Paying Fees Online

District students and parents can now pay some fees online through the Infinite Campus Parent Portal with an e-check or Visa, Mastercard, or Discover cards.

Log into Campus Parent and select the **Fees** tab to see all assigned fees. To pay fees, click **Add to Cart** next to the fee(s) you wish to pay, then click **My Cart.**

To see fees for a single student, select them from the **Person** dropdown.

My Cart

Your cart will display all fees you selected.

To make a partial payment:

Click the **Amount** box next to the fee and enter the amount you want to pay towards that fee. You can make payments as low as $5, but fees must be paid in full by the due date.

Payment methods:

If there is no **Payment Method** listed, or if you wish the change the listed method, you must click **Add Payment Method** and enter your payment details.

To pay the total amount with the listed payment method, click **Submit Payment.**

Payment Methods

Any current payment methods you've previously entered will appear here. To review or edit a payment method details, click the gray arrow next to it.

To enter a new payment method, click **New.**

< Back | Payment Methods

PAYMENT METHODS		EXPIRES	DEFAULT	
*1103	VISA	01/22		>

New

Select Checking, Savings, or Credit/Debit Card, then enter the account details or card number.

The **Nickname** is just for you to be able to distinguish your different payment methods.

For checking/savings accounts, there is no need to physically fill out a check. Enter the numbers shown and the amount indicated will be withdrawn from the account.

ROBERT SAMPLE
JOAN SAMPLE
123 MAIN ST.
PORTLAND, ME 04101

9999

Date

Pay to the
Order of

$

Dollars

TD Bank
America's Most Convenient Bank®

For

⑆123454321⑆ ⑈0123454321⑈ 9999

Routing Number   Account Number

Payment Method:

VISA mastercard DISCOVER echeck

Checking, Savings, or Card *
- ○ Checking
- ○ Savings
- ● Credit Card/Debit Card

Nickname

Mom's Visa

Card Number *

1234 1234 1234 1234

Card Expiration *

08/22

Name On Card *

A. Parent

Address *

123 Real St.

Zip Code *

64152-____

Default Payment Method

☐ Use as default

Save   Cancel

If you want this method to be the default for payments in the future, check the **Use as default box.** You always have the option to change payment methods before submitting payments through **My Cart**.
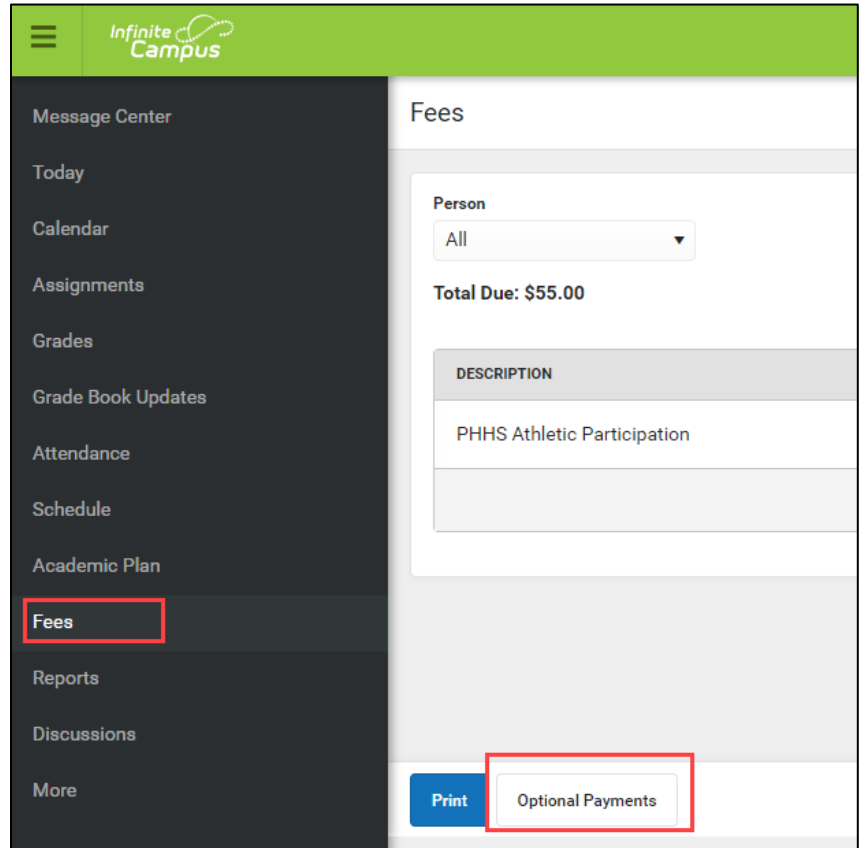
Click **Save** to save the payment method. You can add another payment option if you want, or click back to return to your previous screen.
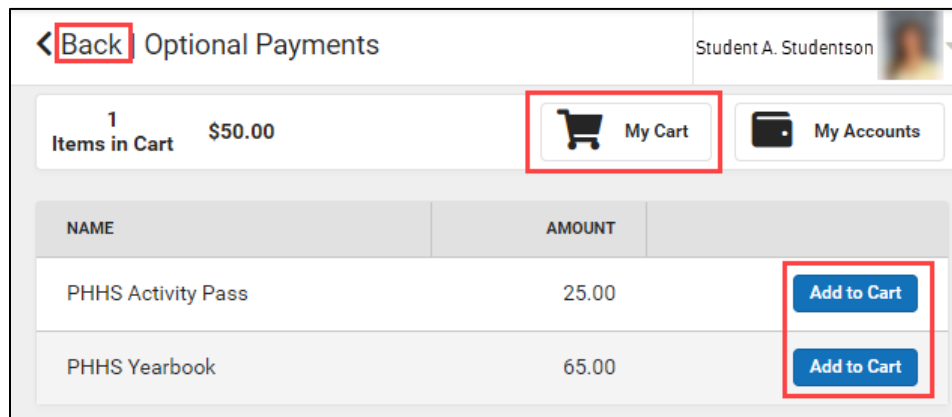
Optional Fees

Some schools offer parents the choice to pay certain optional fees (such as activity passes, yearbooks, etc) through Campus Parent.

To view available optional fees, select the **Fees** tab and click the **Optional Payments** button near the bottom of the screen.

Any available optional fees will display for the selected students. Click **Add to Cart** on any fees you want, then click **My Cart** to make a payment or **Back** to return to the previous screen.

If you have multiple students, click the student name at the top right to view available optional fees for other students.

Getting Help

If you have questions about any assigned or optional fees, please contact your student's school. If you have technical trouble with the online payment system, you can contact our Help Desk at 816-359-5000.