



# San Luis Coastal Unified School District

## Complaint Against District Employee

Please complete all information. If you need help filling out the form, please call the San Luis Coastal Unified School District Human Resources Department at (805) 549-1233.

Name of Complainant	
School	
Address	
Phone (Day)	
Phone (Evening)	

**DESCRIBE YOUR COMPLAINT:** Please be as factual and specific as possible. If you need additional space, you may attach a separate sheet of paper to this complaint form.

Full name of each employee involved:

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Brief but specific summary of the complaint and the facts surrounding it:

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Specific description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter:

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You may file this form with the school site or the District Office: Director of Human Resources - San Luis Coastal Unified School District – 1500 Lizzie Street - San Luis Obispo CA 93401

Signature of Complainant

Date