



Winship Community School

Regular Scheduled Board Meeting

Date and Time

Tuesday September 14, 2021 at 6:00 PM PDT

Location

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/88074645858>

Meeting ID: 880 7464 5858

One tap mobile

+14086380968,,88074645858# US (San Jose)

+16699006833,,88074645858# US (San Jose)

<https://sequoiagrove-org.zoom.us/j/88074645858>

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		David Brockmyer	1 m
C. Approval of the Agenda	Vote	David Brockmyer	1 m
D. Public Comments			2 m
E. Approve Minutes	Approve Minutes	David Brockmyer	1 m
Approve minutes for Regular Scheduled Board Meeting on June 15, 2021			
F. Approve Minutes	Approve Minutes	David Brockmyer	1 m
Approve minutes for Special Board Meeting on August 4, 2021			
G. Approve Minutes	Approve Minutes	David Brockmyer	1 m
Approve minutes for Special Board Meeting on September 7, 2021			

	Purpose	Presenter	Time
H. Executive Director's Report		Julie Haycock-Cavender	10 m
II. Finance			6:18 PM
A. July - August Financials	Vote	Darlington Ahaiwe	10 m
B. ESSER III Funding	Discuss	Julie Haycock-Cavender	5 m
C. Carryover of Sick Time	Vote	Julie Haycock-Cavender	5 m
III. Operations			6:38 PM
A. Teacher Evaluations	Vote	Julie Haycock-Cavender	5 m
B. Teacher Contract	Vote	Julie Haycock-Cavender	5 m
C. Over 5 Students Supplemental Contract	Vote	Julie Haycock-Cavender	5 m
IV. Academic Excellence			6:53 PM
A. Sutter Buttes Learning Hub	FYI	Julie Haycock-Cavender	5 m
FRCS and WCS Learning Hub for WCS and FRCS Launching discussion for Looking Library			
V. Governance			6:58 PM
A. Governing Board Executive Order	Discuss	Julie Haycock-Cavender	5 m
B. Board Member Vacancy	FYI	Julie Haycock-Cavender	5 m
Winship Community School has two openings for board members and one for CSO board member. A working group can be formed with an existing board member and school staff. Board recommendations will be presented at a future meeting.			
C. Discussion and Potential Action of Board Member Stipend	Vote	David Brockmyer	5 m
D. Discussion and Potential Action of Future Regular Scheduled Board Meeting Times	Vote	David Brockmyer	5 m
Current GB Member would prefer a later start time to accommodate work schedule.			

	Purpose	Presenter	Time
E. Upcoming Compliance Items	FYI	Julie Haycock-Cavender	5 m

VI. Closing Items**7:23 PM**

A. Board of Director's Comments & Requests	Discuss		2 m
B. Announcement of the Next Regular Scheduled Board Meeting	FYI	David Brockmyer	1 m

The Next Regular Schedule Board Meeting is October 19, 2021 at 6:00 PM.

C. Adjourn Meeting	Vote
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Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

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Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Regular Scheduled Board Meeting on June 15, 2021

DRAFT



Winship Community School

Minutes

Regular Scheduled Board Meeting

Date and Time

Tuesday June 15, 2021 at 4:30 PM

Location

3840 Rosin Court #200
Sacramento, CA 95834

Zoom Link: <https://zoom.us/j/96568347400>

Meeting ID: 965 6834 7400
Join by Phone: (669) 900-6833

Directors Present

David Brockmyer (remote), Jevon Webster (remote), Juina Carter (remote), Nick Wavrin (remote)

Directors Absent

None

Guests Present

Darcy Belleza (remote), Darlington Ahaiwe (remote), Dr. Amanda Johnson (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote), Royce Gough (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

David Brockmyer called a meeting of the board of directors of Winship Community School to order on Tuesday Jun 15, 2021 at 4:32 PM.

C. Approval of the Agenda

Juina Carter made a motion to approve the Agenda.

David Brockmyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Closed Session

David Brockmyer made a motion to go into closed session.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Announcement of Any Action Taken During Closed Session

David Brockmyer announced no action was taken during closed session.

The Board came out of closed session at 4:47 PM.

F. Public Comments

No public comments.

G. Approve Minutes

Nick Wavrin made a motion to approve the minutes from Regular Scheduled Board Meeting on 05-25-21.

Juina Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Executive Director's Report

Julie Haycock-Cavender presented the *Executive Director's Report*.

1. Enrollment- currently 133 students are enrolled, goal is 308 students by August
2. Hiring- 6 returning HST, 3 new hires, 4 more if school reaches enrollment goal
3. The Grove- Royce Gough and Lt. Jason Baldwin presented
 - July 1 launch date
 - North (Roseville) and South (Watt and Highway 50) offices are opening soon
 - Email migration complete
 - Board openings to be filled late August
 - Hiring is currently complete- may be hiring 2 enrichment specialist, 2 more for Human Resources personnel
 - Tech- software licenses purchased, laptop shipments arriving

David Brockmyer asked if there was board meeting space in each office space.

Royce Gough clarified that there is meeting space at each location.

II. Finance

A. May Financials

Jevon Webster made a motion to approve the May Financials.

Nick Wavrin seconded the motion.

Darlington Ahaiwe presented the May Financials.

Jevon Webster asked what our PPP loan is= \$165,000

The board **VOTED** unanimously to approve the motion.

B. Annual Budget

David Brockmyer made a motion to approve the Annual Budget.
Jevon Webster seconded the motion.
Darlington Ahaiwe presented the Annual Budget.

Jevon Webster asked how long Darlington Ahaiwe anticipates the school needing sale of receivables. Darlington Ahaiwe predicts the need until the end of 2022-2023 school year.

Nick Wavrin asked why the school will receive less Federal funding in 2021-2022. The School received PPP funding this year but will not next year. The board **VOTED** unanimously to approve the motion.

C. Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman

David Brockmyer made a motion to approve the Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman.
Juina Carter seconded the motion.
Julie Haycock-Cavender presented the Shared Executive Personnel Memorandum of Understanding for Julie Haycock-Cavender and Jenell Sherman.
The board **VOTED** unanimously to approve the motion.

D. Executive Director's Salary Schedule

Juina Carter made a motion to approve the Executive Director's Salary Schedule.
David Brockmyer seconded the motion.
Darcy Belleza presented the Executive Director's Salary Schedule.
Dave Brockmyer clarified that Julie Haycock-Cavender and Jenell Sherman would start 2021-22 on step 3, \$180,000. The board **VOTED** unanimously to approve the motion.

E. Shared Staff Memorandum of Understanding

Jevon Webster made a motion to approve the Shared Staff Memorandum of Understanding.
David Brockmyer seconded the motion.
Julie Haycock-Cavender presented the Shared Staff Memorandum of Understanding.

This agreement will come to the Board in the fall for final approval. The board **VOTED** unanimously to approve the motion.

F. Services Agreement with Sequoia Grove Charter Alliance

David Brockmyer made a motion to approve the Services Agreement with Sequoia Grove Charter Alliance.
Nick Wavrin seconded the motion.
Julie Haycock-Cavender presented the Services Agreement with Sequoia Grove Charter Alliance.

Procopio and Young, Minney and Corr have reviewed the Agreement. The board **VOTED** unanimously to approve the motion.

G. Stipend Chart

Jevon Webster made a motion to approve the Stipend Chart.
Juina Carter seconded the motion.
Julie Haycock-Cavender presented the Stipend Chart.

Director Stipend refers to other Directors, not Executive Directors. The board **VOTED** unanimously to approve the motion.

III. Operations

A. Resolution to Change Email Addresses and Other School Information on all Policies and Documents

David Brockmyer made a motion to approve Resolution to Change Email Addresses and Other School Information on all Policies and Documents.

Jevon Webster seconded the motion.

Julie Haycock-Cavender presented Resolution to Change Email Addresses and Other School Information on all Policies and Documents.

The board **VOTED** unanimously to approve the motion.

B. Conflict Waiver for Representation of Sequoia Grove Charter Alliance

Jevon Webster made a motion to approve Conflict Waiver for Representation of Sequoia Grove Charter Alliance.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Conflict Waiver for Representation of Sequoia Grove Charter Alliance. The board **VOTED** unanimously to approve the motion.

C. Operational Memorandum of Understanding with Winship Robbins Elementary School District

Jevon Webster made a motion to approve Operational Memorandum of Understanding with Winship Robbins Elementary School District.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Operational Memorandum of Understanding with Winship Robbins Elementary School District.

This is an updated, 5 year term agreement. The board **VOTED** unanimously to approve the motion.

D. Facilities Memorandum of Understanding with Winship Robbins Elementary School District

Jevon Webster made a motion to approve the Facilities Memorandum of Understanding with Winship Robbins Elementary School District.

David Brockmyer seconded the motion.

Julie Haycock-Cavender presented the Facilities Memorandum of Understanding with Winship Robbins Elementary School District.

This is a year by year agreement. The board **VOTED** unanimously to approve the motion.

E. Animals at School Policy

Jevon Webster made a motion to approve the Animals at School Policy.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Animals at School Policy. The board **VOTED** unanimously to approve the motion.

F. Safe Return to In-Person Instruction Plan

Darcy Belleza introduced the Safe Return to In-Person Instruction Plan and explained the template.

The template is very broad and narrative.

G. Public Hearing of Safe Return to In-Person Instruction Plan

David Brockmyer made a motion to open the Public Hearing of Safe Return to In-Person Instruction Plan at 5:46 PM.

Jevon Webster seconded the motion.

David Brockmyer motioned to close the Pubic Hearing at 5:47 PM.

Nick Wavrin seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A. Local Control and Accountability Plan 2021-2022

Jevon Webster made a motion to approve the Local Control and Accountability Plan 2021-2022 including Expenditures.

David Brockmyer seconded the motion.

Darcy Belleza presented the Local Control and Accountability Plan 2021-2022 with Expenditures. The board **VOTED** unanimously to approve the motion.

B. Budget Overview for Parents 2021-2022

David Brockmyer made a motion to approve the Budget Overview for Parents 2021-2022.

Jevon Webster seconded the motion.

Darcy Belleza presented the Budget Overview for Parents 2021-2022. The board **VOTED** unanimously to approve the motion.

C. Student Freedom of Speech and Expression Policy

Jevon Webster made a motion to approve the Student Freedom of Speech and Expression Policy.

David Brockmyer seconded the motion.

Julie Haycock-Cavender presented the Student Freedom of Speech and Expression Policy. The board **VOTED** unanimously to approve the motion.

D. Sexual Health and HIV Prevention Policy

David Brockmyer made a motion to approve Sexual Health and HIV Prevention Policy.

Jevon Webster seconded the motion.

Julie Haycock-Cavender presented the Sexual Health and HIV Prevention Policy.

Per the California Healthy Youth Act, it is mandatory for the school to offer a Comprehensive Sexual Health and HIV Prevention instruction for grades 7-12. Families have the choice to opt-in.

The board **VOTED** unanimously to approve the motion.

E. Parent and Family Involvement Policy

Juina Carter made a motion to approve the Parent and Family Involvement Policy.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Parent and Family Involvement Policy. The board **VOTED** unanimously to approve the motion.

F. Homeless Education Policy Review

Staff conducted an annual review of the school's current Homeless Education Policy. No updates are needed at this time.

V. Governance

A. Board Meeting Calendar for the 2021-2022 School Year

Jevon Webster made a motion to approve the Board Meeting Calendar for the 2021-2022 School Year.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Board Meeting Calendar for the 2021-2022 School Year.

Board meetings will take place at 6:00 PM in 2021-2022. The board **VOTED** unanimously to approve the motion.

B. Acceptance of Board Member Resignation: Max Semenenko

David Brockmyer made a motion to approve the Acceptance of Board Member Resignation: Max Semenenko.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Board Member Vacancy

Working group is recommended to fill the vacancy on the Winship Governing Board.

Volunteer would work with school staff to recruit and review candidates.

Nick Wavrin volunteered to represent Winship Governing Board in the working group.

D. Discussion and Potential Action on Stipend Amounts for Board Members

Stipend amount for 2021-2022 will be \$100.00 for Governing Board Members.

E. Third Amended Bylaws

David Brockmyer made a motion to approve the Third Amended Bylaws.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Third Amended Bylaws. The board **VOTED** unanimously to approve the motion.

F. Upcoming Compliance Items

Julie Haycock-Cavender presented the Upcoming Compliance items.

G. Conflict of Interest Policy

Julie Haycock-Cavender briefly reviewed the Conflict of Interest Policy that board members will sign in July.

VI. Closing Items

A. Board of Director's Comments & Requests

No comments.

B. Announcement of the Next Regular Scheduled Board Meeting

The next Regular Scheduled Board Meeting is July 20, 2021 6:00 PM.

C. Adjourn Meeting

Nick Wavrin made a motion to adjourn the meeting.

