



North Central District Health Department

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- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872-1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
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Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF DIRECTORS
MINUTES OF ANNUAL MEETING
ZOOM Meeting
Wednesday, September 8, 2021
6:00 PM

RECEIVED
VERNON TOWN CLERK
21 SEP 15 PM 2:35

Members Present: Diane Wheelock, Chair, Maria Whelden, Catherine Cannon, Trisha Vayda, William Meier, and Michael DellaVolpe.

Members Absent: Fred Journalist, Ben Rodriguez, Len Norton, Dianne Trueb, Jason Walsh, Dawn Maselek, Victor Mathieu, Christiane Abraham, Matthew Maynard and Michele Kervick.

Also Present: Patrice Sulik, Director of Health

Call to Order/Determination of Quorum

Diane Wheelock, Chair, convened to order at 6:05 PM after determining there was a quorum present.

Chairman's Report

Diane Wheelock welcomed new Enfield Board Member, Michael DellaVolpe. Michael introduced himself and shared a bit of his background as an Occupational Therapist.

There is also a new Board Member appointed from Windham, Amanda Sanelli: she will be unable to attend until January as she has a scheduling conflict with school.

Election of Officers:

William Meier made a **motion**, seconded by Maria Whelden to appoint Ben Rodriguez as Vice-Chair. The motion carried unanimously.

William Meier made a **motion**, seconded by Maria Whelden to appoint Diane Wheelock as Chair. The motion carried unanimously.

Director of Health Update

Patrice provided an update on COVID items and the status of the Headquarters Remodeling project.

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Action on Consent Agenda - None

Committee Updates and Discussions

1. Finance – Maria Whelden, Chair-Maria received the clarification she needed on COVID expenses. Maria stated that she was going to ask Town Leadership if they would consider utilizing any of the COVID funds to support the District’s HVAC replacement unless other Board Members were against the idea-Board Members did not object to Maria exploring this.
2. Short and Long-Term Planning – Ben Rodriguez, Chair-not present
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair-Bill shared that new PT Public Health Nurse started and that the District is receiving resumes for the Deputy Director position.

New Business - None

Identification/Adoption of Additional Agenda Items - None

Informational Items - None

Adoption of Minutes

Trish Vayda made a **motion**, seconded by Cathy Cannon, to waive the reading of the Minutes of the Special Meetings of the NCDHD Board on August 11, 2021, and that Minutes of said meetings be approved. The motion carried unanimously.

Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action - None

Adjournment

There being no further business to discuss, a **motion** was made by Maria Whelden and seconded by William Meier to adjourn. The motion carried unanimously, and the meeting was adjourned at 6:30 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, October 13, 2021, Location TDB