



ISSAQUAH
SCHOOL DISTRICT 411

A Guide to Understanding the 2017-18 Budget

CONTENTS

Financial Plan Overview	Pages	1 - 6
Board Guidelines for Budget Development	Page	7
Where Does the Money Come From? - Revenues	Page	8
Where Does the Money Go? - Expenditures	Page	9
Fund 1 – General Fund	Page	10
Budget Comparisons	Page	11
❖ Enrollment		
❖ Expenditures		
❖ Staffing		
Seven Cost Centers	Pages	12 - 19
Fund 2 – Capital Project Fund	Page	20
Fund 3 – Debt Service Fund	Page	21
Fund 4 – ASB Fund	Page	22
Fund 5 – Transportation Vehicle Fund	Page	23
Administrative Cost Comparisons	Page	24
Enrollment Projections	Page	25

Overview of the Issaquah School District 2017-18 Budget

The District

Issaquah School District is an urban school district of approximately 20,600 students, fifteen elementary schools, five middle schools, three comprehensive high schools, and a choice high school. Over the past two decades the district has experienced very rapid expansion requiring the addition of seven elementary schools, two middle schools and one high school. This rapid growth continues and the District plans on adding four new school facilities in the next few years. Total enrollment will continue to grow at a quick and steady pace in the near term. Long term enrollment patterns will be dependent upon land use decisions and the overall pace of housing development.

The Budget Process

Each spring the budget process begins with the Board establishing broad parameters for budget development. (Adopted 1-25-2017) The Administration follows the Board's parameters and reinforces these parameters during actual budget development. These guidelines have been observed and incorporated into the 2017-18 Budget.

From 2009-10 to 2011-12 (3 fiscal years) the District has had cumulative reductions in state funding totaling nearly \$16 million. State funding as a percentage of District revenues has dropped from 68% in 2008-09 to 60.8% in 2012-13. The trend of declining state revenue subsided in 2012-13 and for budget years, 2013-14 through 2016-17, there was an actual increase in state revenue. State revenue has continued to grow in 2017-18 and will now comprise 64.2% of the District's operating revenue, an increase of 0.30% over the prior fiscal year (2016-17). The State is still 3.8% below the recent historical peak in state funding as a percentage of total operating revenue.

The aforementioned reduction in state revenue during the "great recession" was devastating to the education systems across the nation and State of Washington. However, we in Issaquah were very fortunate that during this economic downturn our local voters supported a four-year maintenance and operations levy with increased funding for our schools. The change in statute which allows for this increase expires in 2018 and provides an additional \$15M a calendar year in funding. The State legislature has continued to gradually increase education funding pursuant to the McCleary decision, however a large portion of this "new" revenue came in the form of COLA's (salary increases) and actuarially needed pension rate contributions. Some additional non-categorical revenue has been provided, but the bulk of "new" state revenue is focused on class size reduction for 2017-18.

The legislature has provided significant structural changes to the education funding for 2018-19 and beyond, which include a decrease in local levy authority (capped at \$2500 per student or \$1.50/1000, whichever is less) this results in a decrease in calendar year 2019 of an estimated \$15.2M in local levy collections (\$59.7M vs. \$44.5M). This drop in local levy funding is coupled with new restrictions on what and how local levy funds can be used to support and supplement basic education.

The State in 2018-19 also moves away from the current salary allocation model for certificated staff and funds all employee types (certificated, classified and certificated administrator) on statewide minimum salary allocation that is then to be adjusted by

regional factors(18% for ISD). The uncertainty in 2018-19 and beyond is palpable, as many questions have been left unanswered by the legislature. For example, we are unsure under the new “enrichment levy” and state funding schema how we pay for the nearly \$5.4M gap in special education funding that is currently filled by local M&O levy funds. Other major concerns are how we pay or skilled classified employees as well as our administrative staff, without violating the current enacted legislation.

As the underlying rules are created after the close of this long (completing the operating budget on June 30) legislative session, we hope for more clarity and will work during the next session of the legislature to make technical corrections to areas which will harm our students, community, and staff.

In order to keep staff and community informed and seek input, we offer several communication avenues: the District creates a budget website with a timeline and ongoing updates; the School Board scheduled time at each business meeting for legislative and budget updates (podcasted for the public), administrators met with key groups such as the PTSA to provide updates; the District asked for comments and suggestions via a budget e-mail account, and the District shared information via eNews and staff e-mail messages.

Where the Money Comes From

The District receives funding from three primary sources. The State of Washington provides approximately 64.2% of the funding for general operating costs, the federal government provides 2.6%, and 33.2% is generated through local fees and the M&O Levy.

There are 295 school districts in the State of Washington. Issaquah School District is ranked 269 out of the 295 school districts in terms of total revenue per student. This means that funding is a challenge for the district. The average district receives \$10,937 in revenue for each student while Issaquah School District receives \$10,166 per student. This puts Issaquah School District at a revenue disadvantage of \$15.5 million per year when compared to the state average per student rate.

Where the Money Goes

The Issaquah School District is the second largest employer in Issaquah with over 2,500 full time and part time staff members. (This excludes several hundred substitute employees) These employees are represented by 1,400 teachers, 355 educational assistants, 130 bus drivers, 70 food service workers, 190 office/support staff, 135 custodial/maintenance personnel, and other administrative and support staff.

The District budget is represented by seven distinct cost centers. These cost centers encompass all of the above staff and help to present a visual picture of the district and its many programs and services. These cost centers are defined as follows:

(1) Basic Education (Classroom Services)

Educational services for the district's 20,600 students are provided in fifteen elementary schools, five middle schools, and three comprehensive high schools. The basic education class room staffing allocation goal for each grade level has been established as follows:

K-2	21 students to 1 teacher (Range of 18 to 24)
3-5	25 students to 1 teacher (Range of 22 to 28)
6-8	25.5 students to 1 teacher (Range of 26 to 32 when adjusted for prep period)
9-12	26.5 students to 1 teacher (Range of 28 to 34 when adjusted for prep period)

The district offers a full program of basic education services to students. Each school is equipped with a library, counseling services, nursing services, and extra-curricular programs. The Teaching and Learning Department and Student Assessment Department work together to align the classroom curriculum with local, state and national learning goals.

Parent participation in the educational process is extremely high. Membership in PTSA is 100% in some schools and approaches this rate in most schools. Parental support is vital to the success of Issaquah School District.

The District offers the latest in technology to support student learning. Teachers are provided opportunities to learn how to use technology in the classroom to best enhance the learning environment. Equipment and software tools are upgraded on a continuous basis.

The district also provides many co-curricular and extra-curricular opportunities for students. These activities are designed to promote physical, intellectual and leadership development. In addition, students are able to participate in a Running Start Program that enables them to earn college credit for classes taken in high school while advancing their standing in higher education and in the pursuit of a future career.

(2) Basic Education (Support Services)

Support services for the district connects our many schools and programs through educational leadership and by providing the materials, equipment, facilities and other support needed for a quality educational environment. The departments in this cost center provide for the governance of the district, the hiring of 150-250 staff members each year, and maintaining the grounds and buildings to ensure a quality learning environment. Many of the items we all take for granted, such as heat, lights, water, telephones, insurance, warehousing services and data processing services are associated with support services.