Jevon Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
David Brockmyer

Prepared by:
Katie Royer

Noted by:

Board Secretary

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(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Cover Sheet

Approve Minutes

Section:	I. Opening Items
Item:	F. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on August 4, 2021

DRAFT



Winship Community School

Minutes

Special Board Meeting

Date and Time

Wednesday August 4, 2021 at 5:00 PM

Winship Special Board Meeting

When Wed Aug 4, 2021 5pm – 5:30pm Pacific Time - Los Angeles

Where [https://us02web.zoom.us/j/81481169493?](https://us02web.zoom.us/j/81481169493?pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09)

[pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09](https://us02web.zoom.us/j/81481169493?pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09) (map)

Who• jenn.kramer@sequoiagrover.org - organizer

Jenn Kramer is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[https://us02web.zoom.us/j/81481169493?](https://us02web.zoom.us/j/81481169493?pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09)

[pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09](https://us02web.zoom.us/j/81481169493?pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09)

Meeting ID: 814 8116 9493

Passcode: 273535

One tap mobile

+16699009128,,81481169493#,,,,*273535# US (San Jose)

+13462487799,,81481169493#,,,,*273535# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 814 8116 9493

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Find your local number: [https://us02web.zoom.us/j/81481169493?](https://us02web.zoom.us/j/81481169493?pwd=eTZteDk4Q0gvd0R3OWRXNzdUNzVtZz09)

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Directors Present

David Brockmyer (remote), Juina Carter (remote), Nick Wavrin (remote)

Directors Absent

None

Guests Present

Darcy Belleza (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote),
Katie Royer (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

David Brockmyer called a meeting of the board of directors of Winship Community School to order on Wednesday Aug 4, 2021 at 5:18 PM.

C. Approval of the Agenda

Nick Wavrin made a motion to approve the Agenda.

Juina Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

David Brockmyer Aye

Juina Carter Aye

Nick Wavrin Aye

D. Public Comments

No public comments.

II. Operations

A. Employee Handbook Amendments

Nick Wavrin made a motion to approve the Employee Handbook Amendments.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Employee Handbook Amendments including removing the need to get written authorization for use of personal vehicle for work and new Technology Policy. The board **VOTED** unanimously to approve the motion.

B. Salary Schedule for Part-Time Specialized Teacher

Juina Carter made a motion to approve the Salary Schedule for Part-Time Specialized Teacher.

David Brockmyer seconded the motion.

Julie Haycock-Cavender presented the Salary Schedule for Part-Time Specialized Teacher. The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

A. New Vendor Contract

David Brockmyer made a motion to approve the New Vendor Contract.

Juina Carter seconded the motion.

Stephanie Terrell presented the New Vendor Contract. The board **VOTED** unanimously to approve the motion.

B. Parent Student Handbook

Nick Wavrin made a motion to approve the Parent Student Handbook.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Parent Student Handbook. The board **VOTED** unanimously to approve the motion.

C. Independent Study Policy

David Brockmyer made a motion to approve the Independent Study Policy.

Juina Carter seconded the motion.

Julie Haycock-Cavender presented the Independent Study Policy. The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Board of Director's Comments & Requests

Dave Brockmyer requested Hyperlinks from Agenda to relevant parts of packet.

B. Announcement of the Next Regular Scheduled Board Meeting

David Brockmyer announced the Next Regular Schedule Board Meeting is August 17, 2021 at 4:30 PM.

C. Adjourn Meeting

David Brockmyer made a motion to adjourn the meeting.

Juina Carter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,
David Brockmyer

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Cover Sheet

Approve Minutes

Section:	I. Opening Items
Item:	G. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Board Meeting on September 7, 2021

DRAFT



Winship Community School

Minutes

Special Board Meeting

Date and Time

Tuesday September 7, 2021 at 6:30 PM

Winship Special Board Meeting
Time: Sep 7, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/88351310538>

Meeting ID: 883 5131 0538

One tap mobile

+14086380968,,88351310538# US (San Jose)

+16699006833,,88351310538# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 883 5131 0538

Find your local number: <https://sequoiagrove-org.zoom.us/j/kcj8qcSx0h>

Directors Present

David Brockmyer (remote), Juina Carter (remote), Nick Wavrin (remote)

Directors Absent

None

Guests Present

Darcy Belleza (remote), Dawn Carl (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

David Brockmyer called a meeting of the board of directors of Winship Community School to order on Tuesday Sep 7, 2021 at 6:31 PM.

C. Approval of the Agenda

David Brockmyer made a motion to approve the Agenda.

Nick Wavrin seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comments

No public comments.

II. Financials

A. Unaudited Actual Report

Juina Carter made a motion to approve the Unaudited Actual Report/June Financials.

Nick Wavrin seconded the motion.

Darlington Ahaiwe presented the Unaudited Actual Report/June Financials.

Julie Haycock-Cavender awaiting a written statement from legal counsel regarding the monies owed to Provenance. It is the School's understanding that it will not be collected due to their bankruptcy proceedings.

Julie Haycock-Cavender will get a more detailed summary of the books and supplies expense for the Board. The board **VOTED** unanimously to approve the motion.

III. Operations

A. Organizational Chart

David Brockmyer made a motion to approve the Organizational Chart.

Nick Wavrin seconded the motion.

Julie Haycock-Cavender presented the Organizational Chart.

Dave Brockmyer would like a quarterly report on the school's spending through Sequoia Grove Charter Alliance (SGCA).

Dave Brockmyer wants accountability with CSO, either a staff management or board member quarterly report. The report should include fiscal health of SGCA and what the school has paid for services (is it enough?).

Dr. Amanda Johnson provides the data for the Memorandum of Understanding for Shared Staff to Sequoia Grove Charter Alliance. The board **VOTED** unanimously to approve the motion.

Roll Call

Nick Wavrin Aye
Juina Carter Abstain
David Brockmyer Aye

IV. Governance

A. Discussion and Potential Action on Board Member Recruitment

Michelle Griswold withdrew her application.

B. Discussion on Board Training

Board members would like to do asynchronous board training.

V. Closing Items

A. Board of Director's Comments & Requests

Dave Brockmyer requested further discussion of Winship Community School representation at Sequoia Grove Charter Alliance and filling vacancies of the school board.

B. Announcement of the Next Regular Scheduled Board Meeting

The next Regular Scheduled Board Meeting is September 14, 2021 at 6:00 PM.

C. Adjourn Meeting

David Brockmyer made a motion to adjourn the meeting.

Nick Wavrin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

David Brockmyer Aye
Juina Carter Abstain
Nick Wavrin Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,
David Brockmyer

Prepared by:
Katie Royer

Noted by:

Board Secretary

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Cover Sheet

Executive Director's Report

Section:	I. Opening Items
Item:	H. Executive Director's Report
Purpose:	FYI
Submitted by:	
Related Material:	WCS ED Report September Board Meetings.pptx



Regular Board Meeting

September 14, 2021

Winship Community School



TODAY'S AGENDA



01 BACK TO SCHOOL
Growing Together

02 NEW PROGRAMS
High School, CTE, AVA, Cadet Corps

03 ASSESSMENT UPDATE
With Kristie Nicosia

04 ENROLLMENT UPDATE
View the latest numbers

05 ORDERING UPDATE
Ordering Stats for our school

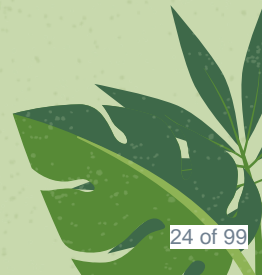
06 COVID-19 UPDATE
Regarding Governor's Measure



GROWING TOGETHER!

We welcomed students back on
Monday, August 16th.

It's going to be a beautiful year!





NEW ACADEMIC & ENRICHMENT PROGRAMS FOR 2021-22

ADVENTURE ACADEMY

- Academic enrichment program that supports & supplements core content instruction for students in TK-8th Grades.
 - AVA classes will not replace a student's core curriculum, but instead will add educational adventure to their learning plan
- 4 week sessions starting September 13
- HSTs can teach in our 4-week sessions for a stipend
- There will be virtual and in person options

SYNC UP & DIL

- Launched Instructional Opportunities for all students with their teacher of record
- Instructional Admin provided open and go lessons for all HSTs
- Launched a daily opportunity for all 4th–8th graders via Zoom to learn about technology began August 16th

CA CADET CORPS

- Leadership opportunity open to all 7th-12 grade students.
- The Mission of the CACC is to provide students with a quality educational & leadership development program that prepares students for success in college or the workforce.
- Reach out to Elizabeth Platt for more Info

CAREER TECHNOLOGY EDUCATION



Open to 7-12th graders

Enriched by CCGI + Earn & Learn Partners

3 Ways to CTE:

- HSVA
- Edmentum and Edynamic Learning
- Community College


CTE events will be shared out in the Sequoia
Scoop on Tuesdays

ASSESSMENT UPDATE

With Kristie Nicosia



Sequoia Grove Assessment Plan 2021-2022

Assessment	Dates	Administered By	Purpose	Student Population
Fall Star Test: ELA & Math	August 23 - September 17	Families at home	Initial incoming assessment, instructional planning	TK-11
Initial ELPAC	1st 30 days of enrollment	EL team and HSTs as needed	Initial EL assessment, instructional planning	Newly designated EL students
CAASPP IAB: Math only	January 10 - February 4	HSTs at LP meeting	Mid-year growth check, CAASPP practice and exposure prior to Spring	3-8 & 11
Winter Star Test: ELA only	January 10 - February 4	Families at home	Mid-year growth check	3-8 & 11
Winter Star Test: ELA & Math	January 10 - February 4	Families at home	Mid-year growth check	TK-2, 9, & 10
PFT 	February 1 - March 31	HSTs at local parks	Annual physical fitness testing	5, 7, & 9
Summative ELPAC	February 1 - February 28	EL team and HSTs as needed	Summative EL assessment	All designated EL students
CAASPP (ELA & Math) CAST (Science) CAA (Alternative Assessment)	March 7 - May 13 (tentative)	HSTs at local testing locations	Summative assessment	CAASPP (3-8, 11) CAST (5, 8, 11) CAA (as needed per IEP)
Spring Star Test: ELA & Math	April 19 - May 13	Families at home	EOY internal assessment	TK-11

Fall STAR Testing Participation



School	Reading	Math
Clarksville	52%	59%
Feather River	49%	57%
Lake View	46%	59%
Winship	44%	54%



The Fall Star testing window closes Friday, September 17, 2021.



ENROLLMENT UPDATE

CURRENT

239

IN-PROCESS

14

OPENINGS

55

WAITLIST

0

78% OF A GOAL OF 308



ORDERING UPDATE

With Stephanie Terrell

ORDERING UPDATE

8958

Orders Placed

5482

Orders Processed

3476

Orders in the Queue

Totals across Sequoia Grove Schools ~ 2 1/2 weeks out



COMMUNITY PARTNER ONBOARDING

- Returning vendors were reactivated with a 30-day grace period
- New vendor Applications sent beginning 9/1
- In-process of auditing and deactivating vendors who have not responded to the 30 day grace period



COVID-19 Updates



For any staff member who has *not* demonstrated verification of COVID-19 Vaccination*:

Weekly Testing: Any staff meeting in-person at least once a week with another staff member or family

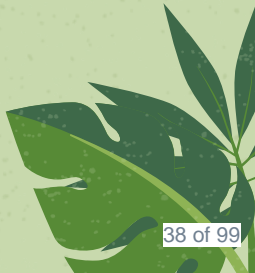
Intermittent Testing: Any staff member meeting in-person intermittently must test negative within 72 hours before meeting

COVID Tests will be provided for staff by the school

*Plan is vetted through Legal Council



THANK YOU!



Cover Sheet

July - August Financials

Section:	II. Finance
Item:	A. July - August Financials
Purpose:	Vote
Submitted by:	
Related Material:	Winship_Financial Package_August 2021.pdf



Winship Community School

Monthly Financial Presentation – July & August 2021

WINSHIP – July Highlights

- Year-end revenue projections decreased by 10%. (Decrease in enrollment projections)
- Year-end expense projections decreased by 7%. (Decrease in projected student allotment)
- Year-end surplus projected at \$98k (Budget; 223K).
- Senate Bill-740 Requirements:

- 40/80 Expense Ratio

Cert.	Instr.
44.4%	73.4%
140,473	(186,753)

- 25:1 Pupil-Teacher ratio

Pupil:Teacher Ratio
22.15 :1

WINSHIP – August Highlights

- Year-end revenue projections increased by 4%.
- Year-end expense projections increased by 3%.
- Year-end surplus projected at \$33k (July; 98K).
- Senate Bill-740 Requirements:

- 40/80 Expense Ratio

Cert.	Instr.
44.4%	75.5%
140,473	(127,728)

- 25:1 Pupil-Teacher ratio

Pupil:Teacher Ratio
22.15 :1

Attendance & Data Metrics

<i>Enrollment & Per Pupil Data</i>			
	<i><u>Actual</u></i>	<i><u>Forecast</u></i>	<i><u>Budget</u></i>
<i>Average Enrollment</i>	<i>n/a</i>	<i>268</i>	<i>300</i>
<i>ADA</i>	<i>n/a</i>	<i>258</i>	<i>288</i>
<i>Attendance Rate</i>	<i>n/a</i>	<i>96.0%</i>	<i>96.0%</i>
<i>Unduplicated %</i>	<i>51.1%</i>	<i>51.1%</i>	<i>51.1%</i>
<i>Revenue per ADA</i>		<i>\$11,127</i>	<i>\$10,991</i>
<i>Expenses per ADA</i>		<i>\$10,996</i>	<i>\$10,216</i>

WINSHIP - Revenue

- Projected revenue variance consistent with projected enrollment adjustment.

