

## **Sacred Heart School Commission Meeting May 5, 2021**

Present: Heather Bradford (Vice Chair), David Burroughs (Principal), Kris Mitchke (Secretary), Kruti Stack (Parent Club President), Kyle Clines (Parent Club President Elect), Carlos Gonzales (Technology), Karen Reinke (Parish Pastoral Assistant for Administration), Kelly Bach (Health & Safety), Charlie Herb (Parish Facilities)

Absent: Pauline Kenny (Chair), Tani Sethy-Sailer (Finance), Fr. John Madigan (Sacred Heart Church Priest Administrator), Katie Goodrich (Legal), (Facilities- Open position)

**Minutes respectfully submitted by Kris Mitchke**

**Opening Prayer**

**March Meeting Minutes Approved**

**Parish Update (Karen and Charlie)**

- Mary Dickens is moving to a part-time position (15 hours/week) and will have a new role as *Grief Ministry*
- 3<sup>rd</sup> grade students wrote Valentine's cards to Carpe Diem
- 3<sup>rd</sup> grade helped prepare lunches for Mary's Way

**Principal Update**

- As of now, no guidance from archdiocese or governor regarding vaccine requirements for students and staff members for Fall 2021
- Staff changes
  - Kerry Wyman is retiring
  - Mrs. Chambers is moving to Spokane
  - Jessica Blower is moving to California to get her teaching certification
  - Angie Jones will be leaving Sacred Heart role for personal reasons
  - Caitlin Elsner will be leaving to be a Vice Principal of St. Catherine Seattle
  - Ms. Murad will be going back to Texas to teach (she had a 2-year agreement with SHS)
  - Ms. Jorenson will continue to teach remotely if position is not filled by fall
  - Deanna Simons will continue to teach remotely
  - Marissa Wynn and Mary Casaba will return (assignments TBD)
  - Mrs. Riehl will move to middle school to teach religion and US history class
  - Ms. Boyd will be teaching middle school US History class
  - Ms. Niemer and Ms. Covington will teach all middle school language arts classes
  - Mrs. McReynolds, Ms. Riehl and Ms. Boyd will teach social studies
- Parent Service Job update: Parish volunteers serving as greeters, ushers, and hospitality hosts can use the hours as part of the required parent service requirements

## **Finance**

- Submitted \$34K from endowment draw
- First PPE loan was forgiven. Will be able to use for roof loan if necessary

## **Technology**

- Engineering and Technology Conference for students is taking place this week (format similar to Young Authors Day)
- Great feedback from students and teachers so far
- New hardware purchases for staff is 80% complete and has started to deliver (funds from auction Fund-a-Need.) Expect to complete by start of s2021 school year.
- ISTE Conference will be remote and will take place last week of June

## **Legal**

- Nothing to report at this time

## **Facilities**

- The roof repair is on track to take place this summer
- SHS will get two portable classrooms for 2021/2022 for middle school students
- SHS will have enough enrollment for three 4th grade classes fall 2021
- Every classroom is full except pre-K and kindergarten
- SHS parish is responsible for \$200K+ from the Annual Catholic Appeal. Any funds over that donation amount will go to a new bell system for church (\$20 to \$50K)

## **Health & Safety**

- Emergency supplies have been examined and counted, expired items thrown away and replaced as needed.
- Fall procedures for pick up and drop off and health protocols will be dependent on guidelines from state
- The current drop off procedure has allowed David and Nicole to interact and meet parents
- Mental health issues are still of concern due to Covid. Small things like lockers, dances and social interactions are important. Both are difficult with current social distance requirements, but SHS working on creative solutions to allow students to participate.

## **Parents Club**

- Bingo Night will take place on May 14 in lower parking lot
  - Renting additional tables
  - All 45 spots filled in 2 days (52 families)
  - Trying to group parents by grade and request
  - Food truck and beer, wine and margaritas will be available
- Distinguished Teacher and Staff Award winners will be announced at May 26 mass

## **Strategic Plan**

- *Postponed Until Next meeting due to time constraints*
- Excelling in Academics

- Continue to work on better visibility for the SLE's including Active Catholic, Engaged Learner, Empowered Individual and Effective Communicator

#### New Business

- June 3, 6:30 pm School Commission meeting will take place at Heather's house outside in person
- Change Heather Bradford's title in March minutes to "Vice Chair"
- Carlos to contact Laura to post 2020/2021 minutes to SHS website

Next meeting: June 3, 6:30 pm at Heather Bradford's home