(3) Special Education

The District serves over 1,800 special education students. These services are designed to provide an individualized educational program to meet the handicapping condition of each student. This is a quality program that results in many students meeting the same demanding curriculum standards as regular education students. The cost of the program is approximately \$23.5 million next year.

The District participated in an appeal to the State Supreme Court regarding the inadequate funding of special education programs. The district lost its case against the State, but still believes that the legislature should define special education as part of the basic education program, and require it to be fully funded under the parameters established in the state constitution. The district is budgeting \$5.4 million in the coming year to backfill the special education shortfall in funding created by the state's current funding formula.

(4) Echo Glen

The State of Washington contracts with the Issaquah School District to provide educational programs to serve the Echo Glen Children's Center for juvenile offenders. This program provides educational programs to approximately 120-150 students belonging to districts all around the State of Washington. This program is not a financial responsibility of the Issaquah School District and is fully funded by the State of Washington.

(5) Food Services

The Food Service Program provides over 8,000 lunches to students and staff members every day. That is the equivalent of 1.4 million meals each year. The state and federal government provide minimal funding to support this program. Approximately 93.5% of the cost of this program is paid for from the fees charged for each meal served. This program represents \$5.26M of the total district operating budget.

(6) Transportation

Approximately 50% of the students ride the bus on any given day. This means that nearly 10,000 students ride the bus from home to school, and back home on a daily basis. The district has over 150 school buses that are operated and maintained by district employees and travel over 1.4 million miles each year. The cost of providing these services will be approximately 8.7 million dollars next year.

Like special education, transportation is defined as part of the basic education program; thus it is required to be fully funded by the state under the parameters established in the state constitution. The state currently funds approximately 74.5% of this obligation, leaving the other 25.5% to be funded from the local Maintenance and Operations (M&O) Levy. According to the State, they have fully funded the to/from school transportation model.

(7) Other Programs

The district provides a number of other educational programs including remediation in reading, assistance for English language learners, ROTC and traffic safety. The district also provides a before and after school child care program and night/summer school programs that are totally funded by tuition and fees charged for these services.

Budgetary Goals and Philosophy for 2017-18

The Board of Directors and Superintendent have established the primary goal of funding a comprehensive educational program that reflects overall community values and directs resources in support of the District Mission and Ends learning goals for students. This endeavor is to be accomplished within the parameters of:

- The District Mission and Ends Learning Goals
- Providing a comprehensive educational program that allows opportunity and growth for all students
- Maintaining an unassigned fund balance of 3-7% of the general fund budget
- Establishing staff compensation and benefit levels that do not deviate materially from the local professional market, insofar as district resources allow
- Maintaining administrative costs at a level no higher than the King County average (Currently: 12.15%) for school districts. (Issaquah's admin expense is set for 9.36% in 2017-18 Budget)
- Maintaining and managing the district's resources to protect district assets and guarantee the board's financial goals

Major Budget Drivers for 2017-18:

- Categorical State revenue of approximately \$12 million, as the legislature continues to restore reductions made during the "great recession" and that are required by the McCleary decision are detailed below:
 - A 2.3% State COLA was provided by the legislature (\$3.3M) with an unfunded cost to the district of \$1.8M
 - An increase in the actuarially required pension rates and the state health benefit allocation (2.3M) with an unfunded cost to the district of \$1.6M

- A \$6.5M allocation is provided to fund lower class sizes in K-3; each staffing unit needed above and beyond the allocation will cost the local levy an estimated \$35,000. \$3.8 million of the \$6.5M noted above is only for the 2017-18 school year.
- Projected enrollment growth of 534 new students.
- Additional \$3.8 million in local levy revenue over prior year due to enrollment growth and increasing state revenues
- A \$500,000 to \$600,000 investment for new later start times.
- An additional \$1.7M for support positions needed for increased enrollment and administrative requirements.
- Locally funded salary increases of nearly \$6M and state salary (COLA) and benefit backfill of \$3.4M.
- \$1.1M in increased non-employee costs; fuel, commodities, insurance, and utilities.

Summary:

The 2017-18 Budget does not have dramatic shifts or changes and steadily furthers the Board's Ends and Mission. However, there has been significant legislative change that will dramatically impact our students, staff and community in the coming years. As a State we face uncertainty as to what amount of funding is sufficient to fund a child's basic education. We are optimistic that Issaquah School District will be able to continue to provide and an amazing education to all of our students, despite the changes to the funding system that have been recently enacted by the legislature.

**ISSAQUAH SCHOOL DISTRICT
BOARD OF DIRECTOR'S BUDGET DEVELOPMENT GUIDELINES**

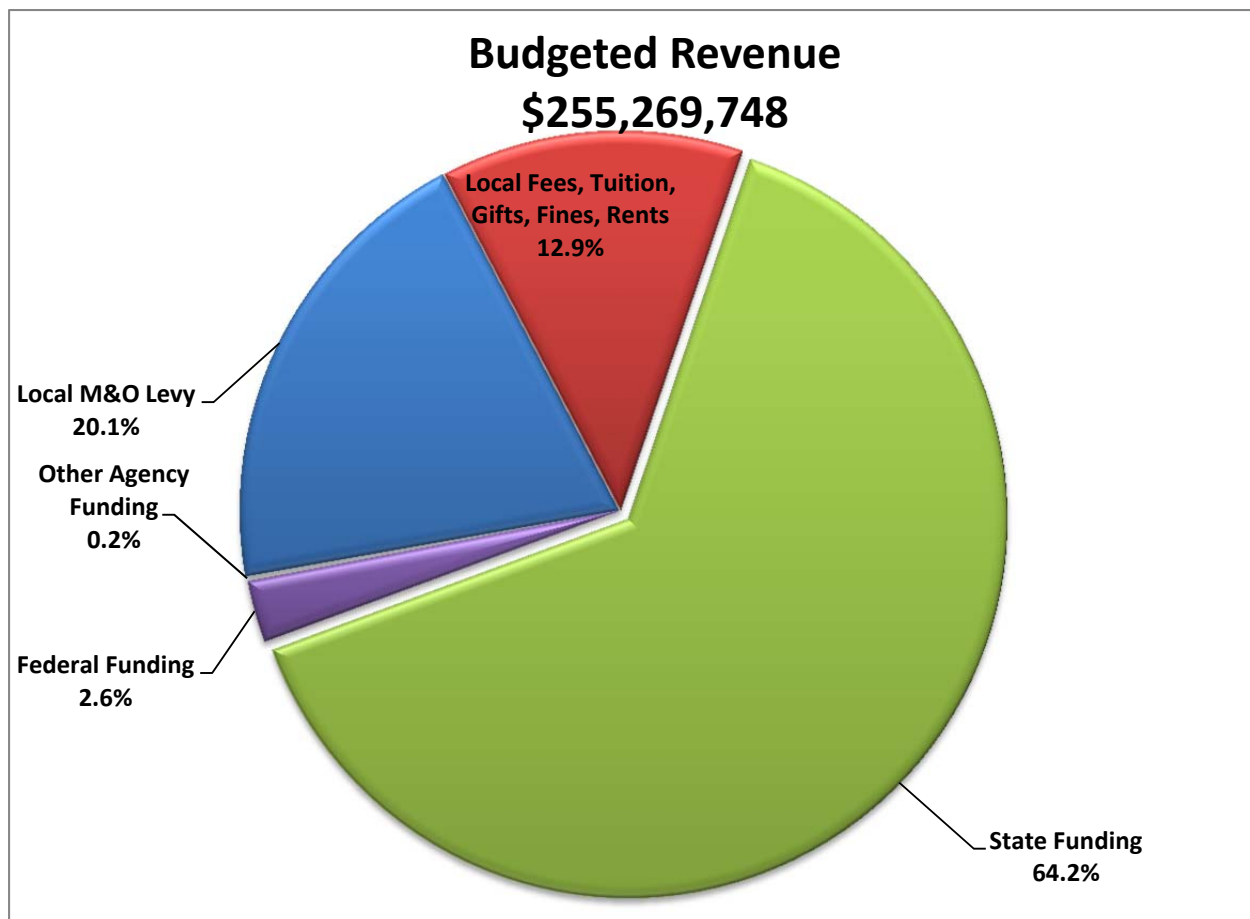
I. The budget should direct resources toward the support of:

- The District Mission and Ends learning goals for students.
- A comprehensive educational program which reflects overall community values and interests and provides a balanced educational experience for all students.
- Overall growth in student learning toward state and federal learning targets, as well as growth for each of the disaggregated groups. This includes students working above standard.
- A comprehensive educational program balanced to reflect overall community values including the course capacity and opportunity for all students to take four years of mathematics, three years of lab-based science, and at least two years of world languages.

II. In directing District resources toward the accomplishment of the above, the following guidelines will be observed:

- Financial planning for any fiscal year, or the remaining part of any fiscal year, shall not deviate materially from the Board's Ends priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan, including the following specific requirements
 - Maintain an unrestricted reserve fund of 3-7% of the general fund budget.
 - Maintain sufficient reserves for start-up operating costs associated with new schools.
 - Limit use of the Board-designated emergency reserve fund; (\$1,000,000) to emergency capital equipment and/or facility repair/replacement needs, and/or other unforeseen liabilities or expenses while maintaining the fund at an adequate level.
- The Superintendent shall not cause or allow corporate assets to be unprotected, inadequately maintained, or unnecessarily risked.
- The Superintendent shall not provide less for Board prerogatives during the year than is set forth in Board policy entitled "Cost of Governance."
- With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the Superintendent shall not cause or allow jeopardy to fiscal integrity or to public image. Further, the Superintendent shall:
 - not change the Superintendent's own compensation and benefits, except as his/her benefits are consistent with a package for all other employees.
 - not allow current compensation and benefits to deviate materially from the geographic and/or professional market for the skills employed, insofar as District resources allow.
 - not create obligations over a longer term than revenues can be safely projected or fail to establish provisions for modifying obligations in the event of revenue loss.

Where does the money come from? – Revenue



State Apportionment – The largest portion (64.2%) of the Issaquah School District’s general fund revenue comes directly from the state in the form of “state apportionment”. The amount received is determined by enrollment and a series of formula factors including legislatively set base salaries, employee benefits, and non-labor allocations.

The state also provides categorical funding for programs such as special education, pupil transportation, English as a second language, learning assistance, Echo Glen, and other educational enhancements. These revenues are received for specific programs and are not available for other purposes.

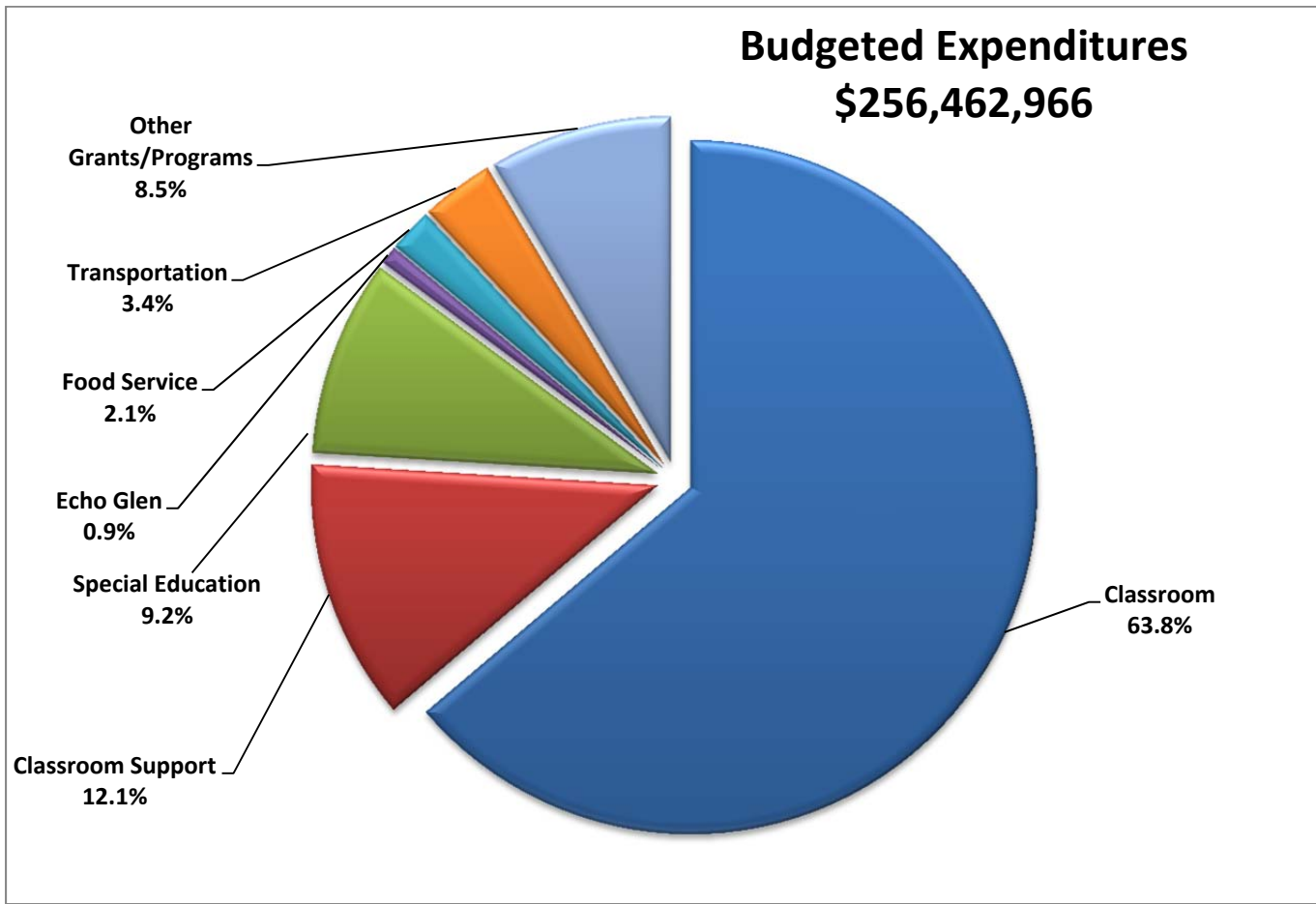
Local Levy – The local operations levy provides 20.1% of the district’s general fund revenues. The levy amount is capped by the legislature and must be approved by district voters in a special election every two to four years. In 2010-11 the State increased the District’s levy authority by 4% to 28.97% this additional authority is set to expire on December 31st, 2018.