Revenue

<i>Year-to-Date</i>		
Actual	Budget	Fav/(Unf)
\$ 46,735	\$ 50,583	\$ (3,848)
1,041	648	393
11,085	3,369	7,716
-	-	-
\$ 58,861	\$ 54,600	\$ 4,262

<i>Annual/Full Year</i>		
Forecast	Budget	Fav/(Unf)
\$ 2,458,364	\$ 2,747,340	\$ (288,977)
101,732	104,364	(2,632)
307,307	313,673	(6,366)
-	-	-
\$ 2,867,403	\$ 3,165,377	\$ (297,974)

WINSHIP - Expenses

- July and August expenditures below budget as enrollment and staff on-boarding continues.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 111,131	\$ 136,960	\$ 25,829	\$ 872,609	\$ 914,451	\$ 41,842
Classified Salaries	19,214	20,380	1,166	121,114	122,280	\$ 1,166
Benefits	33,884	54,155	20,271	313,965	346,365	\$ 32,400
Books and Supplies	67,110	86,223	19,112	645,020	584,628	\$ (60,392)
Subagreement Services	14,107	66,153	52,046	364,566	409,811	\$ 45,245
Operations	36,060	16,667	(19,393)	117,060	100,000	\$ (17,060)
Facilities	330	500	170	2,330	3,000	\$ 670
Professional Services	34,766	48,224	13,459	342,113	384,235	\$ 42,123
Depreciation	1,412	1,412	0	8,472	8,472	\$ 0
Interest	2,587	14,550	11,963	46,446	68,827	\$ 22,381
Total Expenses	\$ 320,601	\$ 445,224	\$ 124,623	\$ 2,833,694	\$ 2,942,068	\$ 108,374

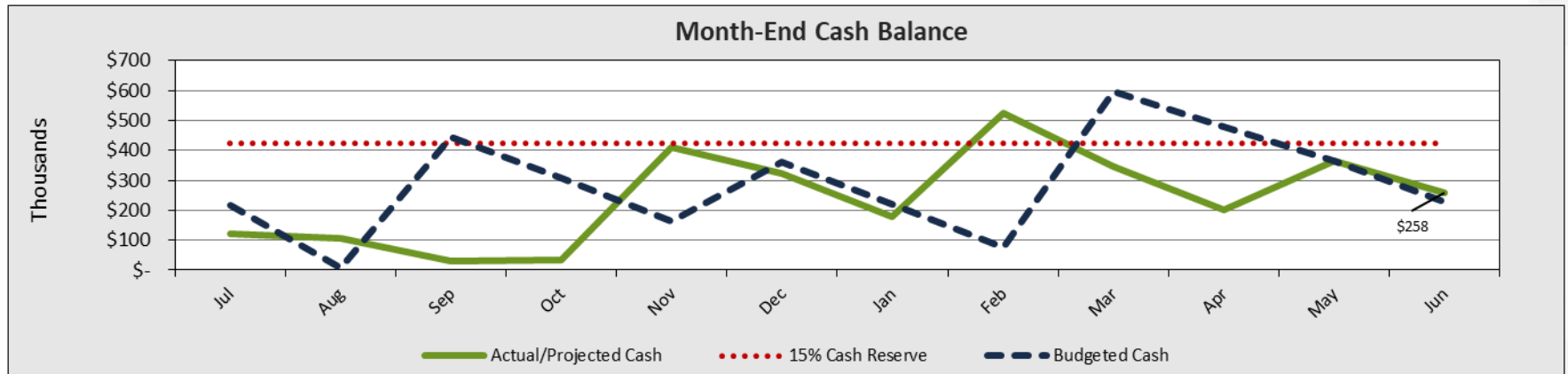
WINSHIP - Fund Balance

- Change in projected surplus consistent with enrollment change.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (261,740)	\$ (390,624)	\$ 128,884	\$ 33,708	\$ 223,309	\$ (189,600)
Beginning Fund Balance	<u>(117,349)</u>	<u>(117,349)</u>		<u>(117,349)</u>	<u>(117,349)</u>	
Ending Fund Balance	<u>\$ (379,089)</u>	<u>\$ (507,974)</u>		<u>\$ (83,641)</u>	<u>\$ 105,959</u>	
<i>As a % of Annual Expenses</i>	<i>-13.4%</i>	<i>-17.3%</i>		<i>-3.0%</i>	<i>3.6%</i>	

WINSHIP - Cash Balance

- Year-end cash balance projected at \$258k.



WINSHIP - Appendix

- Monthly Cash Flow / Forecast 21-22
 - Budget vs. Actual - July
 - Statement of Financial Position- July
 - Statement of Cash Flows- July
 - Budget vs. Actual- August
 - Statement of Financial Position- August
 - Statement of Cash Flows- August
 - Check Register
 - AP Aging
 - Due-To/Due-From Balance

Winship Community Charter

Monthly Cash Flow/Forecast FY21-22

Revised 9/7/2021

ADA = 257.71



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid	-	46,735	46,735	84,124	84,124	84,124	84,124	84,124	345,865	345,865	345,865	345,865	345,866
8012	Education Protection Account	-	-	-	12,885	-	-	12,885	-	-	12,885	-	-	12,885
8019	State Aid - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-
8096	In Lieu of Property Taxes	-	-	8,132	5,421	5,421	5,421	5,421	42,723	21,361	21,361	21,361	21,361	21,361

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
-	46,735	46,735	84,124	84,124	84,124	84,124	84,124	345,865	345,865	345,865	345,865	345,866
-	-	-	12,885	-	-	12,885	-	-	12,885	-	-	12,885
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	8,132	5,421	5,421	5,421	5,421	5,421	42,723	21,361	21,361	21,361	21,361
-	46,735	54,867	102,430	89,545	89,545	102,430	89,545	388,588	380,112	367,227	367,227	380,113

Annual Forecast	Original Budget Total	Favorable / (Unfav.)
		ADA = 288.00
2,243,418	2,507,128	(263,711)
51,541	57,600	(6,059)
-	-	-
163,404	182,612	(19,208)
2,458,364	2,747,340	(288,977)

Federal Revenue

8181	Special Education - Entitlement	-	-	648	1,166	1,166	1,166	1,166	1,166	4,954	4,954	4,954	4,954	4,954
8182	Special Education - Discretionary	-	-	-	-	-	-	-	-	-	-	-	-	-
8220	Federal Child Nutrition	-	-	-	-	-	-	-	-	-	-	-	-	-
8290	Title I, Part A - Basic Low Income	-	-	3,947	-	-	11,840	-	-	-	-	-	-	-
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	2,081	-	-	-	-	-	694	-
8293	Title III - Limited English	-	-	-	-	-	-	-	-	-	-	-	-	-
8294	Title V, Part B - PCSG	-	-	-	-	-	-	-	-	-	-	-	-	-
8295	Charter Facility Incentive Grant	-	-	-	-	-	-	-	-	-	-	-	-	-
8296	Other Federal Revenue	-	-	-	-	-	50,882	-	-	-	-	-	-	-
8299	Prior Year Federal Revenue	-	1,041	-	-	-	-	-	-	-	-	-	-	-

-	-	648	1,166	1,166	1,166	1,166	1,166	4,954	4,954	4,954	4,954	4,954
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	3,947	-	-	11,840	-	-	-	-	-	-	-
-	-	-	-	-	2,081	-	-	-	-	-	-	694
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	50,882	-	-	-	-	-
-	1,041	-	-	-	-	-	-	-	-	-	-	-
-	1,041	4,595	1,166	1,166	65,970	1,166	1,166	4,954	4,954	4,954	4,954	5,647

31,247	34,920	(3,673)
-	-	-
-	-	-
15,787	15,787	-
2,775	2,775	-
-	-	-
-	-	-
-	-	-
50,882	50,882	-
1,041	-	1,041
101,732	104,364	(2,632)

Other State Revenue

8311	State Special Education	3,704	3,704	3,687	6,636	6,636	6,636	6,636	6,636	26,707	26,707	26,707	26,707	26,707
8520	Child Nutrition	-	-	-	-	-	-	-	-	-	-	-	-	-
8545	School Facilities (SB740)	-	-	-	-	-	-	-	-	-	-	-	-	-
8550	Mandated Cost	-	-	-	-	-	1,802	-	-	-	-	-	-	-
8560	State Lottery	-	-	-	-	-	5,531	-	-	5,531	-	-	42,284	-
8598	Prior Year Revenue	-	3,677	-	-	-	-	-	-	-	-	-	-	-
8599	Other State Revenue	-	-	-	-	-	70,671	-	-	-	-	-	-	-

3,704	3,704	3,687	6,636	6,636	6,636	6,636	6,636	26,707	26,707	26,707	26,707	26,707
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	1,802	-	-	-	-	-	-	-
-	-	-	-	-	-	5,531	-	-	5,531	-	-	42,284
-	3,677	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	70,671	-	-	-	-	-	-	-
3,704	7,381	3,687	6,636	6,636	79,109	12,167	6,636	26,707	32,237	26,707	26,707	68,991

177,812	181,584	(3,772)
-	-	-
-	-	-
1,802	1,802	-
53,345	59,616	(6,271)
3,677	-	3,677
70,671	70,671	-
307,307	313,673	(6,366)

Total Revenue

3,704	55,157	63,148	110,233	97,348	234,624	115,764	97,348	420,248	417,303	398,887	398,887	454,752
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2,867,403	3,165,377	(297,974)
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Expenses

Certificated Salaries

1100	Teachers' Salaries	47,991	61,454	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	-
1170	Teachers' Substitute Hours	-	-	-	-	-	-	-	-	-	-	-	-
1175	Teachers' Extra Duty/Stipends	828	858	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	-
1200	Pupil Support Salaries	5,141	(5,141)	-	-	-	-	-	-	-	-	-	-
1300	Administrators' Salaries	-	-	-	-	-	-	-	-	-	-	-	-
1900	Other Certificated Salaries	-	-	-	-	-	-	-	-	-	-	-	-

47,991	61,454	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	67,065	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
828	858	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	9,083	-
5,141	(5,141)	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
53,960	57,170	76,148	76,148	76,148	76,148	76,148	76,148	76,148	76,148	76,148	76,148	76,148	-

780,098	821,758	41,660
-	-	-
92,511	92,693	182
-	-	-
-	-	-
-	-	-
872,609	914,451	41,842

Classified Salaries

2100	Instructional Salaries	3,979	5,670	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	-
2200	Support Salaries	2,344	7,222	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	-
2300	Classified Administrators' Salaries	-	-	-	-	-	-	-	-	-	-	-	-
2400	Clerical and Office Staff Salaries	-	-	-	-	-	-	-	-	-	-	-	-
2900	Other Classified Salaries	-	-	-	-	-	-	-	-	-	-	-	-

3,979	5,670	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	3,958	-
2,344	7,222	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	6,232	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
6,322	12,892	10,190	10,190	10,190	10,190	10,190	10,190	10,190	10,190	10,190	10,190	10,190	-

49,232	47,500	(1,732)
71,882	74,780	2,898
-	-	-
-	-	-
-	-	-
121,114	122,280	1,166

Benefits

3101	STRS	8,843	9,239	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	-
3202	PERS	769	1,108	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	-
3301	OASDI	258	322	638	638	638	638	638	638	638	638	638	-
3311	Medicare	850	929	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	-
3401	Health and Welfare	4,924	5,021	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	-
3501	State Unemployment	1,852	1,682	425	425	425	425	2,123	1,698	849	425	425	-
3601	Workers' Compensation	592	(2,958)	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	-
3901	Other Benefits	169	284	531	531	531	531	531	531	531	531	531	-

8,843	9,239	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	12,520	-
769	1,108	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	2,367	-
258	322	638	638	638	638	638	638	638	638	638	638	638	-
850	929	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	1,282	-
4,924	5,021	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	8,667	-
1,852	1,682	425	425	425	425	2,123	1,698	849	425	425	425	425	-
592	(2,958)	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	1,238	-
169	284	531	531	531	531	531	531	531	531	531	531	531	-
18,257	15,627	27,668	27,668	27,668	27,668	29,367	28,942	28,093	27,668	27,668	27,668	27,668	-

143,286	146,495	3,209
25,550	28,137	2,586
6,959	7,581	623

Winship Community Charter

Monthly Cash Flow/Forecast FY21-22

Revised 9/7/2021

ADA = 257.71

Books and Supplies

4100	Textbooks and Core Materials	2,767	4,353	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	-
4200	Books and Reference Materials	-	2,908	1,002	1,002	1,002	1,002	1,002	1,002	1,002	1,002	1,002	-
4302	School Supplies	2,537	18,075	27,072	32,204	10,916	54,254	24,159	37,889	65,917	46,014	25,588	-
4305	Software	796	10,486	5,430	5,430	5,430	5,430	5,430	5,430	5,430	5,430	5,430	-
4310	Office Expense	-	185	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	-
4311	Business Meals	-	-	117	117	117	117	117	117	117	117	117	-
4312	School Fundraising Expense	-	-	-	-	-	-	-	-	-	-	-	-
4400	Noncapitalized Equipment	21,267	3,737	11,988	14,260	4,834	24,025	10,698	16,778	29,189	20,376	11,331	-
4700	Food Services	-	-	-	-	-	-	-	-	-	-	-	-

Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
27,367	39,744	48,270	55,675	24,961	87,490	44,067	63,877	104,317	75,600	46,129	27,525	-

Annual Forecast	Original Budget Total	Favorable / (Unfav.)
22,582	18,554	(4,028)
12,924	12,020	(904)
357,316	352,955	(4,361)
65,578	69,940	4,362
11,352	13,500	2,148
1,167	500	(667)
-	-	-
174,101	117,158	(56,943)
-	-	-
645,020	584,628	(60,392)

Subagreement Services

5101	Nursing	-	-	-	-	-	-	-	-	-	-	-	-
5102	Special Education	3,597	1,283	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	16,850	-
5103	Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-
5104	Transportation	-	-	142	142	142	142	142	142	142	142	142	-
5105	Security	-	-	-	-	-	-	-	-	-	-	-	-
5106	Other Educational Consultants	-	(11,277)	7,104	8,450	2,864	14,237	6,339	9,942	17,297	12,074	6,714	-
5107	Instructional Services	10,252	10,252	9,219	9,219	9,219	9,219	9,219	9,219	9,219	9,219	9,219	-

13,849	258	33,314	34,661	29,075	40,447	32,550	36,153	43,508	38,285	32,925	29,541	-
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-	-	-
173,381	194,200	20,820
-	-	-
1,417	1,900	483
-	-	-
77,076	90,080	13,004
112,692	123,630	10,938
364,566	409,811	45,245

Operations and Housekeeping

5201	Auto and Travel	-	361	-	-	-	-	-	-	-	-	-	-
5300	Dues & Memberships	4,995	-	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	-
5400	Insurance	3,401	3,029	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	-
5501	Utilities	2,083	1,692	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	-
5502	Janitorial Services	-	-	-	-	-	-	-	-	-	-	-	-
5516	Miscellaneous Expense	-	20,000	-	-	-	-	-	-	-	-	-	-
5531	ASB Fundraising Expense	-	-	-	-	-	-	-	-	-	-	-	-
5900	Communications	-	227	767	767	767	767	767	767	767	767	767	-
5901	Postage and Shipping	170	102	50	50	50	50	50	50	50	50	50	-

10,649	25,411	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	8,100	-
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361	-	(361)
15,328	13,900	(1,428)
48,097	50,000	1,903
24,609	25,000	391
-	-	-
20,000	-	(20,000)
-	-	-
7,894	10,400	2,506
772	700	(72)
117,060	100,000	(17,060)

Facilities, Repairs and Other Leases

5601	Rent	-	-	-	-	-	-	-	-	-	-	-	-
5602	Additional Rent	-	-	-	-	-	-	-	-	-	-	-	-
5603	Equipment Leases	-	-	-	-	-	-	-	-	-	-	-	-
5604	Other Leases	-	-	-	-	-	-	-	-	-	-	-	-
5605	Real/Personal Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-
5610	Repairs and Maintenance	-	330	200	200	200	200	200	200	200	200	200	-

-	330	200	200	200	200	200	200	200	200	200	200	-
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-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
2,330	3,000	670
2,330	3,000	670

Professional/Consulting Services

5801	IT	-	-	-	-	-	-	-	-	-	-	-	-
5802	Audit & Taxes	-	-	-	5,800	5,800	5,800	-	-	-	-	-	-
5803	Legal	-	789	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-
5804	Professional Development	-	-	542	542	542	542	542	542	542	542	542	-
5805	General Consulting	-	-	750	750	750	750	750	750	750	750	750	-
5806	Special Activities/Field Trips	-	263	1,160	1,380	468	2,325	1,035	1,623	2,824	1,971	1,096	-
5807	Bank Charges	485	569	1,267	1,267	1,267	1,267	1,267	1,267	1,267	1,267	1,267	-
5808	Printing	-	-	100	100	100	100	100	100	100	100	100	-
5809	Other taxes and fees	23	194	558	558	558	558	558	558	558	558	558	-
5810	Payroll Service Fee	313	339	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	-
5811	Management Fee	14,895	15,495	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	13,400	-
5812	District Oversight Fee	-	1,402	1,646	3,073	2,686	2,686	3,073	2,686	11,658	11,403	11,017	-
5813	County Fees	-	-	-	-	-	-	-	-	-	-	-	-
5814	SPED Encroachment	-	-	-	-	-	-	-	-	-	-	-	-
5815	Public Relations/Recruitment	-	-	-	-	-	-	-	-	-	-	-	-

15,715	19,051	23,123	30,570	29,271	31,128	24,425	24,627	34,799	33,692	32,430	31,878	11,403
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-	-	-
17,400	19,400	2,000
25,789	30,000	4,211
5,417	6,500	1,083
7,500	9,000	1,500
14,689	15,191	501
13,721	17,100	3,379
1,000	400	(600)
5,800	6,800	1,000
12,652	18,400	5,748
164,394	179,024	14,630
73,751	82,420	8,669
-	-	-
-	-	-
342,113	384,235	42,123

Depreciation

6900	Depreciation Expense	706	706	706	706	706	706	706	706	706	706	706	-
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706	706	706	706	706	706	706	706	706	706	706	706	-
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8,472	8,472	0
8,472	8,472	0

Interest

7438	Interest Expense	1,065	1,522	2,145	6,435	17,639	-	-	17,639	-	-	-	-
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1,065	1,522	2,145	6,435	17,639	-	-	17,639	-	-	-	-	-
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46,446	68,827	22,381
46,446	68,827	22,381

Total Expenses

147,891	172,710	229,865	250,353	223,958	282,077	225,753	266,582	306,061	270,589	234,496	211,956	11,403
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2,833,694	2,942,068	108,374
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Monthly Surplus (Deficit)

(144,187)	(117,553)	(166,717)	(140,120)	(126,611)	(47,453)	(109,989)	(169,234)	114,188	146,714	164,391	186,931	443,348
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33,708	223,309	(189,600)
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ADA = 257.71

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Winship Community School**Budget vs Actual**

For the period ended July 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,787
Education Protection Account	-	-	-	-	-	-	2,775
In Lieu of Property Taxes	-	-	-	-	-	-	70,671
Total State Aid - Revenue Limit	-	-	-	-	-	-	89,233
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	2,507,128
Title I, Part A - Basic Low Income	-	-	-	-	-	-	57,600
Title II, Part A - Teacher Quality	-	-	-	-	-	-	182,612
Other Federal Revenue	-	-	-	-	-	-	2,747,340
Total Federal Revenue	-	-	-	-	-	-	5,494,681
Other State Revenue							
State Special Education	-	-	-	-	-	-	50,882
Mandated Cost	-	-	-	-	-	-	104,364
State Lottery	-	-	-	-	-	-	-
Other State Revenue	3,704	-	3,704	3,704	-	3,704	181,584
Total Other State Revenue	3,704	-	3,704	3,704	-	3,704	336,830
Total Revenues	\$ 3,704	\$ -	\$ 3,704	\$ 3,704	\$ -	\$ 3,704	\$ 5,920,744
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 47,991	\$ 68,480	\$ 20,488	\$ 47,991	\$ 68,480	\$ 20,488	\$ 821,758
Teachers' Extra Duty/Stipends	828	-	(828)	828	-	(828)	92,693
Pupil Support Salaries	5,141	-	(5,141)	5,141	-	(5,141)	-
Total Certificated Salaries	53,960	68,480	14,520	53,960	68,480	14,520	914,451
Classified Salaries							
Instructional Salaries	3,979	3,958	(20)	3,979	3,958	(20)	47,500
Support Salaries	2,344	6,232	3,888	2,344	6,232	3,888	74,780
Total Classified Salaries	6,322	10,190	3,868	6,322	10,190	3,868	122,280
Benefits							
State Teachers' Retirement System, certificated positions	8,843	10,970	2,127	8,843	10,970	2,127	146,495
Public Employees' Retirement System, classified positions	769	2,345	1,576	769	2,345	1,576	28,137
OASDI/Medicare/Alternative, certificated positions	258	632	374	258	632	374	7,581
Medicare/Alternative, certificated positions	850	1,141	291	850	1,141	291	15,033
Health and Welfare Benefits, certificated positions	4,924	10,000	5,076	4,924	10,000	5,076	120,000
State Unemployment Insurance, certificated positions	1,852	425	(1,427)	1,852	425	(1,427)	8,491
Workers' Compensation Insurance, certificated positions	592	1,101	510	592	1,101	510	14,514
Other Benefits, certificated positions	169	464	295	169	464	295	6,114
Total Benefits	18,257	27,078	8,820	18,257	27,078	8,820	346,365
Books & Supplies							
Textbooks and Core Materials	2,767	1,546	(1,221)	2,767	1,546	(1,221)	18,554
Books and Reference Materials	-	1,002	1,002	-	1,002	1,002	12,020
School Supplies	2,537	8,945	6,408	2,537	8,945	6,408	352,955
Software	796	5,828	5,032	796	5,828	5,032	69,940
Office Expense	-	1,125	1,125	-	1,125	1,125	13,500
Business Meals	-	42	42	-	42	42	500
Noncapitalized Equipment	21,267	2,969	(18,298)	21,267	2,969	(18,298)	117,158
Total Books & Supplies	27,367	21,457	(5,910)	27,367	21,457	(5,910)	584,628
Subagreement Services							
Special Education	3,597	16,183	12,586	3,597	16,183	12,586	194,200
Transportation	-	158	158	-	158	158	1,900
Other Educational Consultants	-	2,283	2,283	-	2,283	2,283	90,080
Instructional Services	10,252	10,303	51	10,252	10,303	51	123,630
Total Subagreement Services	13,849	28,927	15,078	13,849	28,927	15,078	409,811
Operations & Housekeeping							
Dues & Memberships	4,995	1,158	(3,837)	4,995	1,158	(3,837)	13,900
Insurance	3,401	4,167	766	3,401	4,167	766	50,000
Utilities	2,083	2,083	0	2,083	2,083	0	25,000
Communications	-	867	867	-	867	867	10,400

Winship Community School***Budget vs Actual***

For the period ended July 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Postage and Shipping	170	58	(112)	170	58	(112)	700
Total Operations & Housekeeping	10,649	8,333	(2,316)	10,649	8,333	(2,316)	100,000
Facilities, Repairs & Other Leases							
Repairs and Maintenance	-	250	250	-	250	250	3,000
Total Facilities, Repairs & Other Leases	-	250	250	-	250	250	3,000
Professional/Consulting Services							
Audit & Taxes	-	-	-	-	-	-	19,400
Legal	-	2,500	2,500	-	2,500	2,500	30,000
Professional Development	-	542	542	-	542	542	6,500
General Consulting	-	750	750	-	750	750	9,000
Special Activities/Field Trips	-	385	385	-	385	385	15,191
Bank Charges	485	1,425	940	485	1,425	940	17,100
Printing	-	33	33	-	33	33	400
Other Taxes and Fees	23	567	544	23	567	544	6,800
Payroll Service Fee	313	1,533	1,220	313	1,533	1,220	18,400
Management Fee	14,895	14,919	24	14,895	14,919	24	179,024
District Oversight Fee	-	-	-	-	-	-	82,420
Total Professional/Consulting Services	15,715	22,654	6,939	15,715	22,654	6,939	384,235
Depreciation							
Depreciation Expense	706	706	0	706	706	0	8,472
Total Depreciation	706	706	0	706	706	0	8,472
Interest							
Interest Expense	1,065	14,550	13,485	1,065	14,550	13,485	68,827
Total Interest	1,065	14,550	13,485	1,065	14,550	13,485	68,827
Total Expenses	\$ 147,891	\$ 202,625	\$ 54,734	\$ 147,891	\$ 202,625	\$ 54,734	\$ 2,942,069
Change in Net Assets	(144,187)	(202,625)	58,438	(144,187)	(202,625)	58,438	2,978,675
Net Assets, Beginning of Period	(117,349)			(117,349)			
Net Assets, End of Period	\$ (261,536)			\$ (261,536)			

Winship Community School**Statement of Financial Position**

July 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 122,855	\$ 92,274	\$ 30,581	33%
Accounts Receivable	612	27,782	(27,171)	-98%
Public Funding Receivables	346,810	364,351	(17,541)	-5%
Factored Receivables	(346,705)	(270,605)	(76,100)	28%
Due To/From Related Parties	(296,893)	(296,893)	-	0%
Prepaid Expenses	36,738	45,921	(9,183)	-20%
Total Current Assets	(136,582)	(37,169)	(99,414)	267%
Long-Term Assets				
Property & Equipment, Net	20,473	21,179	(706)	-3%
Deposits	30,000	30,000	-	0%
Total Long Term Assets	50,473	51,179	(706)	-1%
Total Assets	\$ (86,109)	\$ 14,011	\$ (100,120)	-715%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 44,096	\$ 59,398	\$ (15,302)	-26%
Accrued Liabilities	86,887	36,626	50,261	137%
Deferred Revenue	44,444	35,336	9,108	26%
Total Current Liabilities	175,427	131,360	44,067	34%
Total Liabilities	175,427	131,360	44,067	34%
Total Net Assets	(261,536)	(117,349)	(144,187)	123%
Total Liabilities and Net Assets	\$ (86,109)	\$ 14,011	\$ (100,120)	-715%

