

School Commission Minutes
Thursday, 10/1/2020

Present: David Burroughs (Principal), Nicole Pickett (Vice Principal), Pauline Kenny (Chair), Heather Bradford (Vice Chair), Kelly Bach (Health and Safety), Tani Sethy-Sailer (Finance), Katie Goodrich (Legal), Kruti Stack (Parent Club President), Kyle Clines (incoming Parent Club President), Carlos Gonzalez (Technology)

Absent: Father John Madigan, Kris Mitchke (Secretary)

Vacant positions: Facilities, Marketing

Pauline Kenny served as secretary for the meeting.

Administrative:

1. Minutes from September 16, 2020 meeting approved.

Committee Reports:

1. Principal Report:
 - a. Kindergarten and 1st grade start in-person learning next Monday, October 5th. Families have the option to continue school via eLearning.
2. Finance:
 - a. Last year's financials have been locked.
 - b. Income roughly flat; operating expenses are appx \$100,000 loss primarily due to salary increases implemented to continue to be competitive with public school salaries.
 - c. There have been significant expenses related to preparing school for both remote and in-person learning due to Covid.
 - d. The school will apply for a grant from Fulcrum to offset costs for Covid-related expenses.
3. Technology: Technology staff have done a fantastic job with eSchool preparations and addressing technical issues; proactively reviewing security practices to make sure the school technology systems are properly protected
4. Legal: No updates.
5. Facilities: David provided an update of facility repairs.
 - a. Parish is working on a package of improvements, including repaving the parking lot and other repairs to various facilities.

- b. A contractor has been selected for the school roof repair; currently scheduled to repair roof in two stages to address critical repairs first. David is working with the contractor to determine pros and cons of taking out a loan to do the project all at once and/or whether there are material savings for doing the project all at one.

- 6. Health and Safety:
 - a. Kelly Bach met with teachers and staff to help with education/best practices related to keeping kids and staff healthy and safe as the school begins to transition to in-person learning.
 - b. Expiring items in the emergency bin will be replaced now that students are returning to school.

- 7. Marketing: Vacant position

- 8. Parents Club:
 - a. Drive in movie night was a big success
 - b. Flu shot clinic scheduled for next Monday, October 5th.
 - c. Planning Halloween-related event; Trunk Hunt (scavenger hunt) instead of Truck-or-Treat due to Covid regulations.

- 9. Strategic Plan Review
 - a. Reviewed "Strengthening our Faith" pillar. Difficult to implement goals due to Covid restrictions.
 - b. 5pm Sunday Youth Mass starting again in October.
 - c. Each grade is "hosting" a Sunday 11am Mass doing the welcome, readings, etc.
 - d. One grade will attend Wednesday Masses in person (all other grades will continue to attend via Teams)

Next meeting November 5, 2020 at 6:30 via Teams