



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY
(See Special Procedures Below)

September 17, 2021

8:30 a.m.

Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from August 27, 2021 Special Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information
- III. Administrative Update
 - A. Student Achievement Update
- IV. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Lease Purchase Agreement Update
 - C. Facility Update
- V. Governing Council Development
 - A. Discussion with Kelly Callahan
- VI. Finance Report
 - A. Business Office Operations Update
 - B. Voucher Approvals (discussion/action) *
 - C. Budget Adjustment Requests (discussion/action) *
 - BAR 2122-0005-IB
 - BAR 2122-0006-M
 - BAR 2122-0007-T
 - BAR 2122-0008-T



Above. And beyond.

VII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

VIII. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or jbrame@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.



Special Procedures for September 17, 2021 SAMS Governing Council Meeting

In response to the Governor's declaration of a Public Health Emergency and restrictions on public gatherings, the SAMS Governing Council Meeting on September 17, 2021 at 8:30 am will be limited to no in-person attendance.

No one will be permitted to be at SAMS to physically attend the meeting. However, the public, Governing Council Members and SAMS staff will have the ability to view and hear the meeting via the internet using Zoom. The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:
<http://zoom.us/j/9231897874>

OR

Call one of the following numbers:

1-669-900-6833
1-301-715-8592
1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 923 189 7874
Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to jbrame@samsacademy.com up to twenty four hours prior to the meeting. Requests to speak made after twenty four hours prior to the meeting will not be honored. Speakers will be un-muted in order to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Jill Brame at jbrame@samsacademy.com. Email comments will be kept with the records of the meeting.

Should the Governing Council vote to close the meeting in order to discuss items allowed by the Open Meetings Act, the Zoom application has a means to do so.



Above. And beyond.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on
Friday, August 27, 2021

Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Brandy Bond, Farrah Nickerson,
Alex Carothers, and Roland Dewing

BOARD MEMBERS ABSENT

Ed Smith and Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Nathan Hardin, Sean Fry, and Shannon Baldonado

PUBLIC

None

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on August 27, 2021 at 8:31 AM on zoom.us.

A. Roll Call

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, Brandy Bond, and Larry Kennedy. Mike Romo and Ed Smith were absent.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from July 21, 2021*

Larry asked for a motion to approve the Minutes from the July 21 regular meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes from July 21, 2021. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Review/Approval of Minutes from August 10, 2021*

Larry asked for a motion to approve the Minutes from the August 10 special meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes from August 10, 2021. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

None.

III. New Business Matters

A. 2021 Open Meetings Resolution Revision*

Larry Kennedy said that after talking with all the governing council members, having the meetings Friday morning at 8:30am would work best with schedules. Larry called for a motion. Farrah Nickerson made a motion to approve the Open Meeting Resolution revision. Brandy Bond seconded. Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Alex Carothers, Roland

Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett reported the following:

- * Students are starting work in Edgenuity
- * Parent Volunteer Program is starting
- * We have a full-time social worker and she is also teaching SEL classes
- * There are many changes on campus and students are getting used to them, including wearing masks
- * A blended model is being used with smaller class sizes, and high school and middle school levels split.
- * She shared a note from a senior student about his thoughts being back in the building.

B. Start of Classes Update

Bridget Barrett reported that 260 students started the new school year on August 16. There continue to be offers for spots made. She also reported that students are completing interim assessments.

V. Ongoing Business

A. Aviation Program Update

Nathan Hardin reported the following:

- * Airplane is still in Texas for painting – he will be getting the airplane the first weekend of September.
- * Currently 157 students in the aviation program; 94 in FOA and drone
- * LOEFI is coming up on September 25-26 and SAMS will have a display set up.

B. Facility Update

Larry Kennedy said the submittal was made for the permits with the city. The appraisal is also happening. Connie Dove had submitted items to PSFA and the approval letter was returned to the school and sent to PED.

VI. Finance Report

A. Business Office Operation Update

Sean Fry reported that the Finance Committee met before the meeting. There is a lot of change with the beginning of the fiscal year and school year. He said enrollment is important and we need to continue to get more students.

