

Monday, August 23, 2021

PUTNAM PUBLIC LIBRARY

Board of Trustees Meeting

Minutes

Present: Priscilla Colwell, Anne Lamondy, Louise Brodeur, Bev Shaw, Lesley Neal, Sue Nash, Peggy McHugh, Don Nelson, Cathy Taylor

Absent: John Dignam

AGENDA:

The August 23, 2021 meeting was called to order at 7:03 p.m. by Anne Lamondy, Chair.

There was no Public participation or Communications

Member Comments: Louise asked if the sale of the old library will be affected by the delayed closing date. It is unlikely.

Approval of minutes: A motion was made by Peggy McHugh with a second from Louise Brodeur to accept the July 28, 2021 minutes as presented. Motion carried.

Financial report: This month has been unexceptional as we are waiting for the move to do much spending. A motion to accept the financial report as presented was made by Bev Shaw with a second from Lesley Neal. Motion Carried.

Building Committee

- Training is on-going in the new building for the staff:

- o Generator

- o Elevator

- o Lighting

- o Alarm

- Town Hall started move today.

Old business

- Covid-19 Update

- o Staff wearing masks but we are not legislating masks
- Preparations for moving
- o Everything (but the books) is packed, labeled and ready to move
- Closing on 8.25 to move basement items 8.26, 27. Reopening 8.30 - 9.10. Closing again September 13-17 (subject to change).
- Delayed moving due to delay of shelf delivery
- All memorial monies were combined to pay for the mural.

#### Director's Report

- Summer reading program smaller than usual and was held June 10 - August 13
- Will start with one fall story time in the program room with masks but not Tiny Tots yet.
- Spring Awakening sculpture has been installed outside the new Library location.
- Graphics Unlimited quoted on re-fabricating the library sign (\$2,679). This will be paid for with Connecticut monies and will hopefully be installed early in September.
- The Contract for the sale of the old library has been signed with 'as is' stipulation.
- Pourings and Passages have taken lots of stuff and perhaps take more via new owners.
- Leftover 'stuff' will be taken away by Aubin brothers.
- New, larger book drop has been ordered
- Unwanted/needed books taken by Discover Books
- Closed savings account as previously approved by the Board.
- Children's circulation desk may not be ready for the initial opening.
- Teen Librarian position will be posted after things are settled in the new building.

Adjournment: Peggy McHugh made a motion to adjourn with Bev Shaw making a second. Meeting adjourned at 7:41 pm.

Respectfully Submitted,

Beverly M. Shaw

Secretary to the Board of Trustees

Putnam Public Library