

GREAT PLAINS

Technology Center

4500 West Lee Boulevard, Lawton, Oklahoma 73505
2001 East Gladstone, Frederick, Oklahoma 73542

www.greatplains.edu
www.greatplains.edu

ANNUAL SECURITY REPORT

DISCLOSURE REQUIREMENTS OF CRIME AWARENESS AND CAMPUS SECURITY ACT OF 1990
SENATE BILL 580 (CLERY BILL)
PUBLIC LAW 101-542

FOR THE CALENDAR YEAR 2020

REPORT DATE: SEPTEMBER 2021

MISSION

Our mission is to prepare individuals for success in work and life, serving as a driving force for economic development in Southwest Oklahoma. (<https://www.greatplains.edu/who-we-are/strategic-inititives>).

DISCLOSURE REQUIREMENTS

In an effort to ensure patron and student safety and security, Great Plains Technology Center has policies in place for campus security, crime reporting and prevention, and drug and alcohol prevention. We are proud of the record we have attained. According to public law requirements, we hereby disclose information regarding crime on our campuses listed above.

Great Plains Technology Center prohibits discrimination, harassment or retaliation based on real or perceived race, color, sex, pregnancy, gender, gender identity or expression, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information. This prohibition applies to students, employees and board members in any aspect of the district's programs, including during school hours, extracurricular activities, technology center sponsored events, or outside of school hours if the conduct affects the education or working environment. (*Policies and Procedures, Section 11, pg. 2*)

1. PURPOSE OF REPORT

This report is prepared to inform students, potential students, and the community at large regarding crimes committed on campus, security of the campus, and the designated policies addressing crime. The report is prepared using information from local law enforcement agencies and internal security logs.

Great Plains Tech has no residence halls, off-campus locations, or areas not on the self-contained campus locations.

2. THE GREAT PLAINS TECH BOARD OF EDUCATION SHALL ENDEAVOR TO PROVIDE A CRIME FREE CAMPUS ENVIRONMENT FOR ALL EMPLOYEES AND STUDENTS.

Consistent with this effort, policies and procedures are in place, reviewed annually, and revised when necessary. Information is conveyed to students and staff through the *Student Handbook (SH)* and *Policies and Procedures Manual (P&P)*. Additional specific procedural information is distributed to staff and faculty in the *Emergency Management Plan (EMP)*.

3. PROCEDURE FOR STUDENTS AND OTHERS TO REPORT CRIMINAL ACTIONS OR OTHER EMERGENCIES OCCURING ON CAMPUS.

The Board of Education shall endeavor to provide a crime-free campus environment for all employees and students. Consistent with this effort, all employees will be considered a Campus Security Authority (CSA) and as such will be required to report any criminal activities or actions of a suspicious nature to the Campus Director or designee who shall be designated as head of security for each respective campus. Students are also encouraged to report such activities to their teachers or to an administrator. Upon investigation by the Campus Director or designee, local law enforcement officials shall be notified if deemed necessary by the Campus Director.

All students, both adult and secondary, during their orientation shall be informed and advised to report any criminal acts or activities of a suspicious nature to their teacher and/or administrator. All employees will be updated annually during employee in-service training about prevention of crimes. Employees will also be updated annually regarding campus security and their responsibilities in this area. Teachers are required to encourage students to be responsible for their own security and safety as well as the security and safety of their fellow students. (*SH, pg. 60*)

A. TIMELY WARNING POLICY

- a. A warning will be issued in the case of campus emergency, inclement weather, or ongoing occurrences of campus criminal activity or other risk to student safety or property. (*P&P, Section 3 pgs. 56 and 88; SH pg. 25, EMP pg. 11*)
- b. The Director of Marketing and Communications assists with planning of emergency response, notification and evaluation. (*P&P, Section 1 pg. 24*)
- c. Great Plains Technology Center will broadcast updates (recorded *School Messenger* notifications) to telephones of full-time high school students and/or full-time adult students in case of emergency. The messages will address:
 - i. What has happened
 - ii. Current student status
 - iii. Who is assisting with the efforts (law enforcement, fire officials, etc.)
 - iv. Immediate plans

Follow up phone calls may be made, if the situation warrants.

School Messenger will broadcast voice notifications only to those students and/or parents who have completed a "Contact Information Consent" form and filed it with GPTC. (*EMP, pg. 11*).