Winship Community School**Statement of Cash Flows****For the period ended July 31, 2021**

	Month Ended 07/31/21	YTD Ended 07/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (144,187)	\$ (144,187)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	706	706
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	17,541	17,541
Grants, Contributions & Pledges Receivable	103,271	103,271
Prepaid Expenses	9,183	9,183
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(15,302)	(15,302)
Accrued Expenses	50,261	50,261
Deferred Revenue	9,108	9,108
Total Cash Flows from Operating Activities	30,581	30,581
Change in Cash & Cash Equivalents	30,581	30,581
Cash & Cash Equivalents, Beginning of Period	92,274	92,274
Cash and Cash Equivalents, End of Period	\$ 122,855	\$ 122,855

Winship Community School***Budget vs Actual*****For the period ended August 31, 2021**

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 46,735	\$ 46,517	\$ 218	\$ 46,735	\$ 46,517	\$ 218	\$ 2,507,128
Education Protection Account	-	-	-	-	-	-	57,600
In Lieu of Property Taxes	-	4,066	(4,066)	-	4,066	(4,066)	182,612
Total State Aid - Revenue Limit	46,735	50,583	(3,848)	46,735	50,583	(3,848)	2,747,340
Federal Revenue							
Special Education - Entitlement	-	648	(648)	-	648	(648)	34,920
Title I, Part A - Basic Low Income	-	-	-	-	-	-	15,787
Title II, Part A - Teacher Quality	-	-	-	-	-	-	2,775
Other Federal Revenue	-	-	-	-	-	-	50,882
Prior Year Federal Revenue	1,041	-	1,041	1,041	-	1,041	-
Total Federal Revenue	1,041	648	393	1,041	648	393	104,364
Other State Revenue							
State Special Education	3,704	3,369	335	7,408	3,369	4,039	181,584
Mandated Cost	-	-	-	-	-	-	1,802
State Lottery	-	-	-	-	-	-	59,616
Prior Year Revenue	3,677	-	3,677	3,677	-	3,677	-
Other State Revenue	-	-	-	-	-	-	70,671
Total Other State Revenue	7,381	3,369	4,012	11,085	3,369	7,716	313,673
Total Revenues	\$ 55,157	\$ 54,600	\$ 558	\$ 58,861	\$ 54,600	\$ 4,262	\$ 3,165,377
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 61,454	\$ 68,480	\$ 7,026	\$ 109,446	\$ 136,960	\$ 27,514	\$ 821,758
Teachers' Extra Duty/Stipends	858	-	(858)	1,685	-	(1,685)	92,693
Pupil Support Salaries	(5,141)	-	5,141	-	-	-	-
Total Certificated Salaries	57,170	68,480	11,309	111,131	136,960	25,829	914,451
Classified Salaries							
Instructional Salaries	5,670	3,958	(1,711)	9,648	7,917	(1,732)	47,500
Support Salaries	7,222	6,232	(990)	9,566	12,463	2,898	74,780
Total Classified Salaries	12,892	10,190	(2,702)	19,214	20,380	1,166	122,280
Benefits							
State Teachers' Retirement System, certificated positions	9,239	10,970	1,732	18,082	21,941	3,859	146,495
Public Employees' Retirement System, classified positions	1,108	2,345	1,237	1,877	4,689	2,812	28,137
OASDI/Medicare/Alternative, certificated positions	322	632	310	580	1,264	683	7,581
Medicare/Alternative, certificated positions	929	1,141	212	1,779	2,281	503	15,033
Health and Welfare Benefits, certificated positions	5,021	10,000	4,979	9,946	20,000	10,054	120,000
State Unemployment Insurance, certificated positions	1,682	425	(1,257)	3,533	849	(2,684)	8,491
Workers' Compensation Insurance, certificated positions	(2,958)	1,101	4,059	(2,366)	2,203	4,569	14,514
Other Benefits, certificated positions	284	464	180	453	928	475	6,114
Total Benefits	15,627	27,078	11,451	33,884	54,155	20,271	346,365
Books & Supplies							
Textbooks and Core Materials	4,353	1,546	(2,807)	7,120	3,092	(4,028)	18,554
Books and Reference Materials	2,908	1,002	(1,906)	2,908	2,003	(904)	12,020
School Supplies	18,075	41,461	23,386	20,612	50,406	29,794	352,955
Software	10,486	5,828	(4,658)	11,282	11,657	375	69,940
Office Expense	185	1,125	940	185	2,250	2,065	13,500
Business Meals	-	42	42	-	83	83	500
Noncapitalized Equipment	3,737	13,762	10,026	25,004	16,731	(8,272)	117,158
Total Books & Supplies	39,744	64,766	25,022	67,110	86,223	19,112	584,628
Subagreement Services							
Special Education	1,283	16,183	14,900	4,881	32,367	27,486	194,200
Transportation	-	158	158	-	317	317	1,900
Other Educational Consultants	(11,277)	10,582	21,858	(11,277)	12,864	24,141	90,080
Instructional Services	10,252	10,303	51	20,503	20,605	102	123,630
Total Subagreement Services	258	37,226	36,968	14,107	66,153	52,046	409,811
Operations & Housekeeping							
Auto and Travel	361	-	(361)	361	-	(361)	-
Dues & Memberships	-	1,158	1,158	4,995	2,317	(2,678)	13,900

Winship Community School***Budget vs Actual***

For the period ended August 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Insurance	3,029	4,167	1,138	6,430	8,333	1,903	50,000
Utilities	1,692	2,083	391	3,775	4,167	391	25,000
Janitorial Services	20,000	-	(20,000)	20,000	-	(20,000)	-
Communications	227	867	639	227	1,733	1,506	10,400
Postage and Shipping	102	58	(43)	272	117	(155)	700
Total Operations & Housekeeping	25,411	8,333	(17,078)	36,060	16,667	(19,393)	100,000
Facilities, Repairs & Other Leases							
Repairs and Maintenance	330	250	(80)	330	500	170	3,000
Total Facilities, Repairs & Other Leases	330	250	(80)	330	500	170	3,000
Professional/Consulting Services							
Audit & Taxes	-	-	-	-	-	-	19,400
Legal	789	2,500	1,711	789	5,000	4,211	30,000
Professional Development	-	542	542	-	1,083	1,083	6,500
General Consulting	-	750	750	-	1,500	1,500	9,000
Special Activities/Field Trips	263	1,784	1,522	263	2,169	1,907	15,191
Bank Charges	569	1,425	856	1,054	2,850	1,796	17,100
Printing	-	33	33	-	67	67	400
Other Taxes and Fees	194	567	373	217	1,133	917	6,800
Payroll Service Fee	339	1,533	1,195	652	3,067	2,415	18,400
Management Fee	15,495	14,919	(576)	30,389	29,837	(552)	179,024
District Oversight Fee	1,402	1,517	115	1,402	1,517	115	82,420
Total Professional/Consulting Services	19,051	25,571	6,520	34,766	48,224	13,459	384,235
Depreciation							
Depreciation Expense	706	706	0	1,412	1,412	0	8,472
Total Depreciation	706	706	0	1,412	1,412	0	8,472
Interest							
Interest Expense	1,522	-	(1,522)	2,587	14,550	11,963	68,827
Total Interest	1,522	-	(1,522)	2,587	14,550	11,963	68,827
Total Expenses	\$ 172,710	\$ 242,599	\$ 69,888	\$ 320,601	\$ 445,224	\$ 124,623	\$ 2,942,069
Change in Net Assets	(117,553)	(187,999)	70,446	(261,740)	(390,624)	128,884	223,309
Net Assets, Beginning of Period	(261,536)			(117,349)			
Net Assets, End of Period	<u>\$ (379,089)</u>			<u>\$ (379,089)</u>			

Winship Community School**Statement of Financial Position**

August 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 104,762	\$ 92,274	\$ 12,488	14%
Accounts Receivable	-	27,782	(27,782)	-100%
Public Funding Receivables	250,310	364,351	(114,041)	-31%
Factored Receivables	(362,605)	(270,605)	(92,000)	34%
Due To/From Related Parties	(296,893)	(296,893)	-	0%
Prepaid Expenses	35,942	45,921	(9,979)	-22%
Total Current Assets	(268,483)	(37,169)	(231,314)	622%
Long-Term Assets				
Property & Equipment, Net	19,767	21,179	(1,412)	-7%
Deposits	30,000	30,000	-	0%
Total Long Term Assets	49,767	51,179	(1,412)	-3%
Total Assets	\$ (218,716)	\$ 14,011	\$ (232,726)	-1661%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 28,576	\$ 59,398	\$ (30,822)	-52%
Accrued Liabilities	91,378	36,626	54,752	149%
Deferred Revenue	40,420	35,336	5,084	14%
Total Current Liabilities	160,374	131,360	29,014	22%
Total Liabilities	160,374	131,360	29,014	22%
Total Net Assets	(379,089)	(117,349)	(261,740)	223%
Total Liabilities and Net Assets	\$ (218,716)	\$ 14,011	\$ (232,726)	-1661%

Winship Community School**Statement of Cash Flows****For the period ended August 31, 2021**

	Month Ended 08/31/21	YTD Ended 08/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (117,553)	\$ (261,740)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	706	1,412
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	96,500	114,041
Grants, Contributions & Pledges Receivable	16,512	119,782
Prepaid Expenses	796	9,979
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(15,520)	(30,822)
Accrued Expenses	4,491	54,752
Deferred Revenue	(4,024)	5,084
Total Cash Flows from Operating Activities	(18,093)	12,488
 Change in Cash & Cash Equivalents	 (18,093)	 12,488
Cash & Cash Equivalents, Beginning of Period	122,855	92,274
 Cash and Cash Equivalents, End of Period	 \$ 104,762	 \$ 104,762

Winship Community School**Check Register****For the period ended August 31, 2021**

Check Number	Vendor Name	Check Date	Check Amount
10669	Winship-Robbins Elementary School District	8/13/2021	VOID
10812	PenServ Plan Services, Inc.	8/2/2021	\$ 60.00
10813	Sutter County Schools	8/3/2021	1,369.46
10814	Sutter County Superintendent of Schools	8/3/2021	14,165.48
10815	Sequoia Grove Charter Alliance	8/4/2021	20,503.34
10816	Beautiful Feet Books, Inc.	8/5/2021	358.14
10817	BoardOnTrack, Inc.	8/5/2021	4,995.00
10818	Capital City Vision Therapy	8/5/2021	285.00
10819	Charter Impact, Inc.	8/5/2021	4,643.00
10820	E-Therapy, LLC	8/5/2021	762.25
10821	Easter Seal Superior CA	8/5/2021	50.00
10822	Law Office of Jennifer McQuarrie	8/5/2021	660.00
10823	OPS	8/5/2021	102.75
10824	Sequoia Grove Charter Alliance	8/5/2021	3,057.39
10825	Capital City Vision Therapy	8/13/2021	1,330.00
10826	Charter Impact, Inc.	8/13/2021	168.00
10827	CharterSafe	8/13/2021	3,652.00
10828	E-Therapy, LLC	8/13/2021	525.00
10829	Law Offices of Young, Minney, & Corr, LLP	8/13/2021	528.48
10830	LEGO Education	8/13/2021	140.02
10831	Winship-Robbins Elementary School District	8/13/2021	8,385.17
10832	PenServ Plan Services, Inc.	8/17/2021	460.00
10833	A Brighter Child, Inc	8/20/2021	37.04
10834	Charter Impact, Inc.	8/20/2021	500.00
10835	Jabbergym	8/20/2021	645.00
10836	Law Office of Jennifer McQuarrie	8/20/2021	645.33
10837	Law Offices of Young, Minney, & Corr, LLP	8/20/2021	143.53
10838	Moving Beyond the Page	8/20/2021	932.15
10839	Peace Hill Press, Inc. dba Well Trained Mind Press	8/20/2021	20.85
10840	Procopio, Cory, Hargreaves & Savitch LLP	8/20/2021	3,391.20
10841	Rainbow Resource Center	8/20/2021	96.66
10842	The Critical Thinking Co.	8/20/2021	162.86
10843	WriteShop	8/20/2021	134.92
10844	PenServ Plan Services, Inc.	8/25/2021	743.77
10845	Clarksville Charter School	8/26/2021	564.45
10846	Department of Justice	8/26/2021	194.00
10847	Feather River Charter School	8/26/2021	41.88
10848	Feather River Charter School	8/26/2021	38.16
10849	Feather River Charter School	8/26/2021	23.21
10850	Lake View Charter School	8/26/2021	11.73
10851	Lakeshore	8/26/2021	211.34
10852	Multiple Measures LLC	8/26/2021	3,600.00
10853	Abramson Levin & Gindi LLP	8/27/2021	10,750.00
10854	Lyubov Karpov	8/27/2021	9,250.00
ACH	Sequoia Grove Charter Alliance	8/10/2021	1.00
ACH	Sequoia Grove Charter Alliance	8/12/2021	5,538.06
ACH	Sequoia Grove Charter Alliance	8/12/2021	1,192.68
ACH	Sequoia Grove Charter Alliance	8/13/2021	290.39
ACH	Sequoia Grove Charter Alliance	8/13/2021	455.00
ACH	Sequoia Grove Charter Alliance	8/13/2021	227.29
ACH	Sequoia Grove Charter Alliance	8/13/2021	249.48
ACH	Sequoia Grove Charter Alliance	8/13/2021	21,265.99
ACH	Sequoia Grove Charter Alliance	8/20/2021	120.00
ACH	Sequoia Grove Charter Alliance	8/20/2021	85.78
ACH	Sequoia Grove Charter Alliance	8/20/2021	1,034.62
ACH	Sequoia Grove Charter Alliance	8/20/2021	37.89

