

Posted 9/20/21
JD

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING

TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, SEPTEMBER 21, 2021
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
21 SEP 20 AM 11:25

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

SESSION #1

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

SESSION #2

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS, AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

SESSION #3

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200, (6) (A), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH **VERNON SCHOOL ADMINISTRATOR'S ASSOCIATION - JULY 1, 2022 TO JUNE 30, 2025** AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR, DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR, DR. JOSEPH P. MACARY, SUPERINTENDENT OF SCHOOLS AND BOE CHAIRMAN ANNE FISCHER TO ATTEND.

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

- Mayor Daniel A. Champagne to present a proclamation for “Constitution Week - September 17-23, 2021, Dr. Patricia Buxton will be present to receive the Proclamation on behalf of the Daughters of the American Revolution.
- Mayor Daniel A. Champagne to present a proclamation for “**National Emergency Preparedness Month**”. Present to receive the proclamation will be the Emergency Preparedness and COVID Preparedness Teams.
- Mayor Daniel A. Champagne presents the inductees for the **Volunteer Wall of Honor**
 - Ginny Gingras
 - George Arthur
 - David Kemp
 - Don Bellingham
- Mayor Daniel A. Champagne to update the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Tax Refunds for Prior and Current years.**
(See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated September 1, 2021 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES (8) EIGHT PRIOR YEAR TAX REFUNDS TOTALING \$10,578.70 AND (60) SIXTY CURRENT YEAR TAX REFUNDS TOTALING \$13,728.58 AS REFERENCED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED SEPTEMBER 1, 2021.

- C 2. Request the Town Council approve FY22 budget amendment request #1 as submitted by Jeffrey A. O'Neill, Finance Officer and Treasurer.** (See memorandum from Jeffrey A. O'Neill, Finance Officer and Treasurer to Mayor Daniel A. Champagne and Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #1 FOR FISCAL YEAR 2021-2022 AS PROVIDED ON THE BUDGET AMENDMENT FORM SUBMITTED BY FINANCE OFFICER AND TREASURER JEFFREY A. O'NEILL.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request the Town Council approve the asset disposal for the Data Processing Department.** (See memorandum dated September 14, 2021 from Jeffrey A. O'Neill, Finance Officer and Treasurer to Daniel A. Champagne, Mayor and Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF ASSETS FOR THE DATA PROCESSING DEPARTMENT AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSET FORMS.

2. **Request the Town Council approve the job description for the position of Town Surveyor.** (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **TOWN SURVEYOR** AS PRESENTED.

3. **Request the Town Council approves an updated Municipal Dam Repairs Grant from the State of Connecticut Department of Environmental Protection for Walker's Reservoir in the amount of \$97,334.74. Further, the Town Council re-designates unused funding originally approved for the now completed Valley Falls Dam Project.** (See memorandum from Jeffrey A. O'Neill, Finance Officer and Treasurer dated September 9, 2021 to Mayor Daniel A. Champagne and Town Administrator Michael J. Purcaro).

PROPOSED MOTION #1

RESOLVED, THE VERNON TOWN COUNCIL HEREBY APPROVES THE MUNICIPAL DAM REPAIRS GRANT FOR WALKER'S RESERVOIR IN THE AMOUNT OF \$97,334.74.

PROPOSED MOTION #2

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES THE RE-DESIGNATION OF UNUSED FUNDS ORIGINALLY ALLOCATED FOR DESIGN AND CONSTRUCTION COSTS FOR THE VALLEY FALLS DAM PROJECT. SAID AMOUNTS ARE \$12,000.00 AND \$97,270.21 AS DESCRIBED IN THE MEMORANDUM FROM JEFFREY A. O'NEILL, FINANCE OFFICER AND TREASURER.

4. **Request Town Council approve FY22 budget amendment request #2 as submitted by Jeffrey A. O'Neill, Finance Officer and Treasurer.** (See memorandum from Jeffrey A. O'Neill, Finance Officer and Treasurer to Mayor Daniel A. Champagne and Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #2 FOR FISCAL YEAR 2021-2022 AS PROVIDED ON THE BUDGET AMENDMENT FORM SUBMITTED BY FINANCE OFFICER AND TREASURER JEFFREY A. O'NEILL.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **AUGUST 17, 2021** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS,
CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report – July, 2021 for the Vernon Police Department as submitted by Chief John Kelley.
 2. Monthly Report – August, 2021 for the Town Clerk's Office as submitted by Karen Daigle, Town Clerk.
 3. Monthly Report – August, 2021 for the Vernon Police Department as submitted by Chief John Kelley.
 4. Memorandum dated August 13, 2021 from Terry Hjarne, Collector of Revenue to Michael J. Purcaro, Town Administrator relative to a Waiver of Interest per § 12-145.
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Q.) ADJOURNMENT