

## ADMINISTRATIVE REPORT

**DATE:** September 16, 2021  
**TOPIC:** 6.7 – September 9, 2021 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

September 9, 2021

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 9, 2021. The meeting was called to order by Vice Chair Katie Schwartz, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Tracy Brunnette and Louise Hinz were absent. Superintendent Julie Nielsen was present.

### 2.0 Pledge of Allegiance

It was moved by Simi Patnaik to amend the agenda, adding approval of the agenda and to approve the agenda. Seconded by Pat Driscoll. All in favor, none opposed, motion carried.



3.0 **Workshop Items:**

3.1 Referendum Presentation presented by Julie Nielsen, Superintendent and Dan Pyan, Director of Finance and Operations. They shared the information presentation that will be shared in the upcoming months and received feedback.

4.0 **Discussion Items:**

4.1 Preliminary Levy Discussion presented by Dan Pyan, Director of Finance and Operations. He shared information on the levy dollars and will return on September 23, 2021 for approval of the preliminary levy.

5.0 **Reports and Comments:**

5.1 Superintendent's Report: Ms. Nielsen reported on the beginning of school visits, highlighting Next Step and Pathways programs. She shared updates and upcoming meetings with the COVID Response Team. She reminded families and students, that if they are not feeling well, to stay home. There are no current plans to lift the mask mandate, but they will create a dashboard with information to share with families and staff. There is a meeting with City of Cottage Grove tomorrow.

5.2 Board Member Reports:

Melinda Dols checked in with her assigned schools and noted Next Step increased from 75 to 90 students. She attended a MSBA training and will be the MSBA delegate to represent our area. Pat Driscoll is attending AMSD on Friday. Simi Patnaik also checked in with assigned schools, attended some of the Skoolie events over the summer and will be attending the City of Cottage Grove meeting.

6.0 **Future Meeting Dates:**

September 23, 2021, – School Board Business Meeting (DSC/6:30 p.m.)

October 7, 2021 – School Board Workshop Meeting (DSC/6:30 p.m.)

7.0 **Adjournment:** The meeting adjourned at 7:42pm.