Winship Community School

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Sequoia Grove Charter Alliance	8/26/2021	231.00
ACH	Sequoia Grove Charter Alliance	8/26/2021	240.80
ACH	Sequoia Grove Charter Alliance	8/26/2021	2,841.31
ACH	Sequoia Grove Charter Alliance	8/26/2021	29.99
ACH	Sequoia Grove Charter Alliance	8/26/2021	382.88
ACH	Sequoia Grove Charter Alliance	8/26/2021	675.00
ACH	Sequoia Grove Charter Alliance	8/26/2021	297.99
ACH	Sequoia Grove Charter Alliance	8/26/2021	<u>672.00</u>
Total Disbursements in August			<u><u>\$134,207.71</u></u>

Winship Community School

AP Aging

August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Activities for Learning Inc.	383695	8/11/2021	9/10/2021	\$ 401	\$ -	\$ -	\$ -	\$ -	\$ 401
Activities for Learning Inc.	383749	8/13/2021	9/12/2021	356	-	-	-	-	356
All About Learning Press, Inc.	907375	8/3/2021	10/2/2021	160	-	-	-	-	160
All About Learning Press, Inc.	907733	8/16/2021	10/15/2021	145	-	-	-	-	145
Amazon Capital Services	11C4-R114-3YD7	8/19/2021	10/18/2021	24	-	-	-	-	24
Amazon Capital Services	179F-VLYH-4VCY	8/15/2021	10/14/2021	15	-	-	-	-	15
Amazon Capital Services	17NN-396X-P1WD	8/13/2021	10/12/2021	74	-	-	-	-	74
Amazon Capital Services	17NY-FNMR-166Y	8/19/2021	10/18/2021	17	-	-	-	-	17
Amazon Capital Services	191N-CWCV-CFMH	8/11/2021	10/10/2021	38	-	-	-	-	38
Amazon Capital Services	196V-YVTN-FQN1	8/18/2021	10/17/2021	10	-	-	-	-	10
Amazon Capital Services	1C4V-WPFF-3HJW	8/14/2021	10/13/2021	90	-	-	-	-	90
Amazon Capital Services	1F3Q-MYDC-43C7	8/9/2021	10/8/2021	35	-	-	-	-	35
Amazon Capital Services	1F4K-4KHK-3NCT	8/19/2021	10/18/2021	55	-	-	-	-	55
Amazon Capital Services	1F9W-97RN-D3W9	8/12/2021	10/11/2021	132	-	-	-	-	132
Amazon Capital Services	1FP6-6VY6-G714	8/5/2021	10/4/2021	122	-	-	-	-	122
Amazon Capital Services	1FRM-PXQC-GHDT	8/11/2021	10/10/2021	84	-	-	-	-	84
Amazon Capital Services	1H46-T6GJ-P3MQ	8/7/2021	10/6/2021	60	-	-	-	-	60
Amazon Capital Services	1HC6-XX1N-16YJ	8/17/2021	10/16/2021	381	-	-	-	-	381
Amazon Capital Services	1HPP-3DXR-1NW6	8/19/2021	10/18/2021	24	-	-	-	-	24
Amazon Capital Services	1HQV-LTY1-HG43	8/13/2021	10/12/2021	167	-	-	-	-	167
Amazon Capital Services	1J3G-1PKD-4PVL	8/10/2021	11/23/2021	70	-	-	-	-	70
Amazon Capital Services	1J3G-1PKD-FJG9	8/11/2021	10/10/2021	27	-	-	-	-	27
Amazon Capital Services	1JRV-4W3G-HR6V	8/6/2021	10/5/2021	32	-	-	-	-	32
Amazon Capital Services	1JRV-4W3G-MDJC	8/7/2021	10/6/2021	213	-	-	-	-	213
Amazon Capital Services	1K3G-93TT-716M	8/10/2021	10/9/2021	83	-	-	-	-	83
Amazon Capital Services	1K3G-93TT-GKDF	8/11/2021	10/10/2021	34	-	-	-	-	34
Amazon Capital Services	1KY4-W9QY-4HXM	8/19/2021	10/18/2021	14	-	-	-	-	14
Amazon Capital Services	1LHG-DN16-HLKK	8/12/2021	10/11/2021	88	-	-	-	-	88
Amazon Capital Services	1MYJ-4MD9-CMLC	8/11/2021	10/10/2021	67	-	-	-	-	67
Amazon Capital Services	1MYJ-4MD9-K79V	8/12/2021	10/11/2021	80	-	-	-	-	80
Amazon Capital Services	1N4N-FKWJ-3VHH	8/19/2021	10/18/2021	9	-	-	-	-	9
Amazon Capital Services	1NDP-4RN4-JY3W	8/12/2021	10/11/2021	9	-	-	-	-	9
Amazon Capital Services	1NQR-QVG6-LDYN	8/18/2021	10/17/2021	90	-	-	-	-	90
Amazon Capital Services	1QQC-FTD1-6JDC	8/19/2021	10/18/2021	190	-	-	-	-	190
Amazon Capital Services	1T4V-F3TX-9QXY	8/15/2021	10/14/2021	181	-	-	-	-	181
Amazon Capital Services	1T4V-F3TX-CN1V	8/15/2021	10/14/2021	73	-	-	-	-	73
Amazon Capital Services	1T9V-61W7-GNWM	8/11/2021	10/10/2021	84	-	-	-	-	84
Amazon Capital Services	1T9V-61W7-GX4X	8/11/2021	10/10/2021	53	-	-	-	-	53
Amazon Capital Services	1TJW-CX9W-FK4G	8/10/2021	10/9/2021	195	-	-	-	-	195
Amazon Capital Services	1TPH-J1FX-X44T	8/19/2021	10/18/2021	57	-	-	-	-	57
Amazon Capital Services	1TQ7-7XML-VPHG	8/19/2021	10/18/2021	2	-	-	-	-	2
Amazon Capital Services	1VMJ-3KQD-D71H	8/15/2021	10/14/2021	17	-	-	-	-	17
Amazon Capital Services	1VTN-GMY6-GHCV	8/15/2021	10/14/2021	138	-	-	-	-	138
Amazon Capital Services	1W1L-JGRP-VMLP	8/18/2021	10/17/2021	61	-	-	-	-	61
Amazon Capital Services	1WDJ-T17Y-41W9	8/11/2021	10/10/2021	50	-	-	-	-	50

Winship Community School

AP Aging

August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1WDJ-T17Y-GWQ4	8/12/2021	10/11/2021	92	-	-	-	-	92
Amazon Capital Services	1WGX-KR67-JDWC	8/12/2021	10/11/2021	72	-	-	-	-	72
Amazon Capital Services	1WPQ-WGVV-7GYP	8/10/2021	10/9/2021	234	-	-	-	-	234
Amazon Capital Services	1X3K-6M9X-6RYG	8/10/2021	10/9/2021	8	-	-	-	-	8
Amazon Capital Services	1XCK-4JCW-3JHQ	8/11/2021	10/10/2021	14	-	-	-	-	14
Amazon Capital Services	1XL1-FT73-6TMW	8/15/2021	10/14/2021	138	-	-	-	-	138
Amazon Capital Services	1XL1-FT73-T4XL	8/16/2021	10/15/2021	161	-	-	-	-	161
Amazon Capital Services	1XXV-6RWP-4TFD	8/19/2021	10/18/2021	38	-	-	-	-	38
Amazon Capital Services	1YQH-WC74-7LDC	8/5/2021	10/4/2021	165	-	-	-	-	165
Amazon Capital Services	1YX7-1TKQ-9MQ1	8/15/2021	10/14/2021	19	-	-	-	-	19
Amazon Capital Services	1YX7-1TKQ-P6CJ	8/16/2021	10/15/2021	12	-	-	-	-	12
Art of Problem Solving	221023	8/13/2021	9/12/2021	96	-	-	-	-	96
Charter Impact, Inc.	11248	7/31/2021	8/30/2021	100	-	-	-	-	100
Charter Impact, Inc.	PR081521	8/15/2021	8/15/2021	171	-	-	-	-	171
CharterSafe	35981	8/18/2021	8/18/2021	(3,581)	-	-	-	-	(3,581)
Clark Pest Control of Stockton Inc	28416139	6/14/2021	6/14/2021	110	-	-	-	-	110
Clark Pest Control of Stockton Inc	28658186	7/8/2021	7/8/2021	110	-	-	-	-	110
Clark Pest Control of Stockton Inc	28907419	8/5/2021	8/5/2021	110	-	-	-	-	110
CybrSchool LLC	101103	7/28/2021	8/27/2021	3,000	-	-	-	-	3,000
Evan-Moor	INV321853	8/12/2021	9/11/2021	414	-	-	-	-	414
Evan-Moor	INV321854	8/12/2021	9/11/2021	399	-	-	-	-	399
Evan-Moor	INV321855	8/13/2021	9/12/2021	97	-	-	-	-	97
Feather River Charter School	6021	8/10/2021	8/10/2021	15	-	-	-	-	15
Feather River Charter School	6024	8/12/2021	8/12/2021	10	-	-	-	-	10
Gravitas Publications, Inc.	19895	8/9/2021	9/8/2021	234	-	-	-	-	234
Growing Healthy Children Therapy Services, Inc.	WCS_2107	7/31/2021	8/30/2021	611	-	-	-	-	611
Institute for Excellence in Writing	806635	8/5/2021	9/4/2021	92	-	-	-	-	92
Institute for Excellence in Writing	812326	8/17/2021	9/16/2021	37	-	-	-	-	37
KiwiCo, Inc	AUG-21-WINSHIP-1	8/15/2021	9/29/2021	405	-	-	-	-	405
Learning Without Tears	INV120187	8/11/2021	9/10/2021	10	-	-	-	-	10
Learning Without Tears	INV120260	8/11/2021	9/10/2021	10	-	-	-	-	10
Learning Without Tears	INV120291	8/11/2021	9/10/2021	10	-	-	-	-	10
Learning Without Tears	INV120987	8/16/2021	9/15/2021	58	-	-	-	-	58
Math-U-See Inc.	0716074-IN	7/14/2021	9/12/2021	170	-	-	-	-	170
Math-U-See Inc.	0716086-IN	7/14/2021	9/12/2021	218	-	-	-	-	218
Math-U-See Inc.	0716088-IN	7/14/2021	9/12/2021	68	-	-	-	-	68
MEL Science U.S. LLC	AM2021082001	8/20/2021	9/19/2021	338	-	-	-	-	338
MEL Science U.S. LLC	SM2021082002	8/20/2021	9/19/2021	338	-	-	-	-	338
Moving Beyond the Page	256588	8/5/2021	9/4/2021	146	-	-	-	-	146
Moving Beyond the Page	256602	8/5/2021	9/4/2021	62	-	-	-	-	62
Moving Beyond the Page	257478	8/17/2021	9/16/2021	490	-	-	-	-	490
Moving Beyond the Page	257692	8/18/2021	9/17/2021	490	-	-	-	-	490
Provenance	5019	5/13/2021	6/14/2021	4,220	-	-	-	-	4,220
Providence Speech and Hearing Center	1513A	8/18/2020	8/18/2020	(4)	-	-	-	-	(4)
Rainbow Resource Center	4563724	8/10/2021	9/9/2021	41	-	-	-	-	41
Rainbow Resource Center	4566594	8/11/2021	9/10/2021	41	-	-	-	-	41