He also reported:

- * Revenues are 8.2% of budget.
- * Expenditures are 6.04% of the budget

B. Voucher Approvals*

Sean Fry presented the voucher report and pointed out some one-time fees for renewal of services. Farrah Nickerson made a motion to approve the voucher report. Alex Carothers seconded. . Larry Kennedy called for a roll call vote to approve the motion. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

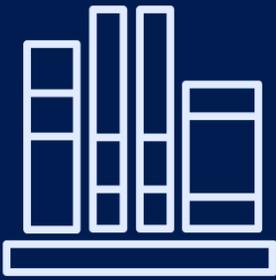
The next regular meeting will be Friday, September 17, 2021 at 8:30 AM in the conference room or zoom – depending on health order.

VIII. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Brandy Bond seconded the motion. . Larry Kennedy called for a roll call vote to adjourn the meeting. Jill Brame called Alex Carothers, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on August 27, 2021 on zoom.us at 9:23AM.

ADMINISTRATIVE UPDATE SEPTEMBER 2021



ACADEMICS

29% progress this week in Edgenuity
42% classes behind in progress
Interim assessments used to identify learning loss.
65% of classes above 60% actual grade

ENROLLMENT

261 students have accepted a spot
1 new student being offered a spot



STAFFING/VOLUNTEERS



SPED teacher and Social Worker joined our team
Social worker teaching SEL classes and many students needing additional help this semester.
SAMS VIP Volunteer Program up and running



RETURN TO SCHOOL

Family/Meet the Teacher night next week
Soccer and Archery underway
Book Fair
SAMS Swag
SAMS VIPs



COVID PRECAUTIONS



Two students tested positive
Quarantine of entire school for one week, quarantine of another class for an additional week.
Masks worn / Sanitizing of areas between classes and deep cleaning weekly
Students socially distanced

MISSION MINUTE

I wish my teacher knew...





Monthly Report 17SEP21

All figures and outcomes are based on the date of this report 14SEP21

Flying:

- N739HK is back on the line flying with students!
- We have flown 5 missions and 10 hours since the last given report.

Aircraft Status:

- N739HK will be due for its annual/100hr Inspection in October.

Ground Classes Status:

- Ground classes are going well and we still have students taking the recreational pilot written test.

Drone Class Status:

- Flight Training has begun in the sUAS course. We are now using the completed sUAS/Drone Lab.

Ongoing Business:

- LOEFI is September 25th and we are very excited to show the community all the exciting things happening at SAMS Academy!

Aviation Finance Report:

Flight Expenses/Variable Costs:

- **Fuel:** Approximately \$400- This is an average based on hours flown and an average fuel cost, fuel cost and fuel burn varies, the exact number can be found in the finance report (World Fuel).
- **Maintenance:** Based on historical data cost per flight hour for maintenance is approximately \$20.00
- **Aircraft Spruce Order:** The order was not placed due to a billing issue we are currently resolving.

Fixed Costs:

- Hangar Rental:
 - \$325.00 per month for KAEG
- Insurance: Annual Premium \$ 5,273.00

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2122-0005-1

Fund Type: Capital Outlay

Adjustment Type: Increase

Fiscal Year: 2021-2022

Entity Name: SW Aeronautics, Mathematics and Science Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27107.0000.43202 \$2,993

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27107 27107 GOB Library	2200 Support Services-Instruction	56114 Library And Audio-Visual	0000 No Program	0000 No Job Class		\$2,993	\$2,993	
Sub Total						\$2,993		
Indirect Cost								
DOC. TOTAL						\$2,993		

Justification:

Received signed Award signature page. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2122-0006-M
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2021-2022

