School Commission Minutes
Thursday, 10/1/2020

Present: David Burroughs (Principal), Nicole Pickett (Vice Principal), Pauline Kenny (Chair), Heather Bradford (Vice Chair), Kelly Bach (Health and Safety), Tani Sethy-Sailer (Finance), Katie Goodrich (Legal), Kruti Stack (Parent Club President), Kyle Clines (incoming Parent Club President), Carlos Gonzalez (Technology)

Absent: Father John Madigan, Kris Mitchke (Secretary)

Vacant positions: Facilities, Marketing

Pauline Kenny served as secretary for the meeting.

Administrative:

1. Minutes from September 16, 2020 meeting approved.

Committee Reports:

1. Principal Report:
   a. Kindergarten and 1st grade start in-person learning next Monday, October 5th. Families have the option to continue school via eLearning.

2. Finance:
   a. Last year’s financials have been locked.
   b. Income roughly flat; operating expenses are appx $100,000 loss primarily due to salary increases implemented to continue to be competitive with public school salaries.
   c. There have been significant expenses related to preparing school for both remote and in-person learning due to Covid.
   d. The school will apply for a grant from Fulcrum to offset costs for Covid-related expenses.

3. Technology: Technology staff have done a fantastic job with eSchool preparations and addressing technical issues; proactively reviewing security practices to make sure the school technology systems are properly protected

4. Legal: No updates.

5. Facilities: David provided an update of facility repairs.
   a. Parish is working on a package of improvements, including repaving the parking lot and other repairs to various facilities.
b. A contractor has been selected for the school roof repair; currently scheduled to repair roof in two stages to address critical repairs first. David is working with the contractor to determine pros and cons of taking out a loan to do the project all at once and/or whether there are material savings for doing the project all at one.

6. Health and Safety:
   a. Kelly Bach met with teachers and staff to help with education/best practices related to keeping kids and staff healthy and safe as the school begins to transition to in-person learning.
   b. Expiring items in the emergency bin will be replaced now that students are returning to school.

7. Marketing: Vacant position

8. Parents Club:
   a. Drive in movie night was a big success
   b. Flu shot clinic scheduled for next Monday, October 5th.
   c. Planning Halloween-related event; Trunk Hunt (scavenger hunt) instead of Truck-or-Treat due to Covid regulations.

9. Strategic Plan Review
   a. Reviewed “Strengthening our Faith” pillar. Difficult to implement goals due to Covid restrictions.
   b. 5pm Sunday Youth Mass starting again in October.
   c. Each grade is “hosting” a Sunday 11am Mass doing the welcome, readings, etc.
   d. One grade will attend Wednesday Masses in person (all other grades will continue to attend via Teams)

Next meeting November 5, 2020 at 6:30 via Teams