Federal Funds – Federal categorical funds comprise 2.6% of district revenues. These monies fund supplemental special education programs, Head Start, Title I, and support free and reduced lunches in the food service program. These revenues may only be used for their specific program purpose.

Tuition and Fees – This 12.9% in local non-tax funds is generated by fee-based programs such as school lunches and before and after school care. Also included are investment interest earnings.

Other School District & Agency Funds – Payments from other districts for participation in joint programs and grants from non-state agencies account for 0.20% of budgeted revenues.

Where does the money go? – Expenditures



Classroom – 63.8% of the district budget is spent directly on the classroom (this excludes special education which is 9.2% of the budget). This includes expenditures for teachers, counselors, librarians, principals, educational assistants, teaching supplies, materials, textbooks, extra curricular programs, staff development, curriculum development, and technology support.

Classroom Support – Classroom support represents 12.1% of the district budget. It includes district administration, maintenance, custodial services, utilities, security, insurance, etc.

Special Education – 9.2% of the district budget is spent to assist children with special needs. 22.8% of this program (\$5.4 million) is funded from the Maintenance and Operations Levy, and 18.5% is funded by the Federal government.

Echo Glen – The district runs the educational program for the state detention facility at Echo Glen. This program represents 0.90% of the district budget and is 100% funded by the state.

Food Service – This program represents 2.1% of the district budget and provides lunches for students at mid-day. The goal is for this program to be totally self-supporting.

Transportation – 3.4% of the district budget is used for the costs of transporting students between home and school for the regular school day. 74.5% of this program is now state funded.

Other Grants/Programs – 8.5% of the district budget goes to support special programs such as LAP, Traffic Safety and before and after school childcare. These programs are fully paid for from state and federal grants or fees paid by parents for services.

FUND 1 - GENERAL FUND Budget Summary

Beginning Fund Balance 9-1-2017

Reserve for Inventory	\$	250,000	
Reserve for Uninsured Risks		500,000	
Restricted for Revenue Carryover		1,051,192	
Committed to Other Purposes		1,088,220	
Assigned to Contingencies		500,000	
Assigned to Other Purposes		13,500,000	
Unassigned Balance		13,810,588	
Total Beginning Fund Balance		30,700,000	\$ 30,700,000

Revenue:

M & O Levy	\$	51,268,944	
Tuition/Fees/Gifts/Fines/Rents/Interest		32,952,865	
State Funding		163,803,168	
Federal Funding		6,719,767	
Other District/Agency Funds		525,004	
Total Revenue		255,269,748	255,269,748

Total Available Resources **\$ 285,969,748**

Expenditures:

Basic Education - Classroom	\$	163,621,494	
Basic Education - Support Services		31,190,908	
Special Education		23,553,641	
Echo Glen		2,186,618	
Food Services		5,266,691	
Transportation		8,720,711	
Other Grants/Programs		21,922,903	
Total Expenditures		256,462,966	256,462,966

Ending Fund Balance 8-31-2018

Reserve for Inventory	\$	250,000	
Reserve for Uninsured Risks		500,000	
Restricted for Revenue Carryover		1,051,192	
Committed to Other Purposes		1,088,220	
Assigned to Contingencies		500,000	
Assigned to Other Purposes		13,500,000	
Unassigned Balance		12,617,370	
Total Ending Fund Balance		29,506,782	\$ 29,506,782

General Fund - Used for recording day to day operational expenses of the school district.

Note: Although the budget shows a draw down of Fund Balance from \$30,700,000 to \$29,506,782 the district is actually projecting stable or flat year-end Fund Balance

Fund 1 - General Fund Budget Comparisons

Enrollment - October 1st

	Actual 2015-16	Budget 2016-17	Budget 2017-18	% Change
Elementary K-5	9,414.1	9,283.0	9,543.0	2.8%
Middle School 6-8	4,847.3	4,815.0	4,927.0	2.3%
High Schools 9-12	5,363.6	5,443.0	5,670.0	4.2%
Running Start (College Classes)	466.1	420.0	460.0	9.5%
Alternative Learning Enroll. (ALE)	10.4	7.3	7.5	2.9%
Total Enrollment	20,101.4	19,968.3	20,607.5	3.2%

Budgeted Expenditures

	Actual 2015-16	Budget 2016-17	Budget 2017-18	% Change
Salaries and Benefits	\$ 171,563,576	\$ 196,194,345	\$ 214,793,715	9.5%
Supplies & Materials	9,564,608	15,014,198	15,526,822	3.4%
Contract Services	18,778,844	22,207,388	24,066,717	8.4%
Travel	318,463	412,268	448,789	8.9%
Capital Outlay	7,179,672	1,540,548	1,626,923	5.6%
Total Budgeted Expenses	\$ 207,405,163	\$ 235,368,747	\$ 256,462,966	9.0%

Staffing

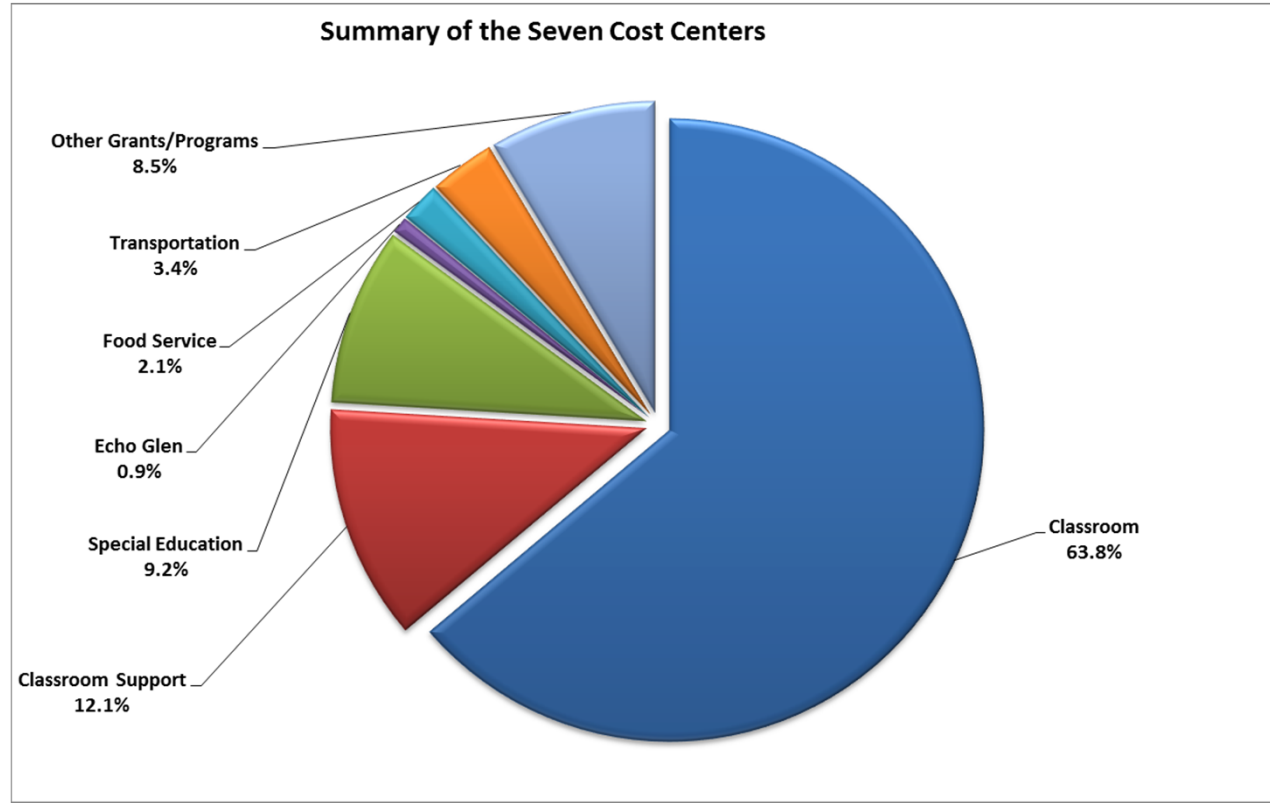
	Actual 2015-16	Budget 2016-17	Budget 2017-18	% Change
Certificated Staff	1,185.1	1,259.2	1,301.4	3.4%
Classified Staff	619.2	742.6	771.3	3.9%
Total Staff	1,804.4	2,001.9	2,072.7	3.5%

