

Monday, April 26, 2021

PUTNAM PUBLIC LIBRARY

Board of Trustees Meeting

April 26, 2021

Minutes

Present: Priscilla Colwell, Anne Lamondy, Louise Brodeur, Bev Shaw, Peggy McHugh, Don Nelson, Cathy Taylor, Lesley Neal

Absent: Sue Nash, John Dignam

Note: This meeting took place using the ZOOM platform

AGENDA:

The April 26, 2021 meeting was called to order at 7:06 by Anne Lamondy, Chair.

There were no Communications, Public participation or member comments

Approval of minutes: A motion was made by Don Nelson with a second from Peggy McHugh to accept the March, 22, 2021 minutes as presented. Motion carried.

Financial report – We are nearing the end of the fiscal year. A good many book have been purchased this month. Several line items carry a large balance, most of which will be spent down before the end of the fiscal year. A motion to pay the bills made by Bev Shaw with a second from Cathy Taylor. Motion carried.

Building Committee

The library portion is all bricked. Furniture has been ordered. There are plans to move our sign to outdoor side wall, and the Read.Learn.Connect signage to an indoor area. Graphics Unlimited has been contacted to inquire as to the best way to move it etc. Dry wall is complete and mostly interior work remains. The Main entry is being worked on and will be a focal point. Priscilla is still unsure of when we can enter the site. Maybe by June? We are now looking at August 19 as a tentative date for the 'handover'.

Real estate walk-through of the old library and town hall was on April 12th. Proposals should be in.

Old business

Covid-19 Update

80% of our staff is vaccinated

Priscilla will consult with the Town Hall regarding the update of our time limit for patrons to visit the Library among other things.

Budget 21-22

Finance Board meeting tonight (4.26); Town meeting 5/12. Budget is going to referendum on 5/22.

Our budget was cut by \$11,000.

Preparations for moving

\$639 so far in auction items. Still trying to eliminate unnecessary items.

Decided to get rid of CD collection and weeded the paperback collection. Things are looking good.

Waiting for a quote for a Library moving company.

New business

Zoom, Hybrid, or In-person meetings (still Zoom) for at least another month.

Director's Reports

Patronage is in the 400 range.

Priscilla has been selected as a candidate for the Bibliomation Board for a 3 year term. She looks forward to representing our corner of Connecticut.

Children's and Teens Department are winding down their programming in order to plan for the Summer Reading program (June 10 – August 13). A June 5th sign-up day is planned. The program will include lunch on the lawn and on sunny days, story time and yoga. The Toddler Program will be outdoors as weather permits.

No bids on piano

Lions Club will have a 'Drive-Through Of Giving' this year on May 20th. Priscilla will attend the event.

Our library will receive \$11,363 this year from the 'BorrowIT' program. Purchases are restricted to certain categories and must be adhered to. Priscilla has some ideas for this windfall.

Another round of funding from the Federal Government is on its way. We will receive \$3,000 this time. Priscilla will purchase 6 Book Carts for the new library.

High Mowing Organic Seeds donated seeds to the library: 125 packs for \$25! Some were used in crafts this Spring...remaining are being offered to patrons.

2 trees in the front have been removed from the Library grounds (due to disease) by the Department of Public Works.

The Shannon Labonte Memorial Fund (\$2,445) will be used for décor in the children's play corner in the new library using a Frog theme. Shannon loved frogs.

A motion to adjourn made by Louise Brodeur. The meeting adjourned at 7:48 pm

Respectfully Submitted,

Beverly M. Shaw

Secretary to the Board of Trustees

Putnam Public Library