B. POLICY FOR ANNUAL DISCLOSURE OF CRIME STATISTICS

The Campus Director or designee shall update information on listed crimes annually. Updated reports shall be available by October 1 of each year to include reports of crimes for the most recent calendar year and during the two preceding calendar years for which data is available (*P&P, Section 3 pg. 58*).

The Annual Safety report will be available to enrolled students, current employees, potential students, and the general public through the Great Plains Technology Center website: <https://resources.finalsite.net/images/v1597253777/greatplainsedu/agpvo4x7o3nrc4twgdzg/ASRFY2020.pdf> (*P&P, Section 3, pg. 58*)

Crimes for which statistics are available:

- i) Murder/Non-Negligent Manslaughter
- ii) Manslaughter by Negligence
- iii) Robbery
- iv) Aggravated assault
- v) Burglary
- vi) Motor Vehicle Theft
- vii) Arson

Statistics for the following crimes for which arrests are made on campus are also available:

- i) Liquor law violations
- ii) Drug abuse violations
- iii) Weapons possession

In addition, the number of above crimes that manifest evidence of prejudice based on race, religion, sexual orientation, or ethnicity as prescribed by the Hate Crimes Act will be reported.

Sex offense statistics shall include:

- i) Rape
- ii) Fondling
- iii) Incest
- iv) Statutory Rape

Violence Against Women (VAWA) statistics shall include:

- i) Domestic Violence
 - ii) Dating Violence
 - iii) Stalking
- (SH, pgs. 61-62)

C. LIST OF PERSONS, TITLES, AND CONTACT INFORMATION TO WHOM STUDENTS SHOULD REPORT A CRIME

Justin McNeil	Campus Director	(580) 250-5601
Karen Bailey	Deputy Superintendent	(580) 250-5526
Blake Thomas	SCORE Director	(580) 250-5620
James Bishop	Director of Instruction	(580) 250-5662
Morgan Gould	Director of Business and Industry and ACD	(580)250-5553
Joelle Jolly	Director of Health and STEM Education	(580) 580-5589
Linda Jamison	Assistant Director of ACD	(580) 250-5506
Ken McKee	Campus Director, Tillman/Kiowa Campus	(580) 335-5525

D. VOLUNTARY CONFIDENTIAL DISCLOSURE

If a student wishes to report suspicious or criminal activities anonymously, they may contact the Lawton Police Department Crime Stoppers at (580)355-4636 or online at <http://www.lawtoncrimestoppers.com>. (SH, pg. 60)

4. FACILITIES SECURITY

The Campus Director or designee shall be responsible for security during campus hours. (P&P, Section 1, pg. 13)

A. SECURITY AND ACCESS TO FACILITIES

The facilities at Great Plains Technology Center are open to students, faculty, staff, and the general public between the hours of 7:30 a.m. – 10:00 p.m. Monday through Thursday and 7:30 a.m. to 4:30 p.m. on Friday. The facilities may be open on weekends for special events and classes. At all other times, the facility is closed to public access through the use of barrier gates and all avenues of entrance to facilities will be locked. On limited occasions, the campus may be partially open to accommodate specialized training but only the areas required for the training will be accessible to staff and students. Supervisory personnel will be present during those times to ensure safety of the students and property on the Great Plains campuses.

B. SECURITY CONSIDERATIONS USED IN THE MAINTENANCE OF CAMPUS FACILITIES

As Great Plains Technology Center campuses, both Lawton and Tillman/Kiowa, are remodeled or maintained, security measures are examined. Current security includes lighted parking lots and digital video surveillance of campus areas. Campus wide surveillance has been installed to monitor areas and collect digital evidence.

5. POLICY ON CAMPUS LAW ENFORCEMENT

Since the reporting year ending December 31, 2016, Great Plains Technology Center contracted with off-duty police officers to assist with crime prevention. These security officers may investigate crimes and refer to local law enforcement agencies for arrest purposes, if necessary. The Tillman/Kiowa campus does not contract with off-duty officers. The campus relies on the Frederick Police Department for investigation and/or arrest, if necessary. No personnel on any campus can make an arrest and the designated security personnel will contact local law enforcement to investigate and make arrests, if necessary.

- A. The Campus Director is designated as head of security for the Lawton Campus and the Campus Director at the Tillman/Kiowa campus is designated as head of security for the Frederick campus. These persons, or designees, shall maintain a working relationship with law enforcement officers. (*P&P, Section 1, pg. 13*; https://greatplainstechcenter.com/download/references/policy_and_procedure/orgchart_20_21.pdf Organization Chart).

The campus security personnel shall have the authority to enforce all policies and procedures approved by the Board of Education. However, the authority to make arrests shall remain with local law enforcement agencies.