Winship Community School**AP Aging****August 31, 2021**

Vendor Name	Invoice/Credit Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	4569952	8/13/2021	9/12/2021	310	-	-	-	-	310
Rainbow Resource Center	4569963	8/13/2021	9/12/2021	182	-	-	-	-	182
Rainbow Resource Center	4570973	8/16/2021	9/15/2021	97	-	-	-	-	97
Rainbow Resource Center	4579212	8/19/2021	9/18/2021	48	-	-	-	-	48
Rainbow Resource Center	4579239	8/19/2021	9/18/2021	307	-	-	-	-	307
Rainbow Resource Center	4579243	8/19/2021	9/18/2021	43	-	-	-	-	43
Rainbow Resource Center	4579253	8/19/2021	9/18/2021	307	-	-	-	-	307
Rainbow Resource Center	4580454	8/20/2021	9/19/2021	97	-	-	-	-	97
Rainbow Resource Center	4580458	8/20/2021	9/19/2021	120	-	-	-	-	120
Rainbow Resource Center	4580467	8/20/2021	9/19/2021	124	-	-	-	-	124
Rainbow Resource Center	4580473	8/20/2021	9/19/2021	53	-	-	-	-	53
SchoolMate	IN000555660	7/16/2021	8/15/2021	269	-	-	-	-	269
SchoolMate	IN000555664	7/16/2021	8/15/2021	281	-	-	-	-	281
SchoolMate	IN000555889	7/20/2021	8/19/2021	101	-	-	-	-	101
SchoolMate	IN000555903	7/20/2021	8/19/2021	842	-	-	-	-	842
SchoolMate	IN000557284	7/27/2021	8/26/2021	762	-	-	-	-	762
Sequoia Grove Charter Alliance	12168	7/31/2021	7/31/2021	3,621	-	-	-	-	3,621
Sequoia Grove Charter Alliance	6009	8/16/2021	8/16/2021	274	-	-	-	-	274
Sequoia Grove Charter Alliance	6015	8/6/2021	8/6/2021	116	-	-	-	-	116
Sequoia Grove Charter Alliance	6019	7/27/2021	7/27/2021	45	-	-	-	-	45
Sequoia Grove Charter Alliance	6023	8/18/2021	8/18/2021	385	-	-	-	-	385
Sequoia Grove Charter Alliance	INV259356	6/5/2021	6/5/2021	455	-	-	-	-	455
Shadd Janitorial Supply	210582	7/23/2021	8/22/2021	120	-	-	-	-	120
Starfall Education Foundation	2179-7795-6453	8/16/2021	9/15/2021	35	-	-	-	-	35
Teacher Synergy, LLC	160516539	8/13/2021	9/3/2021	293	-	-	-	-	293
Winship-Robbins Elementary School District	21-0010	5/1/2021	5/31/2021	773	-	-	-	-	773
Winship-Robbins Elementary School District	21-0011	6/1/2021	7/1/2021	2,442	-	-	-	-	2,442
Winship-Robbins Elementary School District	21-009	4/1/2021	5/1/2021	1,680	-	-	-	-	1,680
Total Outstanding Payables in August				\$ 28,576	\$ -	\$ -	\$ -	\$ -	\$ 28,576

Winship Community School

Due (To)/From All Inspire Charter School Locations

For the period ending August 31, 2021

9180 Due (to)/from Inspire Charter Services

<u>Account Balance</u>	
\$	(296,892.69)
<hr/>	
\$	(296,892.69)

Cover Sheet

ESSER III Funding

Section:	II. Finance
Item:	B. ESSER III Funding
Purpose:	Discuss
Submitted by:	
Related Material:	ESSER III.pdf Draft 202122 Annual Update Supplement.v2.docx.pdf

BACKGROUND:

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds.

In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. Community Engagement Survey is being sent out.

California Department of Education
August 2021

DRAFT Supplement for the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
[Insert LEA Name here]	[Insert Contact Name and Title here]	[Insert Email and Phone here]

A description of the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).

[Respond here]

A description of how the LEA used the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55-percent.

[Respond here]

A description of the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

[Respond here]

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

[Respond here]

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA's 2021–22 LCAP and Annual Update.

[Respond here]

Instructions for the Supplement for the Annual Update for the 2021–22 Local Control and Accountability Plan Year

For additional questions or technical assistance related to the completion of the Supplement for the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local COE, or the California Department of Education's (CDE's) Local Agency Systems Support Office by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction

California's 2021-22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided Local Educational Agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the annual update to the 2021–22 LCAP and budget overview for parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting the LEA must include all of the following:

- The Supplement for the Annual Update for the 2021–22 LCAP;
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

The Supplement for the Annual Update for the 2021–22 LCAP is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval pursuant to California *Education Code* sections 47604.33, 52062, 52065, 52070, 52065, 52068, and 52070.5 of, and 47606.5(e). For purposes of the 2022–23 LCAP, the Supplement for the Annual Update for the 2021–22 LCAP must be included as follows:

- The 2022-23 Budget Overview for Parents
- The Supplement for the Annual Update for the 2021–22 LCAP
- The 2022-23 LCAP
- The Summary Tables for the 2022-23 LCAP
- The Instructions for the LCAP Template

Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs are strongly encouraged to provide succinct response and a level of detail that will be meaningful and accessible for the LEA's diverse stakeholders and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

Prompt 1: "A description of the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP)."

Describe the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of funds provided to the LEA through the Budget Act of 2021 that were not included in the adopted 2020–21 Local Control and Accountability Plan (LCAP) and Annual Update.

Prompt 2: "A description of how the LEA used the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55-percent."

Describe how the LEA utilized the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55-percent unduplicated pupil enrollment. The description must include the number of staff members either hired or transferred and the type of direct services provided to students. In providing this description, the LEA may provide the location of any actions related to these funds included in its 2021–22 LCAP.

An LEA that does not receive the concentration grant add-on must provide that explanation in response to the prompt.

Prompt 3: "A description of the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils."

Describe the efforts made by the LEA to meaningfully consult with its stakeholders regarding the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students.

Prompt 4: "A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation."

Describe the LEAs implementation of the federal American Rescue Plan Act of 2021 and federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

An LEA that did not receive ESSER III funding must provide that explanation in response to the prompt.

Prompt 5: “A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.”

Describe how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and aligned with the LEAs 2021–22 LCAP and Annual Update. For purposes of responding to this prompt “applicable plans” include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education
August 2021

ESSER III

ESSER III Funding

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds.

In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic.

Continuous and Safe In-Person Learning

The goal is for a safe and continuous in-person learning environment for all. Approved expenditures in this area include but are not limited to:

Planning and implementing activities related to summer learning and supplemental school programs, including providing direct instruction;

b) Providing mental health services and supports;

c) Purchasing educational technology (including hardware, software, and connectivity

Continued... Safe In-Person Learning

- d) Purchasing supplies to sanitize and clean the facilities;
- e) Developing and implementing procedures and systems to improve the preparedness and response efforts;
- f) School facility repairs and improvements to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.

Addressing the Impact of Lost Instructional Time

Please share with us your thoughts about the impact of lost instructional learning time and how we can implement ways to recover. Please share your suggestions on the best uses for these specific funds.

[Grant Funding Survey link](#)



Cover Sheet

Carryover of Sick Time

Section: II. Finance
Item: C. Carryover of Sick Time
Purpose: Vote
Submitted by:
Related Material: TransferSickLeaveForm.pdf

BACKGROUND:

As part of staff retirement calculations, CalSTRS factors unused accrued sick time for certificated employees. Our policy has been that we don't accept accrued sick time from a previous employer, but after working with legal counsel, we found that we are able to have staff transfer over their accrued sick time for the purposes of retirement only. Staff are able to use their currently earned sick time from our schools during their employment with us if they are sick, but their formerly accrued sick time would remain on the books as part of their retirement calculation.

RECOMMENDATION:

Recommended for Board approval.



SICK LEAVE TRANSFER FORM

1. Statement by Transferring Employee

I have accepted employment with _____ . I hereby request that you certify my accumulated leave of absence for illness or injury, to which I am entitled to under Education Code 87782 (*Faculty/Administrators*).

This is to certify that I, _____ (PRINT NAME), was employed by

Former District:

District Full Address: _____

District Contact Number: _____

Employee Signature: _____

Date: _____

Employee ID or last four digits of SSN: _____

2. Response by Former District

This is to certify that the above-named person was employed by

_____ (DISTRICT NAME), from

to _____ and that the following is true and correct:

TOTAL number of unused sick leave hours to be transferred: _____

Name of certifying official (print): _____

Title: _____

Signature: _____

Date: _____

3. STRS Retirement Approval:

We accept the transfer of these hours for the purpose of STRS Retirement only. These hours are not usable while employed at _____, but will be available to transfer upon termination.

Name of Charter official (print): _____

Title: _____

Signature: _____

Date: _____

I understand and agree to the terms above for the use and transfer of these unused sick hours.

Employee Signature: _____

Date: _____

Cover Sheet

Teacher Evaluations

Section: III. Operations
Item: A. Teacher Evaluations
Purpose: Vote
Submitted by:
Related Material: Draft Evaluation Policy - Winship.pdf

BACKGROUND:

The purpose of the Board approving this Evaluation Policy is to:

- Outline the Purpose, Frequency, and Timeline of Evaluations
- Establish Who Conducts Evaluations and Process
- Outline Opportunities for Professional Growth
- Outline a Consistent Record Keeping Process for All Evaluations



Evaluation Policy

Winship Charter School is committed to providing evaluation and assessment of all staff members on a continuing basis.

The purpose of the Winship Charter School Governing Board approving this Evaluation Policy is to accomplish the following:

1. Outline the Purpose of the Evaluation
2. Establish the Frequency of Evaluations and the Evaluation Timeline
3. Establish Who Conducts the Employee Evaluations
4. Outline the Evaluation Sequence of Events
5. Outline opportunities for Professional Growth
6. Outline the Record Keeping Process for All Evaluations

1. **Purpose of Evaluations:** The purpose of a staff evaluation is to safeguard and improve the quality of educational support and service received by students and families by the Charter School Employees and to provide staff with important feedback to improve their practice and identify options for professional growth and development.
2. **Frequency of Evaluations and Evaluation Timeline:** Every staff member will be evaluated on an annual basis. Evaluations will be conducted in the spring of each school year and will be completed no later than thirty (30) calendar days before the end of the employee's scheduled work year.
3. **Who Conducts the Employee Evaluations:** The employee's immediate supervisors will be responsible for evaluating the employees. The supervisor may delegate portions of the evaluation process to a designee, but the supervisor shall retain overall responsibility.
4. **Sequence of Events:**
 - Self-Assessment and Form 700: the employee will complete their self-assessment of the evaluation and their Form 700 prior to their meeting with their supervisors.
 - Meeting with Supervisor: the employee and the employee's supervisor or designee will meet to review the employee's performance and discuss the written evaluation.
 - Employee's Time to Respond: the employee will be given the opportunity to respond to their supervisor's evaluation.

- Final Evaluation Report and Summary Conference: the evaluator shall prepare, complete and issue the Final Evaluation Report and give a copy to the employee.
5. **Opportunities for Professional Growth:** The employee's supervisor may identify opportunities for professional growth. It is not a right of any employee to be provided a performance plan.
 6. **Record Keeping:** A signed copy of the Final Evaluation and any supporting documents shall be kept on file with the HR Director.

Cover Sheet

Teacher Contract

Section:	III. Operations
Item:	B. Teacher Contract
Purpose:	Vote
Submitted by:	
Related Material:	21.22 Homeschool Teacher Contract_WCS(5399178.2).pdf



FULL TIME FIXED TERM EMPLOYMENT AGREEMENT
BETWEEN
WINSHIP COMMUNITY SCHOOL & EMPLOYEE NAME, HOMESCHOOL TEACHER

THIS EMPLOYMENT AGREEMENT ("Agreement") is entered into by and between the above named employee ("Employee") and Winship Community School ("School" or "Employer"). The School desires to hire employees who will assist Winship Community School in achieving the goals and meeting the requirements of the school. The parties recognize that Winship Community School is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992. The School desires to engage the services of the Employee for purposes of assisting Winship Community School in implementing its purposes, policies, and procedures.

WHEREAS, Winship Community School and Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL

1. Winship Community School has been established and operates pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* Winship Community School has been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, Winship Community School has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, Winship Community School is considered a separate legal entity from the District, which granted the charter. The District shall not be liable for any debts and obligations of Winship Community School, and the employee signing below expressly recognizes that he/she is being employed by Winship Community School and not the District.
3. Pursuant to Education Code section 47610, Winship Community School must comply with all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. Winship Community School shall be deemed the exclusive public school employer of the employees at Winship Community School for purposes of Government Code section 3540.1.

B. EMPLOYMENT TERMS AND CONDITIONS

1. Duties

Employee will perform such duties as Winship Community School may reasonably assign as defined by the job description and Employee will abide by all school policies and procedures as adopted and amended from time to time.

2. **Term and Work Schedule**

Subject to Section C, "Termination of Agreement" herein, Winship Community School hereby employs Employee for the term of the school, commencing on or after **July 1, 2021** and ending **June 30, 2022**. Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position.

This ___is/___is not an MOU shared position, requiring an MOU agreement.

Winship Community School shall have the right to assign, reassign or eliminate positions, duties, or additional duties and make changes in responsibilities, work, or transfers, at any time during the contract term. All services will be provided either online or in-person per the job description, school needs, and current conditions.

Teachers are expected to work 190 days a year, 8 hours/day, (8:30 AM-5:00 PM with a 30 minute duty free lunch).

Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with Winship Community School.

3. **Compensation**

Employee will be paid semi-monthly (twice a month) from which the School shall withhold all statutory and other authorized deductions. For the 2021-22 school year, the Employee shall be placed on the _____ salary schedule at Step: _____ column: _____ with an annual salary of _____ with a monthly salary of _____. Employee's annual/monthly salary shall be prorated for the actual time worked during the 2021-2022 school year. **If Employee commences employment after the beginning of the school year (July 1) or the Employee works less than a full academic year (e.g., either Employer or Employee terminates employment, Employee goes on unpaid leave, etc.), Employee's salary shall be prorated to reflect actual time worked.** In addition, the Employee shall receive a salary schedule stipend of _____ for a _____. **Extra duty stipends, if applicable, will be provided and paid in accordance with School policies.**

Units for placement on the salary schedule must be reported on the Intent to Return form from the previous year and transcripts must be submitted to human resources no later than September 1, for movement across the salary schedule for the current school year.