Summary of the Seven Cost Centers

	Totals	Debit/Credit Transfer	Salaries/ Benefits	Supplies & Materials	Contract Services	Travel	Capital Outlay	Cert FTE	Class FTE
Basic Ed. - Classroom	\$ 163,621,494	\$ 416,933	\$ 146,915,257	\$ 6,783,397	\$ 8,300,719	\$ 252,089	\$ 953,099	1,109.84	232.90
Basic Ed. - Support	31,190,908	2,508	19,145,562	1,368,403	10,205,137	80,084	389,214	4.00	189.46
Special Education	23,553,641	-	20,256,967	287,602	2,945,070	36,500	27,502	131.80	96.73
Echo Glen	2,186,618	2	2,063,448	40,356	70,802	8,000	4,010	12.00	6.91
Food Services	5,266,691	(570,000)	3,206,983	2,425,502	183,204	6,000	15,002	-	42.85
Transportation	8,720,711	(1,199,200)	7,642,826	1,212,860	1,022,725	13,000	28,500	-	84.43
Other Grants/Programs	21,922,903	1,349,757	15,562,672	3,408,702	1,339,060	53,116	209,596	43.80	117.99
Total Expenditure Summary	\$ 256,462,966	\$ -	\$ 214,793,715	\$ 15,526,822	\$ 24,066,717	\$ 448,789	\$ 1,626,923	1,301.44	771.27

Source of Funding

Local M&O Levy	\$ 51,269,548	20.0%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	32,952,261	12.8%
State Funding	163,814,104	63.9%
Federal Funding	6,719,766	2.6%
Other Agency Funding	525,004	0.2%
Use of Fund Balance - (To) From	1,182,283	0.5%
Total Funding	\$ 256,462,966	100.0%



Basic Education - Classroom Services

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	(2)	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	(2)	<u>Contract Services</u>	(2)	<u>Travel</u>	(2)	<u>Capital Outlay</u>	(2)	<u>Cert FTE</u>	(1)	<u>Class FTE</u>
Classroom	\$ 118,024,725	\$ 126,515	(2)	\$ 108,141,460	\$ 4,782,164	(2)	\$ 4,026,740	(2)	\$ 85,720	(2)	\$ 862,126	(2)	966.18	(1)	78.15
Extra Curricular	4,228,373	275,000	(3)	3,929,313	-	-	21,310	-	2,750	-	-	-	2.26	-	11.34
Student Assessment	922,998	-	-	748,794	73,700	(13)	92,502	-	2,002	-	6,000	-	2.50	-	2.00
Curriculum & Instruction	1,960,663	-	-	1,685,557	64,456	-	174,150	(5)	15,000	(5)	21,500	-	5.00	(11)	4.72
Technology Department	3,235,924	2	-	3,089,462	95,500	(6)	30,960	(6)	9,000	-	11,000	-	5.50	-	15.25
Tech Specialists	1,787,700	-	-	1,783,700	1,000	-	1,000	-	2,000	-	-	-	-	-	21.85
Certificated Web/Tech	2,076,795	-	(14)	2,076,795	-	-	-	-	-	-	-	-	-	-	-
Running Start/Payments	3,060,000	-	-	-	-	-	3,060,000	-	-	-	-	-	-	-	-
Library	3,151,219	-	-	2,944,827	185,478	(7)	15,446	(7)	538	-	4,930	(7)	25.40	-	1.02
Principal's Office	10,210,563	4,060	-	9,799,954	172,627	(2)	105,787	(2)	107,303	(8)	20,832	(2)	42.00	-	23.63
Guidance/Counseling	5,324,315	11,000	-	4,980,222	21,636	-	309,176	(15)	1,072	-	1,209	-	38.00	(10)	16.69
Student Mgmt/Safety	1,792,102	-	-	1,439,600	2	-	342,500	(9)	-	-	10,000	-	-	-	19.83
Health Services	3,791,095	4	-	3,747,750	27,693	-	12,444	-	2,202	-	1,002	-	14.00	(16)	30.71
Elem./Sec./CTE Directors	2,763,983	352	-	2,547,823	68,102	-	108,704	-	24,502	-	14,500	-	9.00	(12)	7.70
Payments to Other Dist.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Curriculum	1,291,039	-	-	-	1,291,039	(4)	-	-	-	-	-	-	-	-	-
Total Basic Ed	\$ 163,621,494	\$ 416,933	-	\$ 146,915,257	\$ 6,783,397	-	\$ 8,300,719	-	\$ 252,089	-	\$ 953,099	-	1,109.84	-	232.90

Source of Funding

Local M&O Levy	\$ 35,670,875	21.8%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	9,610,611	5.9%
State Funding	115,698,799	70.7%
Federal Funding	108,900	0.1%
Other Agency Funding	-	0.0%
Use of Fund Balance - (To) From	2,532,309	1.5%
Total Funding	\$ 163,621,494	100.0%

Footnotes:

1. Student/Teacher Allocations: K-2 21:1; 3-5 25:1; 6-8 25.5 : 1; 9-12 26.5 : 1
2. Building Budgets: Elem. \$104.25 per student; Mid. Sch. \$105.85 per student; High Sch. \$114.52 per student, Voc Grant Reserve \$50,000
3. High School Sports/ASB Transportation
4. Textbook Adoptions, Curriculum Refurbishment, Enrollment Increase Textbooks
5. Staff Dev. Contracts, Orchestra Instrument Repair, 1st Aide Training, 5th Grade Arts Program
6. Supplies and contracts for operations, training, equipment repair
7. Building Budgets, Library Support
8. Principal Leadership Training on law, instruction, discipline, risk management human relations, sports, Title IX, evaluation, etc.
9. School Resource Officers
10. Counselors: Elem. .5 FTE; Middle School 2.0 FTE; High School 3 to 4 FTE
11. Asst. Supt of TLS 1.0 FTE, TLS Directors 2.0 FTE., & 3.0 FTE TOSA
12. Ed Directors, Counseling and CTE Dir., Library/Counseling Time, Support Staff
13. Testing and Scoring of Assessments
14. Technology training and Web Presence for Certificated Staff
15. Contracted Mental Health Counseling Services
16. Nurses, Health Room Techs, and PBSES Support