Entity Name: SW Aeronautics, Mathematics and Science
Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12	\$439,638	(\$31,987)	\$407,651	(0.52)
11000 Operational	1000 Instruction	51100 Salaries Expense	3000 Vocational and Technical Programs	1415 Teachers-Vocational and Technical	\$219,982	(\$38,570)	\$181,412	(0.20)
11000 Operational	1000 Instruction	57331 Fixed Assets (more than \$5,000)	3000 Vocational and Technical Programs	0000 No Job Class	\$100,000	(\$50,000)	\$50,000	
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (K-12) Programs	1422 Teachers-Special Education-Gifted		\$31,987	\$31,987	0.52
11000 Operational	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	1411 Teachers-Grades 1-12	\$61,924	\$10,254	\$72,178	
11000 Operational	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	1415 Teachers-Vocational and Technical		\$8,407	\$8,407	0.20
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1711 Instructional Assistants-Grades 1-12	\$10,000	\$10,000	\$20,000	
11000 Operational	1000 Instruction	53330 Professional Development	1010 Regular Education (K-12) Programs	0000 No Job Class		\$9,909	\$9,909	
11000 Operational	1000 Instruction	54311 Maintenance & Repair - Furniture/Fixtures/Equipment	3000 Vocational and Technical Programs	0000 No Job Class	\$13,000	\$37,000	\$50,000	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	3000 Vocational and Technical Programs	0000 No Job Class	\$25,000	\$3,000	\$28,000	
11000 Operational	1000 Instruction	57332 Supply Assets (\$5,000 or less)	3000 Vocational and Technical Programs	0000 No Job Class		\$10,000	\$10,000	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Adjust for Gifted Teacher, Correct Aviation Salaries, SMART Lab At Risk. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2122-0007-T

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2021-2022

Entity Name: SW Aeronautics, Mathematics and Science Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56112 Other Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class	\$225,000	(\$106,000)	\$119,000	
11000 Operational	2100 Support Services-Students	53711 Other Charges	2000 Special Programs	0000 No Job Class		\$45,321	\$45,321	
11000 Operational	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1112 Principals		\$43,155	\$43,155	0.50
11000 Operational	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	1217 Secretarial/Clerical/Technical Assistants		\$2,400	\$2,400	
11000 Operational	2400 Support Services-School Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class	\$19,153	\$6,539	\$25,692	
11000 Operational	2400 Support Services-School Administration	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class	\$2,529	\$864	\$3,393	
11000 Operational	2400 Support Services-School Administration	52210 FICA Payments	0000 No Program	0000 No Job Class	\$7,838	\$2,676	\$10,514	
11000 Operational	2400 Support Services-School Administration	52220 Medicare Payments	0000 No Program	0000 No Job Class	\$1,834	\$626	\$2,460	
11000 Operational	2400 Support Services-School Administration	52312 Life	0000 No Program	0000 No Job Class	\$130	\$73	\$203	
11000 Operational	2400 Support Services-School Administration	52500 Unemployment Compensation	0000 No Program	0000 No Job Class	\$183	\$50	\$233	
11000 Operational	2400 Support Services-School Administration	52710 Workers Compensation Premium	0000 No Program	0000 No Job Class	\$2,650	\$2,609	\$5,259	
11000 Operational	2400 Support Services-School Administration	53414 Other Services	0000 No Program	0000 No Job Class		\$1,252	\$1,252	
11000 Operational	2400 Support Services-School Administration	55915 Other Contract Services	0000 No Program	0000 No Job Class		\$350	\$350	
11000 Operational	2700 Student Transportation	55112 Transportation Contractors	0000 No Program	0000 No Job Class	\$3,331	\$85	\$3,416	
Sub Total						\$0		0.50
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Adjust for Summer PS Stipends, MOE payment, and add Assistant Principal.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2122-0008-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2021-2022

Entity Name: SW Aeronautics, Mathematics and Science Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24308 CRRSA, ESSER II	2600 Operation & Maintenance of Plant	57332 Supply Assets (\$5,000 or less)	0000 No Program	0000 No Job Class	\$135,666	(\$6,241)	\$129,425	
24308 CRRSA, ESSER II	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12		\$5,000	\$5,000	
24308 CRRSA, ESSER II	1000 Instruction	52111 Educational Retirement	1010 Regular Education (K-12) Programs	0000 No Job Class		\$758	\$758	
24308 CRRSA, ESSER II	1000 Instruction	52112 ERA - Retiree Health	1010 Regular Education (K-12) Programs	0000 No Job Class		\$100	\$100	
24308 CRRSA, ESSER II	1000 Instruction	52210 FICA Payments	1010 Regular Education (K-12) Programs	0000 No Job Class		\$310	\$310	
24308 CRRSA, ESSER II	1000 Instruction	52220 Medicare Payments	1010 Regular Education (K-12) Programs	0000 No Job Class		\$73	\$73	
Sub Total						\$0		
Indirect Cost								
DOC. TOTAL						\$0		

Justification:

Adjust for free Summer School July 2021. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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