work at Eagleridge Elementary.

4.02 Bond Oversight Committee Comments/Input (30 Minutes)

- a. Jamie Plenkovich will likely take more of an active role in Bond Oversight Meetings once Mark Deebach begins transitioning into his Interim Superintendent position.
- b. Anya will be presenting the Corporate Sponsorship Plan recommendation to the Ferndale School Board during its May 25th meeting.
- c. The committee would like to have a baseline schedule as soon as it becomes available.

4.03 Upcoming Meetings/Important Happenings

- a. Nothing to share at this time. Ken Kuiken with CSG will notify Riley and Joe when they have meetings scheduled to discuss concrete mix design and finishes.

The next meeting will be June22, 2021 at 6:00 p.m.

Items for Follow-up/Action:

- 1 Bid Sheet Analysis Explanation by Sam Comer – June BOC Meeting
- 2 Maintenance Database Update – Tex Ladish
- 3 Student Member Presentation Language – Anya
- 4 Add actual cash output to Cash Flow Diagram – CSG/Cornerstone
- 5 Baseline Project Schedule – Sam Comer

5. ADJOURNMENT

The meeting adjourned at 7:06 p.m.