

VJH

MINUTES

Building Council

Date: 2-11-2021

Roles:

Facilitator:

Brian G.

Minutes:

Darcy Ross

Time Keeper:

Members: **Brian Gee, Darcy Ross, Nikki Ryan, Luciana Cursino-Parent, Sarah Reilly** (not present), **Susan Brown, Kristina Buschang, Dawn Pierson, Sue Ibrismovic, Murie Gillett, Kelly Danks**

#	Topic/Subject	Minutes
Opening		
1	Welcome	Brian G.
4	Approve minutes of January meeting	Motioned to approve and seconded - minutes approved.
2	Review Agenda	Brian G. reviewed agenda
Guest Presentation		
3	o None	
Old Business		
4	Look at Thought Exchange	<ul style="list-style-type: none">● Review work of the “small council” & final decision on how to come 360 with the community.<ul style="list-style-type: none">○ Tops themes: sound quality, expectations for engagement, work load, schedule/structure○ Took time review less-dominant “thoughts” (comments)● How to bring findings back to the community<ul style="list-style-type: none">○ Shared to faculty via dept. leaders○ Email through listserv or Blackboard Connect

- Follow-up survey questions?
- What to communicate back:
 - Highly-rated ideas & actions steps
 - Response rate
 - Potential to use ThoughtExchange in future
- Highly-rated ideas:
 - Sound quality (mics & second monitors)
 - Expectations (document shared with students)
 - Engagement (teacher professional development)
 - 15:1 Students & Wednesday School
 - VJH Unplugged weeks
 - Different model for Office Hours (more flexibility)
 - Work load
- Decision to include ThoughtExchange results
Powerpoint as attachment to community email
- Brian to write up and sound out email - decision not to have other council members preview first

Student survey re: instructional shift - early March?

New Business

- Report Card Sharing: Digital and print?
 - About a month delay between end of Quarter 2 and when paper report cards would arrive
 - All info, including comments, can be viewed in Schooltool
 - Grades in Schooltool updated regularly by teachers, providing up-to-date grade information
 - Need to communicate to families when “report cards” are ready to view in Schooltool (Blackboard phone message?)
 - Option to request printed copy from counseling center
- New Focus for Spring 2021
 - Initial Goal: How to get someone who is not part of Building Council to share in these ideas/brainstorming/questions?
 - What type of forum can we use to broaden the conversation and bring more voices to the table
 - Goal addressed via use of ThoughtExchange
 - Ideas for new focus:
 - Tech tutorials for families (VJH-specific)
 - FAQs related to tech or other quick issues (VJH-specific)
 - Review existing PTSA tech-training, Facebook Live with Tim Terranova & Christie Gordon, what is already on the district website
 - Survey faculty re: what tech platforms teachers are using and students may need support with (i.e. Kami)

Closing

	Review Assigned Tasks	Minute Taker	2 min	Action Steps: <ul style="list-style-type: none">• Brian - voice message to families thanking them for this past week, and availability of digital report cards• Brian - Blackboard email re: ThoughtExchange results
7	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	
8	Parking Lot Attendant	Facilitator	2 min	
9	Round Table	All	4 min	none