

## ADMINISTRATIVE REPORT

**DATE:** September 16, 2021  
**TOPIC:** 6.6 – August 26, 2021 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

August 26, 2021

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 26, 2021. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Sharon Van, seconded by Louise Hinz to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 **Public Comment:** The following people addressed the board:



- Troy Thielen of Woodbury, regarding declining enrollment and the equity policy
- Albert Sanchez of Cottage Grove, opposed to masks
- Michael Friend of Woodbury, opposed to masks
- Brian Sanders of Roberts, WI, opposed to masks
- Erin Amundson of Cottage Grove, in favor of masks
- Valerie Winters of Woodbury, in favor of masks
- Eric Tessmer of Woodbury, regarding Policy 102.1

At 6:57pm a recess was called to return order to the meeting. The Board returned to the meeting at 7:04pm.

5.0 **Consent Items:** It was moved by Sharon Van Leer , seconded by Pat Driscoll to approve the consent agenda items. Tracy Brunnette, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor; Melinda Dols abstained. Motion carries.

5.1 Approval of Retirements, Resignations and Terminations

5.2 Approval of Leaves of Absence

5.3 Approval of New Employees/Change of Status

5.4 Approval of Electronic Fund Transfers

5.5 Approval of Resolution to Accept Gifts

5.6 Approval of July 15, 2021 School Board Meeting Minutes

5.7 Approval of August 12, 2021 School Board Meeting Minutes

5.8 Approval of Bid for Park High School Chiller

5.9 Approval of MOU with D.R. Horton

5.10 Approval of City of Cottage Grove SRO Agreement

5.11 Approval of Cash Disbursements for May

5.12 Approval of Cash Disbursements for June

5.13 Approval of August 11, 2021 School Board Retreat Minutes

5.14 Approval of Petty Cash Limit for 2021-2022

6.0 **Information Items:**

6.1 Budget Update, presented by Dan Pyan, Director of Finance and Operations. He shared enrollment updates, fiscal impact of enrollment and budget forecasts.



7.0 **Discussion Items:** None.

8.0 **Action Items:**

8.1 Approval of Resolution Rescinding Placement of Teachers on Unrequested Leave of Absence, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the resolution. Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor, none opposed, motion carried.

8.2 Approval of Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Melinda Dols to approve the changes. All in favor, none opposed, motion carried.

8.3 Approval of Resolution Adopting Face Covering Policy, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Louise Hinz to approve the resolution. Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor, none opposed, motion carried.

At 7:21pm a recess was called to return order to the meeting and the public was asked to clear the room so business could continue. The Board returned to the meeting at 7:28pm.

9.0 **Superintendent Report:** Ms. Nielsen welcomed back staff, highlighted elementary assessment days and students excitement to return to school.

10.0 **Future Meeting Dates:**

September 9, 2021, – School Board Workshop Meeting (DSC/6:30 p.m.)

September 23, 2021 – School Board Business Meeting (DSC/6:30 p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:32pm.

