

**Suffield Board of Education**  
**Community Engagement & Public Relations Subcommittee**  
**Meeting Minutes**  
**September 17, 2021**  
**Held Remotely**

Present: Debra Dudack, Brian Fry, Melissa Finnigan, Michael Sepko, Sue Mercik Davis, Superintendent Timothy Van Tassel, and Laura Guerrette

Absent: None

**I. Call to Order**

The meeting was called to order at 8:00 a.m.

**II. Discussion of Back to School Flyer**

The Back to School flyer was discussed and will include the Board Chair's report, a spotlight section, long-range facilities update, upcoming Board meeting dates, list of Board members, student representatives and a photograph of the full Board.

The committee also discussed the Board's participation in Suffield's 350<sup>th</sup> anniversary parade on October 9. Materials will be ordered for this event.

The next meeting will be held on Friday, September 24 at 8:00am via Zoom.

**III. Adjournment**

The meeting adjourned at 8:45 a.m.