- B. Students and employees are encouraged to make prompt and accurate reports of crimes to designated school officials. Designated school officials will take appropriate action on all reports and contact local law enforcement agencies when necessary and desired.
- C. Great Plains Technology Center uses a Student Care Team comprised of Student Support Services Staff who will ensure the care and safety of all students on campus, except those who are in medical treatment areas. The student care team will be responsible for assisting with the psychological and emotional needs of students and staff. (*EMP, pg. 7*)

6. ORIENTATION AND INSERVICE PROCEDURES AND PRACTICES

All students both adult and secondary, during their orientation, shall be informed and advised to report any criminal acts or activities of a suspicious nature to their teacher and/or administration. All employees will be updated annually during employee in-service training about the prevention of crimes. Employees will also be updated annually regarding campus security and their responsibilities in this area. Teachers are required to encourage students to be responsible for their own security and safety as well as the security and safety of their fellow students. (*SH, pg. 60; P&P, Section 1 pg. 13 and Section 11 pg. 38*)

7. ENCOURAGING CRIME PREVENTION

Administrators and employees of GPTC work closely with local and state law enforcement officials to educate both secondary and adult students on how to protect themselves and their property. This is accomplished through classroom orientation and individual student and employee conferences. Orientation is conducted with each entering class. New employees complete a year-long orientation to all campus policies and procedures, including security.

8. MONITORING AND RECORDING CRIMINAL ACTIVITIES IN WHICH STUDENTS ENGAGE AT OFF-SITE LOCATIONS OF STUDENT ORGANIZATIONS OFFICIALLY RECOGNIZED BY THE INSTITUTION.

Student organizations officially recognized by Great Plains Technology Center include:

- i) Business Professionals of America (BPA)
- ii) Family Career and Community Leaders of America (FCCLA)
- iii) Future Educators Association (FEA)
- iv) Health Occupations Students of America (HOSA)
- v) SkillsUSA
- vi) Technology Students of America (TSA)

(*P&P, Section 10 pgs. 96-97*)

When student organizations go off campus or out of town for approved purposes, the following procedures are in place:

- i) Prior to the trip, all participants must attend a “briefing” meeting with the Activities Coordinator in attendance. The meeting will explain all trip guidelines.
- ii) All school policies are in effect during the entire trip. No consumption of alcohol or drugs by secondary OR adult students; no smoking by secondary students; no smoking while in professional dress by adults; dress codes are enforced.

- iii) Entire delegation will stay at the same hotel. If special arrangements are needed, these must be made known to the Activities Coordinator before reservations are made – usually two months in advance. (*P&P, Section 10 pg. 97*)

Students attending activities (whether away from school or on school property) will be subject to the provisions of the student code (*SH, pg. 72*)

9. POSSESSION, USE, AND SALE OF ILLEGAL DRUGS AND ENFORCEMENT OF FEDERAL AND STATE DRUG LAWS

Great Plains Technology Center policies on use and sale of alcoholic beverages, illegal substances, and enforcement of local, federal, and state laws are defined in the *Student Handbook (SH), pg. 42-43*.

Alcohol/Drug/Mood-Altering substances shall include any alcohol or malt beverage, all drugs listed under state statute as a controlled substance, a chemical, abused substance or medication for which a prescription is required under the law and/or any substance which is intended to alter mood. The policies address possession of the substance, drug paraphernalia, distribution, and drug/alcohol induced emergencies.

Disciplinary actions for alcohol and drug offenses are stated in the *Student Handbook, Sections 3.2 – 3.3, pg. 43* as follows:

Section 3.2

Student distribution, use or possession or being under the influence of alcoholic beverages, unlawful drugs, controlled substances, hallucinogens/inhalants, or items that are purported to be unlawful drugs or controlled substances are those defined as illegal under the law of the United States, State of Oklahoma, and the City of Lawton. Illegal conduct, such as possession, possession with intent to distribute, distribution, and possession of drug paraphernalia will be reported to the police. When any of the conduct described in this paragraph occurs during school time, on school premises, or during school-sponsored activities, district action will be independent of police or court action and could result in suspension, denial of privilege to drive any vehicle on school premises, or recommendations for outside treatment.

