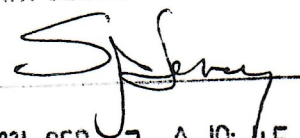


(TBA)

Minutes of a Special Meeting

Via Zoom # 880 7845 1736

TOWN CLERK - PUTNAM CT



2021 SEP - 7 A 10:45

Putnam Economic & Community Development Commission

Date: Tuesday, September 7, 2021.

Time: 8:30 a.m.

Roll Call: Zoom Attendees: Director Delpha Very, Chairman Paul Grenier, Commission members Dawn Krasnecky and Doug Taylor, and Administrative Assistant Jackie Lefevre.

Absent: Commission members Ron Coderre and Lee Konicki

Chairman opened meeting at 8:35 a.m.

1. Expenditure for Beautification Project from ECD Trust Fund*: The Director explained the importance of beautification projects and how they relate to Economic & Community Development. As brought forth at a previous meeting, the ECD office is in receipt of proposal and invoices from Down to Earth Gardening and Design, LLC for the area adjacent to the Box Car Museum on South Main Street. The first invoice included maintenance of the area for an amount of \$ 4,240. The ECD FY 20/21 Town budget had a surplus of \$ 6,000, permission was provided to use the surplus budget amount. This provided an overage of \$ 1,760 to be placed toward a proposed invoice of \$ 32,854 to redo the entire area. The invoice provides for tractor use, 300 bulbs and 240 perennials, recycling of plastic plant containers, topsoil, fertilizer, PH level soil testing and ensuring the soil has proper PH, 25 yds mulch, and labor. An amount up to \$ 32,000 is being requested to cover the remaining balance from the ECD Trust fund. If the ECD Commission approves, the expenditure request will move onto the Board of Finance for approval. Upon discussion and questions, Member Krasnecky motioned to approve the beautification project, for an amount up to \$ 32,000 from the ECD Trust Fund, seconded by Member Taylor, motion passed.

2. Grant Award: The State of CT Dept. of Housing is mandating all CT Towns complete an affordable housing study. A grant was written and submitted to the Dept. of Housing and recently Putnam was awarded a \$ 15,000 grant toward the study.

Adjournment*: Member Taylor motioned to adjourn, seconded by Member Krasnecky, motion passed. Meeting adjourned at 9:01 a.m.

Respectively submitted by Jackie Lefevre