Basic Education - Support Services

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>	<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>
Board of Directors	\$ 635,456	\$ 4	\$ -	\$ 19,352	\$ 593,600	(1) \$ 19,000	\$ 3,500	-	-
Superintendent's Office	878,234	4	836,228	14,502	14,502	8,000	4,998	1.00	1.00
Business Office	2,352,475	1,000	2,179,517	62,002	(2) 90,956	(3) 7,500	11,500	-	17.66
Human Resources	1,662,951	1,000	1,451,447	20,500	(4) 154,004	(4) 20,000	16,000	3.00	6.64
Public Relations	434,830	-	318,630	21,000	(11) 90,200	(11) 2,500	2,500	-	1.74
Supervision of Cust/Maint	574,128	-	521,026	30,350	8,272	7,980	6,500	-	3.66
Grounds Dept.	1,902,712	-	1,501,208	114,000	(5) 185,500	(6) 2,000	100,004	-	16.45
Custodial Dept.	7,407,910	500	6,819,752	407,454	(7) 57,504	2,500	120,200	-	91.83
Maintenance Dept.	3,609,971	-	2,121,144	568,125	(8) 831,202	(8) 2,500	87,000	-	20.88
Utilities	5,813,033	-	96,477	-	(9) 5,716,556	(9) -	-	-	0.88
Plant Security	83,710	-	3,708	4,000	76,000	-	2	-	-
Insurance	1,268,832	-	-	-	1,268,832	-	-	-	-
Data Processing	2,043,944	-	1,006,392	5,000	(10) 1,006,052	4,500	22,000	-	7.82
Printing	10,559	-	559	-	(11) 10,000	-	-	-	-
Warehouse	422,632	-	391,945	24,002	4,085	100	2,500	-	4.66
Motor Pool	436,529	-	376,525	42,004	17,000	-	1,000	-	4.00
Operations Coord.	364,764	-	333,810	9,100	17,854	2,000	2,000	-	2.25
Emergency Preparedness	52,347	-	22,243	15,002	12,602	500	2,000	-	-
Construction Dept.	1,052,681	-	1,052,641	10	16	4	10	-	9.00
Telecomm Operations	183,210	-	112,310	12,000	50,400	1,000	7,500	-	1.00
Total Support Services	\$ 31,190,908	\$ 2,508	\$ 19,145,562	\$ 1,368,403	\$ 10,205,137	\$ 80,084	\$ 389,214	4.00	189.46

Source of Funding

Local M&O Levy	\$ 6,799,883	21.8%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	1,144,722	3.7%
State Funding	22,055,480	70.7%
Federal Funding	-	0.0%
Other Agency Funding	-	0.0%
Use of Fund Balance - (To) From	1,190,823	3.8%
Total Funding	\$ 31,190,908	100.0%

Footnotes:

1. Audit Fees, Election Expenses, Legal Fees, Policy Governance and Board Professional Development
2. Postage, Software, Purchase Orders, Warrants, Forms, Paper, etc.
3. Unemployment Claims Contract, King County Banker Fees, Software, Copiers
4. EAP Program, Sub-System, Advertising, Finger Printing, Flex Plan, Legal Fees
5. Fuel, Lumber, Irrigation Parts, Sand/Gravel, Play Grd. Chips, Fertilizer
6. Asphalt Repair, Fencing, Tree Removal, Pest Management, Pond/Drain Cleaning
7. Soap, Waxes, Hand Towels, Toilet Paper, Garbage Liners, etc.
8. HVAC, Lights, Painting, Plumbing, Fire Alarm and Elevator Permits
9. Power, Natural Gas, Water/Sewer, Telephones, Data and Waste Disposal
10. Systems Support and Training – Student Records and Financial Management Systems (Payroll, Purchasing, Accts. Payable/Receivable, HR, Budget, Inventories, etc.)
11. News Letter; Community/Staff Communications; Surveys; Printing; Postage; Paper; etc.
12. Custodians: Elem. 2.0-2.5 FTE; Middle School 3.5 FTE; High Schools 0.5- 9.0 FTE
13. CFO/COO, .50 FTE of Exec Director of Fin/Building Supp, Admin Asst, Budget Director, Controller
4.0 Accts. Pay., Accts. Rec., Purchasing Director, Pur. Sec., Inventory, Payroll Sup.,
3.0 Cert. Payroll, 2 Class. Payroll, 2 Health Benefits, 1.0 Accountant
14. Maintenance: 3 Carpenters, 4 Electricians, 6 HVAC, 3 Painters, 3 Plumbers,
1 Locksmith, 1 Boiler Specialist

Special Education

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>	<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>
Supervision	\$ 1,331,177	-	1,133,673	18,502	148,502 (1)	22,000	8,500	4.00	3.57 (7)
Guidance/Counseling	2	-	2	-	-	-	-	-	-
Health	5,538,686	-	4,870,486	85,500 (2)	565,200 (3)	7,500	10,000	41.90	* 7.55
Classroom	16,553,774	-	14,252,806	183,600 (5)	2,101,366 (6)	7,000	9,002	85.90 (4)	85.62
Payment to Other Districts	130,002	-	-	-	130,002	-	-	-	-
Total Special Ed	\$ 23,553,641	\$ -	\$ 20,256,967	\$ 287,602	\$ 2,945,070	\$ 36,500	\$ 27,502	131.80	96.73

Source of Funding

Local M&O Levy	\$ 5,363,079	22.8%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	-	0.0%
State Funding	13,837,060	58.7%
Federal Funding	4,353,502	18.5%
Other Agency Funding	1	0.0%
Use of Fund Balance - (To) From	(1)	0.0%
Total Funding	\$ 23,553,641	100.0%

* Health Cert. Staffing FTE

Psychologists	15.00
OT/PT	9.30
Speech/Communication	17.60
Total	41.90

Footnotes:

1. Placement/IEP Hearing Fees, IEP Software
2. Unique Needs, testing materials, supplies for Psych, OT, PT, SLP and Nurses
3. Contracts for Psych, OT, PT and Other Related Services
4. PS – 12:1; LRC I Elem 27:1; LRC I Mid. Sch./High Sch. 30:1
LRC II Elem/Mid. Sch. 10:1; LRC II High Schools 12:1
5. Special Education classroom materials
6. Out of District Placements (i.e. Overlake, San Marcos, Fairfax, HW Hearing)
Birth thru 2, ESY, etc.) Federal Grant Reserve \$700,000
7. Asst. to Director, Grant/Staffing/Budget Secretary, IEP Secretaries

