

Sacred Heart School Commission Meeting March 4, 2021

Present: Pauline Kenny (Chair), David Burroughs (Principal), Kris Mitchke (Secretary), Kruti Stack (Parent Club President), Kyle Clines (Parent Club President Elect), (Facilities- Open position), Kelly Bach (Health & Safety), Katie Goodrich (Legal), , Charlie Herb (Parish Facilities), Karen Reinke (Parish Pastoral Assistant for Administration), Fr. John Madigan (Sacred Heart Church Priest Administrator), Carlos Gonzales (Technology)

Absent: Heather Bradford (President Elect), Tani Sethy-Sailer (Finance)

Minutes respectfully submitted by Kris Mitchke

Opening Prayer

February Meeting Minutes Approved

Parish Update (Karen and Charlie)

- Sacred Heart parish upgrading database system

Principal Update

- Preparing for 2020 Fall registration optimistically but not aggressively. Planning for an increase in student numbers compared to current enrollment, but not as many as before Covid.
- Seeing a community need and desire for what SHS has to offer during the area's Covid school closure. SHS striving to determine how to admit families that are a good fit and intend to be a long-term part of the SHS community.
- There is an increasing number of non-Catholic applicants. The parish has been operating at a low level since Covid making it difficult to attract new, young catholic families with prospective students. Admitting non-Catholic families could provide an evangelistic opportunity to make non-Catholics feel welcome and share our faith.
- Exploring portable classrooms for overflow of students next year, likely for middle school students. Possibly connected to the school.
- Auction was a huge success. People attended virtually that haven't attended in the past.
- Fund-a-Need at \$220K before matching
- Auction gross number \$450K (including FAN and expenses will be lower due to virtual format).

Finance

- Budget has \$550K+ surplus
- Wade Roofing estimate will be submitted by end of week
- Seattle archdiocese expected to approve loan for roofing project on March 25

Technology

- Positive Fund-A-Need fundraising will allow new and updated technology for school

Legal

- Lake Washington Board Member visited campus to see how SHS is handling hybrid instruction. Completed legal due diligence paperwork to make sure information to be used appropriately.

Facilities

- New school roof is the priority project
- Boiler maintenance will take place during mid-winter break
- Tree near library will be removed over spring break

Health & Safety

- Working to clarify protocols for Covid safety after travel. Considering asking families sign a “pledge” to follow the travel guidelines to assure that parents read and understand the guidelines
- Exploring possibility of bringing more students back full time. Completing a survey to determine how many students intend to stay remote for the remainder of the school year. Depending on number of students returning, school may need to rearrange classrooms/electives/etc.
- By the end of next week, most of staff and teachers will be vaccinated

Parent Club

- Exploring opportunities to bring SHS community together in a safe way. Waiting for better weather for outdoor activities.

Strategic Plan

- Compensation
 - Employee benefits continue to decline (determined by archdiocese not SHS). Need to find other ways to compensate teachers and staff
 - Continued enrollment increases will give more flexibility for increased teacher compensation

Next meeting: April 1 , 2021