School personnel will immediately notify the appropriate Administrator when they reasonably believe a student to be under the influence or in possession of alcohol, unlawful drugs, controlled substances, hallucinogens/inhalants or drug paraphernalia. Thereupon the Administrator will contact the parents or legal guardian. Circumstances may require the assistance of the law enforcement agencies. The following disciplinary actions will apply, except in exceptional circumstances:

Section 3.3

A. First Offense

(1) The appropriate Administrator will notify parents/guardians and request an immediate conference. Law enforcement officials will be notified if student is in possession of alcohol, illegal substances and/or drug paraphernalia.

(2) The student is subject to suspension for a minimum of the remaining semester and up to the next fall semester. At the suspension hearing, if student and parent/guardian agree to seek and complete professional treatment at a licensed treatment agency; a second formal hearing will be held to consider the disposition of the student's suspension, if student and parent/guardian furnish proof of completing treatment at a licensed treatment agency.

B. Second and Subsequent Offenses

(1) The student will be suspended for the remainder of the current semester and next full semester. The student and parents/legal guardians will be recommended to seek an assessment and/or treatment at a licensed treatment agency.

10. DRUG OR ALCOHOL ABUSE EDUCATION PROGRAMS AVAILABLE TO ALL STUDENTS AND EMPLOYEES

EMPLOYEES DRUG AND ALCOHOL-FREE WORKPLACE

In order to maintain a healthy educational and working environment, and to comply with the requirements of the Drug-Free Workplace Act of 1988 for purposes of receiving federal assistance, the board of education adopts the following policies and regulations:

1. Use, possession, dispensing, manufacture, sale, or distribution; or conspiring to sell, distribute, or possess; or being in the chain of sale or distribution; or being under the influence of a controlled substance, alcoholic beverage, or low-point beer (as defined by Oklahoma law, i.e., 3.2 beer) in any of the technology center's facilities, on technology center property (including vehicles), or at a technology center sponsored function or event by an employee is

prohibited. Violation of this prohibition shall result in disciplinary action, which may include dismissal or nonrenewal of employment. Violations which constitute criminal acts will be referred for prosecution.

2. Employees who are engaged in the performance of work under the terms of a federal grant must, as a condition of their employment, notify a technology center administrator in writing of any drug conviction (including a plea of nolo contendere) for a violation of a criminal drug statute which occurred at a technology center workplace within five calendar days after the conviction. The conviction shall result in dismissal or nonrenewal, or a requirement that the employee satisfactorily participate in a drug abuse assistance or rehabilitation program approved by a federal, state, or local health, law enforcement or other appropriate agency.

3. The conviction shall be reported in writing by the technology center's grant administrator to the relevant federal granting agency within 10 calendar days of the notification by the employee or other actual notice of the conviction.

4. This policy statement shall be included in the technology center's employee manual, and shall be distributed to all employees at the commencement of each school year.

5. The employee in-service training period prior to the commencement of each school year shall include a review and discussion of the dangers of drug and alcohol abuse in the workplace, the technology center's policy for a drug and alcohol free workplace, the penalties for violating the policy, and available sources of information, counseling, rehabilitation, and re-entry programs regarding drug and alcohol use.

Reference: Drug Free Workplace Act of 1988

The Standards of Conduct for Employee Drug and Alcohol-Free workplace may be found on the Great Plains Technology Center's intranet *Tech Hub* at the following location:

https://secureservercdn.net/198.71.233.39/298.dea.myftpupload.com/download/references/policy_and_procedure/2021-2022-GPTC-Policies-and-Procedures-1.pdf (P&P, Section 6 pg.6)

STUDENT DRUG FREE STATEMENT

Using alcohol or other drugs carries risks. Alcohol and drugs impair your judgment, making you more likely to hurt yourself or others, to have trouble with the law, to do poorly at work and at school, and to have relationship trouble. Alcohol and drugs also have specific health risks and can damage major organs, increase your risk of cancers, and even cause death.

Drug and alcohol abuse treatment can be located using the National Substance Abuse and Mental Health Services Agency National Helpline – 1-800-622-HELP (4357) or at <https://findtreatment.samhsa.gov/>. GPTC does not sponsor any drug or alcohol counseling, treatment, rehabilitation, or re-entry programs.

All students have a right to attend school in an environment conducive to learning. Since alcohol and other drug use is illegal and interferes with both effective learning and the healthy development of young people, the Great Plains Technology Center has a fundamental, legal, and ethical obligation to prevent drug use and to maintain a drug-free educational environment.