Echo Glen

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>	<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>
Principals Office	\$ 308,329	\$ -	\$ 306,043	\$ 880	\$ 400	\$ 1,000	\$ 6	1.00	1.00
Library/Tech	48,319	-	45,667	2,450	200	-	2	-	0.55
Student Mgmt/Safety	65,633	-	65,633	-	-	-	-	-	1.00
Health	2,041	-	1,241	800	-	-	-	-	-
Classroom	1,762,296	2	1,644,864	36,226	70,202 (1)	7,000	4,002 (2)	11.00	4.36
Total Echo Glen	\$ 2,186,618	\$ 2	\$ 2,063,448	\$ 40,356	\$ 70,802	\$ 8,000	\$ 4,010	12.00	6.91

Source of Funding

Local M&O Levy	\$ -	0.0%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	-	0.0%
State Funding	1,678,281	76.8%
Federal Funding	327,357	15.0%
Other Agency Funding	-	0.0%
Use of Fund Balance - (To) From	180,980	8.3%
Total Funding	\$ 2,186,618	100.0%

Footnotes:

1. Grant Reserve \$60,000
2. Computers, Desks and Equipment

Food Service

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>	<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>
Supervision	\$ 372,136	\$ -	\$ 347,734	\$ 7,700	\$ 12,200	\$ 4,500	\$ 2	-	2.62
Food	1,962,000	-	-	1,962,000	-	-	-	-	-
Commodities	390,002	-	-	261,000	129,002	-	-	-	-
Cooks/Servers	3,112,553	-	2,859,249	194,802	(1) 42,002	(2) 1,500	15,000	-	40.23 (3)
Transfers	(570,000)	(570,000)	-	-	-	-	-	-	-
Total Food Services	\$ 5,266,691	\$ (570,000)	\$ 3,206,983	\$ 2,425,502	\$ 183,204	\$ 6,000	\$ 15,002	-	42.85

Source of Funding

Local M&O Levy	\$ -	0.0%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	4,925,362	93.5%
State Funding	6,000	0.1%
Federal Funding	899,000	17.1%
Other Agency Funding	-	0.0%
Use of Fund Balance - (To) From	(563,671)	-10.7%
Total Funding	\$ 5,266,691	100.0%

Footnotes:

1. Paper and Cleaning Supplies
2. Health Permits, Point of Sale Software
3. Managers, Bakers, Food Assistants, Cashiers

Transportation

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>		<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>	
Supr/Training/Dispatch	\$ 775,311	\$ 800	\$ 713,649	\$ 26,360	\$ 21,502	(1)	\$ 8,000	\$ 5,000	-	6.39	(6)
Bus Operations	7,985,593	-	6,339,393	858,500	769,700	(2)	3,000	15,000	-	72.04	(7)
Mechanics	1,025,188	-	589,784	328,000	96,904	(4)	2,000	8,500	-	6.00	
Insurance	134,619	-	-	-	134,619	(8)	-	-	-	-	
Transfers	(1,200,000)	(1,200,000)	-	-	-		-	-	-	-	
Total Transportation	\$ 8,720,711	\$ (1,199,200)	\$ 7,642,826	\$ 1,212,860	\$ 1,022,725		\$ 13,000	\$ 28,500	-	84.43	

Source of Funding

Local M&O Levy	\$ 1,835,711	21.1%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	385,000	4.4%
State Funding	6,500,000	74.5%
Federal Funding	-	0.0%
Other Agency Funding	-	0.0%
Use of Fund Balance - (To) From	-	0.0%
Total Funding	\$ 8,720,711	100.0%

Footnotes:

1. Physicals, Drug/Alcohol Testing, CDL Licensing, Versatrans Software
2. Fuel
3. Charter Services, Mckinney V, CDL Testing, Physicals
4. Parts, Tires, Tools, Grease/Oil, Filters, Lights, etc.
5. Major Contracted Repairs (Engines/Transmissions)
6. Director, Secretary, Payroll Routing Secretary, Trainer, Dispatch/Versatrans, Supervisor of Bus Drivers
7. Bus Drivers
8. Insurance

Other Grants/Programs

	<u>Totals</u>	<u>Debit/Credit Transfer</u>	<u>Salaries/ Benefits</u>	<u>Supplies & Materials</u>	<u>Contract Services</u>	<u>Travel</u>	<u>Capital Outlay</u>	<u>Cert FTE</u>	<u>Class FTE</u>
Title I/LAP	\$ 1,831,533	\$ 25,010	\$ 1,669,187	\$ 125,830	(2) \$ 11,506	(2) \$ -	\$ -	16.60	(1) -
Teacher Quality	371,844	(3) -	371,836	4	2	2	-	3.50	-
Teacher Asst./Prof. Standards	22,362	-	12,362	-	10,000	-	-	-	-
State Pilot Programs	1,229,471	(9) -	1,129,459	10	100,000	(8) 2	-	-	-
Head Start	742	-	742	-	-	-	-	-	-
English as 2nd Language	2,280,157	-	2,215,885	55,108	5,660	2,004	1,500	20.70	(4) 3.11 (4)
NROTC	297,495	-	253,495	4,500	36,500	(8) 3,000	-	-	2.00
Traffic Safety	135,890	(5) -	90,890	6,900	2,100	1,000	35,000	-	-
Summer/Night School	223,622	(5) 2,000	215,020	4,502	2,000	100	-	-	-
Gifted	310,752	(6) -	228,500	80,952	750	500	50	2.00	-
Gifts/Grants	3,504,908	(10) 8,064	735,814	2,505,896	255,082	6	46	1.00	6.70
School Age Care	11,714,127	(7) 1,314,683	8,639,482	625,000	915,460	46,502	173,000	-	106.18
Other	-	-	-	-	-	-	-	-	-
Total Grants/Programs	\$ 21,922,903	\$ 1,349,757	\$ 15,562,672	\$ 3,408,702	\$ 1,339,060	\$ 53,116	\$ 209,596	43.80	117.99

Source of Funding

Local M&O Levy	\$ 1,600,000	7.3%
Local Fees, Tuition, Gifts, Fines, Rents, Interest	16,886,566	77.0%
State Funding	4,038,484	18.4%
Federal Funding	1,031,007	4.7%
Other Agency Funding	525,003	2.4%
Use of Fund Balance - (To) From	<u>(2,158,157)</u>	-9.8%
Total Funding	\$ 21,922,903	100.0%

Footnotes:

- 0.4 to 2.5 teachers per bldg. based on poverty factor and % meeting standard;
- Title I required "set asides"
- Teacher training – Aligns curriculum across grade spans - TOSA's 3.5 FTE
- Cert/Class distributed based on number of ELL students served.
- TSE and summer school self supporting
- Expended for purpose money is given
- School Age Care is self supporting
- Grant Reserve(s) - \$75,000 and \$35,000 (NROTC)
- Budget Capacity for National Board Stipend (State Pass Through)
- Budget Capacity for potential gifts & Donations

Fund 2 - Capital Projects Fund Budget Summary

Beginning Fund Balance 9-1-2017		\$ 225,000,000
Revenue:		
Local Property Tax	\$ 14,240,582	
Investment Earnings	1,200,007	
Rental Fees/Misc.	17,002	
Impact Fees	1,365,002	
Bond Premium/Subsidy	539,000	
Sale of Bonds	100,000,002	
Total Revenue		<u>117,361,595</u>
Total Available Resources		\$ 342,361,595
Expenditures:		
Sites	\$ 90,000,000	
Buildings	120,000,000	
Equipment	12,000,000	
Debt (Arbitrage)	<u>100,000</u>	
Total Expenditures		<u>222,100,000</u>
Ending Fund Balance 8-31-2018		<u><u>\$ 120,261,595</u></u>

Capital Projects Fund - Used for the acquisition of school sites, the construction of new schools, or the renovation of existing schools.

