

## **Sacred Heart School Commission Meeting February 4, 2021**

Present: Heather Bradford (President Elect), David Burroughs (Principal), Kris Mitchke (Secretary), Kruti Stack (Parent Club President), Kyle Clines (Parent Club President Elect), (Facilities- Open position), Katie Goodrich (Legal), Kelly Bach (Health & Safety), Tani Sethy-Sailer (Finance), Charlie Herb (Parish Facilities), Karen Reinke (Parish Pastoral Assistant for Administration)

Absent: Pauline Kenny (Chair), Fr. John Madigan (Sacred Heart Church Priest Administrator), Carlos Gonzales (Technology)

**Minutes respectfully submitted by Kris Mitchke**

### **Opening Prayer**

### **January Meeting Minutes Approved**

#### **Parish Update (Karen and Charlie)**

- Archdiocese launched a new website ([archseattle.org](http://archseattle.org))
- Facilities committee has been on hiatus due to Covid.
- SHS parish “4 in 1” campaign has received 90% of pledges.
- Next major facilities project is school roof repair
  - Phase I (urgent) – gym roof, middle school, science wing (budget \$600K). Getting loan to pay for 2020 summer work to begin day after last day of class in June 2020. Will run joint fundraising campaign with school and parish to take advantage of double anniversary of church (75 years) and school (70 years).
  - Large HVAC project (\$200K) to coincide with roof project as one impacts the other
  - Phases 2-3 (3-5 years from now) estimated at \$800K.

#### **Principal Update**

- Preparing for 2020 Fall registration
- Many prospective families interested
- Majority of applicants are academically behind levels typically seen in applicants. Likely due to an inconsistent educational experience due to Covid. SHS recommending applicants consider repeating grades or engaging in summer school remediation program to catch up. SHS wants to do best accommodate student needs.
- Archdiocese/public school district asking Governor Inslee reduce Covid social distancing from 6 ft to 4-5 ft to accommodate more students/classroom. Unclear when a decision might be made. SHS currently planning for 22-25 students per class (based on current model).
- Trying to determine what can reasonably be offered next academic year in terms of Hybrid vs. in-person model

## **Finance**

- Starting budget process for next school year. Complicated because school enrollment numbers allowed next year are unknown at this time. Planning on current enrollment numbers to be safe.
- Continue to run favorably for income vs. revenue. Net income \$600K to date.
- Tuition runs favorably to budget
- Annual fund through December \$217K (budget was at \$215)
- ESS income is down
- Expenses (salaries and benefits) are running lower than budget due to seniority of teachers

## **Technology**

- Continuing to refine the 2021 Auction Fund-A-Need tech item
- Looking to replace campus security cameras with newer technology

## **Legal**

- No report

## **Facilities**

- No report

## **Health & Safety**

- Continuing to provide expertise on Covid protocols
- Examining risk/benefit of eye and hearing exams for spring

## **Parent Club**

- Parish/teacher appreciation lunch complete (burgers and cookies were a hit)
- Staff awards process will begin spring 2020

## **Strategic Plan**

- Due to discuss *Community Gathering* (discussion postponed until post-Covid)

Next meeting: March 4 , 2021