Employee may be entitled to additional compensation, in the form of a stipend, in

the amount of \$100/month per student if the Employee's roster is more than 28 students, but less than 36 students. Carrying a caseload of less than 28 students over a course of three (3) months may result in a return to part time status. The School may adjust compensation in the form of a salary increase or reduction based on the teacher's actual caseload. Salary changes related to caseload changes will only be permitted on September 30th, December 31st, and March 30th. Employee is an exempt employee and therefore not eligible for overtime pay.

4. **Employee Benefits**

Employee shall be entitled to participate in designated employee benefit programs and plans established by Winship Community School (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be amended and modified by Winship Community School in its sole discretion.

5. **Performance Evaluation**

Employee shall receive performance reviews conducted by his/her supervisor in accordance with Winship Community School's evaluation policy.

Failure to evaluate Employee shall not prevent Winship Community School from disciplining or dismissing Employee in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at Winship Community School shall only be as specified in this Employment Agreement, the Charter Schools Act and Winship Community School's Personnel Handbook, which from time to time may be amended and modified by Winship Community School, in Winship Community School's sole discretion. During the term of this Agreement, Employee shall not acquire or accrue tenure, or any employment rights with Winship Community School.

7. **Licensure**

Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within

thirty-six (36) hours of receiving the information concerning the incident.

By executing this Agreement, the Employee acknowledges he or she is a child care custodian and is certifying that he or she has knowledge of California Penal Code section 11166 and will comply with its provisions. Employee further agrees to timely participate in required mandated reporter training.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. Employee will be required to assume the cost of all fees related to the fingerprinting process. Employee will be required to submit evidence from a licensed physician that he/she was found to be free from active tuberculosis or risk thereof. Both clearances need to be in place prior to the first day of service. This job offer is contingent upon completion of a satisfactory background check. If the background check is not satisfactory, this job offer is withdrawn.

10. **Conflicts of Interest**

Employee understands that, while employed by Winship Community School, he or she will have access to confidential and proprietary information. Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with Winship Community School. Employee agrees that he/she will not enter into any contract(s), or participate in making any contracts, in which he/she has a material financial interest. Employee also specifically agrees that he/she will not refer students to, or encourage students to utilize, any Winship Community School approved vendor to which the Employee has a familial or marital connection. Employee also specifically agrees that he/she will not recommend that Winship Community School enter into a contractual relationship with a vendor to which the Employee has a familial or marital connection.

11. **Outside Professional Activities**

Any outside professional activities (including but not limited to consulting, speaking, and writing not on behalf of Winship Community School) shall not occur from 8:30 a.m. – 5 p.m. Monday through Friday, except holidays. Winship Community School shall in no way be responsible for any expenses attendant to the performance of such outside activities performed outside of employment with Winship Community School.

12. **School Intellectual Property and Non-Competition**

Employee may during the course of [his/her] duties be advised of certain confidential business matters and affairs of Employer regarding its business

practices, students, suppliers and employees. Employee's duties may also place the Employee in a position of trust and confidence with respect to certain trade secrets and other proprietary information relating to the business of the Employer and not generally known to the public or competitors. Such proprietary information may include student information, competitive strategies, marketing plans, special designs or systems, and accounting information. Employee shall not, either during [his/her] employment with Employer, or any time in the future, directly or indirectly:

- a. disclose or furnish, directly or indirectly, to any other person, firm, agency, corporation, client, business, or enterprise, any confidential information acquired during [his/her] employment;
- b. individually or in conjunction with any other person, firm, agency, company, client, business, or corporation, employ or cause to be employed any confidential information in any manner whatsoever, except in furtherance of the business of Employer;
- c. without the written consent of Employer, publish, deliver, or commit to being published or delivered, any copies, abstracts, or summaries of any files, records, documents, drawings, specifications, lists, equipment and similar items relating to the business of Employer, except to the extent required in the ordinary course of Employee's duties;

Upon termination of employment, Employee is required to immediately return to Employer all property of Employer including, but not limited to, all files, records, documents, curriculum, equipment and supplies, promotional materials, and similar items relating to the business of Employer.

C. TERMINATION OF AGREEMENT

This Agreement may be terminated by any of the following:

1. **Early Termination with/without Cause:** The School Administration may unilaterally, and with or without cause or advance notice, terminate this Agreement. In consideration of the right to terminate this Agreement without cause, the School shall pay to Employee ten business days of his/her salary after termination occurs based on receipt of a release of claims agreement and the return of items identified in B.12.c. If the employee refuses to sign a release of claims the employee will be paid for one day of employment following termination.
2. **Revocation/Nonrenewal of Charter:** In the event that Winship Community School is either revoked or non-renewed, this Agreement shall terminate immediately upon the effective date of the revocation/nonrenewal of the charter, and without the need for the process outlined in Section C.1. above.

3. **Death or Incapacitation of Employee:** The death of Employee shall terminate this Agreement and all rights provided under this Agreement. In the event that Employee becomes incapacitated to the extent that, in the judgment of the Board, Employee may no longer perform the essential functions of his/her job with or without reasonable accommodation, as set forth in the job specifications, the Board may terminate this Agreement.
4. **Decline or Loss of Enrollment:** In the event of a cap placed on enrollment numbers or a decline in enrollment, the School may immediately terminate this agreement. (see C.1)

D. **NON-RENEWAL/EXPIRATION OF TERM.** The School may elect not to offer future employment agreements to Employee at its sole discretion, without cause, and this Agreement will lapse by its own terms.

E. **GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions herein will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

G. **ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with Winship Community School on the terms specified herein.
2. All information I have provided to Winship Community School related to my employment is true and accurate.
3. Except as expressly referenced in this Agreement, this is the entire agreement between myself and Winship Community School regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement. It also supersedes any and all other agreements or contracts, either oral or written, between the Parties with respect to the subject matter hereof.

Employee Signature: _____ Date: _____

Winship Community School Approval:

Date: _____
Executive Director, Winship Community School

Cover Sheet

Over 5 Students Supplemental Contract

Section: III. Operations
Item: C. Over 5 Students Supplemental Contract
Purpose: Vote
Submitted by:
Related Material:
Amendment to WN HST Employment Agreement re_ Additional Student
Stipend(5396556.3).pdf

BACKGROUND:

On occasion, when we are low on staff availability to place students with an HST, administration will ask some teachers to carry additional students beyond the threshold outlined in their employment contract. If the teacher is willing, they will be assigned up to five (5) additional students. This is done with Director approval and recommendation only. The attached is a contract outlining the compensation for those additional students.

AMENDMENT TO FULL TIME FIXED TERM EMPLOYMENT AGREEMENT

This Amendment ("Amendment") to the Full Time Fixed Term Employment Agreement dated [INSERT DATE] ("Agreement") is between Winship Community School, a California nonprofit public benefit corporation which operates a public charter school ("School") and [INSERT NAME], Homeschool Teacher ("Employee") for the 2021-2022 school year. School and Employee referred to collectively as the "Parties."

RECITALS

WHEREAS, pursuant to Paragraph 3 of the Agreement, Employee would receive additional compensation of \$100 per month per student who is placed on Employee's caseload that exceeds [REDACTED] students, but no more than [REDACTED] students;

WHEREAS, the Agreement will be amended to increase the caseload cap provided in Paragraph 3 of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual terms and conditions contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Parties hereto agree to amend the Agreement as follows:

TERMS

1. The Agreement currently states as follows in regards to additional Employee compensation for carrying a caseload of students that exceeds [REDACTED] students:

Additional compensation of \$100/month per student is given when the employee's roster is more than [REDACTED] up to [REDACTED] students. Carrying a caseload of less than [REDACTED] students over a course of three (3) months may result in a return to part time status. The School may adjust compensation in the form of a salary increase or reduction based on actual enrollment. Salary changes related to caseload changes will only be permitted September 30th, December 31st, and March 30th.

2. The above stated portion of Section 3 of the Agreement is hereby removed and replaced with the following terms:

Additional compensation of \$100/month per student is given when the employee's roster is more than [REDACTED] up to [REDACTED] (5 additional students). Carrying a caseload of less than [REDACTED] students over a course of three (3) months may result in a return to part time status. The School may adjust compensation in the form of a salary increase or reduction based on actual enrollment. Salary changes related to caseload changes will only be permitted September 30th, December 31st, and March 30th.

The number of students on Employee's caseload and the corresponding monthly stipend shall not carry over from year-to-year and only apply for the 2021-2022 school year. Employee's caseload and monthly stipend may be adjusted month-to-month, such that Employee is not entitled to a stipend should the Employee's caseload decrease.

Assignment of students to Employee's caseload shall be provided only upon the approval of the Executive Director or designee.

2. **Counterparts.** This Amendment may be executed in identical, original or electronic, counterparts, each of which shall be deemed an original, and both of which together shall be deemed to be one and the same instrument.

3. **Entire Agreement; Full Force and Effect.** The Agreement and the remainder of Section 3, hereby reaffirmed by the Parties hereto, is and remains in full force and effect on the terms and conditions set forth therein, as amended by this Amendment. In the event of a conflict between the terms of this Amendment and the Agreement, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the ____th day of September 2021.

Employee's Name: _____

Employee's Signature: _____ Date: _____

Executive Director's Name: _____

Executive Director's Signature: _____ Date: _____

Cover Sheet

Sutter Buttes Learning Hub

Section: IV. Academic Excellence
Item: A. Sutter Buttes Learning Hub
Purpose: FYI
Submitted by:
Related Material: LH details (1).png

BACKGROUND:

- Learning Hub for WCS and FRCS to attend focused on math, language arts enrichment
- Thematic units each session
- Process has begun to open Looking Library to better serve families that live near Meridian, CA

IN-PERSON Language Arts/Math Enrichment Sutter Buttes Learning Hub

\$25 material fee through
OPS each session

In addition to LA and Math.....the following offerings will be included during the session:

- **Session 1 (9/1-10/8)** Eco-friendly sustainable gardening
- **Session 2 (10/11-11/19)** Eco-friendly sustainable gardening
- **Session 3 (11/29-1/21/22)** CTE

TK-3 Tuesday and Thursday from 9am-noon
4-8 Monday and Wednesday from 9am -noon

Where are we located? [4305 S. Meridian Road, Meridian, CA 95957](https://www.google.com/maps/place/4305+S+Meridian+Road,+Meridian,+CA+95957)

SIGN UP HERE!

*This is offered for FRCS and WCS students only
Questions? Contact leah.palmer@sequoiagroove.org



Cover Sheet

Governing Board Executive Order

Section: V. Governance
Item: A. Governing Board Executive Order
Purpose: Discuss
Submitted by:
Related Material: N-29-20.pdf

BACKGROUND:

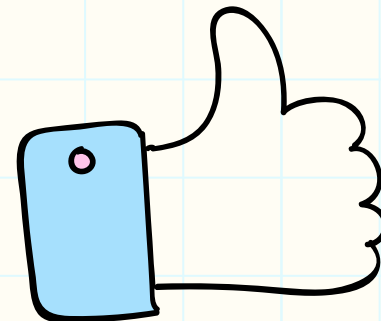
As of October 1, 2021, the Governing Board Executive Order , N-29-20 will be lifted per Governor Newsom. Board meetings will return to fully compliant Brown Act meetings.

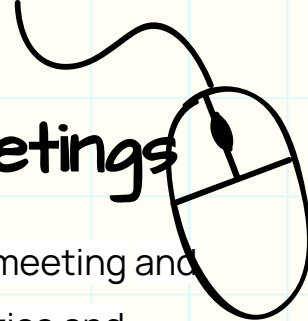


GB Executive Order

N-29-20 Lifted Per Governor Newsom

effective October 1, 2021





Return to fully compliant Brown Act meetings

- Teleconference **location** from which a member will be participating in a public meeting and each teleconference location must be specifically identified in the meeting notice and agenda, including full address and room number; and be **accessible to the public**
- **Members of the public** must be able to address the body at each teleconference location;
- **Must post agendas at all teleconference locations**; and
- During teleconference meetings, at least a **quorum** of the members of the local body must participate from locations within the boundaries of the territory over which the local body exercises jurisdiction.
- Any local agency meetings taking place must **ensure physical public access** to all meeting locations.
- Continue to offer some form of virtual attendance option in addition to the in-person option.



Cover Sheet

Upcoming Compliance Items

Section:	V. Governance
Item:	E. Upcoming Compliance Items
Purpose:	FYI
Submitted by:	
Related Material:	Sept-Oct Compliance Calendar.png

Due Date	Description	Completed By	Board Must Approve
Sep-03	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No
Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes
Oct-06	California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 29th .	FR, CV, LC, WIN	No
Oct-06	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II and ESSER III. Reporting for the preceding quarter (July 1 - Sep 30) are due October 6th. Additionally, CRF may report corrections for expenditures through May 31, 2021.	Charter Impact	No
Oct-29	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	FR, CV, LC, WIN	No
Oct-29	ESSER III Expenditure Plan - Local educational agencies (LEAs) that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the ARP Act, referred to as ESSER III funds, are required to develop a plan detailing how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address the academic impact of lost instructional time as well as respond to the academic, social, emotional, and mental health needs of all students, particularly those students disproportionately impacted by the COVID-19 pandemic. The ESSER III Expenditure Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021.	FR, CV, LC, WIN w/ Charter Impact support.	Yes
Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No