

Sec. 1. PARENTAL INVOLVEMENT

DISTRICT WIDE PARENTAL INVOLVEMENT POLICY

a) *General Expectations*

UTTUA agrees to implement the following statutory requirements:

1. UTTUA will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent with section 1118, UTTUA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
3. UTTUA will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
4. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, UTTUA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
5. If the UTTUA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, UTTUA will submit any parent comments with the plan when UTTUA submits the plan to the Texas Education Agency.
6. UTTUA will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent if the district receives greater than \$500,000 entitlement. The district will ensure that not less than 90 percent of the one percent reserved goes directly to the schools.
7. UTTUA will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- a) that parents play an integral role in assisting their child’s learning;
- b) that parents are encouraged to be actively involved in their child’s education at school;

- c) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- d) the carrying out of other activities, such as those described in section 1118 of the ESEA.

b) *Implementation*

1. UTTUA will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - a) Parent Representatives will serve on the Design Team, tasked with review of campus programs and policies.
2. UTTUA will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a) Utilize Surveys
 - b) Host Parent Meetings
 - c) Hold Individual Parent Conferences
 - d) Include Parent Representatives on the Design Team Committee
3. UTTUA will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - a) Support will be provided to campuses from the district level to ensure planning and implementation of events are successful. Use of district technology and support from the IT department is available when needed. Personnel from the District Offices are available to assist at events and in planning/organizing. Hosting of events such as Enrollment Days, HS/University Prep Days, etc. are key to encouraging parental involvement.
4. UTTUA will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Bilingual/ESL Programs by:
 - a) Communicating with coordinators from each program to ensure consistency in our messages to parents/students.
5. UTTUA will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). UTTUA will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- a) A parent survey will be conducted each Spring by the district’s Title I Coordinator. The results will be reviewed by the Design Team which consists of Parent Representatives. Any recommendations or changes in policy will be brought to the attention of the Leadership Team and presented to the Board, when applicable.
6. UTTUA will build the schools’ and parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a) UTTUA will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by UTTUA, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
 - i. the State’s academic content standards,
 - ii. the State’s student academic achievement standards,
 - iii. the State and local academic assessments including alternate assessments,
 - iv. the requirements of Part A,
 - v. how to monitor their child’s progress, and
 - vi. how to work with educators:
 - b) UTTUA will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - i. Providing Technology Training
 - ii. Teacher/Parent Meetings – Individual Meetings and Scheduled Parent Meetings
 - iii. Providing overview of the curriculum and strategies used through Problem Based Learning and Project Based Learning
 - c) UTTUA will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - i. Providing district-level support and training to teachers/personnel.

- ii. Attending Parental Involvement Workshops.
 - iii. Requiring teachers/personnel to be present at various parent meetings and other school functions.
- d) UTTUA will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- i. Communications occur via Bulletin Boards and Fliers, Email, Website, campus communication platforms, and periodic District Newsletters

c) *Discretionary Policy Components*

NOTE: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the LEA, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.

d) *Adoption*

This District wide Parental Involvement Policy is to be reviewed and agreed upon by parents of children participating in Title I, Part A programs as evidenced in an annual adoption of said policies no later than November 1 of each school year.

Sec. 2. TELEPHONE COMMUNICATION

As part of UTTUA's communication with parents, adult students, employees, and community members, UTTUA may use an automated calling/texting system such as Skylert to share important information. These calls may include information about upcoming events, attendance, or disciplinary responses. In regards to automated phone calls and text messages, UTTUA shall comply with the Telephone Consumer Protection Act (“TCPA”).

a) *Written Consent*

1. Written consent will be obtained before UTTUA sends any automated phone calls or texts of a non-emergency manner. Written consent forms will include:
 - a) clear disclosure of what messages are permitted
 - b) notification that participation is voluntary
 - c) signature of the person consenting

b) *Opt-out of Automated Calls*

Consent for automated calls can be revoked in writing at any time. In order to revoke consent, parent, adult student, or employee must provide written notice to their Campus Director. Consent will automatically end one year after written consent is provided.

c) *Updating Contact Information*

UTTUA will send notice to parents, adult students, and employees at the beginning of the year and after the winter break to update contact information, including cell phone numbers. Parents are expected to update UTTUA any time a cell phone number is changed or no longer used by the parent.

d) *Consent Form*

UTTUA uses an automated phone system to call and/or text parents/guardians/adult students/employees via home phones and/or cell phones to inform you of emergencies and general information, including:

- Weather closures/delays
- Unverified absences
- School events

Under federal law, the school may not send automated messages for non-emergency purposes without prior consent.

Please complete this form to indicate your approval to receive non-emergency messages. This form is only for the current school year and will need to be completed every year.

Student Name;

Parent/Guardian Name:

Preferred Contact Number: ()

Landline Mobile/Cell

Secondary Contact Number: ()

Landline Mobile/Cell

If any of this contact information changes, please notify school immediately.

_____ I give permission to send non-emergency messages to the phone numbers listed above via call or text by way of an automated systems. I understand that I may opt out at any time by contacting the school in writing to have my number(s) removed. I am providing my current phone number(s) and will update the school if there are any changes.

_____ I do not give permission to send non-emergency messages to the phone numbers listed above. I understand this will remove my number from all call lists and I will not receive ANY automated messages, including those regarding emergencies.

Parent/Guardian Signature: _____ Date: _____

Sec. 3. ELECTRONIC SIGNATURES

UTTUA may request a digital or electronic signature from a parent, guardian, or adult student. However, a parent, guardian, or adult student must have the option to provide a handwritten signature if preferred.