Fund 3 - Debt Service Fund Budget Summary

Beginning Fund Balance 9-1-2017		\$ 18,500,000
Revenue:		
Local Property Tax	\$ 44,392,204	
Investment Earnings	100,001	
State, General Purpose	40,002	
Total Revenue		44,532,207
Total Available Resources		\$ 63,032,207
Expenditures:		
Bonds Redeemed	\$ 23,970,000	
Interest on Bonds	33,500,000	
Transfer Fees	200,010	
Total Expenditures		57,670,010
Ending Fund Balance 8-31-2018		<u>\$ 5,362,197</u>

Debt Service Fund - Pays the principal and interest payments on outstanding bonds which were sold to pay for building new schools and remodeling existing schools.

Fund 4 - Associated Student Body Fund Budget Summary

Beginning Fund Balance 9-1-2017		\$ 2,400,000
Revenue:		
General ASB	\$ 5,828,014	
Athletics	2,036,000	
Classes	207,500	
Clubs	1,123,130	
Private Monies	271,100	
Total Revenue	9,465,744	
Total Available Resources		\$ 11,865,744
Expenditures:		
General ASB	\$ 5,324,479	
Athletics	2,463,246	
Classes	224,250	
Clubs	1,182,269	
Private Monies	271,500	
Total Expenditures	9,465,744	
Ending Fund Balance 8-31-2018		\$ 2,400,000

Associated Student Body Fund - A special fund used for student activities in student government, athletic programs, classes, and clubs.

Fund 5 - Transportation Vehicle Fund Budget Summary

Beginning Fund Balance 9-1-2017		\$ 4,400,000
Revenue:		
Local Property Tax	\$ 2	
Investment Earnings	20,001	
State Depreciation Reimbursement	1,491,732	
Other Financing Sources	2	
Total Revenue		1,511,737
Total Available Resources		\$ 5,911,737
Expenditures:		
School Bus Purchases		3,342,360
Ending Fund Balance 8-31-2018		<u><u>\$ 2,569,377</u></u>

Transportation Vehicle Fund - Used exclusively for the purchase of school buses for student transportation.

Administrative Costs 2017-18 F-195 (Budget)

	Actual King County Dist. Average <u>2014-15</u>	Actual Issaquah <u>2015-16</u>	Budget Issaquah <u>2017-18</u>
11 Board of Directors	0.36%	0.31%	0.25%
12 Superintendents Office	0.55%	0.33%	0.48%
13 Finance Office	1.01%	0.97%	0.92%
14 Human Resources	0.91%	0.67%	0.65%
15 Public Relations	0.21%	0.21%	0.17%
21 Supervision-Instruction	2.27%	1.79%	2.11%
41 Supervision-Food Service	0.20%	0.16%	0.15%
51 Supervision-Transportation	0.37%	0.36%	0.30%
61 Supervision-Maintenance/Operations	0.24%	0.25%	0.22%
Total Central Administration	<u>6.12%</u>	<u>5.05%</u>	<u>5.25%</u>
23 Building Administration	6.03%	4.20%	4.11%
Total Central & Building Admin.	<u><u>12.15%</u></u>	<u><u>9.25%</u></u>	<u><u>9.36%</u></u>

**Issaquah School District
2017-18
Enrollment Projections**

FTE GRADE	FTE PROJECTION										FTE 2021-22
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	
K	609.00	650.50	653.50	693.50	661.00	1407.50	1423.73	1332.41	1362.89	1347.23	1352.45
1ST	1395.37	1360.80	1489.00	1494.00	1547.15	1482.50	1569.56	1593.85	1499.05	1525.42	1510.25
2ND	1423.00	1467.10	1413.81	1552.00	1557.68	1623.30	1542.08	1631.08	1657.04	1562.37	1588.65
3RD	1373.30	1496.40	1526.00	1477.50	1615.00	1609.10	1678.89	1599.06	1687.58	1712.08	1615.92
4TH	1416.10	1440.20	1498.02	1544.70	1547.78	1649.90	1641.14	1708.72	1634.61	1726.41	1744.60
5TH	1346.10	1448.00	1477.23	1555.10	1582.37	1603.60	1687.20	1684.48	1753.25	1676.71	1769.30
6TH	1407.10	1361.80	1461.96	1511.70	1599.50	1626.30	1627.68	1717.68	1718.27	1786.83	1708.21
7TH	1310.74	1447.40	1391.33	1490.90	1551.60	1625.70	1652.77	1656.26	1745.98	1746.44	1812.59
8TH	1345.41	1338.80	1463.01	1432.30	1519.60	1584.80	1648.51	1679.37	1685.06	1772.26	1772.23
9TH	1361.04	1412.10	1343.78	1494.60	1472.40	1565.00	1616.21	1677.55	1713.20	1719.33	1805.28
10TH	1319.24	1353.10	1403.63	1351.60	1488.80	1474.70	1556.32	1612.03	1674.17	1707.54	1713.69
11TH	1232.97	1225.40	1233.44	1292.40	1166.50	1290.20	1327.12	1402.33	1451.12	1503.26	1539.43
12TH	1020.89	1145.60	1110.26	1115.30	1135.80	1063.10	1168.91	1202.87	1276.19	1323.33	1381.18
TOTAL - FTE	16560.26	17147.20	17464.97	18005.60	18445.18	19605.70	20140.12	20497.70	20858.42	21109.22	21313.79
K-5TH	7562.87	7863.00	8057.56	8316.80	8510.98	9375.90	9542.61	9549.60	9594.43	9550.23	9581.18
6TH-8TH	4063.25	4148.00	4316.30	4434.90	4670.70	4836.80	4928.95	5053.31	5149.31	5305.53	5293.03
9TH-12TH	4934.14	5136.20	5091.11	5253.90	5263.50	5393.00	5668.56	5894.79	6114.68	6253.46	6439.58
TOTAL - FTE	16560.26	17147.20	17464.97	18005.60	18445.18	19605.70	20140.12	20497.70	20858.42	21109.22	21313.79
Running Start	223.99	227.00	294.40	311.04	381.00	460.00	460.00	460.00	460.00	460.00	460.00
Total FTE	16784.25	17374.20	17759.37	18316.64	18826.18	20065.70	20600.12	20957.70	21318.42	21569.22	21773.79
Growth		589.95	385.17	557.27	509.54	1239.52	534.42	357.58	360.72	250.80	204.57

Note: First six years reflect actual enrollments on Oct. 1st.
Last five years reflect projected enrollments on Oct. 1st.
Running Start per August 31 - 1191E