

**RESIGNATION OF MEMBERS/REMOVAL OF OFFICERS**

**Resignation of a Board Member**

Service as a member of the Regional School District 17 Board of Education is a privilege, not a right. Board members, however, cannot be removed from their town-elected position on the Board. If, for reasons of health, change in residency or any other compelling reason a member decides to terminate his or her Board service, the Board requests a “notification of intent to resign” as early as practicable so that it may plan appropriately.

When a Board member shall cease to be a legal resident of Haddam or Killingworth, his or her membership on the Board shall immediately cease.

**Removal of a Board Officer**

It is the policy of the Regional School District 17 Board of Education that an officer of the Board will:

1. adhere to all Board policies, rules and regulations;
2. conduct himself or herself in a fair and impartial manner;
3. carry out the duties of his or her respective office in accordance with the law.

An officer of the Board shall have no legally protected right to continue in that position and may be removed for cause by a two-thirds majority vote of the entire Board. A decision that there is cause for removal shall be made by a majority of Board members present and voting, provided that no less than a majority of the board membership as a whole shall be required for removal.

A vote to remove a Board officer shall take place only at a regular meeting or a special meeting called for that purpose. “Cause” includes, but is not limited to, any conduct that:

1. specifically relates to and affects the administration of the office in a manner deemed to be deleterious to Board operations;
2. negatively and directly affects the rights and interests of the public;
3. violates Board policies, rules and regulations; or
4. conduct that interferes with the orderly and efficient operation of the Board.

## RESIGNATION OF MEMBERS/REMOVAL OF OFFICERS (continued)

### Procedures for Removal

Prior to any vote to remove a Board officer for cause:

- 1) The Board may review the performance and/or conduct of the Board officer in open or executive session (as determined by the Board and the Board officer) prior to taking any formal action;
- 2) If the Board determines that formal action is necessary, the Board officer shall be provided with reasonable notice of the Board's intent to consider possible removal from office (such notice to be given in writing after being authorized by Board vote at a prior meeting of the Board);
- 3) Upon the written request of the Board officer within seven (7) days of such action, he/she shall be provided with an opportunity for a hearing before the Board of Education before the Board votes on removal;
- 4) At any such hearing, the Board officer shall have the right to be represented by counsel at his/her own expense and to present relevant evidence to the Board.

Legal References: Connecticut General Statutes

10-218 Officers. Meetings.

10-220 Duties of boards of education.

Lapointe v. Winchester Board of Education, CV040093257S, 2004 Conn. Super. LEXIS 2574 (Sept. 14, 2004).

Approved by the Board, November 10, 2020