

# Paying Fees Online

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District students and parents can now pay some fees online through the Infinite Campus Parent Portal with an e-check or Visa, Mastercard, or Discover cards.

Select the **Fees** tab to see all assigned fees. To pay fees, click **Add to Cart** next to the fee(s) you wish to pay, then click **My Cart**.

*If you have multiple students, click the student name at the top right to view the rest of your students and add their fees to your cart.*

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Fees

Student A. Studentson

0 Items in Cart \$0.00

My Cart My Accounts

Total Due: \$50.00

You don't have to pay your full balance at once - make payments as low as \$5

School Year: 2019 - 2020

Type: Unpaid

Change the school year/type to see past and paid fees.

DESCRIPTION	DUE DATE	FEE BALANCE
Technology Insurance	09/15/2019	50.00
Subtotal		50.00

Add to Cart

## My Cart

Your cart will display all fees you selected.

To make a partial payment:

Click the **Amount** box next to the fee and enter the amount you want to pay towards that fee. You can make payments as low as \$5, but fees must be paid in full by the due date.

Payment methods:

If there is no **Payment Method** listed, or if you wish to change the listed method, you must click **Add Payment Method** and enter your payment details.

Submit Payment:

To pay the total amount with the listed payment method, click **Submit Payment**.

< Back | Checkout

If you have difficulty paying online, please call the Park Hill Help Desk at 816-359-5000.

NAME	FEE	AMOUNT
Student A. Studentson	Technology Insurance	\$50.00

Remove

Subtotal: \$50.00

Service Fee: \$0.00

Total: \$50.00

Payment Method \*  
VISA \*1103

Add Payment Method

Email Address for Receipt  
aparent@gmail.com

Submit Payment

## Payment Methods

Any current payment methods you've previously entered will appear here. To review or edit a payment method details, click the gray arrow next to it.

To enter a new payment method, click **New**.

PAYMENT METHODS	EXPIRES	DEFAULT
*1103	VISA	01/22

New

Select Checking, Savings, or Credit/Debit Card, then enter the account details or card number.

The **Nickname** is just for you to be able to distinguish your different payment methods.

**For checking/savings accounts, there is no need to physically fill out a check. Enter the numbers shown and the amount indicated will be withdrawn from the account.**

ROBERT SAMPLE  
JOAN SAMPLE  
123 MAIN ST.  
PORTLAND, ME 04101

9999

Date

Pay to the Order of \$

Dollars

TD Bank  
America's Most Convenient Bank

For

Routing Number: 0123454321  
Account Number: 0123454321  
9999

If you want this method to be the default for payments in the future, check the **Use as default box**. You always have the option to change payment methods before submitting payments through **My Cart**.

Payment Method:

VISA DISCOVER echeck

Checking, Savings, or Card \*

Checking

Savings

Credit Card/Debit Card

Nickname

Mom's Visa

Card Number \*

1234 1234 1234 1234

Card Expiration \*

08/22

Name On Card \*

A. Parent

Address \*

123 Real St.

Zip Code \*

64152-\_\_\_\_

Default Payment Method

Use as default

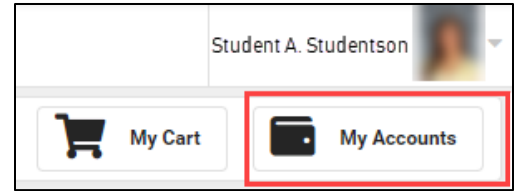
Save Cancel

Click **Save** to save the payment method. You can add another payment option if you want, or click back to return to your previous screen.

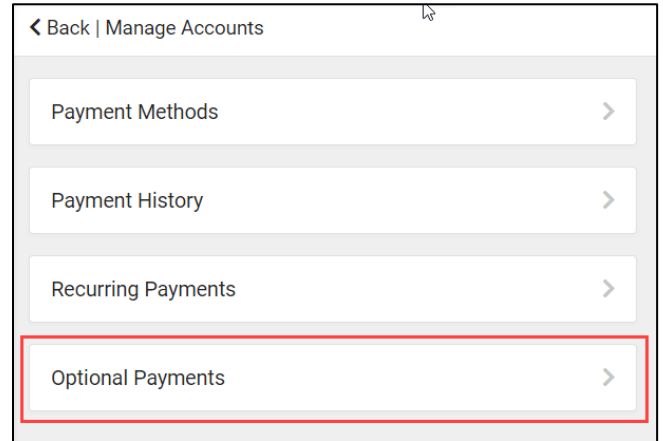
## Optional Fees

Some schools offer parents the choice to pay certain optional fees (such as activity passes, yearbooks, etc) through Campus Parent.

To view available optional fees, click **My Accounts**.

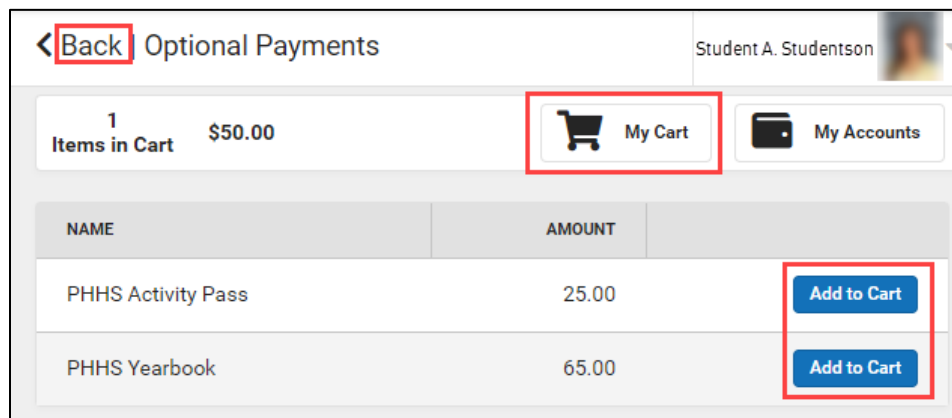


Next, click **Optional Payments**.



Any available optional fees will display for the selected students. Click **Add to Cart** on any fees you want, then click **My Cart** to make a payment or **Back** to return to the previous screen.

*If you have multiple students, click the student name at the top right to view available optional fees for other students.*



## Getting Help

If you have questions about any assigned or optional fees, please contact your student's school. If you have technical trouble with the online payment system, you can contact our Help Desk at 816-359-5000.