

(TBA)

TOWN OF PUTNAM
Trails Committee
Minutes of a Regularly Scheduled Meeting

Date: Tuesday March 23, 2021

Time: 6:00 p.m.

The Putnam Trails Committee met for a Regularly Scheduled meeting via Zoom # 921 1897 4323 on Tuesday, March 23, 2021 at 6:00 pm.

Chairman Moorehead opened the meeting at 6:03 p.m.

1.Attendance: Chairman Scott Moorehead, Delpha Very, Economic & Community Development Director, Committee Members: Susan Phaneuf (arrived at 6:12pm), Angela Kneeland and Michael Rocchetti. Volunteer Lyann Graff with The Last Green Valley, and Jackie Lefevre, Administrative Assistant Putnam Economic & Community Development. Absent: Committee Member Timothy Oles. Bruce Fitzback, Putnam Land Use Agent (arrived at 6:09 pm)

2. Approval of Meeting Minutes- January 23, 2021*: Chairman Moorehead motioned to approve the minutes of the January 23, 2021 meeting, seconded by Member Kneeland, motion passed.

3. New Business:

RFP to Consultants for Putnam/Thompson Connection:

a) Chairman Moorehead shared 10 responses were received in response to Consultants RFP placed by Pomfret. Chairman Moorehead sits on the committee who will be reviewing the RFP's. Once the 10 are narrowed down, a request of actual bid will be asked of those five, then a final response will be chosen. An August 2022 is anticipated for final completion of work.

b) Airline Trail Z-map/brochure/digital design project: ECD Director reiterated this is the project for the creation of a pocket - sized folding map and provide for a marketing campaign to serve a 12-Town area. The marketing firm of Quinn and Harry was chosen. The Office of Tourism is kicking in some of the funding. The project is in the Design phase. ECD Director is a member of Tourism Committee and asked if anyone would like to volunteer in the event, she cannot attend a meeting. Member Kneeland volunteered

c) Future Meeting Options: In-person, Zoom or Hybrid: a brief discussion occurred considering all the options. The next regularly scheduled meeting is in May hopefully providing warmer weather. The ECD Director explained the need for at least a 48-hour notice to call a meeting. The closer the date of meeting, the weather will be noted. The decision on how to hold the meeting will be determined at that time. Should the option be to hold an in person outdoors, the Economic Development will provide Zoom meeting option for anyone still uncomfortable meeting in person.

4. Old Business:

- a) **Airline Trial Update:** Member Rochetti inquired if anyone, at the Town level, has reached out regarding the Rails to Trails program. The ECD Director does not know if the Town Administrator Sistare has any experience with the program. Member Rochetti stated he thinks the State needs to indemnify the insurance liability to CSX Railroad creating the ability to proceed with connection from Putnam to Thompson. Chairman Moorehead suggested this be discussed at the next meeting. Chairman offered his assistance to make any contacts necessary.

5. Public Participation: Chairman Moorehead asked if there were any questions/concerns from Public. There were none.

LyAnn Graff was thanked for sending along an email reminder for everyone to send in support of the Trails grants up for vote at the State of CT legislation.

Adjournment: There being no further items to come before such meeting, Chairman Moorehead motioned to adjourn, seconded by Member Phaneuf. Motion passed. Meeting adjourned at 6:26 p.m.

Respectively Submitted by Jacqueline A. Lefevre, Recording Secretary

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TOWN CLERK - PUTNAM CT