Drug use, possession (including paraphernalia), and sale on the school grounds and at school functions will not be tolerated. Specific infractions and appropriate disciplinary actions are listed in the Great Plains Technology Center Student Handbook. Some possible actions include parental contact and suspension. (*SH, pg. 43*)

11. SEXUAL ASSAULT PROGRAMS, PREVENTION, AND PROCEDURES

- A. Great Plains Technology Center is a secondary/postsecondary educational institution serving both high school students and adults. It does not have any formal awareness program addressing rape, acquaintance rape, or sexual assault. Individual classroom or Career Technical Student Organization materials may address these issues, but no formalized system of awareness has been established. Certified school counselors and a certified school psychologist are available for incident specific counseling and a formal awareness program is currently in development.
- B. Procedures for reporting a sexual assault are outlined in the *Emergency Management Plan*, page 22:
 1. Call 911
 2. If the victim needs medical assistance, the School nurse should be contacted immediately. Notify the Campus Director or designee if an assault occurs on campus in order to determine the course of action. Secure the area so police can investigate. When possible, the center's officials should accompany the individual for medical treatment.
 3. The Campus Director or designee should contact the police immediately. The police will lead the criminal investigation, and the Campus Director or designee will act as the liaison between the police investigation and the center.

4. The Campus Director or designee will recommend any party having difficulty dealing with the situation to speak with the Student Care Team. (Any long-term counseling should be referred outside the Great Plains Technology Center.
- C. Great Plains Technology Center will follow the *Student Handbook* code of discipline, *Sections 2.0 – 2.6* in dealing with both the accuser and the accused. Any internal discipline will follow these guidelines and all parties will remain informed, to the limits of the policies in place. (*SH, Sections 2.0-2.6, pp 27-42*)
 - D. Sanctions which may be imposed following the final determination of an institution’s internal disciplinary proceedings regarding sex offenses include but are not limited to:
 - i) In-school detention
 - ii) Removal from a class or group (temporary or permanent)
 - iii) Referral to other social or educational agencies
 - iv) Suspension
 - v) Expulsion
 - vi) Involve law enforcement
 - vii) Any other disciplinary action deemed appropriate under the circumstances
(*SH, Section 2.6, pgs. 27-42*)
 - E. **REQUIRED REPORTING INFORMATION: SEX OFFENDER LOCATOR**
Those wishing to identify the location of sex offenders, the following website exists for such purposes: <https://sors.doc.state.ok.us/>. This registry can be searched by multiple keywords including county, zip code, city, and name. The registry lists all registered sex offenders, their reported addresses, and other pertinent information.

12. DOMESTIC VIOLENCE/VIOLENCE AGAINST WOMEN

In the course of any disciplinary proceeding of an alleged sexual offense, both the accuser and the accused will be entitled to the same opportunities to have others present. In addition, both the accuser and the accused will be informed of the outcome of the proceeding and any sanctions imposed following such a proceeding.

The Student Support Services Department shall maintain information including:

- i) Rape
- ii) Acquaintance Rape
- iii) Forcible Sexual Assault
- iv) Non-forcible Sexual Assault

This information shall be available to all students through the Annual Security Report, and its existence and location will be given to all students at student orientations. Students may also be referred to online sources for information, including resources defining sexual assault, prevention of sexual assault, and both male and female roles in sexual assault. The list of resources will be made available in the Student Support Services Department and will be distributed to all teachers during orientation. This information shall also appear in the *Student Handbook*, which is available to all students and parents on the Great Plains Technology Center website. Students will also be informed regarding the presence of security on campus and available assistance in notifying the authorities, if the student requests such assistance. (*SH, pgs. 61, 72-73*)

National resources for information about Domestic Violence/Violence Against Women can be found at <https://www.justice.gov/ovw/domestic-violence>. This information includes the definitions of violence against women as follows:

Domestic Violence: The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Sexual Assault: The term “sexual assault” means any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent.

Dating Violence: The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.

Stalking: The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

National hotlines have been established for victims:

National Domestic Violence Hotline	1-800-799-7223
National Teen Dating Abuse Hotline	1-866-331-9474
National Stalking Hotline	1-855-484-2846

Cyber Stalking: Cyber stalking can be defined as the use of electronic communication to harass or threaten someone with physical harm. Cyber stalking also includes **cyber bullying**.

National resources concerning violence against women can be found at the following URL:
<https://www.justice.gov/publications> .

The Oklahoma Coalition Against Domestic Violence and Sexual Assault offers resources at <http://www.ocadvsa.org/svpe>.
The organization offers a toll-free state assistance hotline:

Oklahoma Hotline	1-800-522-7233
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Local resources include:

Lawton New Directions Hotline	1-580-357-2500
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